

CITY OF ALTOONA COUNCIL MEETING  
MONDAY, JANUARY 18, 2021, 6:30 P.M.  
AT THE ALTOONA CITY HALL  
Via GoToMeeting  
Due to COVID-19 epidemic

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- present  
Boka - present

Burns-Thompson - present  
Duer - present

Mertz- present  
Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Greg Stallman, Jared Ogbourne, John Shaw, John Dostart, Scott Atzen, Jim Utter, Jeff Bierl, Kim Kietzman, Amy Hill and City Attorney Bob Laden

Audience Present: none

2. Perfecting and approval of the agenda

Mayor Dean O'Connor requested to approve the agenda as presented.

Roll Call Vote:

2 Boka 1 Burns-Thompson Y Duer Y Mertz Y Willey (5-0)

3. Approval of January 4 and 11, 2021 Council Minutes

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)

4. Citizens request to address council

None

5. Public hearing to consider a rezoning request from East Altoona Development Group, LLC and Kimberley Development Corporation to rezone approximately 29.6 acres from A-1 (Agricultural) to R-5 (Planned Unit Development)

Erin Ollendike of CDA, 3405 Crossroads Dr., Suite G, Grimes representing the owner, East Altoona Development Group and the developer, Kimberly Development Corp. are proposing to rezone 29.6 acres from A-1 (Agricultural) to R-5 (Planned Unit Development). The property is located to the north and east of the existing residential development on the NE corner of 8<sup>th</sup> Street SE and 14<sup>th</sup> Avenue SE. The developer is proposing 74 housing units which include single-family residential, townhomes and park/open space.

Open hearing at: 6:32pm

Comments: None

Closed hearing at: 6:32pm

6. Ordinance #01-18-2021 #01 (567) TO REZONE 29.6 ACRES OF LAND FROM A-1 (AGRICULTURAL) TO R-5 (PLANNED UNIT DEVELOPMENT)(1<sup>st</sup> READING)

Roll Call Vote (1<sup>st</sup> Reading):

1 Boka Y Burns-Thompson Y Duer Y Mertz 2 Willey (5-0)

Roll Call Vote (To waive 2<sup>nd</sup> & 3<sup>rd</sup> Reading):

1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)

Roll Call Vote (To publish):

1 Boka Y Burns-Thompson Y Duer Y Mertz 2 Willey (5-0)

7. Public hearing to consider vacating two segments of Public Utility Easements in Ironwood Plat 5  
City Engineer John Dostart explained the City is proposing to vacate two sections of Public Utility Easements (PUE) within Ironwood Plat 5. The existing easements are located in the middle of each property's back yards and limits their ability to build additions, pools or sheds. The easement is not being used. The City owns right of way in the park behind these properties. The City has secured an

alternate PUE for future utility requirements. All nearby utilities have been notified of the City's intent to vacate the existing easements.

Open hearing at: 6:35pm

Comments: None

Closed hearing at: 6:35pm

8. Ordinance #01-18-2021 #02 (568) TO VACATE TWO SEGMENTS OF PUBLIC UTILITY EASEMENTS IN IRONWOOD PLAT 5 (1<sup>st</sup> Reading)

Roll Call Vote (1<sup>st</sup> Reading):

2 Boka Y Burns-Thompson Y Duer Y Mertz 1 Willey (5-0)

Roll Call Vote (To waive 2<sup>nd</sup> & 3<sup>rd</sup> Reading):

1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)

Roll Call Vote (To publish):

Y Boka Y Burns-Thompson 2 Duer Y Mertz 1 Willey (5-0)

9. Public hearing to consider ordinance amendments to the City of Altoona Code of Ordinances Chapter 98.10 (Wastewater Service Charges - Rates) (Randy)

City Clerk Randy Pierce explained this is a public hearing to consider an amendment to the Code of Ordinances Chapter 98.10. The new rate will be \$8.74 per 1,000 gallons used. The increase is due to the continuing rise in the WRA fees.

Open hearing at: 6:36pm

Comments: None

Closed hearing at: 6:36pm

10. Ordinance #01-18-2021 #03 (569) TO AMEND CHAPTER 98.10 (WASTEWATER SERVICE CHARGES - RATES)(1<sup>st</sup> Reading)

Roll Call Vote (1<sup>st</sup> Reading):

2 Boka Y Burns-Thompson 1 Duer Y Mertz Y Willey (5-0)

Roll Call Vote (To waive 2<sup>nd</sup> & 3<sup>rd</sup> Reading):

1 Boka Y Burns-Thompson Y Duer Y Mertz 2 Willey (5-0)

Roll Call Vote (To publish):

2 Boka Y Burns-Thompson Y Duer Y Mertz 1 Willey (5-0)

11. Resolution #01-18-2021 #01 TO AWARD CONTRACT FOR 36<sup>TH</sup> STREET SE HYDRANT PROJECT

City Engineer Dostart explained the City of Altoona accepted proposals for the installation of fire hydrants along 36<sup>th</sup> Street SE. The fire hydrants will be installed on the south side of 36<sup>th</sup> Street SE, to provide fire protection to the homes that were annexed into the City. A total of 5 proposals were received, with the low proposal being submitted by Jackson Creek Enterprises L.C. in the amount of \$55,817. Council Member Jeremy Boka motioned approval subject to City Attorney Bob Laden reviewing the contract.

