TOWNSHIP

AGENDA
ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY, OCTOBER 26, 2026, at 7:00 P.M.
ADA TOWNSHIP HALL
7330 THORNAPPLE RIVER DRIVE

I. CALL TO ORDER
II. PLEDGE OF ALLEGIANCE
III. MOMENT OF SILENCE
IV. ROLL CALL
V. APPROVAL OF AGENDA
VI. GENERAL TOWNSHIP BUSINESS

Motion to approve minutes and accept, and file reports/communications under the consent agenda

A. APPROVAL OF TOWNSHIP BOARD MINUTES
   1. Regular Board Meeting Minutes – October 12, 2026
   2. Closed Session Meeting Minutes – October 12, 2026

B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS
   1. Downtown Development Authority Meeting Minutes – September 21, 2026
   2. Parks, Recreation, and Land Preservation Meeting Minutes – May 21, 2026
   3. Grand River Drive Trail Improvements (Ada Park to Ada Moorings Section) Final Punchlist Inspection – October 12, 2026
   4. Knapp Street Pedestrian Bridge Progress Meeting #4 Minutes – October 13, 2026

VII. APPROVAL OF WARRANTS
   A. Township General Warrants *(roll call)*
   B. Consider Grand River Drive Trail Project Change Order #4 from Thomet Construction for Final Quantity Balancing for a Decrease of $14,833.88 *(roll call)*
   C. Consider Grand River Drive Trail Project Pay Application #5 from Thomet Construction in the Amount of $65,664.12 *(roll call)*

VIII. PUBLIC COMMENT *(Limit of 3 Minutes Per Speaker)*
IX. UNFINISHED BUSINESS – None
X. PUBLIC HEARING – None

XI. NEW BUSINESS

A. KDL Manager's Report – Scott Ninemeier, Amy Van Andel Library Regional Manager
B. FY 2025-2026 Audit Presentation – Dan Veldhuizen, Siegfried Crandall PLC
C. Resolution R-102626-1: A Resolution Authorizing Road Closures for the Santa Parade held on Saturday December 5, 2026
D. Consider Award of Fire Station #1 Painting Project to H&H Painting for an Amount Not to Exceed $16,267.00
E. Consider Designation of Tree #288 in Covered Bridge Park as "Magdelaine", in Honor of Magdelaine LaFramboise, and Authorize $15,860.18 in Expenditures for Tree Preservation, Historical Signage, and Seasonal Lighting
F. Policy P-102626-1: A Policy to Establish Target and Minimum Fund Balance Thresholds for Township Funds

XII. DEPARTMENT REPORTS
A. Township Manager Report – October 21, 2026
B. Clerk's Office Report – October 20, 2026

XIII. BOARD MEMBER COMMENT

XIV. CLOSED SESSION –
A. Consider Written Legal Opinion Pursuant to MCL 15.268 Section 8(1)(h) of the Michigan Open Meetings Act

XV. OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT *(Limit of 3 Minutes Per Speaker)*

XVI. ADJOURNMENT

TOWNSHIP

ADA TOWNSHIP REGULAR BOARD MEETING
Monday, OCTOBER 12, 2026, at 7:00 P.M.
MINUTES

Supervisor Korth called the regular meeting of the Township Board to order at 7:00 P.M.
Board Members Present: Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustee Proos, Trustee Carter, Trustee Damstra,
Board Members Absent: Trustee Hurwitz
Staff Present: Township Manager Suchy, Planning Director Said, DDA Director Austin, Accountant/Benefit Administrator Roth, Buildings, Grounds and Facilities Director Brinks,
Public Present: Stephanie Kozal with F&V Operations, Resident Jeannie Wilcox,

APPROVAL OF AGENDA
Moved by Trustee Carter, supported by Trustee Damstra to Approve the Agenda with No Changes. Motion Carried. 6-0.

GENERAL TOWNSHIP BUSINESS

A. APPROVAL OF TOWNSHIP BOARD MINUTES
   1. Regular Board Meeting Minutes – September 28, 2026
   2. Closed Session Meeting Minutes – September 28, 2026
B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS
   1. Zoning Board of Appeals Meeting Minutes – August 11, 2026
   2. Knapp Street Pedestrian Bridge Progress Meeting Minutes – September 29, 2026
   3. Revenue/Expense Report as of September 30, 2026

Moved by Trustee Proos, supported by Trustee Damstra to Approve the Various Reports and Communications. Motion Carried. 6-0.

APPROVAL OF WARRANTS
Item A. Treasurer Moran presented the Township General Warrants in the following amounts:
Hand Checks: $295,405.13
Warrants: $747,928.91
Total of all checks and warrants: $1,043,334.04
Moved by Trustee Proos, supported by Trustee Carter to Approve the Warrant Report in the total amount of $1,043,334.04. Roll Call: Yes – 6 (Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustee Proos, Trustee Carter, Trustee Damstra). No – 0. Absent – 1. Motion Carried. 6-0.

PUBLIC COMMENT
Jeannie Wilcox, 504 Pineland Drive, spoke regarding the Township trail system. She asked the Township to consider extending the trail from Bailey and Vergennes north along Vergennes to Boynton, and then from Boynton to connect with the Bailey trailing creating a continuous trail loop. She noted that she spoke with Township Manager Suchy about the idea in 2024. She expressed appreciation for the new trail work and the pedestrian bridge but noted that residents who live off Vergennes, must walk along a steep 45 mile per hour road to get to the trails.

UNFINISHED BUSINESS – No Unfinished Business
PUBLIC HEARING – No Public Hearing

NEW BUSINESS

Item A. Resolution R-101226-1: A Resolution to Set the Township Budget Schedule for Fiscal Year 2027-2028

Township Manager Suchy presented Resolution R-101226-1, the Township's annual resolution budget schedule resolution. He stated that the schedule outlines when the budget request forms will be distributed and when they need to be returned and included preliminary dates for work sessions in January and February. He noted that the dates were flexible depending on the Township Board's availability. The schedule works toward a public hearing on all budgets on February 22, 2027, and the adoption of the general appropriations budget resolution on Monday, March 8, 2027. The new fiscal year will go into effect April 1, 2027.

Supervisor Korth asked whether the dates had been moved back a week from previous years. Township Manager Suchy explained that the schedule is optimistic but has cushion built in and can be pushed to the second meeting March 2027 if needed, depending on work sessions, Board requests and staff turn around time.

Proos to Approve Resolution R-101226-1 Approving a Resolution to Set the Township Budget Schedule for Fiscal Year 2027-2028. Roll Call: Yes – 6 (Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustee Proos, Trustee Carter, Trustee Damstra). No – 0. Absent – 1. Motion Carried. 6-0.

Item B. Resolution R-101226-2: A Resolution to Authorize Issuance of Capital Improvement Bonds for Township Hall Project

Township Manager Suchy presented Resolution R-101226-2. Following up on previous meetings, he noted that the 45-day referendum period on the notice of intent to issue bonds for the new Township Hall passed on September 30, 2026, and the next step for the project would be to issue bonds. He stated that he and Treasurer Moran discussed that interest rates are up and it is uncertain where they will be in the next quarter, so the desire is to move forward with adoption of the resolution. The bond amount is $8 million. The preliminary cost estimate from Dixon Architecture is approximately $9.6 million and the remaining $1.6 million could come from the Township's reserve funding, of which an estimated $2.5 to $3 million was identified as available for the project. Township Manager Suchy stated that he and Treasurer Moran will continue to look at the actual project costs versus interest rates to determine what makes the most sense for the Township financially.

The main question before the Board was whether to choose a 25-year or 30-year term. Township Manager Suchy noted that a 30-year term was discussed at the July work session, but interest rates have since increased, so both options were included. Township Manager Suchy and Treasurer Moran recommended the 25-year term. He explained that the bonds may be refunded after 10 years, so if interest rates become more favorable in he future the Township could refund the bonds and see savings. Choosing the 30-year term would increase the annual payment by about $35,000.00 and would increase the total cost by approximately $1.6 million over the full 30 years. Township Manager Suchy stated that he does not see the value in that additional cost to taxpayers on a project that is already expensive.

Treasurer Moran noted how interest rates have moved in the last 80 days, with estimated rates rising nearly 100 basis points from July 30 to approximately October 6. Treasurer Moran stated the goal is to afford the project while minimizing expenses and the 25-year term is one way to do so given the movement in interest rates. Treasurer Moran and Township Manager Suchy agree the 25-year payment

is well within what the Township can handle. The work session spreadsheets estimated an annual bond payment of about $587,000 on an $8 million bond and the current estimate is about $567,000.00, varying slightly year to year. The majority, approximately $430,000.00, would come from the General Fund, with the remainder split among other funds such as the DDA, water, sewer, building, parks and public safety. Township Manager Suchy stated that it would leave a cushion to allow the Township to do other things when necessary and would keep a significant fund balance in the bank.

Trustee Carter asked about the timing of the bond sale. Treasurer Moran stated that the sale is set for November 5, 2026, with bond closing and delivery of funds on November 24, 2026. They noted the schedule allows flexibility to be delayed by a week or so if needed, but the intent is to have the bonds ready to move rather than try to time interest rates.

Supervisor Korth stated he agreed with the 25-year term and Treasurer Moran noted the bond amount could still be revisited later, once financing and construction costs are known if additional borrowing is needed.

Moved by Trustee Proos, supported by Trustee Carter to Approve Resolution R-101226-2 Approving to Authorize Issuance of Capital Improvement Bonds for the New Township Hall Project for a 25-Year Term in the Amount of $8,000,000.00. Roll Call: Yes – 6 (Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustee Proos, Trustee Carter, Trustee Damstra). No – 0. Absent – 1. Motion Carried. 6-0.

Item C. Consider Administrative Structure Change from Planning Director to Community Development Director

Township Manager Suchy presented the proposed structure change from Planning Director to Community Development Director. Due to the retirement of Planning Director Said, Township Manager Suchy reviewed the Planning Department and the Township to identify the best path moving forward. Following the review, Township Manager Suchy recommended changing the Township Administrative structure and believes the Township will be better served by creating a Community Development Director position to replace the Planning Director position. In addition to the Planning Department, the position would oversee the Downtown Development Authority activities, better aligning the DDA and the Planning Department to ensure the downtown development elevates the downtown district through best practices while complying with Township ordinances. The memo included a summary of the structure showing the Township Manager, Planning Director and DDA Director positions. The new position would be the same position grade as the current Planning Director position and would oversee the DDA Director/Coordinator position. Township Manager Suchy also included a timeline and if approved, he would work with Planning Director Said to recommend a candidate to the Township Board at the November 9, 2026, meeting as the Board hires department heads on the Township Manager's recommendation. The new hire would begin in early December and overlap with Planning Director Said before his retirement. Township Manager Suchy stated he spoke with Planning Commission Chair Rob VanderVenen, who supported the change and saw an opportunity for more alignment between the Planning Commission and the DDA. He felt it was a good time to make the shift with the new Zoning Ordinance soon to be in place.

Trustee Damstra asked whether the change had been communicated to the DDA. Township Manager Suchy explained that it had not yet gone to the DDA Board because the DDA would still have its own director, and this position would oversee both. Depending on the Board's decision, he would attend the DDA meeting the following week to communicate the change, and he had spoken with DDA Director

Austin earlier that day and clarified change would not eliminate any of the DDA Board's statutory authority, and the Township discussed with Legal Counsel Bloom Sluggett to confirm there would be no issue.

