



UTILITIES BUSINESS OFFICE

REQUEST TO TURN OFF WATER SERVICE

DATE _____

ACCOUNT NUMBER _____ - _____ . _____

SERVICE ADDRESS _____

WORK ORDER DATE _____

_____ TURN OFF

The owner or an authorized agent will be present for the water turn off. **Note:** There is a \$40.00 fee associated with a voluntary shutoff and all property owners will be required to pay a \$4.00 per month "availability fee" for fire service protection during the time the water is off inside the property.

_____ OWNER ASSUMES RESPONSIBILITY OF TURN OFF

The owner assumes responsibility for any damages that may occur resulting in the water service being turned off without anyone being present nor providing the City of Akron access to the meter and shut off valve at the property when service is turned off. **Note:** There is a \$40.00 fee associated with a voluntary shutoff and all property owners will be required to pay a \$4.00 per month "availability fee" for fire service protection during the time the water is off inside the property.

REQUIRED	OWNER SIGNATURE _____
	PRINT NAME OR TITLE _____
	OWNER ADDRESS _____
	PHONE NUMBER _____

Submit **fully completed** form via:

Scan and e-mail to UBO@AkronOhio.gov or

Fax to **(330) 375-2308** or

Mail to: **City of Akron Utilities Business Office**
1180 S Main St, Suite 110
Akron, OH 44301-1253