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)

12. Consider request to waive water late fee and red tag charges at 200 9<sup>th</sup> Street NW

City Clerk Randy Pierce explained the resident of 200 9<sup>th</sup> ST NW is requesting the late fees and red tag fee, totaling \$18.47, be waived because the resident states they never received their bill in the mail. Council Member Boka motioned to deny the request.

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)

13. Consider request to waive water late fee and red tag charges at 430 17<sup>th</sup> Street SW

City Clerk Pierce explained the resident of 430 17<sup>th</sup> ST SW is requesting the late fees and the red tag fee, totaling \$17.03, be waived because the resident states they never received their bill in the mail. Council Member Boka motioned to deny the request.

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)

14. Consider Consent Agenda

a. Allow Bills

b. Pay Apps

B1) Jackson Creek Enterprises - Heritage Homes Storm Water Improvements - Phase 2 - \$45,560.10

B2) Koester Construction, Inc. - Northwest Development Area Booster Station - \$52,365.59

B3) Iowa Civil Contracting, Inc. - 1<sup>st</sup> Avenue Reconstruction - Retainage - \$108,014.38

c. Consider 28E service agreement with the Animal Rescue League of Iowa

d. Consider professional Services Agreement with Snyder and Associates, Inc. for NE 70<sup>th</sup> Pump Station

e. Consider approval of police union agreement

f. Resolution #01-18-2021 #02 REGARDING EAST POLK INNOVATION COLLABORATIVE

g. Resolution #01-18-2021 #03 APPROVING WRITING OFF OF RESCUE FEES FOR BAD DEBT ACCOUNTS - COLLECTION FEES

h. Resolution #01-18-2021 #04 TO SET ENGINEERING DEPARTMENT SCHEDULE OF FEES

i. Resolution #01-18-2021 #05 TO APPROVE SUBMITTAL OF STBG GRANT FOR 36<sup>TH</sup> AVENUE NW ROADWAY PROJECT

j. Resolution #01-18-2021 #06 TO APPROVE SUBMITTAL OF STBG GRANT FOR 8<sup>TH</sup> STREET SW ROADWAY PROJECT

k. Resolution #01-18-2021 #07 to accept public utility easement for 1<sup>st</sup> Avenue reconstruction project (Karry On, LLC. - \$2,145.00)

l. Resolution #01-18-2021 #08 accepting permanent public utility easement for the Hearthstone Circle easement relocation project (City of Altoona - \$0)

m. Resolution #01-18-2021 #09 accepting permanent public utility easement for the Hearthstone Circle easement relocation project (Jeffrey Taylor & Dianna Brinks-Taylor - freely donated)

n. Resolution #01-18-2021 #10 setting date for public hearing on Monday, Feb 1, 2021 at 6:30pm on a development agreement with NoDak Investments, LLC, including annual appropriation economic development payments in an amount not to exceed \$450,000

o. Set Public Hearing for Monday, February 1, 2021 at 6:30 pm to consider proposed property tax levy

p. Beer and Liquor Permits

P1) Wal-Mart Supercenter #2764 - Class E Liquor License (LE), Class B Wine Permit (Carryout Wine Includes Native Wine), Class C Beer Permit (Carryout Beer), Sunday Sales

P2) Casey's General Store #3789 - Class E Liquor License (LE), Class B Wine Permit (Carryout Wine-Includes Native Wine), Class C Beer Permit (Carryout Beer), Sunday Sales

P3) Casey's General Store #2870 - Class E Liquor License (LE), Class B Wine Permit (Carryout Wine-Includes Native Wine), Class C Beer Permit (Carryout Beer), Sunday Sales

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)

12. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Jim Utter, Public Works - Scott Atzen, Engineering - John Dostart, Community Development - John Shaw, IT - Jeff Bierl, Finance - Randy Pierce, Administration - Jeff Mark

13. General Business & Updates

Council Member Scott Duer provided an update on EPIC.

Mayor O'Connor provided an update on water trails.

14. Adjourn at 6:50pm

Roll Call Vote:

  1   Boka   Y   Burns-Thompson   Y   Duer   Y   Mertz   2   Willey (5-0)

Attest to:

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Amy S. Hill, Secretary

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Dean O'Connor, Mayor