



CITY OF AGOURA HILLS
BUILDING & SAFETY DIVISION
30001 LADYFACE COURT
AGOURA HILLS, CA 91301

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APPLICATION FOR REFUND OF FEES

AP-07

1-25-23

[] PLAN CHECK FEE REFUND

[] PERMIT FEE REFUND

Plan check/ Permit Number: _____ Date: _____

Project address: _____

Applicant's Name: _____

Mailing Address: _____

Email address: _____ Phone: _____

REASON FOR REFUND: _____

[] Copy of receipt and permit attached.

Applicant's Signature: _____

Owner's Name _____ Owner's Signature: _____

For Building & Safety Use Only

[] APPROVED

Authorized Signature: _____

NOT APPROVED

- [] 365 days have elapsed from the date of the submittal for plan check
[] Plan check has already been performed.
[] Project has commenced and inspection taken place. [] Other _____

Authorized Signature: _____

CBC 109.6.1 & CRC 108.5.1 Refund Policy. The plan review fee for any project that has been reviewed will not be refunded since the review has been conducted already. When a refund is requested for a project that has been reviewed, approved and a permit has been issued, but no work or inspections has taken place, the City will refund 80% of the original permit fee. There will be no refund given if the project has commenced and inspection taken place. The Building Official makes the final determination whether a refund is due for a specific project. [AHMC 8202(t)& 8202.5(q)]