

**CITY OF ALTOONA COUNCIL MEETING  
MONDAY, AUGUST 3, 2020, 6:30 P.M.  
AT THE ALTOONA CITY HALL  
Via GoToMeeting  
Due to COVID-19 epidemic**

**1. CALL TO ORDER**

Roll Call at 6:30 pm

Mayor O'Connor- absent  
Boka - present

Burns-Thompson - present  
Duer - present

Mertz- absent  
Willey - present

**City Officials Present:** Randy Pierce, Jared Ogbourne, Greg Stallman, John Shaw, John Dostart, Jeff Bierl, Amy Hill and City Attorney Bob Laden, Tony Chambers

**Audience Present:** none

**2. Perfecting and approval of the agenda**

Mayor Pro-Tem Jeremy Boka requested to amend the agenda to add item 2b - Mayor's Recognition of Landon Peppers and Corben Seley.

**Roll Call Vote:**

Y Boka 1 Burns-Thompson 2 Duer A Mertz Y Willey (4-0)

**3. Proclamation for Water and Wastewater Workers Week**

Mayor Pro-Tem Jeremy Boka recognized August 16-20 as Water and Wastewater Workers Week in Altoona.

**4. Consider approval of July 20 and 27, 2020 Council Minutes**

**Roll Call Vote:**

Y Boka Y Burns-Thompson 2 Duer A Mertz 1 Willey (4-0)

**5. Citizens request to address council**

None.

**6. Public hearing for plans, specifications and form of contract for 8<sup>th</sup> Street SW Reconstruction - Phase 1**

City Engineer John Dostart explained the State of Iowa DOT opened bids on July 21, 2020 and received 7 bids. The low responsive bid was submitted by Elder Corporation of Pleasant Hill in the amount of \$4,349,900.00. The engineer's estimate on this project was \$4,683,185.70

**Open hearing at 6:33pm**

**Comments:** No one commented.

**Closed hearing at 6:34pm**

**7. Resolution #08-08-3-2020 #01 TO APPROVE PLANS, SPECIFICATION AND FORM OF CONTRACT FOR 8<sup>TH</sup> STREET SW RECONSTRUCTION - PHASE 1**

Council Member Vern Willey motioned approval subject to City Attorney Bob Laden's review.

**Roll Call Vote:**

Y Boka Y Burns-Thompson 2 Duer A Mertz 1 Willey (4-0)

**8. Resolution #08-08-3-2020 #02 TO APPROVE CONTRACT AND BOND FOR 8<sup>TH</sup> STREET SW RECONSTRUCTION - PHASE 1**

Council Member Vern Willey motioned approval subject to City Attorney Bob Laden's review.

**Roll Call Vote:**

Y Boka Y Burns-Thompson 2 Duer A Mertz 1 Willey (4-0)

**9. Resolution #08-08-3-2020 #03 TO AWARD CONTRACT FOR 8<sup>TH</sup> STREET IMPROVEMENT PROJECT**

**Roll Call Vote:**

Y Boka 2 Burns-Thompson 1 Duer A Mertz Y Willey (4-0)

10. **Continue public hearing to consider a rezoning request from Siculus, Inc. to rezone approximately 154.61 acres from A-1 (Agricultural) to M-1 (Limited Industrial)**  
Craig Bennett with Miller and Associates, 1111 Central Ave., Kearney, Nebraska, representing the property owners are proposing to rezone this 154.61 acres from A-1 (Agricultural) to M-1 (Limited Industrial). They own this entire quarter section of land.  
**Open hearing at 6:37pm**  
**Comments:** No one commented.  
**Closed hearing at 6:38pm**
  
11. **Ordinance #08-03-2020 #01 (520) TO APPROVE REZONING FOR SICULUS, INC. TO REZONE APPROXIMATELY 154.61 ACRES FROM A-1 (AGRICULTURAL) TO M-1 (LIMITED INDUSTRIAL)(1<sup>ST</sup> READING)**  
**Roll Call Vote (1<sup>st</sup> Reading):**  
Y Boka Y Burns-Thompson 2 Duer A Mertz 1 Willey (4-0)  
**Roll Call Vote (To Waive 2<sup>nd</sup> & 3<sup>rd</sup> Reading):**  
Y Boka Y Burns-Thompson 2 Duer A Mertz 1 Willey (4-0)  
**Roll Call Vote (To Publish):**  
Y Boka Y Burns-Thompson 2 Duer A Mertz 1 Willey (4-0)
  
12. **Resolution #08-08-3-2020 #04 TO CONSIDER A ROUGH GRADING SITE PLAN FOR SICULUS, INC.**  
Craig Bennett with Miller and Associates representing the property owners are proposing to get on site and begin rough grading and installing storm sewer pipe and detention basins for their 154.61 acres.  
**Roll Call Vote:**  
Y Boka 2 Burns-Thompson 1 Duer A Mertz Y Willey (4-0)
  
13. **Resolution #08-08-3-2020 #05 TO CONSIDER A SITE PLAN AMENDMENT FOR MARZETTI ENGINE ROOM ADDITION**  
Community Development Director John Shaw explained Marzetti's is proposing to construct a new engine room building on the east side of the plant. It is a separate building, connected only with piping, mechanical equipment, and an elevated walkway. The new building will replace the existing refrigeration systems located inside the two existing engine rooms in the production building. Council Member Willey motioned approval subject to deficiencies being addressed.  
**Roll Call Vote:**  
Y Boka Y Burns-Thompson 2 Duer A Mertz 1 Willey (4-0)
  
