



Bidding on City of Akron Construction Projects

Frequently Asked Questions

What is the City of Akron's process for advertising and bidding on construction projects?

The City of Akron has partnered with Bonfire Interactive which allows you to receive notifications of business opportunities and submit bids and proposals to the City of Akron digitally.

Registration for Bonfire is required and is free and easy.

Visit the Engineering website for the link to registration:

https://www.akronohio.gov/departments/service/engineering_bureau/index.php

Where can I view and purchase plans and specifications for City of Akron projects?

Electronic Proposal Documents are available at the Bonfire website at

<https://akronohio.bonfirehub.com/opportunities> but you must be registered with Bonfire to view opportunities and submit a bid.

Hard copies of Proposal Documents can be obtained from www.seblueprint.com.

Where can I find and obtain the City of Akron Construction and Material Specifications (CMS) and Standard Drawings?

The 2008 CMS manual and the Standard Drawings can be found and downloaded at:

https://www.akronohio.gov/departments/service/engineering_bureau/designer_resources.php

A hard copy of the CMS and Standard Drawings may be purchased from www.seblueprint.com.

How much is the bid bond and what form is acceptable for City of Akron projects?

For projects whose proposals are \$100,000 or less, a bid bond is typically not required unless it is specified as required in the Proposal Documents.

For projects whose proposals are over \$100,000, a 10% bid bond is typically required but may be more depending on what is specified in the Proposal Documents.

The Bid Bond or Proposal Guarantee uses the standard form from the bidders bonding company.

How much is the performance bond for City of Akron projects?

For projects whose proposals are \$100,000 or less, a performance bond is typically not required unless it is specified as required in the Proposal Documents.

For projects whose proposals are over \$100,000, a 100% performance bond is typically required but may be less depending on what is specified in the Proposal Documents.

The performance bond is required, as noted above, for the faithful performance of the contract.

How long may the City of Akron hold bids prior to the awarding of a contract?

Bids may be held by the City of Akron for a period not to exceed ninety (90) days from the date of the opening of Bids for the purpose of reviewing the Bids and investigating the qualifications of bidders, prior to awarding the contract. The City may hold bids for an additional thirty days for a total of one hundred twenty (120) days if stipulated by loans secured for the funding of the project.

The Director of Public Service reserves the right to reject any or all bids, and to waive informalities.

Does the City of Akron require prequalification of bidders?

Typically, the City of Akron does not require or have a prequalification program for bidders. However, there are Local Public Agency projects performed by the City of Akron which are funded through the Ohio Department of Transportation that require prequalification.

What are the qualifications a bidder must meet to be awarded a City of Akron construction contract?

All bidders are required to submit evidence satisfactory to the Director of Public Service that the bidder meets the following requirements:

- Minimum of three (3) years of experience under the current business name in successful execution of work of similar magnitude.
- Successful completion of at least three (3) projects of similar nature and of comparable complexity.

The Service Director reserves the right to reject any bid which in his opinion fails to meet the above requirements. In the event that the lowest bidder is determined to be not qualified for the work, the Service Director may award the contract to the next lowest bidder or, at his option, reject all bids and re-advertise.

Does the City of Akron require participation of local disadvantaged companies on its projects?

The City of Akron has instituted a policy of inclusion of Local EDGE, DBE, MBE, SBE, VBE and WBE companies. It is the aim of the City to encourage the participation of local EDGE-certified, DBE-certified, MBE-certified, SBE-certified and WBE-certified firms located in the City in the Project. The CONTRACTOR shall comply with that goal and award fifteen percent (15%) of the CONTRACTOR's final contract value, including labor and materials, to EDGE, DBE, MBE, SBE and WBE-certified firms located in the City. The CONTRACTOR shall comply with that goal and award three percent (3%) of the CONTRACTOR's final contract value, including labor and materials, to WBE-certified firms located in the City. The total awarded participation shall be at least 18%.

What other information is available pertaining to bidding on City of Akron projects?

On the City of Akron Bureau of Engineering website:

https://www.akronohio.gov/departments/service/engineering_bureau/index.php you will find links to information such as Advertise & Bid Dates, Bid Tabs, EEO Forms, Prevailing Wage Rates, Consultant Services, Assessment Rates, CAD Standards, Notice of Commencement, the 2008 CMS, CMS Addenda and Standard Drawings.

Additionally, the Akron Ohio Code of Ordinances Title 3 – Administration, Chapter 34 - Public Contracts and Property, Article 1 - Public Contracts – addresses the bidding and procurement of contracts. The link to the Code of Ordinances is: https://library.municode.com/oh/akron/codes/code_of_ordinances

Contact information for additional bidding questions

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