

CITY OF ALTOONA COUNCIL MEETING
MONDAY, DECEMBER 4, 2023, 6:30 P.M.
AT THE ALTOONA CITY HALL

1. **CALL TO ORDER**

Roll Call at 6:30 pm

Mayor O'Connor- present

Boka - absent

Duer - present

Dunwoody - present

Sloan - absent

Willey - present

City Officials Present: Greg Stallman, Jared Ogbourne, Lyndsey Nielsen, Kim Kietzman, Chad Quick, Dan Scott, John Dostart, John Shaw, Jeff Bierl, Kris Penquite

Audience Present: Phyllis Murphy, Jerry Evans, Jeff Nesvik, Julie Stewart, Chad Alshouse, David Cusic, Chad Ratashak

2. **Perfecting and approval of the agenda**

Mayor Dean O'Connor requested to approve the agenda as presented.

Roll Call Vote:

A Boka Y Duer 1 Dunwoody A Sloan 2 Willey (3-0)

3. **Consider approval of November 20, 2023, and November 27, 2023, Council Minutes**

Roll Call Vote:

A Boka Y Duer 1 Dunwoody A Sloan 2 Willey (3-0)

4. **Citizens request to address council**

Chad Ratashak, 1019 10th Ave PL SE, Altoona, commented about crossings at 8th St., 25th Ave., Clay Elementary, and Willowbrook.

5. **Public Hearing to consider vacating and selling approximately 0.31 acres of road ROW described as Lot B, Anderson Estates Plat No. 1.**

Economic Development Director Chad Quick explained this is to vacate a small road right-of-way to the Graham Group that they will use as part of their next warehouse project. It is on the west side of 34th Ave NW and is highlighted on the plat drawing attached.

Open hearing at 6:36pm

Comments: No one came forward to speak.

Closed hearing at 6:36pm

6. **Resolution authorizing the sale of City property.**

Roll Call Vote:

A Boka Y Duer 2 Dunwoody A Sloan 1 Willey (3-0)

7. **Ordinance vacating and selling certain public property in the Incorporated City of Altoona, IA.**

Roll Call Vote (1st Reading):

A Boka Y Duer 1 Dunwoody A Sloan 2 Willey (3-0)

Roll Call Vote (To waive 2nd & 3rd Reading):

A Boka Y Duer 1 Dunwoody A Sloan 2 Willey (3-0)

Roll Call Vote (To publish):

A Boka Y Duer 2 Dunwoody A Sloan 1 Willey (3-0)

8. **Resolution approving the preliminary plat for Eagle Knoll Estates Plat 2.**

Jeff Nevisk, Civil Design Advantage, 4121 NW Urbandale Dr., Urbandale, IA explained request from Eagle Knoll Estate LLC and Bushwood CC, LLC to reapprove the preliminary and final plat for Eagle Knoll Estates Plat 2. The final plat was originally approved at the February 6th council meeting, however, it was never recorded and resolutions for final plats expire within 6 months.

Roll Call Vote:

A Boka Y Duer 1 Dunwoody A Sloan 2 Willey (3-0)

9. Resolution approving the final plat for Eagle Knoll Estates Plat 2.

Roll Call Vote:

A Boka Y Duer 1 Dunwoody A Sloan 2 Willey (3-0)

10. The resident of 3123 Lakeview Dr SE is asking for relief from their utility bill in the amount of \$866.79.

Council member Willey stated the resident was requesting relief of \$866.79. Council Member Duer motioned to deny the request.

Roll Call Vote:

A Boka 1 Duer 2 Dunwoody A Sloan Y Willey (3-0)

11. Consider Consent Agenda

a) Allow Bills

b) Pay Apps

B) 1 - Change Order #1 - Jackson Creek Enterprises, L.C. - 2022 Water Main Replacement - (\$80,273.95).

B) 2 - Pay App #4 - Alliance Construction Group - 8th Street SE Widening - \$227,839.30.

B) 3 - Pay App #3 - Iowa Sports Turf - Sam Wise Sports Complex Renovation Phase #3 - \$574,040.35.

B) 4 - Pay App - The Henley Group, LLC - Haines Park Splash Pad - \$133,475.00

B) 5 - Pay App - Jackson Creek Enterprises, Inc. - 2022 Water Main Replacement - \$39,440.25.

B) 6 - Pay App #4 - AVR Excavating Inc. - Spring Creek Park South Pond Bank Stabilization Project 2023 - \$16,047.67.

B) 7 - Pay App #18 - Landmark Structures - 1748-1748 Altoona, IA-.75 MG CET - \$105,611.50.

B) 8 - Pay App Final - Synergy Contracting LLC - 1st Avenue Reconstruction Phase II - \$5,000.00.

c) Consider amendment to DOT funding agreement for 8th Street project.

d) Consider amendment to agreement between Shive-Hattery, Inc., and the Client.

e) Resolution to approve an application to the Trees Please Grant Program and to contribute matching funds.

f) Resolution accepting public improvements for 2022 Water Main Replacement Project.

g) Resolution accepting public improvements for Spring Creek South Pond Bank Stabilization Project 2023.

h) Set a public hearing for December 18, 2023, to consider a development plan amendment from HOA RE LLC for the property at 950 Bass Pro Drive (Honda of Altoona) regarding the freestanding signage.

i) Set a public hearing for December 18, 2023, to consider a request from Newblood Development LLC to amend the zoning restrictions for the property at 1250 1st Ave North from Conditional C-2 to Conditional C-2 permitting Automotive Service Stations.

j) Consider Event Request - None

k) Beer and Liquor Permits

1) Pilot Travel Center - Class B Retail Alcohol License & Sunday Sales

2) Brick and Ivy Rooftop - Class C Retail Alcohol License & Sunday Sales

3) Cinemark USA - Special Class C Retail Alcohol License & Sunday Sales

4) Prairie Meadows - Class C Retail Alcohol License & Sunday Sales

5) Prairie Meadows - Class E Retail Alcohol License & Sunday Sales

6) Your Private Bar - New Class C Retail License (5 day) Outlets of Des Moines

Roll Call Vote:

A Boka Y Duer 1 Dunwoody A Sloan 2 Willey (3-0)

12. Department Head Reports & Updates

The following gave updates: Police Department-Greg Stallman, Fire Department-Jared Ogbourne, Public Utilities-Dan Scott, Engineering-John Dostart, Community Development-John Shaw, Economic Development-Chad Quick, Library-Kim Kietzman, HR-Lyndsay Nielsen, IT-Jeff Bierl.

13. General Business & Updates

14. Adjourn at 6:46 pm

Roll Call Vote:

A Boka Y Duer 1 Dunwoody A Sloan 2 Willey (3-0)

Attest to:

Kris Penquite, Deputy City Clerk

Dean O'Connor, Mayor