

CITY OF ALTOONA COUNCIL MEETING  
MONDAY, NOVEMBER 2, 2020, 6:30 P.M.  
AT THE ALTOONA CITY HALL  
Via GoToMeeting

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- present

Boka - present

Burns-Thompson - present

Duer - present

Mertz- present

Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Jared Ogbourne, Tony Chambers, John Shaw, John Dostart, Scott Atzen, Jim Utter, Jeff Bierl, Amy Hill and City Attorney Bob Laden

Audience Present: none

2. Perfecting and approval of the agenda

Mayor Dean O'Connor requested approval of the agenda as presented.

Roll Call Vote:

2 Boka Y Burns-Thompson Y Duer 1 Mertz Y Willey (5-0)

3. Approval of October 19 and 26, 2020 Council Minutes

Roll Call Vote:

Y Boka Y Burns-Thompson 2 Duer Y Mertz 1 Willey (5-0)

4. Citizens request to address council

None

5. Resolution #11-02-2020 #01 TO CONSIDER A SITE PLAN AMENDMENT FOR ADVENTURELANDS OF AMERICA TO MOVE TWO RIDES WITHIN THE PARK

Cody Weaver of Civil Engineering Consultants, 2400 86<sup>th</sup> St., #12, Urbandale, explained

Adventureland is seeking site plan approval to move the Puff Dragons to a location near the new Dragon Slayer rollercoaster. In the Puff Dragons old location will be a new kiddie boat ride. No new buildings are planned with these changes, just a net increase of 1,370 sf of paving.

Roll Call Vote:

2 Boka Y Burns-Thompson 1 Duer Y Mertz Y Willey (5-0)

6. Resolution #11-02-2020 #02 TO CONSIDER A SITE PLAN AMENDMENT FOR LINEAGE FOR PARKING LOT ADDITION

Matt Steding of Snyder and Associates, PC., 2727 Snyder Blvd., Ankeny, explained the applicant,

Lineage, is seeking site plan approval to add a new parking lot. Lineage purchased the previous business known as Iowa Cold Storage. Lineage is proposing to convert a portion of one of the defrosting rooms to process meat. This new operation will result in 147 production employees. The new parking lot will add 167 new stalls, including 6 handicap accessible stalls. Council Member Kyle Mertz motioned approval subject to approval of their lighting plan.

Roll Call Vote:

2 Boka Y Burns-Thompson Y Duer 1 Mertz Y Willey (5-0)

7. Resolution #11-02-2020 #03 TO CONSIDER A SITE PLAN AMENDMENT FOR BASS PRO SHOPS BOAT STORAGE

Kelsey Scallon of Shive Hattery, 4125 Westown Pkwy, #100, explained the Altoona Economic

Development Corporation (AEDC) is seeking site plan approval to relocate the boat storage area.

Bass Pro proposes to move the boat storage area to the west side of the existing boat storage area.

The new area will be enclosed with a six-foot wooden fence. The old boat storage area will be deeded to Harrison trucking in exchange for a portion of the old IDOT weight station property.

Council Member Mertz motioned approval subject to the completion of the transfer of land from Harrison Trucking to AEDC.

Roll Call Vote:

Y Boka Y Burns-Thompson Y Duer 1 Mertz 2 Willey (5-0)

