



City of Akron Recreation & Parks Community Center Rental Policy

1. There will be no charge for community based non-profit organizations for building usage if; it is in the best interest of the community, within the standard operating hours of the Community Center and does not interfere with scheduled programming.
2. Standard rental fees will be charged to ALL groups private or community based under the following circumstances;
 - Usage is during non-business hours
 - A fee is being charged for the event/program
 - Donations of any kind are being solicited
 - Fundraisers
 - Good/services are being sold
3. Liability insurance is not required for basic private rentals (small birthday parties, wedding showers, baby showers etc.) but may be required for the following rental types/reasons;
 - A fee is being charged for the event/program
 - Physical activity classes/programs
 - Donations of any kind are being solicited
 - Fundraisers
 - Good/services are being sold
 - Supervisors discretion

If liability insurance is required the renter must obtain Commercial General Liability insurance on an occurrence coverage basis with limits not less than \$1,000,000 Bodily Injury and Property Damage each occurrence, \$1,000,000 Personal and Advertising Injury, \$1,000,000 Product/Completed Operations Annual Aggregate, and \$1,000,000 General Annual Aggregate. The city shall be named as additional insured on the renter's policy.

4. Community Center usage by Political Candidates shall fall under the following guidelines:
 - A political candidate using a Community Center for the purpose of assisting a campaign for the election to any office may use the facility at the standard rental rate, provided that such candidate does not charge an admission or participation fee for the event.
 - Such permission and use shall not constitute an endorsement by the City of any organization or group nor of the program, philosophies, goals or beliefs of any such organization, group or individual regarding the nomination, retention, election or defeat of any candidate.
 - Equal rights of use shall be granted to all religious groups, political parties and partisan or political organizations.