

CITY OF ALTOONA COUNCIL MEETING
MONDAY, MAY 4, 2020, 6:30 P.M.
AT THE ALTOONA CITY HALL
via GoToMeeting
Due to COVID-19 epidemic

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- present
Boka - present

Burns-Thompson - present
Duer - present

Mertz- present
Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Jared Ogbourne, Greg Stallman, John Shaw, John Dostart, Scott Atzen, Jim Utter, Kim Kietzman, Jeff Bierl, Amy Hill, and Bob Laden

Audience Present: none present.

2. Perfecting and approval of the agenda

Mayor Dean O'Connor requested to approve the agenda as presented.

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)

3. Consider approval of April 20 and 27, 2020 Council Minutes

Roll Call Vote:

2 Boka Y Burns-Thompson Y Duer 1 Mertz Y Willey (5-0)

4. Citizens request to address council

No one spoke.

5. Resolution #05-04-2020 #01 TO CONSIDER A PRELIMINARY PLAT FOR SPRING CREEK RIDGE PLAT 3

Community Development Director John Shaw explained the applicant, Stubbs Development, is seeking preliminary plat approval for Spring Creek Ridge Plat 3. The property is located on the west side of 14th Avenue SW (NE 80th Street) on the southwest side of the eastern lake and is 7.21 acres in size. The plat consists of 19 single family lots. The property is zoned R-1 (Single-family Residential). The lots are required to be 8,750sf in size. The smallest lot in this plat is 9,803sf and is 75' wide.

Roll Call Vote:

1 Boka 2 Burns-Thompson Y Duer Y Mertz Y Willey (5-0)

6. Resolution #05-04-2020 #02 TO CONSIDER A SITE PLAN AMENDMENT FOR PRAIRIE VISTA VILLAGE SKILLED NURSING UNIT ADDITION

Keith Wiggins with Civil Design Advantage, 3405 Crossroads Dr. #G, Grimes, explained the applicant, CCRC of Altoona, LLC, is seeking site plan approval for the Prairie Vista Village Skilled Nursing addition. The property is located on the east side of 1st Avenue South at 2785 1st Avenue South. The addition is proposed to construct an additional 12 skilled nursing units on the east side of the existing building. It is an easterly extension of the current skilled nursing wing. The addition is 9,250sf and will bring the total footprint of the building to 87,527sf.

Roll Call Vote:

1 Boka 2 Burns-Thompson Y Duer Y Mertz Y Willey (5-0)

7. Consider Consent Agenda

a) Allow Bills

b) Capitol Projects

B1) Change Order - Iowa Signal, Inc. - 1st Ave. & 24th St. Signal - \$4,887.75

B2) Pay App - Iowa Signal, Inc. - 1st Ave. & 24th St. Signal - \$80,854.26

- c) Resolution #05-04-2020 #03 ACCEPTING PERMANENT ELECTRIC AND GAS EASEMENT AND TEMPORARY ACCESS AND CONSTRUCTION EASEMENT FOR CONSTRUCTION OF 9TH STREET NE UNDERGROUND ELECTRIC INSTALLATION PROJECT (CARING HANDS OUTREACH CENTER, INC. - \$5,590.00)
- d) Resolution #05-04-2020 #04 ACCEPTING PERMANENT ELECTRIC AND GAS EASEMENT FOR CONSTRUCTION OF 9TH STREET NE UNDERGROUND ELECTRIC INSTALLATION PROJECT (DRE, INC. - \$1,800.00)
- e) Resolution #05-04-2020 #05 ACCEPTING TENANT CONSENT FOR CONSTRUCTION OF THE 9TH STREET NE UNDERGROUND ELECTRIC INSTALLATION PROJECT (CARING HANDS OUTREACH CENTER - \$100.00)
- f) Resolution #05-04-2020 #06 ACCEPTING TENANT CONSENT FOR CONSTRUCTION OF THE 9TH STREET NE UNDERGROUND ELECTRIC INSTALLATION PROJECT (FLAWLESS PAW GROOMING SALON, LLC. - \$100.00)
- g) Resolution #05-04-2020 #07 ACCEPTING PERMANENT ELECTRIC AND GAS EASEMENT AND TEMPORARY ACCESS AND CONSTRUCTION EASEMENT FOR CONSTRUCTION OF 9TH STREET NE UNDERGROUND ELECTRIC INSTALLATION PROJECT (BOBBIE L. AND VERA M. SWOBODA - \$1,620.00)
- h) Resolution #05-04-2020 #08 ACCEPTING PERMANENT ELECTRIC AND GAS EASEMENT AND TEMPORARY ACCESS AND CONSTRUCTION EASEMENT FOR CONSTRUCTION OF 9TH STREET NE UNDERGROUND ELECTRIC INSTALLATION PROJECT (JAMES E. FRANCHETTI & LYNNE FRANCHETTI - \$3,990.00)
- i) Resolution #05-04-2020 #09 ACCEPTING PERMANENT ELECTRIC AND GAS EASEMENT FOR CONSTRUCTION OF 9TH STREET NE UNDERGROUND ELECTRIC INSTALLATION PROJECT (SIERRA PROPERTIES - \$9,450.00)
- j) Resolution #05-04-2020 #10 ACCEPTING PERMANENT ELECTRIC AND GAS EASEMENT AND TEMPORARY ACCESS AND CONSTRUCTION EASEMENT FOR CONSTRUCTION OF 9TH STREET NE UNDERGROUND ELECTRIC INSTALLATION PROJECT (JEAN L. DAVIS - \$9,150.00)
- k) Resolution #05-04-2020 #11 ACCEPTING TENANT CONSENT FOR CONSTRUCTION OF THE 9TH STREET NE UNDERGROUND ELECTRIC INSTALLATION PROJECT (KRIS AND MICHAEL JOHNSON - \$100.00)
- l) Resolution #05-04-2020 #12 ACCEPTING PERMANENT STORM SEWER EASEMENT FOR CONSTRUCTION OF THE 1ST AVENUE RECONSTRUCTION PROJECT (TIMOTHY BURGET AND DIANE BURGET - \$3,955.00)
- m) Resolution #05-04-2020 #13 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR CONSTRUCTION OF THE 5TH AVENUE SW AND 8TH STREET SW DRAINAGE IMPROVEMENTS PROJECT (RONALD A. AND LINDA R. VICK - \$212.00)
- n) Resolution #05-04-2020 #14 ACCEPTING PERMANENT DRAINAGE AND STORM SEWER EASEMENT FOR CONSTRUCTION OF THE 5TH AVENUE SW AND 8TH STREET SW DRAINAGE IMPROVEMENTS PROJECT (RONALD A. AND LINDA R. VICK - \$1,318.00)
- o) Resolution #05-04-2020 #15 TO PURCHASE LAND BY WARRANTY DEED FOR CONSTRUCTION OF THE 5TH AVENUE SW AND 8TH STREET SW DRAINAGE IMPROVEMENTS PROJECT (LESLIE D. AND RUTH A. LOURENS - \$2,333.00)
- p) Resolution #05-04-2020 #16 ACCEPTING PERMANENT PUBLIC UTILITY EASEMENT FOR CONSTRUCTION OF THE 5TH AVENUE SW AND 8TH STREET SW DRAINAGE IMPROVEMENTS PROJECT (LESLIE D. AND RUTH A. LOURENS - \$1,667.00)
- q) Resolution #05-04-2020 #17 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR CONSTRUCTION OF THE 5TH AVENUE SW AND 8TH STREET SW DRAINAGE IMPROVEMENTS PROJECT (MATHEW R. AND HEATHER L. BRADY - \$233.00)
- r) Resolution #05-04-2020 #18 ACCEPTING PERMANENT DRAINAGE AND STORM SEWER EASEMENT FOR CONSTRUCTION OF THE 5TH AVENUE SW AND 8TH STREET SW DRAINAGE IMPROVEMENTS PROJECT (MATHEW R. AND HEATHER L. BRADY - \$1,457.00)
- s) Resolution #05-04-2020 #19 TO PURCHASE LAND BY WARRANTY DEED FOR CONSTRUCTION OF THE 5TH AVENUE SW AND 8TH STREET SW DRAINAGE IMPROVEMENTS PROJECT (DIRK R. AND MICHELLE M. BLISS - \$2,730.00)