Supervisor Korth expressed strong support, noting past involvement with the Planning Commission and stated the need to align the two had been apparent since the DDA was formed. Supervisor Korth noted the change does not add cost to the Township since it is a restructuring, fits the Township's unique layout with the downtown at its heart, and formalizes communication that has been happening behind the scenes for years. Township Manager Suchy added that the change would allow staff to move away from a checklist approach to applications and be more intentional and creative with the remaining opportunities in and near the DDA district.

Trustee Carter asked whether DDA Director Austin and Planning Director Said had been consulted and noted the position will require a highly qualified candidate with a broad range of skills. Trustee Carter also asked about requirements such as a background check, residency, or voter registration. Township Manager Suchy stated that residency and voter registration are not required for an appointed position, and that a full background review would be conducted as with all employees. Clerk DeMarco ensured Trustee Carter that the Township has the background check perfected. In response to Trustee Carters question about being a member of Michigan associations, Township Manager Suchy stated the Township would encourage membership in the Michigan Association of Planning and the American Institute of Certified Planners (AICP), as it does for all staff for their respective fields.
Moved by Trustee Carter, supported by Trustee Damstra to Approve the Administrative Structure Change from Planning Director to Community Development Director. Motion Carried. 6-0.

Item D. Consider Issuing Request for Qualifications for Construction Manager at Risk for Ada Township Hall Project
Township Manager Suchy presented a Request for Qualifications (RFQ) for a Construction Manager at Risk for the Ada Township Hall project, which he drafted with Ken Dixon with Dixon Architecture following previous discussion. The Township would hire a Construction Manager at Risk to provide real-time cost estimating and to work with the Township during design to ensure the building can be built as designed with materials that are not difficult to source, with budget management being the most important piece. If approved, the RFQ would be issued the next day to several local firms and firms that have reached out, and the final selection would be brought back to the Township Board for approval. Township Manager Suchy also asked the Board to identify who would serve on the selection committee stating that he and Ken Dixon would serve, and he requested that one or two Trustees be part of the process. The committee would develop a short list based on qualifications and make a recommendation to the Board for final selection

Trustee Proos noted this was discussed at a previous work session and called it a very important position. He stated it would be a mistake to ask Township Manager Suchy to manage the project on top of his regular duties, as someone needs to be responding to day-to-day construction operations, and the rest of the Township would suffer otherwise. He noted the Township used a construction manager on the Amy Van Andel Library project and, overall, it went very well because of it. Township Manager Suchy clarified that the Township is requesting qualifications, not proposals; once a firm is identified, the scope and fee structure would be worked out. The goal is not to chase the low bid, but to select a reputable firm that can meet the Township's deadlines and requirements.

Supervisor Korth noted the Board needed to identify Trustees to serve on the selection committee and referred to the memo, which indicated committee members needed to be available from October 28 through November 5, 2026. Trustee Proos and Trustee Carter volunteered to serve given their past experience with large projects, and the Board agreed to appoint them to the committee.
Moved by Trustee Proos, supported by Trustee Carter to Approve the Request for Qualifications for Construction Manager at Risk for the Ada Township Hall Project. Motion Carried. 6-0.

DEPARTMENT REPORTS

Township Manager Report

I. Township Manager Suchy reported that the epoxy overlay has been applied to the Thornapple River Pedestrian Bridge and included photos showing water still ponding. The Township has received good feedback on the new surface, which is more rigid and less prone to slipping, even in wet conditions. However, the Township informed the contractor that the ponding is not acceptable, and the contractor will return to complete additional work to crest the surface at the center of the bridge, as should have been done originally. This remains one of the final punch list items. Once a schedule is received it will be communicated to the public and work is anticipated over the next couple of weeks, weather permitting.
II. Township Manager Suchy provided an update on hydrant painting, stating that Buildings, Grounds and Facilities Director Brinks indicated there were approximately 35 to 40 hydrants in total, with 18 completed as of Friday, October 9. Good weather has helped, and the work will continue.
III. Township Manager Suchy thanked everyone who participated in the Urban Land Institute tour, where about 40 individuals from Columbus, Pittsburgh, Indianapolis, and Detroit toured Ada with DDA Director Austin, Planning Director Said, and Supervisor Korth. Participants felt they could take something back to their own communities and were impressed with what has been built in Ada over the past 12 years. Based on that feedback, Township Manager Suchy will be submitting a similar session proposal to ICMA, his national conference.

Treasurer Moran asked who the bridge feedback came from, and Township Manager Suchy clarified it was from residents. Treasurer Moran also raised concerns about the bridge in winter, noting salt can damage steel. Township Manager Suchy stated the plan is to perform snow removal, and the Township is insisting the contractor ensure there are no standing puddles after rain so that residents and BFG staff are not dealing with ice on the bridge. Winter salt maintenance has not yet been worked out and because the bridge is over the river, there may be restrictions on what type and how much salt can be applied, which will be worked through with BFG. He explained the contractor will add an additional epoxy layer to better shed water.

Supervisor Korth commented on the 13.9% health insurance increase. Township Manager Suchy noted 13.9% was low compared to some units that saw increases in the 20% range and higher. The Township has an 80/20 cost share, with the Township paying 80% and employees paying 20%. This was the Township's first year with the West Michigan Health Insurance Pool, which required moving from an April–March plan year, aligned with the fiscal year, to a calendar year. Renewals were received in late September with a quick turnaround, leaving little time to evaluate options. The Township offered two plans this year and will offer three next year, and Accountant/Benefit Administrator Roth has prepared

information to help employees understand their out-of-pocket costs when choosing plans. Moving forward, staff will review options as soon as renewals are received, work with employees, and bring recommendations to the Board. Township Manager Suchy discussed rising health insurance costs generally, attributing them in part to health system consolidation. Treasurer Moran asked whether the Township could find out what increases HUB experienced, for comparison. Trustee Proos stated that his company raised the deductible per individual and allowed for a higher limit for a cheaper policy and then the they bought a deductible policy which saved the his company money. Township Manager Suchy noted the Township is in a three-year commitment with the West Michigan Health Insurance Pool.

DDA Director Report

DDA Director Austin reported that the Farmers Market had a very good year under Farmers Market Manager Stawasz, in her first full year. With the upcoming construction of the new Township Hall and the Flat Iron building across the street, the DDA has begun evaluating temporary locations for the market. The DDA Act requires the farmers market to stay within the DDA district if possible. One compelling location is Bronson where it turns into River Street, connecting both sides of Covered Bridge Park, which would require a road closure. A proposal will first go to the DDA Board for endorsement and then come to the Township Board. The DDA hopes to have a location approved before the end of this market season, as the number of seasonal vendors has increased and they want to know what to expect.

Treasurer Moran noted that Farmers Market Manager Stawasz contract ends October 31 and encouraged the DDA to retain her and stating that she has his endorsement. DDA Director Austin stated he will be meeting with her on Thursday to discuss the contract, which will result in a proposal to the DDA Board the following Monday. Clerk DeMarco echoed Treasurer Moran's comments stating she has been wonderful.

Supervisor Korth asked whether closing the street weekly for the summer had been discussed with the Road Commission. DDA Director Austin stated he has not yet discussed the road closure with the Road Commission. He noted it is one of the less-traveled streets, the Arts Council will be closing it on June 5, BFG has barriers available, and the DDA has a backup plan and that local approval would have to be granted first.

Trustee Proos asked whether Township-owned property adjacent to the library would be used for construction staging. Township Manager Suchy stated it has been discussed with the group working on the Flat Iron building and will be discussed with the Township's contractors, and it has been identified as a potential location for contractor parking or other needs. The Flat Iron group will also reach out to property owners Mike Ward, Amy Van Andel, and Steve Van Andel about using green space as a material laydown area. The group originally wanted to use the Community Church parking lot, but the Township indicated that would not be possible due to the Township Hall construction. Any arrangement would come back to the Board.

Trustee Carter asked about the status of the valve replacement. Stephanie Kozal with F&V Operations stated that the valve has been purchased and the estimated time of arrival is about 3 weeks.

BOARD MEMBER COMMENT

Trustee Proos responded to Jeannie Wilcox's public comment, thanking her for attending and noting that a trail committee meeting will be held this fall to discuss next steps, a maintenance plan, and available funding, and that her request is on Township Manager Suchy's list. Township Manager stated that a date has not yet been set but she was invited to reach out to Manager Suchy and he could provide the date once scheduled.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT *(Limit of 3 Minutes Per Speaker)*
No additional public comment.

CLOSED SESSION – Moved by Treasurer Moran, supported by Trustee Carter to Enter Closed Session to Consider a Written Legal Opinion Pursuant to MCL 15.268 Section 8(1)(h) of the Michigan Open Meetings Act. Roll Call: Yes – 6 (Supervisor Korth, Clerk DeMarco, Treasurer Moran, Trustee Proos, Trustee Carter, Trustee Damstra). No – 0. Absent – 1. Motion Carried. 6-0.

The Board Entered Closed Session at 7:49 P.M.
The Board Returned from Closed Session at 8:35 P.M.

ADJOURNMENT
Moved by Trustee Carter, supported by Treasurer Moran to adjourn the meeting at 8:36 P.M.

Date: October 12, 2026 **_____**

Jo DeMarco, Ada Township Clerk

ADA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
BOARD OF DIRECTORS
MINUTES OF SEPTEMBER 21, 2026, REGULAR MEETING, 8:00 A.M.

A regular meeting of the Ada Township Downtown Development Authority (DDA) was held on Monday, September 21, 2026, at 8:00 a.m. at the Ada Township Hall, Assembly Room, 7330 Thornapple River Drive, Ada MI.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 8:00 a.m. by Chair Knapp.

BOARD MEMBERS PRESENT: Coe, Turan, Frost, Korth, Knapp, Vogl, Cloutier, Schaff
BOARD MEMBERS ABSENT: Harrison
STAFF AND OFFICIALS PRESENT: DDA Director Austin, Township Manager Suchy, Planning Direct Said, Farmers Market Manager Sarah Stawasz
OTHERS PRESENT: 1

II. APPROVAL OF AGENDA

Moved by Coe, supported by Turan, to approve agenda as presented. Motion carried.

III. APPROVAL OF MINUTES OF AUGUST 17, 2026, REGULAR MEETING

Moved by Vogl, supported by Turan, to approve August 17, 2026, regular meeting minutes. Motion carried.

IV. PUBLIC COMMENT - none

V. UNFINISHED BUSINESS - none

VI. NEW BUSINESS

a. **Discuss purchase of additional In-road Signs for Enhanced Crosswalks for Winter Season.**

Director Austin referenced his memorandum and stated that Kent County Road Commission (KCRC) requires that these in-road signs be removed during the winter season, to avoid interference with snowplowing and other winter road maintenance operations. As an alternative, KCRC has permitted the Township to place duplicate Stop for Pedestrian signs on both sides of the Enhanced Crosswalk near the curb line during the winter season. To maintain visibility and support continued adherence of the Stop for Pedestrian Ordinance during the winter months, staff proposes the purchase of a second order of the same type of in-road Stop for Pedestrians signs for use as supplemental equipment. That would include Seven (7) Slender Bender assemblies, Fourteen (14) L65 reflective yellow arcs, Seven (7) Mega Marker assemblies with flexible posts and R1-6 reflective sheeting, Regulatory messaging stating “LOCAL LAW”, “STOP”, and “AT CROSSWALK”. The quoted cost for the seven assemblies is $2,954.70 with an estimated freight cost of $350.00, for a total quoted purchase price of $3,304.70.