14. **Resolution #08-08-3-2020 #06 AUTHORIZING THE ISSUANCE OF \$3,700,000 GENERAL OBLIGATION URBAN RENEWAL GOLF COURSE CLUB HOUSE BONDS, SERIES 2020C, AND PROVIDING FOR THE LEVY OF TAXES TO PAY BONDS**  
City Clerk Randy Pierce explained this resolution is to authorize the sale of 2020 C series GO Urban Renewal golf course bonds. The purpose of this bond issue is to finance the construction of the new club house and related improvements at the golf course.  
**Roll Call Vote:**  
Y Boka 1 Burns-Thompson 2 Duer A Mertz Y Willey (4-0)
  
15. **Consider an event request from the Chamber of Commerce to utilize the Haines Park shelter on Tuesday, August 25<sup>th</sup> from 6-7:30 pm for the Olde Town Altoona Revitalization Project**  
Executive Director Melissa Horton, 119 2<sup>nd</sup> St. SE, explained the need to utilize Haines Park for the interviews.  
**Roll Call Vote:**  
Y Boka Y Burns-Thompson 2 Duer A Mertz 1 Willey (4-0)

16. Consider an event request from Crimson Creed Ministries to hold a free concert on the Haines Park stage on Saturday, August 29<sup>th</sup> from 2-4 pm  
 Public Works Director Scott Atzen explained CCM is proposing to hold a free concert at the Haines Park stage. They are estimating an attendance of 60 people.  
 Roll Call Vote:  
Y Boka Y Burns-Thompson 2 Duer A Mertz 1 Willey (5-0)
17. Consider request to waive sewer charges at 2890 1<sup>st</sup> Ave. S.  
 City Clerk Randy Pierce explained the city has received a request from the Altoona Christian Church to waive a portion of their sewer fees due to a leak in their outside water fountain. Council Member Willey motioned approval for the request to waive.  
 Roll Call Vote:  
Y Boka Y Burns-Thompson 2 Duer A Mertz 1 Willey (4-0)
18. Consider request to waive late fees at 1127 34<sup>th</sup> St. SE  
 City Clerk Randy Pierce explained the resident of 1127 34<sup>th</sup> St SE is asking for his late fees in the amount of \$18.47 to be waived. Mayor Pro-Tem Boka motioned to deny the claim.  
 Roll Call Vote:  
1 Boka Y Burns-Thompson Y Duer A Mertz 2 Willey (5-0)
19. Consider Consent Agenda
- a) Allow Bills
  - b) Capitol Projects
    - B1) Pay App - Synergy Contracting - Venbury Drive Sewer Extension - \$3,389.00
    - B2) Pay App - Jackson Creek Enterprises, Inc. - Heritage Homes Storm Water Improvements - Phase 2 - \$30,380.05
    - B3) Pay App - Koester Constructing, Inc. - NW Development Area Booster Station - \$30,630.48
    - B4) Pay App - Elder Corporation - Adventureland Drive Improvements - \$50,000.00
    - B5) Change Order - Koester Construction, Inc. - NW Development Area Booster Station - \$3,891.00
  - c) Event Request - Relay for Life, June 12, 2021, Prairie Heritage Civic Plaza
  - d) Consider approval of Safety Coalition of Central Iowa Cities 28e agreement
  - e) Resolution #08-08-3-2020 #07 ACCEPTING TENANT CONSENT FOR CONSTRUCTION OF THE 9<sup>TH</sup> STREET NE UNDERGROUND ELECTRIC INSTALLATION PROJECT (BLACK HERSHBERGER ENTERPRISES, LLC. - \$100.00)
  - f) Resolution #08-08-3-2020 #08 ACCEPTING PERMANENT ELECTRIC AND GAS EASEMENT AND TEMPORARY ACCESS AND CONSTRUCTION EASEMENT FOR CONSTRUCTION OF THE 9<sup>TH</sup> STREET NE UNDERGROUND ELECTRIC INSTALLATION PROJECT (ELLE GROUP, LLC. - \$2,050.00)
  - g) Resolution #08-08-3-2020 #09 ACCEPTING PUBLIC IMPROVEMENTS (PRAIRIE CROSSING WATER ENTERTAINMENT TERRITORY PLAT 1
  - h) Resolution #08-08-3-2020 #10 ACCEPTING A PROPOSAL FROM JAS CONCRETE LLC. IN THE AMOUNT OF \$71,129.35 FOR THE STREAMBANK RESTORATION IN LIONS PARK
  - i) Beer and Liquor Permits
    - 1) Jethro and Jakes, Inc. - Class C Liquor License (LC)(Commercial), Catering Privilege, Sunday and Outdoor Sales
- Roll Call Vote:  
Y Boka 1 Burns-Thompson 2 Duer A Mertz Y Willey (4-0)
20. Department Head Reports & Updates  
 The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Works - Scott Atzen, Engineering - John Dostart, Community Development - John Shaw, Finance - Randy Pierce
21. General Business & Updates

\*Council Member Elizabeth Burns-Thompson expressed her thanks for getting the Art and Altoona Revitalization committees being proactive in continuing their missions.

22. Adjourn at 6:54pm

Roll Call Vote:

Y Boka 1 Burns-Thompson 2 Duer A Mertz Y Willey (4-0)

Attest to:

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Amy S. Hill, Secretary

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Jeremy Boka, Mayor Pro-Tem