

CITY OF ALTOONA COUNCIL MEETING  
MONDAY, APRIL 19, 2021, 6:30 P.M.  
AT THE ALTOONA CITY HALL  
Via Zoom  
Due to COVID-19 epidemic

1. **CALL TO ORDER**

Roll Call at 6:30 pm

Mayor O'Connor- present

Boka - present

Burns-Thompson - present

Duer - absent

Mertz- present

Willey - present

**City Officials Present:** Jeff Mark, Randy Pierce, Greg Stallman, Jared Ogbourne, John Shaw, John Dostart, Jim Utter, Scott Atzen, Jeff Bierl, Amy Hill and City Attorney Bob Laden

**Audience Present:** none

2. **Perfecting and approval of the agenda**

Mayor Dean O'Connor requested to approve the agenda as presented.

**Roll Call Vote:**

1 Boka Y Burns-Thompson A Duer Y Mertz 2 Willey (4-0)

3. **Approval of April 5, 2021 Council Minutes**

**Roll Call Vote:**

1 Boka 2 Burns-Thompson A Duer Y Mertz Y Willey (4-0)

4. **Citizens request to address council**

None

5. **Resolution #04-19-2021 #01 TO CONSIDER A SITE PLAN FOR CONTRACTOR SOLUTIONS**

Wally Pelds with Pelds Design Services located at 2323 Dixon St., Des Moines, explained that Contractor Solutions is seeking site plan approval for their construction safety business. The property is located on the west side of Hubbell Avenue, across from the entrance to Ziegler Drive. The site is 3.85 acres in size and the main building is 17,972 sf in size. The cold storage building is 2,400 sf in size. The lot is zoned M-1 (Limited Industrial) and is located next to a C-2 (General Commercial) lot. Council Member Vern Willey requested to know the location and width of the sidewalk being proposed and requested information about the architectural insulated metal panel the owner is proposing to use. Mr. Pelds responded where the sidewalk was located and confirmed the width. Dan Hunt with CONNECT Architecture located at 901 Thomas Beck Rd. #301, Des Moines, gave an overview on the panel. Council Member Jeremy Boka expressed concern in regards insulated metal panel which was not approved of within the city's ordinance and did not look aesthetically pleasing. Council Member Boka stated he would prefer something be done to break the look of the panels. Council Member Mertz made a motion to approve the site plan subject to the owner/engineer/architect providing examples and cost comparisons for different options and council coming to agreement on the final design.

**Roll Call Vote:**

Y Boka 2 Burns-Thompson A Duer 1 Mertz Y Willey (4-0)

6. **Consider approval bid for Combination Sewer Cleaning Truck**

Public Utilities Director Jim Utter explained the City received bids for a new Combination Sewer Cleaner. Of the three bidders, the MacQueen Equipment bid was the only bidder to comply with all of the design criteria. MacQueen's bid price is \$439,879.

**Roll Call Vote:**

1 Boka Y Burns-Thompson A Duer Y Mertz 2 Willey (4-0)

7. **Consider waiving late fee and red tag fee for 715 8<sup>th</sup> St. Pl. SE**

City Clerk Randy Pierce explained Kim and Jerry Wells, 715 8<sup>th</sup> Street Place SE. are requesting that their late fee and red tag fee be waived. Council Member Boka motioned to deny the request.

Roll Call Vote:

1 Boka Y Burns-Thompson A Duer 2 Mertz Y Willey (4-0)

## 8. Consider Consent Agenda

a) Allow Bills

b) Pay Apps

B1) Change Orders 18 - 21 - Edge Commercial - Terrace Hills Golf Course Club House - \$21,406.00

B2) Pay App - Koester Construction, Inc. - Northwest Development Area Booster Station - \$7,509.40

B3) Pay App - Synergy Contracting, LLC. - 1<sup>st</sup> Avenue Reconstruction Phase II - \$231,100.42

c) Consider approval of professional services agreement with McClure Engineering Company for the 2021 Water Main Replacements

d) Consider approval of memorandum of understanding between the City of Altoona and Teamsters Local Union No. 28

e) Consider approval of management agreement with Greater Altoona Campus for the Altoona Aquatics Park

f) Consider Iowa Department of Transportation Agreement for Traffic Improvement Program Funding

g) Consider approval of SEP Pep Band to use the Band Shell at Haines Park on May 2<sup>nd</sup>, 2021 at 2:30pm

h) Resolution #04-19-2021 #02 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR CONSTRUCTION OF THE 1<sup>ST</sup> AVENUE RECONSTRUCTION PROJECT (LNH, LLC. - \$12,165.00)

i) Resolution #04-19-2021 #03 ACCEPTING PERMANENT PUBLIC UTILITY EASEMENT AND TRAIL EASEMENT FOR CONSTRUCTION FOR THE 1<sup>ST</sup> AVENUE RECONSTRUCTION PROJECT (LNH, LLC. - \$3,600.00)

j) Resolution #04-19-2021 #04 SETTING SETTING DATE FOR PUBLIC HEARING FOR MONDAY, MAY 17<sup>TH</sup> AT 6:30PM ON 2021 AMENDMENT TO URBAN RENEWAL PLAN FOR ALTOONA URBAN RENEWAL AREA

k) Resolution #04-19-2021 #05 ACCEPTING A PROPOSAL FROM RAMMS CONSTRUCTION IN THE AMOUNT OF \$61,492.30 FOR THE PCC PAVING OF PIKE PATH ALONG THE NORTH SIDE OF THE SPRING CREEK LAKES

l) Set a public hearing for Monday, May 3<sup>rd</sup> at 6:30pm to consider approval of Meadowlands, LLC. development agreement (Grubb)

m) Set public hearing for Monday, May 3<sup>rd</sup>, 2021 at 6:30pm to consider approval of Fiscal Year 2021 Budget Amendment

n) Set public hearing for Monday, May 3<sup>rd</sup>, 2021 at 6:30pm for plans, specifications and form of contract for 8<sup>th</sup> St. Water and Sewer Extension to Terrace Hills Golf Course

o) Beer & Liquor Permits

O1) Nomi Asian Cuisine - Class B Beer (BB)(includes Wine Coolers), Class C Native Wine Permit (On premise native wine), Sunday Sale

Roll Call Vote:

Y Boka 2 Burns-Thompson A Duer 1 Mertz Y Willey (4-0)

## 9. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Jim Utter, Public Works - Scott Atzen, Engineering - John Dostart, Community Development - John Shaw, IT - Jeff Bierl, Finance - Randy Pierce, Administration - Jeff Mark

## 10. General Business & Updates

Council Member Burns-Thompson had some questions in regards to creation of an arts commission for City Attorney Bob Laden. Mr. Laden was able to answer her questions.

11. Adjourn at 7:12pm

Roll Call Vote:

2 Boka Y Burns-Thompson A Duer 1 Mertz Y Willey (4-0)

Attest to:

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Amy S. Hill, Secretary

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Dean O'Connor, Mayor