

CITY OF ALTOONA COUNCIL MEETING
MONDAY, MAY 17, 2021, 6:30 P.M.
AT THE ALTOONA CITY HALL COUNCIL CHAMBERS

1. **CALL TO ORDER**

Roll Call at 6:30 pm

Mayor O'Connor- present

Boka - present

Burns-Thompson - present

Duer - present

Mertz- absent

Willey - present

City Officials Present: Randy Pierce, Greg Stallman, Jared Ogbourne, John Shaw, John Dostart, Scott Atzen, Jim Utter, Jeff Bierl, Kim Kietzman, Amy Hill and City Attorney Bob Laden

Audience Present: none

2. **Perfecting and approval of the agenda**

Mayor Dean O'Connor requested to approve the agenda as presented.

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer A Mertz 2 Willey (4-0)

3. **EMS Week Proclamation**

Mayor O'Connor proclaimed the Week of May 16 - 22 to be Emergency Medical Services Week in Altoona.

4. **Approval of May 3, 2021 Council Minutes**

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer A Mertz Y Willey (4-0)

5. **Citizens request to address council**

None

6. **Public hearing to consider a development plan for Boulder Creek Estates (east of 14th Ave SE, north of 8th St SE) to include 43 single-family detached homes and 32 bi-attached townhomes**
Erin Ollendike with Civil Design Advantage at 3405 Crossroads Dr., Suite G, Grimes, IA, representing Kimberley Development Corp. explained the client is seeking approval for the Boulder Creek Estates development plan. The property is located north and east of the home located on the NE corner of 8th Street SE and 14th Avenue SE (NE 80th in the County) and is 29.6 acres in size. The property is zoned R-5 (Planned Unit Development). They are proposing to develop 75 total housing units with 43 of them being single-family detached homes and 32 bi-attached townhomes.

Open hearing at: 6:34pm

Comments: None

Closed hearing at: 6:34pm

7. **Resolution #05-17-2021 #01 TO CONSIDER APPROVAL A DEVELOPMENT PLAN FOR BOULDER CREEK ESTATES**

Roll Call Vote:

Y Boka Y Burns-Thompson 2 Duer A Mertz 1 Willey (4-0)

8. **Resolution #05-17-2021 #02 TO CONSIDER APPROVAL OF A PRELIMINARY PLAT FOR BOULDER CREEK ESTATES**

Council Member Jeremy Boka motioned approval subject to deficiencies being met.

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer A Mertz Y Willey (4-0)

9. **Public hearing for 2021A amendment to urban renewal plan for Altoona Urban Renewal Area**
City Clerk Randy Pierce explained this is a public hearing to consider amending the Urban Renewal Plan to include land where our bridge goes over I-80 on 34th, Avenue NW, golf course property, and certain street property.
Open hearing at: 6:37pm
Comments: None
Closed hearing at: 7:37pm
10. **Resolution #05-17-2021 #03 TO APPROVE 2021A AMENDMENT TO URBAN RENEWAL PLAN FOR THE ALTOONA URBAN RENEWAL AREA**
Roll Call Vote:
1 Boka 2 Burns-Thompson Y Duer A Mertz Y Willey (4-0)
11. **Consider waiver of exterior materials for Casey's General Store at 3348 8th Street SW for an addition on the rear of the building**
Community Development Director John Shaw explained that Casey is requesting a waiver for the exterior materials for small cooler addition at their store located at 3348 8th Street SW. The cooler is located on the back elevation of the store and is not very visible to the public. The rear of the building is currently metal panel. Casey's is proposing to use metal panel on the NE and SE sides of the cooler. The SW side of the cooler, which is most visible to the public, will be brick.
Roll Call Vote:
1 Boka Y Burns-Thompson 2 Duer A Mertz Y Willey (4-0)
12. **Request to waive fees on utility bill for 1541 Prairie Ct.**
Council Member Boka motioned to deny the request.
Roll Call Vote:
1 Boka 2 Burns-Thompson Y Duer A Mertz Y Willey (4-0)
13. **Consider Consent Agenda**
- a) Allow Bills
 - b) Pay Apps
 - B1) Pay App - Koester Construction, Inc. - Northwest Development Area Booster Station - \$1,432.83
 - B2) Change Order - Elder Corporation - 8th Street Reconstruction - Phase 1 - \$18,500.73
 - B3) Pay App - Elder Corporation - 8th Street Reconstruction - Phase 1 - \$400,914.84
 - c) Resolution #05-17-2021 #04 approving the transfer of funds for bond and interest payments
 - d) Resolution #05-17-2021 #05 accepting tenant consent for the construction of the 8th Street SE Water & Sewer Extension Project (Jenifer Simpson - \$100.00)
 - e) Resolution #05-17-2021 #06 accepting permanent public utility easement for construction of the 8th Street SE Water & Sewer Extension Project (Gordon B. Biegger & Katie L. Joynes - \$916.00)
 - f) Resolution #05-17-2021 #07 accepting permanent water main and sanitary sewer easement for the construction of the 8th Street SE Water & Sewer Extension Project (Gordon B. Biegger & Katie L. Joynes - \$2,784.00)
 - g) Resolution #05-17-2021 #08 accepting public improvements (Northwest Development Area Booster Station)
 - h) Resolution #05-17-2021 #09 levying assessments for costs of nuisance abatement BHNAC Schedule No. 2021-02, and providing for the payment thereof
 - i) Consider approval of voluntary conduit installation agreement (Iowa Network Services dba Aureon Network Services)
 - j) Consider appointment to Altoona Public Library Board - Mary Rork-Watson
 - k) Consider approval of Altoona Public Library and Altoona Fire Department submitting grant applications for Prairie Meadows Community Betterment Grant

