

CITY OF ALTOONA COUNCIL MEETING
MONDAY, APRIL 6, 2020, 6:30 P.M.
AT THE ALTOONA CITY HALL
via GoToMeeting
Due to COVID-19 epidemic

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- absent
Boka - present

Burns-Thompson - present
Duer - present

Mertz- present
Willey - present

City Officials Present: Jeff Mark, Randy Pierce, Jared Ogbourne, Greg Stallman, John Shaw, John Dostart, Scott Atzen, Jim Utter, Kim Kietzman, Jeff Bierl, Amy Hill, and Bob Laden

Audience Present: none present.

2. Perfecting and approval of the agenda

Mayor Dean O'Connor requested to approve the agenda as presented.

Roll Call Vote:

1 Boka 2 Burns-Thompson Y Duer Y Mertz Y Willey (5-0)

3. Consider approval of March 16 and 23, 2020 Council Minutes

Roll Call Vote:

Y Boka Y Burns-Thompson Y Duer 1 Mertz 2 Willey (5-0)

4. Citizens request to address council

5. Resolution #04-06-2020 #01 TO CONSIDER APPROVAL OF A FINAL PLAT FOR TIMMINS ESTATES PLAT 1 (COUNTY PLAT)

Terry Coady with Snyder and Associates located at 2727 SW Snyder Blvd., Ankeny, explained the property owners, Don and Cheryl Timmins, are proposing to plat their property and split off one buildable home lot, shown as Lot 2 on the diagram. The property is located about one quarter of mile east of Altoona on NE 54th Avenue in unincorporated Polk County within our 2-mile review area. The property is 88.16 acres in size with Lot 2 being 2.46 acres in size. Altoona is requiring additional street ROW with this plat to accommodate future development.

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer Y Mertz 2 Willey (5-0)

6. Resolution #04-06-2020 #02 TO CONSIDER A SITE PLAN AMENDMENT FOR ALTOONA WATER BOOSTER PUMP STATION AT NW WATER TOWER

Community Development Director John Shaw explained this is a site plan amendment for the Altoona water booster pump station, located at the NW water tower, near Bass Pro on the north side of Adventureland Drive. The booster will be housed in a 650sf building that is 14ft tall and located northeast of the water tower. The building exterior will be a masonry product that looks and feels like pea gravel with a metal roof.

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer Y Mertz 2 Willey (5-0)

7. Resolution #04-06-2020 #03 TO CONSIDER APPROVAL OF A PRELIMINARY PLAT FOR LIONS GATE SQUARE PLAT 2

Director Shaw explained the developer, Lion Development Company, is proposing to re-plat the existing property, 2.98 acres of Lions Gate Square Plat 2, to allow for changes to Lot 3, and to create Lot 4 and one Outlot. Lot 3 is south of the Dollar Tree and with frontage on 34th Avenue SW. Lot 4 abuts to a residential use on the east side of the development. It will require a landscape

buffer at the time of that site plan. The Outlot is designated for the stormwater detention. Council Member Jeremy Boka motioned approval subject to legal documents being reviewed.

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer 2 Mertz Y Willey (5-0)

8. Resolution #04-06-2020 #04 TO CONSIDER APPROVAL OF A FINAL PLAT FOR LIONS GATE SQUARE PLAT 2

Council Member Boka motioned approval subject to legal documents being reviewed.

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Mertz Y Willey (5-0)

9. Resolution #04-06-2020 #05 TO CONSIDER APPROVAL OF A SITE PLAN FOR FIRESTONE COMPLETE AUTO CARE CENTER

Director Shaw explained the developer, Lion Development Company is seeking site plan approval for the Firestone Complete Auto Care on Lot 3 of the Lions Gate Square development. The lot is 0.70 acres in size and is located east of 34th Avenue SW, between the Dollar Tree and Car X. The building is 6,260 square feet in size and in one story in height. The building meets the architectural design standards.

Roll Call Vote:

1 Boka 2 Burns-Thompson Y Duer Y Mertz Y Willey (5-0)

10. Request to waive sewer charge at 1603 Rutherford Ct. SW

City Clerk Randy Pierce explained Mr. Huffey is requesting a waiver of his sanitary sewer charges because his outside spigot was left on from January 15th, thru February 15th. Staff investigated and supports this claim. The waiver would be for the adjusted amount of \$116.48.

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer 2 Mertz Y Willey (5-0)

11. Consider Consent Agenda

a) Allow Bills

b) Capital Projects

B1) Pay App - Elder Corporation - Adventureland Drive Improvements - \$10, 186.78

B2) Change Order - Two Rivers Group, Inc. - Altoona Community Center - \$5,973.11

B3) Pay App - Two Rivers Group, Inc. - Altoona Community Center - \$50,354.03

c) Resolution #04-06-2020 #06 ACCEPTING FINAL COMPLETION - ALTOONA COMMUNITY CENTER

d) Resolution #04-06-2020 #07 APPROVING WRITING OFF OF RESCUE FEES FOR BAD DEBT ACCOUNTS - COLLECTION FEES

e) Consider approval of fire union agreement

f) Consider approval of mowing contract

g) Resolution #04-06-2020 #08 TO APPROVE A SURFACE WATER FLOWAGE EASEMENT ON LOTS 62 & 63 TUSCANY PLAT 1

h) Set public hearing for April 20, 2020 at 6:30 pm to consider vacating a two-foot wide portion of a storm water flowage and drainage easement in Lions Gate Square

i) Set public hearing for April 20, 2020 at 6:30 pm to consider a comprehensive plan land use map amendment to change 16.2 acres from Commercial/Industrial and High Density Residential to Mixed Use I

j) Set public hearing for April 20, 2020 at 6:30 pm to consider a rezoning request to change 16.2 acres from A-1 (Agricultural) and R-3 (Multi-family) to R-5 (PUD)

k) Set public hearing for April 20, 2020 at 6:30 pm to consider a development plan called The Emory Altoona proposing 300 apartment units

l) Set public hearing for April 20, 2020 at 6:30pm to consider approval of plans, specifications and form of contract for NE 62nd Avenue Grading Expansion Project

Roll Call Vote:

2 Boka Y Burns-Thompson Y Duer Y Mertz 1 Willey (5-0)

12. **Department Head Reports & Updates**

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Jim Utter, Public Works - Scott Atzen, Engineering - John Dostart, Community Development - John Shaw, Library - Kim Kietzman, Finance - Randy Pierce, Administration - Jeff Mark

13. **General Business & Updates**

*Council Member Kyle Mertz shared that Altoona will be awarded \$1 million for 8th St. Reconstruction in 2024.

*Council Member Vern Willey explained he is attending a DART meeting this week virtually.

*Mayor O'Connor shared appreciation to all the city's directors who are continuing to keep the city running while using social distancing, alternative works schedules and alternative work locations.

14. **Adjourn at 6:54pm**

Roll Call Vote:

 1 Boka 2 Burns-Thompson Y Duer Y Mertz Y Willey (5-0)

Attest to:

Amy Hill, Secretary

Dean O'Connor, Mayor