



CITY OF AKRON, OHIO
POLICE DIVISION
KENNETH R. BALL II, CHIEF OF POLICE

NUMBER P-2019-014	EFFECTIVE DATE November 13, 2019	RESCINDS P-11-014 Issued 9-01-11
SUBJECT Clandestine Lab Procedure		ISSUING AUTHORITY Chief Kenneth R. Ball II

I. POLICY

Clandestine lab sites are extremely dangerous due to the chemicals involved; therefore, proper handling and processing of a clandestine lab is imperative.

II. DEFINITIONS

- A. Clandestine lab – An illegal operation that produces a controlled substance through the synthesis of raw chemicals and using specific laboratory equipment.
- B. Clandestine Lab Enforcement Team (CLET) – Officers who have been certified in clandestine laboratory cleanup.
- C. Lab site – The area containing the chemicals or apparatus used in the production of the controlled substance.

III. PROCEDURE

A. OFFICER’S RESPONSIBILITIES

- 1. Secure the lab site whenever possible.
- 2. Stop the search and maintain a safe distance from the lab site.
- 3. Contact an on duty supervisor to respond to the scene.
- 4. After the lab is secured, the initial unit on scene will be responsible for processing any prisoners and completing any paperwork not directly connected to the lab site.
- 5. Any officer who believes that they have possibly been exposed to hazardous materials may complete an Infectious Disease/Hazardous Materials Possible Exposure Report Form. A Report of Injury must be completed instead of the Exposure Report Form if the officer seeks medical treatment or misses any time from work due to the exposure.

B. SUPERVISOR’S RESPONSIBILITIES

- 1. Determine if there is a need for the CLET to be called to the scene.

2. Notify the Detective Bureau desk that the CLET is needed and provide the desk officer with a contact number to be forwarded to the CLET member.
 3. Ensure on duty personnel will remain at the lab site until a CLET member is able to respond and that they will be available throughout the enforcement action, if needed.
- C. Detective Bureau desk personnel will maintain the contact list provided by the CLET.
- D. CLET RESPONSIBILITIES
1. The first CLET member on scene will determine the need for other CLET personnel.
 2. Assist the initial officer on scene with obtaining authority to search the lab site; i.e., consent, search warrants.
 3. Secure the lab site and any surrounding area that may be contaminated.
 4. Process and secure any evidence from the lab site and any evidence obtained from surrounding areas which are deemed to have been contaminated by lab activities or cannot be processed through normal means.
 5. Submit an ROI to the initial officers and the Narcotics Unit documenting any actions taken as well as an inventory list of any items taken by the CLET.
 6. The CLET shall report to the Narcotics Unit commander.
- E. The Narcotics Unit commander shall appoint a Narcotics Unit detective or supervisor as a CLET training officer.
- F. The CLET training officer shall be responsible for seeing to it that all certificates are maintained and all training is kept current.

By Order Of,



Kenneth R. Ball II
Chief of Police

Date NOVEMBER 13, 2019