- l) Resolution #05-17-2021 #10 to fix a date for a public hearing on Monday, June 7th at 6:30pm on General Obligation Urban Renewal Corporate Purpose Loan Agreement and issuance of General Obligation Bonds in an amount not to exceed \$6,500,000
- m) Resolution #05-17-2021 #11 setting date for hearing on Monday, June 7th at 6:30pm for 2021 Franchise Fee Loan Agreement and Guaranty not to exceed \$3,986,900, related to interim financing for improvements at the Terrace Hills Golf Course
- n) Set Public Hearing for Monday, June 7th at 6:30 pm to consider amendments to Chapters 40.03, 46.02, and 121.07 dealing with disorderly conduct and legal age
- o) Set public hearing for Monday, June 7th at 6:00pm for plans, specifications and form of contract for Heritage Homes Phase 3 - Altoona Footing Drain Project
- p) Set public hearing for Monday, June 7th at 6:00pm to consider Water Trails 28e Agreement
- q) Beer and liquor permits
 - Q1) Johnny's Italian Steakhouse - Class C Liquor License, Catering, Sunday and Outdoor
 - Q2) Walgreens #09791 - Class E Liquor License
 - Q3) Casey's General store #1938 - Class e Liquor License, Class B Wine Permit, Class C Beer Permit, Sunday Sales
 - Q4) Casey's General Store #6 - Class E Liquor License, Class B Native Wine Permit, Class C Beer Permit, Sunday Sales
 - Q5) Hy-Vee Food Store - Class E Liquor License (LE), Class B Wine Permit (Carryout Wine-includes Native Wine), Class C Beer Permit (Carryout Beer), Sunday Sales
 - Q5) Hy-Vee Food Store - Class E Liquor License (LE), Class B Wine Permit (Carryout Wine-includes Native Wine), Class C Beer Permit (Carryout Beer), Sunday Sales
 - Q6) Hawk Heaven Tavern - Bike Nights 4 events June 4th, July 2nd, August 6 and September 3rd. Extension of Outside service area to include the parking lot.

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer A Mertz Y Willey (4-0)

14. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Jim Utter, Public Works - Scott Atzen, Engineering - John Dostart, Community Development - John Shaw, Kim Kietzman - Library, IT - Jeff Bierl, Finance - Randy Pierce

15. General Business & Updates

16. Adjourn at 6:53 pm

Roll Call Vote:

2 Boka Y Burns-Thompson Y Duer A Mertz 1 Willey (4-0)

Attest to:

Amy S. Hill, Secretary

Dean O'Connor, Mayor