

	<p align="center">CITY OF AGOURA HILLS BUILDING & SAFETY DIVISION 30001 LADYFACE COURT AGOURA HILLS, CA 91301</p>	<p align="center">EMAIL: Permits@AgouraHillsCity.org PHONE: (818) 597-7334 www.AgouraHillsCity.org</p>	
<p align="center">AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER’S BEHALF</p>		<p align="center">FO-02</p>	<p align="center">1-25-23</p>

OWNER-BUILDER ACKNOWLEDGMENT FORM

Pursuant to State of California Health and Safety Code Section 19825-19829

To Property Owner: An application for the construction permit(s) has been submitted in your name listing yourself as the owner-builder of the property improvements at:

(Job Address)

The City of Agoura Hills (“City”) is providing you with an *owner-builder* notice and acknowledgment to inform you of the responsibilities and the risks associated with typical construction activities issued in your name.

The City will not issue a construction permit until you have read, and initialed your understanding of each provision in the Property Owner Acknowledgment (“Acknowledgment”) section below. Please sign the bottom of the Acknowledgment and return the original form with a copy of your driver’s license, or other government-issued identification, which includes a legible signature, to the City of Agoura Hills Building & Safety Division. An agent of the owner cannot execute this notice unless you, the property owner, obtain the prior approval of the City of Agoura Hills.

PROPERTY OWNER ACKNOWLEDGMENT

Please read and initial each statement below to signify your understanding and verification of this information. These are very important construction-related acknowledgments required to inform the property owner during the course of their requested permit activities.

1. I understand a frequent practice of unlicensed persons is to have the property owner obtain an “Owner-Builder” construction permit that erroneously implies that the property owner is providing his or her own labor and materials personally. I, as an owner-builder, may be held liable and subject to serious financial risk for any injuries sustained by an unlicensed person and his or her employees while working on my property. My homeowner’s insurance may not provide coverage for those injuries. I am willfully acting as an owner-builder and am aware of the limits of my insurance coverage for injuries to workers on my property.
2. I understand construction permits are not required to be signed by property owners unless they are *responsible* for the construction and are not hiring a licensed contractor to assume this responsibility.
3. I understand as an owner-builder I am the responsible party of record on the construction permit. I understand that I may protect myself from potential risk by hiring a licensed contractor and having the permit filed in his or her name instead of my own.
4. I understand contractors are required by law to be licensed and bonded in California and to list their license numbers on permits and contracts.
5. I understand if I employ or otherwise engage any persons, other than California licensed contractors, and the total value of my construction is at least \$500, including labor and materials, I may be considered an “employer” under state and federal law.
6. I understand if I am considered an “employer” under state and federal law, I must register with the state and federal government, withhold payroll taxes, provide worker’s compensation disability insurance, and contribute to unemployment compensation for each “employee”. I also understand my failure to abide by these laws may subject me to serious financial risk.