DDA board and Director Austin had a brief discussion on whether the Slender Benders can be larger in size, keeping them in a permanent space year-round, visibility of the Slender Benders, additional areas for the Slender Benders, bringing in rectangular rapid flashing beacons on Thornapple River & Fase.

Moved by Korth, supported by Frost, to approve of seven (7) Slender Bender Qwick Kurb in-road Stop for Pedestrians sign assemblies from Carrier & Gable Sales in the amount of $3,304.70, for supplemental winter-season deployment at Downtown Ada Enhanced Crosswalks.

Motion Carried.

b. Discuss and approve the Design and Engineering Proposal from Moore and Bruggink for the Ada Dive Streetscape Project.

Director Austin referenced his memorandum and stated the Ada Drive streetscape has been identified as a capital improvement project on the DDA's Capital Improvement Plan (CIP) for the past three years. Austin went into the project background of the Ada Drive streetscape stating it was constructed in the mid-to-late 1990s, and after 30 years several components of the streetscape have reached a point where rehabilitation and replacement are necessary. The main components that need to be changed are planter boxes, brick pavers, tree boxes and tree grates, street trees, and irrigation. Staff is proceeding with engineering and design work during the fall and winter of 2026/2027, with the intent of having the project ready for bidding and construction in the spring. The overall proposed engineering and design cost will be $27,000 and to not exceed that amount.

DDA board and Director Austin had a brief discussion on the time frame of this project, pricing of project, what kind of disruption this will cause to business's, number of pavers that need to be pulled for the sub base, increasing the footprint, desirable tree types in downtown area, funding of project.

Moved by Korth, supported by Turan, to approve the Moore & Bruggink proposal for engineering and design services for the Ada Drive Streetscape Improvement Project in an amount not to exceed $27,000.

Motion Carried.

VII. REPORTS AND COMMUNICATIONS

a. Rev and Expenditure Report 08/31/26 – no additional comments

b. DDA Director Report

Austin summarized items in his report:

Beers at the Bridge – Had really good weather for the last Beers at the Bridge, utilized new wi-fi hotspots which worked very well had good connectivity and processing, thanked Parks staff /BFG staff/ Township staff for the set-up and cleanup of this event, explained that the generator issue was caused by a load imbalance, upgrading the power on stage so that we can mitigate generator use, Eric Holiday did a great job capturing pictures from the event.

Farmers Market – Sarah has increased programming to increase attendance and improve operations, installed farmer market streetlight banners on Headley and Thornapple for increased visibility, constructing a plan for the 2027 market season regarding the new location due to the new township hall construction.

Pumpkin Prowl – Incorporating the Covered Bridge as another activation that has been approved, partnering with Mike Nitz committee member to have a Wizard of Oz experience on the bridge and to experience 6-7 characters throughout the bridge, Parks and Rec putting on Hocus Pocus to watch after Pumpkin Prowl at Covered Bridge South, DDA Director Austin plans on providing logistics and operational support along with supplies and equipment if needed.

Soups on Ada- A new idea to the Downtown area for the Downtown restaurants to have a to-go soup competition to increase visitors and provide a fun interactive way to continue the foot traffic through Downtown in the winter which would start in January.

Downtown Ada Parking Plan – Director Austin is working on a parking utilization inventory on our online platform which would include evaluating public parking wayfinding into our streetscape. Austin will also be updating the parking map to show the new Covered Bridge Park and a public education campaign on the Downtown Ada Parking Plan.

Pedestrian Safety Implementation – A lot of positive feedback on the Enhanced Crosswalks. Director Austin will continue to provide Public Education on this topic as we progress through the year. Consumers Energy has completed installation of a streetlight at Ada Drive and Bronson to provide more visibility at the intersection. There will also be a relocation of the streetlight near Fase and Thornapple River Drive to better illuminate the crosswalk. Austin reached out to Shoreliners to get more options to change the parking striping at the crosswalk near the library since the parallel parking is decreasing. The pilot project crossing at Thornapple River Drive and Fase Street has made it safer for pedestrians to cross. In addition, Austin will be gathering information from GVMC on the feedback of the pilot. Lastly a rapid flashing beacon will be installed at Thornapple River Drive and Fase Street along with a Stop for Pedestrian In-road sign as a more permanent solution.

Row Streetscape Enhancements – There has been 3 additional landscape beds that are located within the ROW right of Thornapple River, Historical Society and the train bridge which would include native perennial plants which would require less maintenance. Recently evaluated the beds and planned additional maintenance for them and some alterations to prevent wash-out and negative effects. Wanted to do a shoutout to the BFG Staff and Parks Staff Member Courtney Marek for the help of the installation of those landscape beds.

E-Bike and Muti-Modal Traffic Ordinance – Began reviewing and planning for a bike and multi-modal vehicle ordinance to mitigate some negative behaviors in the Downtown area, Director Austin plans to have this drafted by November and begin the review process.

Ada Drive Streetscape Repair and Irrigation Maintenance – Large repair and streetscape enhancement on Ada drive from Bronson to Thornapple River will be next year. That will include Salvage and repair the aged and uneven pavers in this stretch of downtown, repair the irrigation network to all trees and planter boxes, replace all cracked planter boxes, replace the tree boxes with decorative Tree grates to improve walkability and increase usable sidewalk space by decreasing trip hazards and obstructions, replace the aging invasive Bradford Pear trees with a more appropriate tree for this location in Downtown. With board approvals tentative timeline could be March 2027 – May 2027.

Public Art Initiatives- Began reviewing DDA's public art initiative to construct one of our own. Starting to coordinate the Tunnel Art Project which was highlighted last year.

Upcoming Events- Ribbon Cuttings at Sweet Nectar Shop on September 9th and Vulpine on September 16th, Fall Women's Night Out on September 10th, Ada Development Presentation: Ada Cascade Rotary Club on September 15th, Urban Land Institute Tour of Ada on October 1st.

c. Farmers Market Manager Monthly Report

Sarah summarized the farmers' report and provided updates: Location change for next year's farmers market due to the new township hall construction. In August we had a couple of new vendors which was well received along with some new kids programming. Also, social media audience has grown by 42%. Vender fees collected went up significantly from last year. Trying to get more seasonal vendors instead of non-periodic vendors. Will be doing another end of the season survey for all the vendors. Lastly the changing of the hours to 2 P.M. was well received by all the vendors.

d. Township Department Head Staff Reports

Planning Director Said talked about the new Zoning Ordinance update which will be on the October 15th Planning Commission meeting at 5:30pm, which will include a public hearing. Said wanted to add if there are any questions regarding the project or about the Zoning Ordinance update you can reach out to him.

VIII. BOARD MEMBER COMMENT - none

IX. PUBLIC COMMENT - none

X. ADJOURN MEETING

Moved by Vogel, supported by Korth, to adjourn the meeting at 9:06 a.m. Motion carried.

Respectfully submitted:

Shelley Cloutier, DDA Secretary

rs:mr

TOWNSHIP

Parks, Recreation & Land Preservation
Advisory Board Meeting
Thursday May 21st, 8:30am
Roselle Park Resource Building
(1010 Grand River Drive, Ada MI. 49301)
Minutes

1. **Call to order/Roll Call**
   - **Board Member Present:** *Heule, Hulst, Kollig, Korth, Levick, Meyer, Schmottlach, Vandenberge*
   - **Board Member Absent:** *Hurwitz, Terwilliger*
   - **Staff Present:** *Deason, Engel, Stroh*

2. **Approval of agenda**
   - *Motion to approve the agenda was made by Vandenberge and seconded by Meyer.*

3. **Minutes for the PRLP Advisory Board Meeting held February 19th**
   (enclosed – approval requested)
   - *Motion to approve the minutes was made by Korth and seconded by Vandenberge.*

4. **Minutes for the joint PRLP – Township Board Work Session held January 29th**
   (enclosed – approval requested)
   - *Motion to approve the minutes was made by Levick and seconded by Vandenberge.*

5. **Financial Report**
   a) Revenue/Expense Report as of 4/30/26
   - *Director Deason provided a brief update noting no new call outs at this time due to the Township being less than 60 days into the new fiscal year. Deason shared a reminder that the current budget is based upon the 1.2 millage rate proposal passing. If it doesn't pass, a budget amendment will be appropriately made.*

6. **Unfinished Business**
   a) Covered Bridge Park Update (verbal update – materials enclosed)
   - *Director Deason shared several photos highlighting the ongoing construction and work within Covered Bridge Park. Deason communicated that the granite slabs for the Veterans Memorial were placed the week of May 11th. Deason also highlighted the Memorial Day Dedication and Ceremony that would be*

taking place on Monday the 25th at the new Veterans Memorial. Deason thanked DDA Director Kevin Austin and American Legion Osmer Post 451 for their dedication and commitment to the project.

- *Director Deason noted the progress of Covered Bridge Park South, including the winding sidewalks, pickleball fencing, and indicated where the porous pavers will be laid. Deason provided an additional update as the playground and canopy building have both started going up and the park is beginning to shape.*
- *Director Deason confirmed that due to the recent spring flooding, the timeline for park completion has shifted. In conversations with Katerberg VerHage, the township is anticipating an opening of August 12 depending on potential future weather impacts.*
- *Heule asked about an update on the Pedestrian Bridge. Director Deason stated the anticipated bridge installation is June 19 & 20, which will result in multiple road closures that weekend. The hope is that the bridge is completed by the 4th of July.*
- *Director Deason detailed the six items listed in the change order. After the park design was completed, the donor for the dog park wanted to install a bronze statue of their dog. Deason worked with the donor and a local artist for the design and installation. The donor paid for the sculpture, but it did not include the base that was in the renderings. It will be a small cement seat wall to match the rest of the park.*
- *Director Deason explained the gasket & manhole cover specifics and identified this recommendation came from BFG staff and contractors to cost the township less in future years. This is standard procedure in areas that flood.*
- *Director Deason shared that the rerouting of the restroom sanitary lead and existing well abandonment were discovered during the digging of the area. Both items are recommended to minimize any incidental future damage.*
- *Director Deason noted that he will be making a recommendation to the Township Board to request that the new park restrooms include adult changing tables to create greater accessibility for all park users.*
- *Director Deason communicated that the riverbank along the north side of Covered Bridge Park had experienced some washouts due to the recent flood events. Katerberg VerHage has provided a plan they believe will address the issues we've experienced in that section by bringing in additional fill, geogrid material, and rocks.*
- *Levick asked if the people who donated the dog statue could pay for the base. Director Deason confirmed yes. Levick stated they should be approached first then. Chair Hulst inquired if the dog statue was an additional donation. Deason explained the donor has had multiple*

donations. The first was for the dog park followed by the second donation for the statue design, sculpture, and installation without the stand. Levick asked if they had been approached about paying for it. Director Deason replied they have not. Supervisor Korth stated that it would be worth fielding the question to them prior to board meeting.