8. **Resolution #11-02-2020 #04 TO CONSIDER A SITE PLAN AMENDMENT HY-VEE AISLES ON-LINE**  
Lewis Leon of LT Leon Associates Inc., 500 East Locust St., Suite 400, explained Hy-Vee is seeking site plan approval for their Hy-Vee On-Line building and canopy. The proposed building is on the east side of the main building and is 640 sf. The distribution area is less than 14,000 sf. The layout and design of the drive-up area has changed from the site plan approved in July.  
Roll Call Vote:  
1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)
9. **Resolution #11-02-2020 #05 TO CONSIDER A SITE PLAN AMENDMENT FOR GREEN STATE CREDIT UNION**  
Mike Welch of Axiom, 60 East Court St., Unit 03, Iowa City, explained this is a re-approval of the site plan. The owners name changed to Green State Credit Union. The original approval has expired. The size of the building has been reduced from 6,155 sf to 4,730 sf. As approved with the original site plan, the developer and the City have swapped some right-of-way along 1<sup>st</sup> Avenue South and Eight Street SE frontage. The existing access on 1<sup>st</sup> Avenue South will be removed and relocated to the south to allow for the south bound east turn lane to be lengthened. Council Member Jeremy Boka motioned approval subject to the deficiencies being met.  
Roll Call Vote:  
1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)
10. **Consider request to waive water utility late and red tag fees (705 17<sup>th</sup> Ave. SW)**  
Council Member Vernon Willey motioned to deny the request.  
Roll Call Vote:  
Y Boka Y Burns-Thompson 2 Duer Y Mertz 1 Willey (5-0)
11. **Consider request to reduce utility bill to 3,000 gallons (1910 6<sup>th</sup> Street SW)**  
City Clerk Pierce explained the situation that led to this request. Council Member Elizabeth Burns-Thompson motioned approval to reduce the water portion of the utility bill to 3,000 gallons used.  
Roll Call Vote:  
Y Boka 1 Burns-Thompson Y Duer 2 Mertz Y Willey (5-0)
12. **Consider Consent Agenda**
  - a) Allow Bills
  - b) Capitol Projects
    - B1) Pay App - Jackson Creek Enterprises - 2018 Water Main Project - \$19,626.60
    - B2) Pay App - Jackson Creek Enterprises - Heritage Homes Storm Water Improvements - Phase 2 - \$94,858.92)
  - c) Consider approval of professional engineering services with Black and Veach for 2013 Water Master Plan update
  - d) Consider approval for funding agreement for Polk County Watershed Coordinator
  - e) To receive and file FY 2019-2020 City Audit
  - f) Resolution #11-02-2020 #06 APPROVING OF RECORD OF LOT TIES FOR TWO LOTS IN EAGLE KNOLL ESTATES PLAT 1
  - g) Consider approval of professional services agreement with Simonson & Associates Architects for Terrace Hills Golf Maintenance Building
  - h) Resolution #11-02-2020 #07 ACCEPTING WARRANTY DEED AND QUIT CLAIM DEED FOR CONSTRUCTION OF THE 1<sup>ST</sup> AVENUE RECONSTRUCTION PROJECT (FC Coop II - \$6,200.00)
  - i) Resolution #11-02-2020 #08 ACCEPTING PERMANENT STORMWATER DRAINAGE EASEMENT FOR THE CONSTRUCTION OF THE 1<sup>ST</sup> AVENUE RECONSTRUCTION PROJECT (Bear Construction Services LLC. - \$14,000.00)

- j) Resolution #11-02-2020 #09 TO DESIGNATE REPRESENTATIVE FROM THE CITY OF ALTOONA, IOWA TO THE POLK COUNTY EMERGENCY MANAGEMENT COMMISSION (Primary: Council Member Jeremy Boka; Alternatives: Police Chief Greg Stallman and Fire Chief Jared Ogbourne)
- k) Resolution #11-02-2020 #10 TO APPOINTING A MEMBER AND ALTERNATE MEMBER(S) TO THE POLK COUNTY E911 SERVICE BOARD (Primary: Fire Chief Jared Ogbourne; Alternate: Police Chief Greg Stallman)
- l) Consider approval of Mayor's appointments to DART Board (Primary: Vernon Willey; Secondary: Scott Henry)
- m) Consider request from Greater Altoona Chamber of Commerce to hold the Nippy Hippie/Chamber Charity 5K
- n) Set Public Hearing for Monday, November 16<sup>th</sup> at 6:30 pm to consider a development plan amendment for the Stonebridge Development to change 14.1 acres from 70-ft wide lots to 60-ft wide lots and reduce lot area and side yard setback within this area
- o) Set Public Hearing for Monday, November 16<sup>th</sup> at 6:30 pm to consider a rezoning request from the City of Altoona to rezone the old Police Station at 700 1<sup>st</sup> Avenue South from R-2 (One and Two-family Residential) to Conditional C-4 (Village Commercial)

Roll Call Vote:

   Y Boka    Y Burns-Thompson   2   Duer    Y Mertz   1   Willey (5-0)

13. Department Head Reports & Updates

The following gave updates: Police Department - Tony Chambers, Fire Department - Jared Ogbourne, Public Utilities - Jim Utter, Public Works - Scott Atzen, Engineering - John Dostart, Community Development - John Shaw, IT - Jeff Bierl, Library - Kim Kietzman, Finance - Randy Pierce, Administration - Jeff Mark

14. General Business & Updates

\*Council Member Burns-Thompson shared her appreciation for all who participated in Business Trick and Treat.

15. Adjourn at 6:56pm

Roll Call Vote:

   Y Boka    Y Burns-Thompson   1   Duer    Y Mertz   2   Willey (5-0)

Attest to:

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Amy S. Hill, Secretary

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Dean O'Connor, Mayor