

CITY OF ALTOONA COUNCIL MEETING  
MONDAY, JANUARY 4, 2021, 6:30 P.M.  
AT THE ALTOONA CITY HALL  
Via GoToMeeting  
Due to COVID-19 epidemic

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- present  
Boka - present

Burns-Thompson - present  
Duer - present

Mertz- present  
Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Greg Stallman, Jared Ogbourne, John Shaw, John Dostart, Scott Atzen, Jim Utter, Jeff Bierl, Kim Kietzman, Amy Hill and City Attorney Bob Laden

Audience Present: none

2. Perfecting and approval of the agenda

Mayor Dean O'Connor requested to approve the agenda as presented.

Roll Call Vote:

1 Boka 2 Burns-Thompson Y Duer Y Mertz Y Willey (5-0)

3. Approval of December 21, 2020 Council Minutes

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)

4. Citizens request to address council

None

5. Greg Edwards to present annual update on Convention and Visitors Bureau

6. Resolution #01-04-2021 #01 TO CONSIDER A PLAT OF SURVEY FOR PARCEL 2020-222 FOR A 0.59-ACRE PARCEL ON NE 54<sup>TH</sup> AVENUE

Community Development Director John Shaw explained Tony Palmer is requesting approval of a Plat of Survey for 0.59 acres of land located on NE 54<sup>th</sup> Avenue. This property is located in unincorporated Polk County and is within the City of Altoona's two-mile review area. The proposal is to split off the 0.59-acre parcel from the adjacent farm field and join it with their existing home to the east. This will be done with a Lot Tie agreement.

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer Y Mertz 2 Willey (5-0)

7. Resolution #01-04-2021 #02 FIXING DATE FOR PUBLIC HEARING PRIOR TO PROJECT APPROVAL TO CONSIDER A PUBLIC IMPROVEMENT PROJECT WHICH MAY REQUIRE ACQUISITION OF AGRICULTURE LAND (Bob)

City Attorney Robert Laden explained this is a resolution setting a February 15, 2021 public hearing to date to consider a public improvement project that may require the use of condemnation for the acquisition of agricultural land. The public improvement project is the extension of water, sanitary sewer and fiber optics to Terrace Hill Golf Course along the south side of 8<sup>th</sup> Street SE.

Roll Call Vote:

2 Boka Y Burns-Thompson Y Duer Y Mertz 1 Willey (5-0)

8. Consider approval of Mayor's appointments

a. Central Iowa Regional Drinking Water Commission - Primary: Vern Willey; Alternate: Scott Duer & Water Tech: Primary: Jim Utter; Alternate: Jeff Hand

b. Convention & Visitors Bureau - Primary: Jeremy Boka; Alternate: Kyle Mertz

c. BRAVO - Elizabeth Burns-Thompson

- d. EPIC - Primary: Scott Duer; Alternate: Jeff Mark
- e. DART - Primary: Vern Willey; Alternate: Scott Henry
- f. Central Iowa Water Trails - Dean O'Connor
- g. Altoona Arts & Culture Committee - Elizabeth Burns-Thompson

Roll Call Vote:

Y Boka 2 Burns-Thompson 1 Duer Y Mertz Y Willey (5-0)

9. Resolution to approve Council appointments

- a. Resolution #01-04-2021 #03 TO DESIGNATE REPRESENTATIVES FROM THE CITY OF ALTOONA, IOWA TO THE METRO WASTE AUTHORITY'S BOARD OF DIRECTORS - PRIMARY: DEAN O'CONNOR; ALTERNATE: ELIZABETH BURNS-THOMPSON
- b. Resolution #01-04-2021 #04 APPOINTING THE CITY ATTORNEY - BOB LADEN (LADEN & PEARSON)
- c. Resolution #01-04-2021 #05 APPOINTING THE CITY ATTORNEY - POLICE - BOB LADEN (LADEN & PEARSON)
- d. Resolution #01-04-2021 #06 APPOINTING THE CITY CLERK - RANDY PIERCE
- e. Resolution #01-04-2021 #07 NAMING OFFICIAL PAPER(S) IN GENERAL CIRCULATION (DES MOINES REGISTER)
- f. Resolution #01-04-2021 #08 APPROVING THE CITY OF ALTOONA'S OFFICIAL DEPOSITORY LIST (COMMUNITY STATE BANK, BANK ALTOONA, LEGACY BANK, US BANK, IOWA PUBLIC TRUST, GREAT WESTERN BANK, BANKERS TRUST)
- g. Resolution #01-04-2021 #09 APPOINTING DAVE GARRISON AS THE CITY OF ALTOONA'S REPRESENTATIVE TO THE POLK COUNTY AVIATION AUTHORITY
- h. Resolution #01-04-2021 #10 APPOINTING PLANNING AND ZONING COMMISSION MEMBER(S)

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)

10. Receive and file Mayor's assignments and appointments

- a. Mayor Pro-Tem - Jeremy Boka
- b. Chamber of Commerce liaison - Elizabeth Burns-Thompson
- d. Park Board liaison - Scott Duer
- e. Planning & Zoning Commission liaison - Vern Willey
- f. Altoona Campus liaison - Vern Willey
- g. Public Safety liaison - Jeremy Boka
- h. Homeland Security - Primary: Jared Ogbourne; Alternate: Greg Stallman
- i. Water Reclamation Authority - Finance - Primary: Vern Willey; Alternate: Randy Pierce
- j. Watershed Four Mile - Primary: Vern Willey; Alternate: Karen Oppelt
- k. Watershed Mud Creek - Primary: Vern Willey; Alternate: Karen Oppelt
- l. Board of Adjustment - John Rullman (reappointment), Tom Downs (reappointment)
- m. Park Board - Andrew Frana (reappointment), Jon Wall (reappointment), Sandie Hamilton (reappointment), Steve Moyna (reappointment)
- n. Library Board - Mark Vance

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)

11. Consider Consent Agenda

- a. Allow Bills
- b. Pay Apps
  - B1) Change Order - Edge Commercial - Terrace Hills Golf Course Clubhouse - (\$1,596.00)
- c. Set public hearing for Monday, January 18, 2021, at 6:30pm to consider a rezoning request from East Altoona Development Group, LLC and Kimberley Development Corporation to rezone approximately 29.6 acres from A-1 (Agricultural) to R-5 (Planned Unit Development)
- d. Set public hearing for Monday, January 18, 2021, at 6:30pm to consider vacating two segments of Public Utility Easements in Ironwood Plat 5

- e. Set public hearing for Monday, January 18, 2021, at 6:30pm to consider ordinance amendments to the City of Altoona Code of Ordinances Chapter 98.10 (Wastewater Service Charges - Rates)
- f. Beer and Liquor Permits
  - F1) Adventureland - Class E Liquor License, Sunday Sales
  - F2) Adventureland - Class C Liquor License (LC)(Commercial), Class B Native Wine Permit, Sunday & Outdoor Sales

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer Y Mertz 2 Willey (5-0)

12. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Jim Utter, Public Works - Scott Atzen, Engineering - John Dostart, Community Development - John Shaw, Library - Kim Kietzman, IT - Jeff Bierl, Finance - Randy Pierce, Administration - Jeff Mark

13. General Business & Updates

\*Mayor O'Connor provided an update on EPIC.

14. Adjourn at 7:01pm

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)

Attest to:

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Amy S. Hill, Secretary

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Dean O'Connor, Mayor