- *Kollig commented that she is starting to see more adult changing tables installed more frequently and noted it is something to consider as the township looks into future spaces.*
- *Schmottlach asked if someone is in a wheelchair, can they transition to it? Director Deason replied it is ADA compliant so they will be able to transfer.*
- *Chair Hulst inquired where the additional funding would be coming from to cover the cost of this change order. Director Deason noted the funds will be coming from the contingency fund. In conversations with Township Manager Suchy, Deason and he are very happy with where the contingency budget is. Even with these change orders, the project has used 23% of its contingency.*

b) **PRLP Millage Public Education Campaign Update**
(verbal update – materials enclosed)

- *Director Deason highlighted the Summer 2026 Adaview and the areas dedicated to the upcoming millage vote. Deason credited Seyferth for putting great marketing materials together to help inform the township and its residents. The millage information went live on social media on May 19 and the township website page was highlighted as a landing page for more information for the public and staff.*
- *Levick inquired if residents are aware of the PRLP board members that helped shape this proposal. Deason replied it is highlighted on our website and stated that it is a vision cast by the PRLP and township staff.*
- *Levick commented she was impressed with what was sent out and asked if there was a way for board members names to be added to millage marketing materials. Deason replied there should be time as he is still working with them on finalizing additional materials.*

7. New Business

a) Stewardship Committee Survey Results & Project Priorities Review (enclosed)

- *Chair Hulst congratulated and thanked those on the stewardship committee for their work and restarting this process. Deason thanked Staff Member Marek for the amount of work she completed with this committee. She has brought fresh ideas and new perspectives to this focus area.*
- *Meyer thanked the committee as well and provided an update about the stewardship committee. They are meeting to work on their strategic plan and*

goals as a committee. He expressed his excitement for where the committee is headed in setting those goals and utilizing existing partnerships and pursuing new ones to continue the work being done in covering all aspects of stewardship and land preservation.

- *Heule commented on Staff Member Marek's work with this committee and the amount of expertise she brings to this committee.*

b) **LGROW Raingarden Proposal** (enclosed – motion requested)

- *Director Deason discussed the current status of the rain garden at Roselle Park. Staff Member Marek leveraged her relationship with LGROW to have them come for a site visit and provide a recommendation. Their recommendation is that the current footprint adjacent to the south parking lot is too big and that the township should reduce it in size. The project will cost $4,850 to complete, and the township aims to use the 213 Open Space Fund. Director Deason explained that this amount is over his threshold, but not over Township Manager Suchy's. Deason and the committee felt this was a great first project for the PRLP to recommend on behalf of the stewardship committee as it is a small project that the 213 Open Fund can be used for. Deason noted there still is work to be done as to what can be covered by the 213 Open Space Fund.*
- *Levick asked if we must contract with a specialty group to complete this project. Director Deason outlined that LGROW would bring all materials, expertise and signage required for this project included in the contract.*
- *Vandenberge asked for clarification on the name of the fund and what it could be used for.*
- *Chair Hulst shared in agreement with Vandenberge's comments wanting to make sure we are not breaking any policies and encourages staff to investigate developing a framework for use of the 213 fund.*
- *A motion to have PRLP Advisory Board authorize staff to proceed with LGROW raingarden proposal in the amount not to exceed $4,850.00 was made by Meyer and supported by Schmottlach. This motion passed unanimously.*
- *Chair Hulst thanked the stewardship committee and staff for their work on this and is looking forward to see how potential 213 fund projects come together.*

c) PRLP Advisory Board Member Recognition (see public comment section)

8. Committee Reports & Updates

a) Stewardship

- *No additional update provided*

b) Programs & Facilities

- *Staff member Engel highlighted the start of the event season with Bark at Ada Park and the Vintage Baseball Game. Softball leagues are underway and the players are enjoying the ball diamond upgrades that were completed at Ada Park. Preparation for upcoming summer events, including the GR Triathlon, Ada Artfest, and Adult Soccer League, are underway with seasonal staff.*

c) Trails

- *Director Deason provided additional information on the pedestrian bridge installation. The Grand River trail construction is fully underway and still a couple weeks away before reopening can occur. Township Manager Suchy, BFG Director Brinks, and Director Deason have had conversations with Kent County, Ottawa County and the state about installing stop signs at trail crossings with major roads, particularly the Pettis Trail section.*

9. Director's Report

- *Recreation Intern, Jonathon Stroh, introduced himself to the board as a recent graduate of Grand Valley State University majoring in Sport Management and Psychology.*
- *Director Deason highlighted the three seasonals hired for the summer and acknowledged this is the strongest group the township has had for the summer in his time with the department.*
- *Director Deason discussed the upcoming summer concert series at Legacy Park and encouraged board members to volunteer at these events to talk with the public about the millage. Hulst asked if an email sign-up could be sent out. Deason confirmed it would be.*
- *Director Deason displayed photos of washout trails at Roselle Park from the flooding. He is waiting for a quote from a contractor to bring in dirt, silt, and geocloth for the repair. Deason, Township Manager Suchy and BFG Director Brinks have had discussions about recutting the path to be farther away from the river to avoid any other washout.*
- *Heule inquired about the trees that had been planted in the back of Roselle Park and their status due to the flooding. Deason explained the Kent Conservation District provided a grant and has planted several hundred trees. Any lost trees from the flooding have been supplemented.*
- *Township Supervisor Korth discussed the status of the new town hall project and that the township board is working the budgeting cycle, finalizing the timeline and scale of the building.*

10. Board Member Comments

- *None*

11. Public Comments

- *Chair Hulst stated his gratitude and thanks to the many years of service former board member Betty Jo Crosby provided.*
- *Crosby expressed her thanks and gratitude to the board. She discussed her excitement on how well the board and organization have handled change. She noted her passion for wanting residents to have the right information or right organization to contact about conservation easements and maintenance needed within the township. Having the North Country Trail run through Ada Township was noted and how they would appreciate more signage and visibility. Vandenberge stated he would reach out to their office.*

12. Adjournment

- *A motion to adjourn the meeting was made by Levick and seconded by Schmottlach.*
- *Meeting adjourned at 9:34 am.*

Moore+Bruggink
Consulting Engineers

FINAL INSPECTION
PUNCHLIST

Project: Grand River Drive Trail Improvements (Ada Park to Ada Moorings Section)
Project No.: 260128.01
Date: October 12, 2026
Place: On Site

Attendance

Name	Representing	Phone	Email Address
Julius Suchy	Ada Township	616.676.9191	jsuchy@adatownship.com
Wesley Deason	Ada Township	616.676.0520	wdeason@adatownship.com
Dennis Brinks	Ada Township	616.676.9191	dbrinks@adatownship.com
Ryan Arends	M+B	616.638.3137	rarends@mbce.com

Distribution:

All Attendees			
Ben Thomet	Thomet Construction	616.437.1039	thometconstruction@gmail.com
Chris Corner	M+B	616.283.2096	ccorner@mbce.com

The following items were noted for correction during the final inspection:

- Repair indent in HMA near bench across from Old Oak Hill Drive. Refer to picture below:



2020 Monroe Avenue NW | Grand Rapids, MI 49505-6298
T [616] 363 9801 | F [616] 363 2480 | W mbce.com

- Repair stick indent in HMA +/- 450’ west of Ada Moorings entrance. Refer to picture below:



- Repair indent in HMA +/- 270’ west of Ada Moorings entrance. Refer to picture below:



- Repair acorn hole in HMA +/- 240’ west of Ada Moorings entrance. Refer to picture below:



- Repair indent in HMA +/- 100’ west of Ada Moorings entrance. Refer to picture below:



- Repair indent in HMA +/- 75’ west of Ada Moorings entrance. Refer to picture below:



Respectfully Submitted By: Ryan Arends, P.E

Moore+Bruggink
Consulting Engineers

MINUTES TO
PROGRESS MEETING #4

Project: Knapp Street Path Over Grand River
Project No.: 240168.01
Date: October 13, 2026
Place: On Site

Attendance

Name	Representing	Phone	Email Address
Julius Suchy	Ada Township	616.446.7724	jsuchy@adatownshipmi.com
Dennis Brinks	Ada Township	616.920.7854	dbrinks@adatownshipmi.com
Shawn Boeskool	Milbocker	269.941.3431	sboeskool@milbocker.com
Jennifer Dougherty	Cogent Engineering	616.644.6529	jen@cogentengineering.com
Ryan Arends	M+B	616.363.9801	rarends@mbce.com
James VanHekken	M+B	616.363.9801	jvanhekken@mbce.com
Distribution:			
All Attendees			
Ben Swayze	KC Parks	616.540.9453	ben.swayze@kentcountymi.gov
Dan DeLooff	KC Parks	616.550.9020	dan.delooff@kentcountymi.gov
Brian Mulligan	KC Parks	616.481.4931	brian.mulligan@kentcountymi.gov
Erik Easterly	KCRC	616.242.1170	eeasterly@kentcountyroads.net
TJ Likens	KCRC	616.242.1149	tlikens@kentcountyroads.net
Mike TenBrock	KCRC	616.450.9961	mtenbrock@kentcountyroads.net
Chris Swenski	Milbocker	231.750.1958	cswenski@milbocker.com
Taylor Garvin	Consumers Energy		taylor.garvin@cmsenergy.com
André Diaz	DTE Energy	616.632.2631	diaza@dteenergy.com
Chris Corner	M+B	616.283.2096	ccorner@mbce.com
Brett Olson	M+B	616.430.3373	bolson@mbce.com

Soil Erosion and Sedimentation Control

- Most all soil erosion and sedimentation control measures (silt fence) are in place and functioning. M+B will continue to monitor and perform the required SESC inspections.

Traffic Control

- Lane closures are being used as needed from 8:00 a.m. to 2:00 p.m.; work outside this time frame must be done under a shoulder closure only.
- Grabber cones are being used in lieu of drums along the bridge per request of KCRC. Grabber cones will be paid as drums.
- Water truck traffic must be maintained to the boat launch.
- The northbound lane of Pettis Avenue will be closed for a day in the next couple of weeks.
- Grand River Drive north of Knapp Street will be closing the week of October 19 for Knapp's corner drainage project.

Safety
- All workers onsite shall wear protective gear as required by MIOSHA, and safe operations shall be conducted.

Schedule
- All pile driving and splicing is complete west of Shady Drive, some cutoff work is still remaining.
- Retaining wall work is under way with excavation and pile driving taking place this week. Forming for the footing is expected to be done on Thursday and the footing poured early next week with wall forming to follow.
- Work west of the river is expected to begin in the next week or two. Milbocker noted that they will need a lane closure to set up the crane and deliver materials. M+B will follow up with KCRC to discuss setup of signal/closure.

Submittals
- Most all shops and certs are up to date.
    - Revised alignment will impact 2 boardwalk spans, still awaiting updated shop drawings from TrueNorth.

Plan Revisions
- Alignment east of the bridge has been revised to provide clearance from the overhead power lines.
    - M+B has verified that 50' spacing has been maintained with the plan revision.
- The retaining wall design has been reviewed and approved by the KCRC. The revision has eliminated the battered piles and shrunk the wall footing; IFC plans reflecting these changes have been issued and it is being staked today.

Change Orders
- None to date

Additional Project Costs
- None to date

Old Business
- Pay estimate #5 for work completed in September was processed and sent out for signatures.
- M+B and KC Parks put together an estimate of cost sharing items through September 30 for KCRC year-end finances.

New Business
- None

Next Meeting Date

10:00 a.m., Tuesday, October 27, 2026

Respectfully Submitted By: Ryan Arends, P.E.

