

CITY OF ALTOONA COUNCIL MEETING
MONDAY, JANUARY 2, 2024 6:30 P.M.
AT THE ALTOONA CITY HALL COUNCIL CHAMBERS

Swear in new council member Jerry Evans. Mayor Dean O'Connor sworn Jerry Evans in as a new council member and congratulated him.

Swear in new council member Julie Stewart. Mayor Dean O'Connor sworn Julie Stewart in as a new council member and congratulated her.

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- present

Boka - present

Duer- present

Dunwoody - present

Evans - present

Stewart - present

City Officials Present: Randy Pierce, Jared Ogbourne, Greg Stallman, John Shaw, John Dostart, Scott Atzen, Chad Quick, Daniel Scott, Kim Kietzman, Lyndsay Nielsen, Jeff Bierl, and City Attorney Bob Laden

Audience Present: Phyllis Murphy, Lola Evans, Alex Payne, Chad Alshouse, Josh Trygstad

2. Perfecting and approval of the agenda

Mayor O'Connor requested to approve the agenda as presented.

Roll Call Vote:

1 Boka 2 Duer Y Dunwoody Y Evans Y Stewart (5-0)

3. Approval of December 18, 2023, Council Minutes.

Roll Call Vote:

Y Boka 2 Duer 1 Dunwoody Y Evans Y Stewart (5-0)

4. Citizens request to address council - None

5. Public Hearing to consider amendments to Chapter 62.11 (windshields and windows).

Police Chief Greg Stallman explained Chapter 62.11 (Windshields and Windows) is no longer reflective of Iowa Code Section 321.438 and the proposed language will reflect current Iowa Windshields and Windows law.

Open hearing: 6:35 pm

Comments: No one came forward to speak.

Closed hearing: 6:35 pm

6. Ordinance amending the Code of Ordinances of the City of Altoona, Iowa, 2004, by repealing Chapter 62.11, Windshield and Windows and replacing it with the new Chapter 62.11 Windshield and Windows.

Roll Call Vote (1st Reading):

2 Boka 1 Duer Y Dunwoody Y Evans Y Stewart (5-0)

Roll Call Vote (To waive 2nd & 3rd Reading):

Y Boka 1 Duer 2 Dunwoody Y Evans Y Stewart (5-0)

Roll Call Vote (To Publish):

Y Boka 2 Duer 1 Dunwoody Y Evans Y Stewart (5-0)

7. Public Hearing to consider adding section 1010 to Chapter 155.03.

Police Chief Greg Stallman explained Crime Prevention through Environmental Design CPTED is crime prevention that utilizes a multidisciplinary approach to the built environment that is intended to deter criminal behavior and assist in achieving community-policing goals. Structures

zoned R-2 must meet minimum building security standards to be certified as a Crime Free Multi-Housing dwelling.

Open hearing: 6:39 pm

Comments: No one came forward to speak.

Closed hearing: 6:39 pm

8. Ordinance amending the Code of Ordinances of the City of Altoona, Iowa, 2004, by adding provisions pertaining to Building Security for New Construction.
Roll Call Vote (1st Reading):
1 Boka Y Duer 2 Dunwoody Y Evans Y Stewart (5-0)
Roll Call Vote (To waive 2nd & 3rd Reading):
1 Boka 2 Duer Y Dunwoody Y Evans Y Stewart (5-0)
Roll Call Vote (To Publish):
2 Boka Y Duer 1 Dunwoody Y Evans Y Stewart (5-0)

9. Resolution approving the final plat for Prairie Crossing Plat 9
Josh Trygstad, CDA, 4121 NW Urbandale Dr., Urbandale, IA 50322 explained this resolution was for approval of the final plat for Prairie Crossing Plat 9.
Council Member Boka motioned to approve subject to submittal of legal documents and bonds being completed.
Roll Call Vote:
1 Boka 2 Duer Y Dunwoody Y Evans Y Stewart (5-0)

10. Consider approval of Mayor's appointments
 - a. CIRDWC Water - Primary: Jerry Evans, Alternate: Scott Duer
 - b. CIRDWC Water Tech - Primary: Dan Scott, Alternate: Jeff Hand
 - c. WRA Management - Primary: Scott Duer, Alternate: Josh Dunwoody
 - d. WRA Tech - Primary: Dan Scott, Alternate: Jeff Hand
 - e. WRA Finance - Primary: Scott Duer, Alternate: Randy Pierce
 - f. CVB - Primary: Julie Stewart, Alternate: Josh Dunwoody
 - g. MAC - Primary: Dean O'Connor
 - h. DART - Primary: Dean O'Connor, Alternate: Scott Henry
 - i. BRAVO - Primary: Julie Stewart
 - j. Homeless Coordinating Council - Primary: Scott Duer
 - k. ICON - Water Trails - Primary: Dean O'Connor
 - l. DSM Airport Committee - Primary: Julie Stewart, Alternate: Randy Pierce
 - m. MPO Bike Roundtable - Primary: Vern WilleyRoll Call Vote:
2 Boka 1 Duer Y Dunwoody Y Evans Y Stewart (5-0)

