

**FORM AW-3
TAX YR**

**RECONCILIATION
of INCOME TAX WITHHELD
City of Akron, Ohio**

ACCOUNT NUMBER	DUE ON OR BEFORE	FED ID #
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ENTER NUMBER OF EMPLOYEES REPORTED WITH THIS FILING
I declare that this return has been examined by me, and to the best of my knowledge and belief, is correct and complete.

Signature and Title _____ Date _____

ENTER NAME AND ADDRESS IN THE SPACE ABOVE OR MAKE NEEDED CORRECTIONS.
EMPLOYEE W-2 RECORDS MUST BE RETURNED WITH THIS FORM.

1. Total payroll for Year\$ _____
 2. Payroll not subject to Akron (Explain).....\$ _____
 3. Payroll subject to Akron at 2.50%.....\$ _____
 4. Payroll subject to Akron at less than 2.50%.....\$ _____
 5. Total tax due (2.50% of Line 3 PLUS _____% of Line 4)\$ _____
 6. Total tax withheld per W-2's (Attach Tape)\$ _____
- TOTAL AKRON INCOME TAX DEPOSITS**
- Quarter Ended MAR 31st \$ _____
- Quarter Ended JUN 30th \$ _____
- Quarter Ended SEP 30th \$ _____
- Quarter Ended DEC 31st \$ _____
7. Total Deposits for Year\$ _____
 8. TOTAL AKRON INCOME TAX (Higher of Line 5 or 6)\$ _____
 9. BALANCE DUE (Credit applied to next year)\$ _____

MAKE CHECK PAYABLE AND MAIL TO: CITY OF AKRON, OH
Income Tax Division 1 Cascade Plaza - Suite 100 Akron, OH 44308

DETACH HERE

NOTE: Get an extension to file Form AW-3 when you properly file your W-2 information on CD. The CD must have your W-2 information in an Excel type spreadsheet format or delimited text file (with file layout). All required fields must be included (employee last name, first name, Social Security #, address, city, state, zip, Medicare wage, Akron wage and Akron tax withheld) to get the extension until March 31st for your AW-3 and W-2s. Note: We also accept the W-2 data according to the specifications on our website at www.akronohio.gov/1040.

VERY IMPORTANT - WE DO NOT ACCEPT PDF OR IMAGED COPIES (eg. BMP, JPEG) OF W-2s.

**Akron City Reconciliation of Income Tax Withheld
AW-3 WORKSHEET - KEEP FOR YOUR RECORDS**

The Due Date for filing your AW-3 & W-2s is February 28th

Form AW - 3 is the employer's year end reconciliation for employee withholding of Akron income taxes.

- LINE 1. Enter your total payroll for the year.
- LINE 2. Enter wages which are NOT subject to the Akron tax . Write a brief explanation on the back of the form.
- LINE 3. Enter total amount of payroll that is subject to Akron at 2.50%.
- LINE 4. Enter total amount of payroll that is subject to Akron at less than 2.50%.
(eg. Akron residents who work in the city of Stow would be withheld 2.0% for Stow ... and .50% for Akron.
- LINE 5. Calculate 2.50% of Line 3 and add to it the amount resulting from Line 4 times the tax collection rate that is less than 2.50%. Enter the result here.
- LINE 6. Enter the total Akron tax withheld from your submitted spreadsheet information on CD. If filing paper W-2s, run a calculator tape of the Akron tax withheld, and attach tape to the W-2s.

TOTAL AKRON INCOME TAX DEPOSITS

Add the withholding payments you made to Akron for each quarter and enter the results on the lines provided.

- LINE 7. Enter the quarterly total of your deposits.
- LINE 8. Enter the highest figure of LINES 5 or 6.
- LINE 9. Subtract LINE 7 from LINE 8 and enter any BALANCE DUE or CREDIT to be applied to next year here.
(Place parentheses around CREDITS.)

1. Total payroll for Year	\$ _____
2. Payroll not subject to Akron tax (Explain).....	\$ _____
3. Payroll subject to Akron at 2.50%.....	\$ _____
4. Payroll subject to Akron at less than 2.50%.....	\$ _____
5. Total tax due (2.50% of Line 3 PLUS _____% of Line 4)	\$ _____
6. Total Akron tax withheld as reported from company records (If filing paper W-2s, attach calculator tape)	\$ _____
TOTAL AKRON INCOME TAX DEPOSITS	
Quarter Ended March 31 st	\$ _____
Quarter Ended June 30 th	\$ _____
Quarter Ended September 30 th	\$ _____
Quarter Ended December 31 st	\$ _____
7. Total Deposits for Year	\$ _____
8. Total AKRON INCOME TAX (Higher of LINES 5 or 6)	\$ _____
9. BALANCE DUE (Subtract LINE 7 from LINE 8)	\$ _____
(Credits are applied to the following year)	

ENTER NUMBER OF EMPLOYEES REPORTED WITH THIS FILING