WARRANTS FOR BOARD APPROVAL

ON BOARD MEETING DATE

MONDAY, OCTOBER 26, 2026

HAND CHECKS

101	# 60082	$	500.00
205	# 60083 60084	$	6,055.87
208	# 60085	$	370.88
211	#	$	-
213	#	$	-
243	#	$	-
248	# 60149	$	770.00
249	#	$	-
282	#	$	-
408	#	$	-
590	#	$	-
591	#	$	-
597	#	$	-
701	#	$	-
	TOTAL ALL HAND CHECKS	**$**	**7,696.75**

WARRANTS

101	GENERAL FUND	$	114,628.67
205	PUBLIC SAFETY FUND	$	8,249.21
208	PARKS & RECREATION	$	36,085.96
211	TOWNSHIP TRAILS	$	9,614.65
213	PARKS & OPEN SPACE		
243	BROWNFIELD REDEVELOPMENT		
248	DDA FUND	$	9,995.12
282	AMERICAN RESCUE		
408	CAPITAL PROJECT	$	82,125.00
590	SEWER OPERATION FUND	$	45,281.24
591	WATER OPERATION FUND	$	13,751.26
597	GRAND VALLEY ESTATES FUND	$	1,475.92
701	ESCROW ACCT	$	2,220.08
	TOTAL ALL WARRANTS	**$**	**323,427.11**

	TOTAL ALL CHECKS & WARRANTS	**$**	**331,123.86**

INVOICE APPROVAL BY INVOICE REPORT FOR ADA TOWNSHIP
INVOICE DUE DATES 10/26/2026 - 10/26/2026
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor Name / Invoice Date	Description		Amount	Check #	Check Date
1. ACCIDENT FUND INSURANCE COMPANY					
10/07/2026	VARIOUS - WORKERS COMP: FY 26-27		5,885.60		
2. ACTION CHEMICAL					
09/18/2026	PARKS - SUPPLIES		42.30		
09/22/2026	PARKS - SUPPLIES (INV. 506521-1)		74.25		
09/22/2026	PARKS - SUPPLIES (INV. 506878-1)		74.25		
09/22/2026	PARKS - SUPPLIES		148.50		
		TOTAL	339.30		
3. ACTION INDUSTRIAL SUPPLY CO					
09/18/2026	BFG - UNIFORM (RODGERS)		77.24		
4. ADA HISTORICAL SOCIETY					
10/13/2026	MUSEUM - BANNERS		305.97		
5. ADA TOWNSHIP PETTY CASH					
10/07/2026	REIMBURSE PETTY CASH		335.07		
6. AMAZON CAPITAL SERVICES, INC.					
09/21/2026	PARKS - SUPPLIES		55.97		
10/06/2026	FIRE - BUILDING FIXTURES		355.33		
10/05/2026	FIRE - SUPPLIES		37.98		
10/10/2026	DDA - PUMPKIN PROWL		363.14		
10/12/2026	DDA - PUMPKIN PROWL SUPPLIES		31.53		
10/01/2026	FIRE - UNIFORMS (VELTING)		70.00		
10/05/2026	TWP - SUPPLIES		84.07		
10/13/2026	TWP - SUPPLIES		166.94		
		TOTAL	1,164.96		
7. ARC DOCUMENT SOLUTIONS LLC					
10/15/2026	ASSESSING - EXPENSES		1,283.00		
8. BERNARD'S HARDWARE					
10/13/2026	PARKS - SUPPLIES		36.16		
9. BUZZ GOODBLOOD					
07/13/2026	FIRE - CONTINUING EDUCATION		100.00		
08/10/2026	FIR E- CONTINUING EDUCATION		100.00		
09/14/2026	FIRE - CONTINUING EDUCATION		100.00		
10/12/2026	FIRE - CONTINUING EDUCATION		100.00		
		TOTAL	400.00		
10. CITY GR DEVELOPMENT CENTER STE#300					
10/21/2026	WATER/SEWER CONNECTION FEE		7,955.00		

Vendor Name / Invoice Date	Description	Amount	Check #	Check Date
11. COMCAST				
10/01/2026	VARIOUS - INTERNET SERVICES	790.00		
10/01/2026	VARIOUS - TELEPHONE SERVICES	779.63		
10/18/2026	INTERNET SERVICES - 7144 HEADLEY	147.95		
	TOTAL	1,717.58		
12. CONSUMERS ENERGY				
10/15/2026	ELECTRIC SERVICES - 6990 FULTON ST	586.76		
10/12/2026	ELECTRIC SERVICES - 7380 FULTON ST	3,049.63		
10/15/2026	ELECTRIC SERVICES - 7237 HEADLEY ST	234.55		
10/15/2026	ELECTRIC SERVICES - 6245 FULTON ST	333.24		
10/14/2026	ELECTRIC SERVICES - 5824 KNAPP ST	51.31		
10/15/2026	ELECTRIC SERVICES - 4861 ADA DR	370.87		
10/15/2026	ELECTRIC SERVICES - 5554 ADA DR	62.51		
10/15/2026	ELECTRIC SERVICES - 7655 GRAND RIVER DR	199.61		
10/15/2026	ELECTRIC SERVICES - 7777 GRAND RIVER DR	113.91		
10/14/2026	ELECTRIC SERVICES - 1180 BUTTRICK AVE	47.37		
10/15/2026	ELECTRIC SERVICES - 7852 THORNAPPLE CLUB DR	86.65		
10/15/2026	ELECTRIC SERVICES - 801 PATTERSON AVE	58.56		
10/15/2026	ELECTRIC SERVICES - 7047 BRONSON ST	83.36		
10/15/2026	ELECTRIC SERVICES - 7330 THORNAPPLE RIVER DR	72.14		
10/14/2026	ELECTRIC SERVICES - 7338 HEADLEY ST	189.77		
10/15/2026	ELECTRIC SERVICES - 5544 ADA DR	39.31		
10/14/2026	ELECTRIC SERVICES - 1010 GRAND RIVER DR	60.10		
10/15/2026	ELECTRIC SERVICES - 290 SPAULDING	465.20		
10/14/2026	ELECTRIC SERVICES - 499 PETTIS AVE	19.89		
10/14/2026	ELECTRIC SERVICES - 2000 CRAMTON AVE	29.75		
10/15/2026	ELECTRIC SERVICES - 7280 BRONSON ST	47.57		
10/12/2026	ELECTRIC SERVICES - 7215 HEADLEY	3,585.68		
10/14/2026	ELECTRIC SERVICES - 5200 CASCADE RD	209.10		
10/15/2026	ELECTRIC SERVICES - 7330 THORNAPPLE RIVER DR	695.92		
10/14/2026	ELECTRIC SERVICES - 7211 KNAPP ST	128.75		
10/14/2026	ELECTRIC SERVICES - 1010 GRAND RIVER DR	424.83		
10/15/2026	ELECTRIC SERVICES - 7450 RIVER ST	115.72		
10/14/2026	ELECTRIC SERVICES - 5465 HALL ST	203.25		
10/14/2026	ELECTRIC SERVICES - 5458 GRAND RIVER DR	481.23		
	TOTAL	12,046.54		
13. CONTINENTAL LINEN SERVICE				
10/08/2026	TWP - LINEN SERVICES	144.98		
14. CUMMINS SALES AND SERVICE				
10/01/2026	UTILITIES - EQUIPMENT MAINT.	918.80		
15. DELTA DENTAL				
11/01/2026	DENTAL INSURANCE PREMIUMS - NOVEMBER 2026	2,978.20		

Vendor Name / Invoice Date	Description	Amount	Check #	Check Date
16. DIRT CHEAP EXCAVATING & LANDSCAPING				
10/08/2026	CEMERTERIES - SITE WORK	450.00		
17. DIXON ENVIRONMENTAL ARCHITECTURE				
10/07/2026	ARCHITECTURE SERVICES - TOWNSHIP HALL	15,820.00		
18. ELECTION SOURCE				
10/06/2026	ELECTIONS - SUPPLIES	248.01		
10/08/2026	ELECTIONS - SUPPLIES	39.88		
	TOTAL	287.89		
19. EMMA HONDORP				
10/16/2026	CLERK - REIMBURSEMENT	191.46		
20. ENGINEERED PROTECTION SYSTEMS INC				
10/01/2026	PARKS - SECURITY SYSTEM (PARK)	271.41		
10/01/2026	PARKS - SECURITY SYSTEM (PARK)	99.30		
10/01/2026	PARKS - SECURITY SYSTEM (PARK)	155.58		
09/29/2026	PARKS - SECURITY SYSTEM (PARK)	130.00		
	TOTAL	656.29		
21. ETHAN ENGEL				
10/15/2026	PARKS - MILEAGE	181.03		
22. ETNA SUPPLY				
10/13/2026	SENSUS FIELD LOGIC COMMUNICATOR ELETRONIC REGIS & REG/METERS	500.00		
23. FASTSIGNS				
10/06/2026	CEMETERIES - NAME PLATE	81.78		
24. FENCE CONSULTANTS				
09/30/2026	PARKS - TEMPORARY FENCE (LEGACY PARK)	1,860.00		
25. FOX FORD				
10/07/2026	BFG/PARKS - VEHICLE MAINT. (2024 F-250)	105.80		
26. GINA OLSZEWSKI				
10/06/2026	TREASURER - MILEAGE REIMBURSEMENT	91.00		

Vendor Name / Invoice Date	Description	Amount	Check #	Check Date
27. GODWIN HARDWARE, INC				
07/28/2026	PARKS - SUPPLIES	69.97		
08/10/2026	CEMETERY - SUPPLIES	17.98		
09/08/2026	FIRE - SUPPLIES	40.95		
09/14/2026	FIRE - SUPPLIES	38.35		
09/14/2026	UTILITIES - SUPPLIES	93.30		
09/16/2026	UTILITIES - SUPPLIES	45.95		
09/22/2026	FIRE - SUPPLIES	26.97		
09/30/2026	FIRE - SUPPLIES	32.27		
10/01/2026	BFG - SUPPLIES	8.00		
10/01/2026	BFG / TRAILS - SUPPLIES	40.99		
10/05/2026	PARKS - SUPPLIES	48.99		
10/05/2026	VARIOUS - SUPPLIES	50.26		
10/05/2026	BFG - SUPPLIES	16.99		
10/07/2026	PARKS - SUPPLIES	7.99		
10/07/2026	UTILITIES - SUPPLIES	51.55		
10/07/2026	BFG - SUPPLIES	6.99		
10/07/2026	BFG - SUPPLIES	46.99		
10/07/2026	BFG - SUPPLIES	36.99		
10/08/2026	BFG - SUPPLIES	5.99		
	TOTAL	687.47		
28. GRANITE TELECOMMUNICATIONS				
10/01/2026	FIRE - TELEPHONE SERVICES (STATION 2)	83.44		
29. HURST MECHANICAL				
10/01/2026	LIBRARY - HVAC PM	1,041.25		
30. INTEGRITY BUSINESS SOLUTION				
10/07/2026	GENERAL - OFFICE SUPPLIES	60.99		
10/06/2026	GENERAL - OFFICE SUPPLIES	102.76		
10/09/2026	GENERAL - OFFICE SUPPLIES	68.07		
10/12/2026	GENERAL - OFFICE SUPPLIES	149.97		
	TOTAL	381.79		
31. JETT PUMP & VALVE, LLC				
10/06/2026	UTILITES - SERVICE	2,304.00		
32. KAAT'S WATER CONDITIONING INC				
09/30/2026	BFG / PARKS - DRINKING WATER	71.20		
33. KENNEDY INDUSTRIES INC				
09/30/2026	UTILITIES - PART FOR MAINT.	1,685.00		
34. KINGSLAND'S ACE HARDWARE				
10/05/2026	TRAILS - SUPPLIES	36.98		
35. KONICA MINOLTA BUSINESS SOLUTIONS				
09/30/2026	TWP - OFFICE EQUIP RENTAL	315.00		