11. Resolution to approve Council appointments
 - a. Resolution to designate representatives from the City of Altoona, IA to the Polk County E911 Service Board Representative: Jared Ogbourne, Alternate Representative: Greg Stallman
 - b. Resolution to designate representatives from the City of Altoona, IA to the Polk County Emergency Management Commission Representative: Jared Ogbourne, Alternate Representative: Greg Stallman
 - c. Resolution to designate representatives from the City of Altoona, IA to the Metro Waste Authority's Board of Directors: Primary Dean O'Connor, Alternate: Jeremy Boka
 - d. Resolution appointing the City Attorney - Bob Laden (Laden & Pearson)
 - e. Resolution appointing the City Attorney - Police - Bob Laden (Laden & Pearson)
 - f. Resolution naming official paper(s) in general circulation (Des Moines Register)
 - g. Resolution approving the City of Altoona's official depository list (Community State Bank, Bank Altoona, Vision Bank, US Bank, Iowa Public Trust, First Interstate Bank, Bankers Trust)

h. Resolution appointing planning and zoning commission member: Michelle Sloan

Roll Call Vote:

 Y Boka 2 Duer 1 Dunwoody Y Evans Y Stewart (5-0)

12. Receive and file Mayor's assignments and appointments

- a. Mayor Pro-Tem - Jeremy Boka
- b. Library Board liaison - Scott Duer
- c. Chamber of Commerce liaison - Josh Dunwoody
- d. Park Board liaison - Scott Duer
- e. Planning & Zoning Commission liaison - Josh Dunwoody
- f. Altoona Campus liaison - Jerry Evans
- g. Public Safety liaison - Jeremy Boka
- h. Board of Appeals - Jerry Whetstone, Ryan Mayo
- i. Homeland Security - Primary: Jared Ogbourne; Alternate: Greg Stallman
- j. Watershed Four Mile - Primary: Vern Willey; Alternate: Karen Oppelt
- k. Watershed Mud Creek - Primary: Vern Willey; Alternate: Karen Oppelt
- l. Park Board - Lisa Moody-Tunks, Chris Pudenz, Jon Greazel
- m. Arts and Culture Commission - Mike Lambert, Christina Lynn
- n. Altoona Arts/Culture liaison -

Roll Call Vote:

 1 Boka 2 Duer Y Dunwoody Y Evans Y Stewart (5-0)

13. Consider Consent Agenda

- a. Allow Bills
- b. Pay Apps
 - B) 1 - Change Order 1 - Elder Corp. - Spring Creek South Pond Boat Ramp & Parking Lot - \$6,020.00.
 - B) 2 - Change Order 3 - Sandstone Management LTD - Altoona Public Works Entrance Driveway-Phase 0 - \$14,120.00.
 - B) 3 - Pay App #4 - Iowa Sports Turf - Sam Wise Sports Complex - \$88,417.92.
 - B) 4 - Pay App - Granite Excavating LLC - Townsend Park Watershed - \$147,540.32.
 - B) 5 - Pay App - Sandstone Management LTD - Altoona Public Works Entrance Road, Phase 0 - \$310,391.88.
 - B) 6 - Pay App - Elder Corporation - Spring Creek Park South Pond Boat Ramp & Parking Lot - \$19,833.15.
 - B) 7 - Pay App #19 - Landmark Structures - 1748 Altoona, IA/2450 25th Street NW Altoona, IA- \$72,333.00.
- c. Set a public hearing for Monday, January 15, 2024, at 6:30 pm to amend 2004 City of Altoona Code of Ordinances Chapter 98.10 (Wastewater Service Charges-Rates).
- d. Set a public hearing for Monday, January 15, 2024, at 6:30 pm to amend 2004 City of Altoona Code of Ordinances Chapter 92.02 (Water Service Charges - Rates).
- e. Set a public hearing for Monday, January 15, 2024, at 6:30 pm to amend 2004 City of Altoona Code of Ordinances Chapter 6 (City Elections).
- f. Resolution accepting permanent water main easement for Prairie Landing.
- g. Resolution accepting temporary construction easement for 1st Avenue reconstruction project.
- h. Resolution authorizing the City of Altoona to submit an application for funding from the federal fy 2028 surface transportation block grant for the funding of construction of the Adventureland Drive NW reconstruction project, from 17th Avenue NW to 9th Avenue NW and further approving the application which obligates the City of Altoona to matching funds for the construction of said project.
- i. Resolution authorizing the City of Altoona to submit an application for funding from the federal fy 2028 transportation alternatives program (STBG set-aside) for the funding of certain eligible portions of construction of the Adventureland Drive NW reconstruction

project, from 17th Avenue NW to 9th Avenue NW and further approving the application which obligates the City of Altoona to matching funds for the construction of said project.

- j. Resolution authorizing the City of Altoona to submit a joint application with the City of Bondurant for funding from the Federal Surface Transportation Block Grant Program (STBG) to the Des Moines Area Metropolitan Planning Organization (MPO) for the partial funding of the construction of Eastern Polk County I-80 Interchange Planning Study and further approving the application which obligates the City of Altoona to matching funds for the construction of said project.

- k. Consider Event Request

- 1. - Za Ga Zig Shrine Parking Lot Party - 8-28-2025

- l. Beer and Liquor Permits

- 1) Olde Town Tap LLC - Class C Retail Alcohol License
 - 2) Festival Fun Parks LLC - Class C Retail Alcohol License
 - 3) Festival Fun Parks LLC - Class E Retail Alcohol License
 - 4) LaQuinta Altoona - Class C Retail Alcohol License

Roll Call Vote:

 1 Boka 2 Duer Y Dunwoody Y Evans Y Stewart (5-0)

14. Department Head Reports & Updates

15. General Business

16. Adjourn at 6:46 pm

Roll Call Vote:

 1 Boka Y Duer 2 Dunwoody Y Evans Y Stewart (5-0)

Attest to: _____
Randy Pierce, City Clerk

Dean O'Connor, Mayor