



**CITY OF AKRON, OHIO**  
**POLICE DIVISION**  
**KENNETH R. BALL II, CHIEF OF POLICE**

<b>NUMBER</b> P-2020-046	<b>EFFECTIVE DATE</b> February 25, 2020	<b>RESCINDS</b> P-10-046 Issued 8-9-10
<b>SUBJECT</b> Exposure Control Procedure		<b>ISSUING AUTHORITY</b> Chief Kenneth R. Ball II

## **I. POLICY**

Preventive measures will be taken to reduce the risk of exposure to infectious diseases or hazardous materials. However, when exposure does occur the proper steps must be taken to prevent or minimize injury or illness.

## **II. DEFINITIONS**

- A. Infectious disease – Illnesses caused by bacteria or viruses which can be spread from a person or place to another person by direct contact.
- B. Direct contact – Varies with the disease but may include contact with human body fluids or being stuck with a contaminated needle.
- C. Indirect contact – Contact with the disease via inanimate objects.
- D. Barrier devices – Materials that provide protection from infectious disease, including protective gloves, resuscitation masks, and protective shields.

## **III. PROCEDURE**

### **A. PREVENTIVE GUIDELINES**

- 1. Avoid direct contact with blood or other body fluids. All body fluids and human tissue must be treated as contaminated.
- 2. Barrier devices should be worn in any situation where contact with blood or other body fluid is likely. Used barrier devices shall be discarded in an approved container such as those in hospitals and EMS units.
- 3. Keep open sores or cuts covered with a bandage.
- 4. Mouth-to-mouth resuscitation should be avoided without using a mask.

5. Officers should wear medically approved gloves when performing pat downs and searches.
6. Eating, drinking, smoking, handling contact lenses, use of lip balm, etc. should be avoided in areas of potential exposure.

## B. EXPOSURE

1. Contact with body fluids.
  - a. Wash the exposed area thoroughly with soap and water, even if a barrier device was worn.
  - b. Clothing contaminated with blood should be washed in hot, soapy water. It may be rinsed in cold water first to prevent staining.
2. Contaminated equipment (other than clothing and barrier devices).
  - a. Wash with hot, soapy water and allow to air dry for at least one hour.
  - b. For potential AIDS exposure, clean with a solution that is freshly prepared from one part bleach and nine parts water.
  - c. In the event that contaminated equipment cannot be immediately and thoroughly cleaned, it will be taken out of service with the approval of a supervisor. The approving supervisor shall ensure written notification is made to the Equipment Control Officer in order for the equipment to be properly cleaned or replaced.
  - d. Contaminated vehicles will be taken to 850 E. Market Street and placed in the space reserved for contaminated vehicles. A Vehicle Repair Form shall be completed and a copy placed on the dash so that it is visible from outside the vehicle.
3. Contamination at the station.
  - a. An officer will notify Building Maintenance personnel for cleanup.
  - b. When Building Maintenance is not available, the area will be cordoned off until cleanup can take place.

## C. REPORTS

1. Any officer who believes that they have been exposed to an infectious disease or hazardous material should complete an Infectious Disease/Hazardous Materials Possible Exposure Reporting form. A Report of Injury must be completed, in place of the Exposure Reporting form, if the officer seeks medical treatment or misses any time off work due to the exposure.

2. The Exposure Reporting form will be completed via the APD intranet. When the user presses the “save and print” button in the upper right hand corner, it will automatically print a copy for each officer listed. This will also cause the form to be electronically sent to the Services Subdivision.

#### D. PROCEDURE FOR HIV TESTING FOR PERSONS SUSPECTED OF BEING INFECTED

1. Officers who wish to have the subject tested should indicate this fact on the Exposure Reporting form.
2. The Law Department will file the appropriate complaint in Probate Court in these situations after determining that the officer can attest that:
  - a. While performing their duties, the officer sustained significant exposure to bodily fluids of the person sought to be tested.
  - b. They have reason to believe the person may have a HIV infection.
  - c. They made a reasonable attempt to have the person submit to testing and the officer informed the person of his intention to bring an action to compel such testing, but the person has refused or failed to be tested. This notification will be handled by the Law Department.
  - d. Within seven days after the exposure, the officer took a HIV test and also has received counseling.

#### E. MEDICAL TREATMENT

1. There are very few exposures where preventive treatment must be started immediately, if at all.
2. If a member chooses to seek treatment for an exposure, they should do so at a hospital or medical care provider.

By Order Of,

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Kenneth R. Ball II  
Chief of Police

Date \_\_\_\_\_