Vendor Name / Invoice Date	Description	Amount	Check #	Check Date
36. LAKE MICHIGAN CARPET CLEANING				
09/21/2026	PARKS - CARPET CLEANING (ROSELLE)	350.00		
37. LANDSCAPE FORMS, INC				
09/29/2026	PARKS - TRASH CANS (CBP)	12,940.00		
38. LEE'S TRENCHING SERVICE INC				
09/30/2026	SEWER REPAIR - 552 ADA DR	35,037.00		
39. MAJESTIC LANDSCAPE SERVICES				
10/07/2026	DDA - PAVER REPAIR	522.38		
40. MARCI POLEY KWIATKOWSKI				
10/08/2026	CLERK - EPB TRAINING	500.00	60082	10/12/2026
41. MGFOA				
09/11/2026	TREASURER - MEMBERSHIP RENEWAL	150.00		
42. MILLER JOHNSON				
10/06/2026	LEGAL SERVICES	675.00		
43. MMTA				
10/01/2026	TREASURER - ANNUAL MEMBERSHIP	198.00		
44. MOORE & BRUGGINK INC				
10/07/2026	ENGINEERING SERVICES - GRAND RIVER DR TRAIL	8,196.65		
10/07/2026	ENGINEERING SERVICES - DDA STREETSCAPE	7,685.81		
10/07/2026	ENGINEERING SERVICES - FULTON WATER MAIN EXTENSION	4,808.33		
10/07/2026	ENGINEERING SERVICES - FULTON ST PARKING LOT	4,453.18		
	TOTAL	25,143.97		
45. ORKIN, LLC				
09/20/2026	PARKS - PEST CONTROL	162.21		
09/20/2026	LIBRARY - PEST CONTROL	257.60		
09/20/2026	TOWNSHIP HALL - PEST CONTROL	170.80		
09/20/2026	FIRE - PEST CONTROL	84.00		
09/20/2026	FIRE - PEST CONTROL	152.40		
09/20/2026	PARKS - PEST CONTROL	74.80		
09/20/2026	PARKS - PEST CONTROL	103.60		
09/25/2026	PARKS - PEST CONTROL	64.22		
	TOTAL	1,069.63		
46. PEDEGO ELECTRIC BIKES				
10/12/2026	E-BIKE PURCHASE FOR EAST PRECINCT	5,389.90	60083	10/12/2026
47. PHASE 3 GRAPHICS, INC				
09/24/2026	CBP SIGNS	162.50		
48. PLANSOURCE				
11/01/2026	MED INSURANCE PREMIUMS - NOVEMBER 2026	31,007.96		
49. PLUMMER'S DISPOSAL SERVICE				
09/21/2026	PARKS - HANDICAP RESTROOM	368.00		
09/22/2026	PARKS - HANDICAP RESTROOM	199.00		
	TOTAL	567.00		

Vendor Name / Invoice Date	Description		Amount	Check #	Check Date
50. REDEEMER ORTHODOX PRESBYTERIAN CHUR					
10/06/2026	UNUSED ESCROW BALANCE		346.26		
51. RRR LAWN AND LANDSCAPE LLC					
09/30/2026	PARKS - LEGACY PARK BEDS		11,248.00		
52. SAMY SALHADAR					
09/29/2026	UNUSED ESCROW BALANCE		774.13		
53. SARAH STAWASZ					
10/19/2026	DDA / FM - FM MANAGER		770.00	60149	10/20/2026
54. SECMAA					
10/20/2026	ASSESSING - EXPENSES		75.00		
55. SMART SOURCE LLC					
09/30/2026	PARKS - PICKLEBALL SHIRTS		439.65		
56. STANDARD SUPPLY & LUMBER CO, INC					
10/01/2026	PARKS - SUPPLIES		55.80		
57. STAPLES					
10/06/2026	PARKS - OFFICE SUPPLIES		367.92		
58. STEPHANIE BOERMAN					
10/20/2026	ASSESSING - MILEAGE		79.04		
59. THE BANK OF NEW YORK MELLON					
09/10/2026	PAYING AGENT FEES		825.00		
60. THE FREEWHEELER BIKE SHOP					
10/12/2026	E-BIKE RACK FOR EAST PRECINCT		665.97	60084	10/12/2026
61. THOMET CUSTOM CONSTRUCTION					
10/13/2026	CBP RESTROOM FLOOR RESTORATION		2,950.00		
62. THORNAPPLE RIVER NURSERY, INC					
09/22/2026	PARKS - RAIN GARDEN (ROSELLE)		600.00		
09/25/2026	PARKS - RAIN GARDEN (ROSELLE)		308.00		
09/25/2026	TRAILS - TREES		1,020.00		
09/30/2026	MUSEUM - BUG CONTROL		260.00		
		TOTAL	2,188.00		
63. THORNAPPLE, INC					
10/15/2026	SPRINKLER LABOR HOURLY		193.00		
10/15/2026	SPRINKLER LABOR HOURLY		147.00		
		TOTAL	340.00		
64. UNUM					
10/14/2026	LTD / LIFE INSURANCE - NOVEMBER 2026		1,251.02		
65. UTILITY SUPPLY OF AMERICA INC DB					
09/17/2026	UTILITIES - SUPPLIES		721.77		

Vendor Name / Invoice Date	Description	Amount	Check #	Check Date
66. VC3, INC				
10/05/2026	VARIOUS - IT SERVICES	293.00		
10/05/2026	VARIOUS - IT SERVICES	685.65		
10/07/2026	IT SERVICES - ANNUAL SERVICE CONTRACT BUNDLE	42,571.36		
	TOTAL	43,550.01		
67. VISION SERVICE PLAN				
10/18/2026	VISION INSURANCE PREMIUM - NOVEMBER 2026	432.60		
68. VORTEX				
09/24/2026	CBP - SPLASH PAD	82,125.00		
69. WARNER NORCROSS & JUDD				
10/06/2026	UNUSED ESCROW BALANCE	99.69		
10/06/2026	UNUSED ESCROW BALANCE	1,000.00		
	TOTAL	1,099.69		
70. WESLEY DEASON				
09/22/2026	PARKS - MILEAGE	370.88	60085	10/12/2026
71. WEST MI DOCUMENT SHREDDING LLC				
10/13/2026	TWP - SHREDDING SERVICES	70.00		
72. WEST SHORE SERVICES, INC				
10/07/2026	FIRE - KENT COUNTY SIREN UPGRADE	1,270.00		
10/12/2026	FIRE - ANNUAL SIREN INSPECTION	2,975.00		
	TOTAL	4,245.00		
TOTAL - ALL VENDORS		331,123.86		

MEMORANDUM

Date: 10/21/26

TO: Ada Township Board
FROM: Julius Suchy, Township Manager
RE: Grand River Drive Trail Improvements Project Change Order #4

Background:

At the April 13, 2026, board meeting, the Township awarded the Grand River Drive Trail Improvements project to Thomet Construction for $878,296.25.

At the May 26, 2026, Township Board meeting, the Township Board approved Change Order #1 to add the stretch of trail on Ada Drive at a cost of $72,442.00. At the September 14, 2026, Township Board meeting, the Board approved Change Order Request #2 to balance the quantities on the Grand River Drive and Ada Drive trail sections, reflecting a $16,676.57 decrease in project cost. Also, at the September 14, 2026, Township Board meeting, the Board approved Change Order #3 to add 1,200 linear feet of trail work from Ada Park to Thornapple Club Drive at the entrance to the Ada Moorings neighborhood. This change order adds $70,537.00 to the total project cost.

Change Order #4 is attached and reflects final quantity balancing upon completion of the Ada Park to Thornapple Club Drive trail section. The change order decreases the project cost by $14,833.88.

Ryan Arends from Moore+Bruggink has provided a letter recommending approval and will attend the meeting to discuss the pay application and answer any questions.

Recommendation:
Staff recommends approving Change Order #4 to decrease the project cost by $14,833.88. This change order is a result of final quantity balancing for the section of trail from Ada Park to Thornapple Club Drive.

Requested Motion: Motion to Approve Grand River Drive Trail Improvements Project Change Order #4 to Decrease the Total Project Cost by $14,833.88.

Moore+Bruggink
Consulting Engineers

October 16, 2026

Re: Grand River Drive Trail
Improvements
Project No. 260128.01

Mr. Julius Suchy
Ada Township
7330 Thornapple River Drive SE
Ada, Michigan 49301

Dear Mr. Suchy:

Change Order No. 4 for the Grand River Drive Trail Improvements project is attached. All work on the Grand River Drive Trail added section from Ada Park to Ada Moorings is now complete. This change order balances all change order #3 items for this added work to as-built quantities. This change order also balances one remaining change order #1 item for the Ada Drive section of trail to as-built quantities.

We are recommending approval of this change order in the amount of -$14,833.88.

Please call if you have any questions.

Sincerely,

Ryan M. Arends

Ryan Arends, P.E.
Project Manager

Attachment

2020 Monroe Avenue NW | Grand Rapids, MI 49505-6298
T [616] 363 9801 | F [616] 363 2480 | W mbce.com

Moore+Bruggink
Consulting Engineers

CHANGE ORDER

CONTRACTOR: Thomet Construction
1970 Pettis Avenue NE
Ada, Michigan 49301

PROJECT NO.: 260128.01
CHANGE ORDER NO.: 4
DATE: October 14, 2026
AMOUNT: $14,833.88 Decrease

PROJECT: Grand River Drive Trail Improvements

The following changes are hereby incorporated into the contract for the construction of the subject project:

Adjusted Change Order #1 Quantities

Item	Unit	Quantity Difference	Price	Total
22. HMA Base Crushing and Shaping	Syd	15	$2.60	$39.00
Total Adjusted Change Order #1 Quantities				$39.00

Adjusted Change Order #3 Quantities

Item	Unit	Quantity Difference	Price	Total
34. Erosion Control, Silt Fence	Ft	-100	$4.00	($400.00)
35. Root Inhibitor	Syd	-200	$4.00	($800.00)
36. HMA Base Crushing and Shaping	Syd	-50	$2.60	($130.00)
37. Shared Use Path Grading, Modified	Ft	-78	$2.10	($163.80)
38. Shared Use Path, HMA	Ton	-48	$121.00	($5,808.00)
40. Turf Establishment	Syd	-386.64	$9.62	($3,719.48)
41. Sprinkler Repair	Dlr	-1	$5,000.00	($5,000.00)
42. Trenching (1' width)	Ft	-78	$4.50	($351.00)
43. Aggregate Base, 6 inch, 21AA	Ton	23.8	$63.00	$1,499.40
Total Adjusted Change Order #3 Quantities:				($14,872.88)
Total All Change Order #4 Items				**($14,833.88)**

The amount of the contract will be decreased in the sum of $14,833.88 with no additional contract time.

Original Total Contract Amount: $878,296.25

Total Contract Amount after Change Order #1: $950,738.25

Total Contract Amount after Change Order #2: $934,061.68

Total Contract Amount after Change Order #3: $1,004,598.68

Corrected Contract Amount after error on Change Order #2: $1,004,618.68

New Total Contract Amount with this change: **$989,784.80**

Prepared By: Ryan M. Arends, P.E.