- t) Resolution #05-04-2020 #20 ACCEPTING PERMANENT PUBLIC UTILITY EASEMENT FOR CONSTRUCTION OF THE 5TH AVENUE SW AND 8TH STREET SW DRAINAGE IMPROVEMENTS PROJECT (DIRK R. AND MICHELLE M. BLISS - \$1,950.00)
- u) Resolution #05-04-2020 #21 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR CONSTRUCTION OF THE 5TH AVENUE SW AND 8TH STREET SW DRAINAGE IMPROVEMENTS PROJECT (JOANNE AND CHRIS LILLEGARD - \$100.00)
- v) Resolution #05-04-2020 #22 ACCEPTING PERMANENT PUBLIC UTILITY EASEMENT FOR CONSTRUCTION OF THE 5TH AVENUE SW AND 8TH STREET SW DRAINAGE IMPROVEMENTS PROJECT (ALTOONA METHODIST CHURCH - \$1,967.00)
- w) Resolution #05-04-2020 #23 TO PURCHASE LAND BY WARRANTY DEED FOR CONSTRUCTION OF THE 5TH AVENUE SW AND 8TH STREET SW DRAINAGE IMPROVEMENTS PROJECT (ALTOONA METHODIST CHURCH - \$2,753.00)
- x) Resolution #05-04-2020 #24 ACCEPTING PUBLIC IMPROVEMENTS (FIRST AVE. UTILITIES PROJECT - 2018)
- y) Resolution #05-04-2020 #25 AUTHORIZING METRO WASTE AUTHORITY ("MWA") TO RENEW THE EXISTING CONTRACT FOR THE COLLECTION OF MUNICIPAL SOLID WASTE ON BEHALF OF THE CITY
- z) Consider approval of Adventureland Parks of America fireworks permits for July 4, 2020, and October 3, 2020 - subject to certificate of liability being received
- aa) Consider approval of amendment no. 1 to the professional services agreement with Snyder and Associates for U.S. Highway 65 and Zeigler Drive Intersection Improvements Altoona, Iowa
- bb) Consider approval of Altoona Adult Softball league lease
- cc) Public hearing for Monday, May 18 at 6:30pm to consider approval for the plans, specifications and form of contracts for the NW Booster Station
- dd) Resolution #05-04-2020 #26 FIXING A DATE OF MONDAY, MAY 18 AT 6:30PM AT WHICH IT IS PROPOSED TO HOLD A HEARING ON ENTERING INTO A LOAN AGREEMENT AND ISSUANCE OF NOT TO EXCEED \$8,350,000 GENERAL OBLIGATION URBAN RENEWAL CORPORATE PURPOSE BONDS, SERIES 2020B
- ee) Beer and Liquor Permits - subject to Altoona Fire Department
 - ee1) Altoona Adult Softball Association - Class B Beer (BB)(Includes Wine Coolers)
 - ee2) Nomi Asian Cuisine - Class B Beer (BB)(Includes Wine Coolers), Class C Native Wine Permit (on Premise Native Wine), Sunday Permit
 - ee3) Hy-Vee Market Grill - Class C Liquor License (LC)(Commercial), Catering Privilege Sunday and Outdoor Sales
 - ee4) Pancheros Mexican Grill - Class B Beer (BB) (Includes Wine Coolers), Sunday Sales
 - ee5) Hyatt Place - Class B Liquor License (LB)(Hotel/Motel), Sunday and Outdoor Sales
 - ee6) Hy-Vee Food Store - Class E Liquor License (LE), Class B Wine Permit (Carry out Wine - includes Native Wine), Class C Beer Permit (Carryout Beer), Sunday Sales
 - ee7) Johnny's Italian Steakhouse - Class C Liquor License, Catering Privilege, Sunday and Outdoor Sales

Roll Call Vote:

1 Boka 2 Burns-Thompson Y Duer Y Mertz Y Willey (5-0)

8. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Jim Utter, Public Works - Scott Atzen, Engineering - John Dostart, Community Development - John Shaw, Library - Kim Kietzman, Finance - Randy Pierce, Administration - Jeff Mark

9. General Business & Updates

No reports.

10. Adjourn at 6:49pm

Roll Call Vote:

2 Boka 1 Burns-Thompson Y Duer Y Mertz Y Willey (5-0)

Attest to:

Amy Hill, Secretary

Dean O'Connor, Mayor