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T [616] 363 9801 | F [616] 363 2480 | W mbce.com

Accepted by: Ben Thomet Date: 10/16/2026

Thomet Construction

Recommended by: Ryan M. Arendt Date: 10/16/2026

Moore & Bruggink, Inc.

Approved by: _____ Date: _____

Ada Township

MEMORANDUM

Date: 10/21/26

TO: Ada Township Board
FROM: Julius Suchy, Township Manager
RE: Grand River Drive Trail Improvements Project Pay Application #5

Background:

At the April 13, 2026, board meeting, the Township awarded the Grand River Drive Trail Improvements project to Thomet Construction for $878,296.25.

The board approved Pay Application #1 at its May 26, 2026, meeting for $217,611.02.
The board approved Pay Application #2 at its July 13, 2026, meeting for $490,234.40.
The board approved Pay Application #3 at its August 10, 2026, meeting for $117,108.82.
The board approved Pay Application #4 at its September 28, 2026, meeting for $99,166.44

The board approved Change Order #1 at its May 26, 2026, meeting, increasing the project by $72,442.00. This added the section of trail on Ada Drive west of the driveway to Ada Christian School. The board approved change order #2 at its September 14, 2026, meeting, decreasing the project by $16,676.57. This decrease resulted from the final balancing of quantities to date. The board approved change order #3 at its September 14, 2026, meeting, increasing the project by $70,537.00 to add the 1,200 ft stretch of trail from Ada Park to Thornapple Club Drive. The board considered change order #4, the previous agenda item, as a final quantity-balancing change order for a decrease of $14,833.88.

Thomet Construction has provided the attached pay application #5 for $55,664.12. The pay application includes payment of the $10,000.00 retainage, which was held until the work from Ada Park to Thornapple Club Drive was complete. Pay application #5 covers work completed 8/29/26 – 10/9/26.

Ryan Arends from Moore+Bruggink has provided a letter recommending approval and will be present at the meeting to discuss the pay application and to answer any questions.

Recommendation:
Staff recommends approval of pay application #5 in the amount of $65,664.12. All sections of the trail are complete. Staff recommends releasing all retainage, as any items that arise in the Spring will be covered under warranty.

Requested Motion: Motion to Approve Grand River Drive Trail Improvements Project Pay Application #5 to Thomet Construction in the Amount of $65,664.12.

Moore+Bruggink
Consulting Engineers

October 16, 2026

Re: Grand River Drive Trail Improvements
Project No. 260128.01

Mr. Julius Suchy
Ada Township
7330 Thornapple River Drive SE
Ada, Michigan 49301

Dear Mr. Suchy:

Pay recommendation No. 5 and final for the Grand River Drive Trail Improvements project is attached. The final Waiver of Lien form has been received from the contractor and is attached to this letter, and we recommend final payment in the amount of $65,664.12, which includes the items on change order #3 and change order #4 for work completed through October 9, 2026.

All retainage is also recommended to be released as all punch list work on Grand River Drive from Ada Park to Ada Moorings is complete.

The construction contract requires a guarantee of materials and workmanship by the contractor for a period of one year. The project was completed with final inspection on October 12, 2026 and we recommend that the project be reviewed September 12, 2027 to ensure that the workmanship and materials have remained in satisfactory condition.

Please call if you have any questions.

Sincerely,

Ryan M. Arends

Ryan Arends, P.E.
Project Manager

Attachment

2020 Monroe Avenue NW | Grand Rapids, MI 49505-6298
T [616] 363 9801 | F [616] 363 2480 | W mbce.com

Moore+Bruggink
Consulting Engineers

RECOMMENDATION FOR PAYMENT

CONTRACTOR: Thomet Construction
1970 Pettis Avenue NE
Ada, Michigan 49301

PROJECT NO.: 260128.01
ESTIMATE NO.: 5
DATE: October 16, 2026

PROJECT: Grand River Drive Trail Improvements

Period covered by this estimate: August 29, 2026, through October 9, 2026

ORIGINAL CONTRACT PRICE:			$878,296.25
Approved Contract Change Orders to Date:	Increase	Decrease	
1: 5/19/26	$72,442.00		
2: 8/19/26		$16,676.57	
3: 9/1/2026	$70,537.00		
4: 10/14/2026		$14,833.88	
ADJUSTED CONTRACT AMOUNT:			$989,784.80
TOTAL AMOUNT EARNED AS SHOWN ON THIS ESTIMATE:			$989,784.80
Less Retained:			$0.00
Subtotal:			$989,784.80
Less Payments to Date:			$924,120.68
AMOUNT DUE CONTRACTOR:			$65,664.12

Prepared By: Ryan M. Arends, P.E.

Accepted by: Ben Thomet Date: 10/16/2026
Thomet Construction

Recommended for Payment: Ryan M. Arends Date: 10/16/2026
Moore & Bruggink, Inc.

Authorized for Payment: _____ Date: _____
Ada Township

2020 Monroe Avenue NW | Grand Rapids, MI 49505-6298
T [616] 363 9801 | F [616] 363 2480 | W mbce.com

MOORE & BRUGGINK, INC.

CONTRACT: Grand River Drive Trail Improvements – Project No. 260128.01

CONSTRUCTION PROGRESS REPORT NO. 5

PERIOD OF ESTIMATE: August 29, 2026, through October 9, 2026

OWNER: Ada Township, 7330 Thornapple River Drive SE, Ada, Michigan 49301

CONTRACTOR: Thomet Construction, 1970 Pettis Avenue NE, Ada, Michigan 49301

Item No.	Proposal Item	Unit	Contract Plan Quantity	Completed Quantity	Price	Amount
1	Mobilization, Max 10%	Lsum	1	1	$75,000.00	$75,000.00
2	Tree, Rem, 6 inch to 18 inch	Ea	0	0	$2,500.00	$0.00
3	Pavt, Rem	Syd	0	0	$200.00	$0.00
4	Erosion Control, Silt Fence	Ft	2,100	2,100	$4.00	$8,400.00
5	Erosion Control, Inlet Protection, Fabric Drop	Ea	13	13	$300.00	$3,900.00
6	Root Inhibitor	Syd	2,627	2,627	$4.00	$10,508.00
7	HMA Base Crushing and Shaping	Syd	18,636.29	18,636.29	$2.60	$48,454.35
8	Dr Structure Cover, Adj, Case 1	Ea	2	2	$700.00	$1,400.00
9	HMA Surface, Rem	Syd	4,360.99	4,360.99	$6.40	$27,910.34
10	HMA Approach	Ton	170.178	170.178	$145.00	$24,675.81
11	HMA Spillway	Ft	0	0	$200.00	$0.00
12	Sidewalk, Conc, 6 inch	Sft	1,194	1,194	$16.00	$19,104.00
13	Shared Use Path Grading, Modified	Ft	22,600	22,600	$2.10	$47,460.00
14	Shared Use Path, HMA	Ton	3,992.6	3,992.6	$121.00	$483,104.60
15	Traffic Control, Max 2%	Lsum	1	1	$13,862.25	$13,862.25
16	Turf Establishment	Syd	9,016.66	9,016.66	$9.62	$86,740.27
17	Sprinkler Repair Allowance, Max. $15,000	Dlr	1,200	1,200	$1.00	$1,200.00
18	Valve Box, Adj	Ea	10	10	$200.00	$2,000.00
32	Aggregate Base, Placement & Grading	Cyd	198	198	$45.00	$8,910.00
					Subtotal Proposal Items	**$862,629.62**
	CHANGE ORDER NO. 1 ITEMS					
19	Mobilization, Max 9%	Lsum	1	1	$5,982.00	$5,982.00
20	Erosion Control, Silt Fence	Ft	500	500	$4.00	$2,000.00
21	Root Inhibitor	Syd	540	540	$4.00	$2,160.00
22	HMA Base Crushing and Shaping	Syd	1,715	1,715	$2.60	$4,459.00
23	Dr Structure Cover, Adj, Case 1	Ea	1	1	$700.00	$700.00
24	HMA Surface, Rem	Syd	29	29.00	$6.40	$185.60
25	Sidewalk, Conc, 6 inch	Sft	125	125	$16.00	$2,000.00
26	HMA Surface, Rem	Syd	1	1	$1,350.00	$1,350.00
27	Shared Use Path Grading, Modified	Ft	1,820	1,820	$2.10	$3,822.00
28	Shared Use Path, HMA	Ton	296.3	296.30	$121.00	$35,852.30
29	Traffic Control, Max 2%	Lsum	1	1	$1,303.50	$1,303.50
30	Turf Establishment	Syd	1,193	1,193	$9.62	$11,476.66
31	Valve Box, Adj	Ea	1	1	$200.00	$200.00
					Subtotal Change Order No. 1 Items	**$71,491.06**

Item No.	Proposal Item	Unit	Contract Plan Quantity	Completed Quantity	Price	Amount
	CHANGE ORDER NO. 3 ITEMS					
33	Mobilization, Max 10%	Lsum	1	1	$6,300.00	$6,300.00
34	Erosion Control, Silt Fence	Ft	0	0	$4.00	$0.00
35	Root Inhibitor	Syd	1,000	1,000	$4.00	$4,000.00
36	HMA Base Crushing and Shaping	Syd	1,000	1,000	$2.60	$2,600.00
37	Shared Use Path Grading, Modified	Ft	1,122	1,122	$2.10	$2,356.20
38	Shared Use Path, HMA	Ton	172	172	$121.00	$20,812.00
39	Traffic Control, Max 2%	Lsum	1	1	$1,260.00	$1,260.00
40	Turf Establishment	Syd	963.36	963.36	$9.62	$9,267.52
41	Sprinkler Repair	Dlr	0	0	$5,000.00	$0.00
42	Trenching (1' width)	Ft	1,122	1,122	$4.50	$5,049.00
43	Aggregate Base, 6 inch, 21AA	Ton	63.8	63.8	$63.00	$4,019.40
				Subtotal Change Order No. 3 Items		**$55,664.12**
	TOTAL ALL ITEMS					**$989,784.80**
	LESS RETAINAGE					**$0.00**
	ADJUSTED AMOUNT EARNED TO DATE					**$989,784.80**
	LESS PREVIOUS ESTIMATES					**$924,120.68**
	AMOUNT DUE CONTRACTOR, THIS ESTIMATE					**$65,664.12**

Thomet Custom Construction LLC
1970 Pettis Ave NE
Ada, MI 49301 USA
+16164371039
thometconstruction@gmail.com

INVOICE

BILL TO
Ada Township
7330 Thornapple River Dr.
Ada, Mi 49301

INVOICE # CM1428KC
DATE 10/16/2026
DUE DATE 11/01/2026
TERMS Due on receipt

DESCRIPTION	QTY	RATE	AMOUNT
Trail Improvements from Ada Moorings to Ada Park			
Mobilization Mobilization	1	6,300.00	6,300.00
Roof Inhibitor Root Inhibitor	1,000	4.00	4,000.00
HMA Base Crushing and Shaping HMA crushing and shaping	1,000	2.60	2,600.00
Shared Use Path Grading shared use path grading	1,122	2.10	2,356.20
Shared Use Path, HMA shared use path HMA	172	121.00	20,812.00
Turf establishment Turf Establishment	963.36	9.62	9,267.52
trenching 1' width trenching 1' witdth	1,122	4.50	5,049.00
aggregate base, 6" 21 AA Aggregate Base, 6 " 21 AA	63.80	63.00	4,019.40
Traffic Control Traffic control	1	1,260.00	1,260.00

Thank you for the business!

BALANCE DUE **$55,664.12**

Ways to pay

affirm

View and pay

FULL UNCONDITIONAL WAIVER OF LIEN

I/we have a contract with Ada Township 7330 Thornapple River dr. Ada, MI 49301

to provide Grand River Trail Improvements
(type of work or materials)

for the improvement to the property described as:
Trail improvements grandriver dr, ada dr., and Ada mooirys trail.

has been fully paid and satisfied. By signing this waiver, all my/our construction lien rights against the described property are waived and released.

If the owner or lessee of the property or the owner's or lessee's designee has received a notice of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee, or designee has not received this waiver directly from me/one of us, the owner, lessee, or designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or personally, to verify that it is authenic.

Signed on: 10-16-26
(date)

Thomet construction / Ben Thomet
(lien claimant)

Ben Thomet
(signature of lien claimant)

Ben Thomet
(printed signature name)

Appeared Ben Thomet:

TRACIE LEE MCRAE
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF KENT
My Commission Expires May 28, 2029
Acting in the County of 10-16-26

Address: 1970 Pettis Ave
Ada MI 49301

Telephone: 616-437-1039

Fax:

E-Mail: thomet construction@gmail.com

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

Kent District Library

MANAGER'S REPORT



October 26, 2026

AMY VAN ANDEL LIBRARY + COMMUNITY CENTER

THANK YOU ADA TOWNSHIP! Stained carpet squares were replaced and new shades installed!





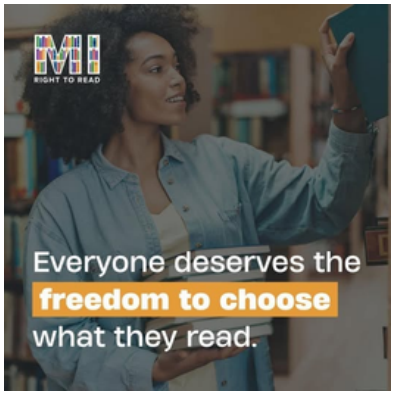
The Library is looking great thanks to Dennis Brinks and his team. They replaced the stained carpet squares in the kids area and recently installed shades by the Host desk, in Tutor Center 3, and in the Children's programming room.

Operationally KDL and the Amy Van Andel Library are continuing to have a great year. In the stats below I highlighted our Net Promoter Scores which have been very high all year long! The Ada location is also trending better than the system compared to last year in circulation, programming, and visitors (even if some numbers are lower, they are not dropping as far as other branches).

The Michigan Library Association has designated October Library appreciation month! We're recognizing this with a right to read book display and have provided some thank you gifts to the book sorting volunteers the week of October 19. THANK YOU to Kate McCoy, Angela Deckard, and Liz Wierenga for helping organize that with me.

Scott Ninemeier
Amy Van Andel Library Regional Manager

October is Library Appreciation Month!
Oct 4-10: Right to read
October 19-24: Friends of the Lib Appreciation Week



MANAGER'S REPORT



KPIs for Ada comparing September 2026 to September 2025

Physical Circulation:

# of Transactions

10,580 - 1.8%

Same Month Last Year: 10,775

Visitor Count:

Visitor Count

8,406 - 1.7%

Same Month Last Year: 8,550

NPS:

NPS Score Average

87 - 13.0%

Same Month Last Year : 100

Programming:

Total Program Attendees

995 + 9.9%

Same Month Last Year: 905

Outreach:

Total Outreach Attendees

0 - 100.0%

Same Month Last Year: 144

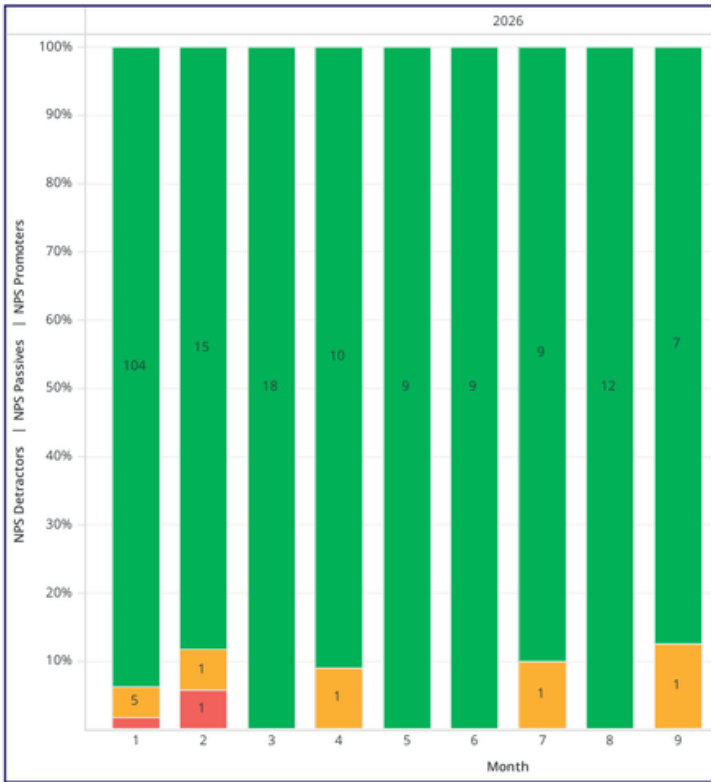
Engaged Patrons:

12-Month Active KDL Cardholders

5,064 + 4.2%

Same Month Last Year: 4,859

Ada Net Promoter Score January - September 2026



How likely are you to recommend KDL to a friend? (scale 1-10)

Promoter (9+): 184
Passive (7-8): 9
Detractor (0-6): 3

Total Surveys: 196

Cumlative Score: 93
Target: 85

SiegfriedCrandall PC
Certified Public Accountants & Advisors

5220 Lovers Lane Ste 130
Portage, MI 49002
www.siegfriedcrandall.com

Telephone 269-381-4970
Fax 269-349-1344

August 15, 2026

To the Board of Trustees
Township of Ada

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the Township of Ada (the Township) for the year ended March 31, 2026. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated February 18, 2026. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Township are described in Note 1 to the financial statements. No new accounting policies were adopted, except that described in Note 18, and the application of existing policies was not changed during fiscal year 2026. We noted no transactions entered into by the Township during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were fair value of investments and capital asset depreciation.

> Management's estimate of the fair value of investments is based on market values of similar holdings and the net asset value of the investment pool shares. Management's estimate of capital asset depreciation is based on the estimated useful lives of the Township's capital assets. We evaluated the key factors and assumptions used to develop the fair value of investments and capital asset depreciation in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Audit Adjustments

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. Management has recorded all of our proposed audit adjustments.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 15, 2026.

Other Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Township's auditor. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis and the budgetary comparison schedules, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the component units' financial statements (supplementary information), which accompany the financial statements but are not RSI. With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Communication Regarding Internal Control

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the Township as of and for the year ended March 31, 2026, in accordance with auditing standards generally accepted in the United States of America, we considered the Township's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. In addition, because of the inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. However, as discussed below, we identified a certain deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Township's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the following deficiency in the Township's internal control to be a material weakness.

Material audit adjustments and financial statement preparation:

Criteria: All governmental units in Michigan are required to prepare financial statements in accordance with generally accepted accounting principles (GAAP). This is the responsibility of management. The preparation of financial statements in accordance with GAAP requires internal controls over both (1) recording, processing, and summarizing accounting data (i.e., maintaining internal accounting records), and (2) reporting government-wide and fund financial statements, including the related notes to the financial statements (i.e., external financial reporting).

Condition: We identified and proposed several material audit adjustments that management reviewed and approved. Adjustments were recorded to:

- Accrue receivables in the governmental funds
- Correct the balance of pledges receivable and the related deferred inflows
- Correct prior year expenditure accruals
- Accrue additional expenditures
- Correct the classification of debt service payments
- Correct the liability balances of the Tax Fund
- Correct federal grant (ARPA) revenue recognition
- Convert the fund-based data necessary to prepare the government-wide financial statements

As is the case with many small and medium-sized governmental units, the Township has historically relied on its independent external auditor to assist with the preparation of the financial statements, the related notes, and the management's discussion and analysis as part of its external financial reporting process. Accordingly, the Township's ability to prepare financial statements in accordance with GAAP is based, in part, on its reliance on its external auditor, who cannot be considered part of the Township's internal controls. This is a repeat finding.

Cause: This condition was caused by the Township's decision to outsource the preparation of its annual financial statements to the external auditor rather than incur the costs of obtaining the necessary training and expertise required for the Township to perform this task internally because outsourcing the task is considered more cost effective.

Effect: The Township's accounting records were initially misstated by amounts material to the financial statements. In addition, the Township lacks complete internal controls over the preparation of its financial statements in accordance with GAAP and relies, at least in part, on assistance from its external auditor with this task.

Auditor's Recommendation: We recommend that management continue to monitor the relative costs and benefits of securing the internal or other external resources necessary to develop material adjustments and prepare a draft of the Township's annual financial statements versus contracting with its auditor for these services.

Management Response: Management has made an ongoing evaluation of the respective costs and benefits of obtaining internal or external resources, specifically for the preparation of financial statements, and has determined that the additional benefits derived from implementing such a system would not outweigh the costs incurred to do so. Management will continue to review the draft financial statements and notes prior to approving them and accepting responsibility for their content and presentation.

The Township's response to the internal control finding described above was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Restriction on Use

This information is intended solely for the use of the Board of Trustees of the Township of Ada and the State of Michigan Department of Treasury and is not intended to be and should not be used by anyone other than these specified parties.

Siegfried Crandall P.C.

Township of Ada
Kent County, Michigan

FINANCIAL STATEMENTS

Year ended March 31, 2026

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INDEPENDENT AUDITOR'S REPORT

Township Board of Trustees
Township of Ada, Michigan

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the Township of Ada, Michigan (the Township), as of and for the year ended March 31, 2026, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the Township, as of March 31, 2026, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Township, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as listed in the contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township's basic financial statements. The component unit's fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Siegfried Crandall P.C.

August 15, 2026

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Township of Ada's (the Township) financial performance provides a narrative overview of the Township's financial activities for the fiscal year ended March 31, 2026. Please read it in conjunction with the Township's financial statements.

FINANCIAL HIGHLIGHTS

- The Township's total net position increased by $3,134,407 (5 percent) as a result of this year's activities. The net position of the governmental activities increased by $2,413,215, and the net position of the business-type activities increased by $721,192.
- Of the $68,660,996 total net position reported, $12,051,841 (18 percent) is available to be used to meet the Township's ongoing obligations to its citizens and customers, without constraints established by debt covenants, enabling legislation, or other legal requirements.
- The General Fund's unassigned fund balance at the end of the fiscal year was $4,958,328, which represents 155 percent of the actual total General Fund expenditures for the current fiscal year.

Overview of the financial statements

The Township's annual report is comprised of four parts: management's discussion and analysis, the basic financial statements, required supplementary information, and an optional section that presents statements concerning the component units. The basic financial statements include two kinds of statements that present different views of the Township:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the Township's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the Township government, reporting the Township's operations in more detail than the government-wide financial statements.
    - Governmental funds statements explain how government services, like general government and public safety, were financed in the short-term, as well as what remains for future spending.
    - Proprietary funds statements offer short-term and long-term financial information about the activities the government operates like a business, such as the sewer and water systems and construction code inspection services.
    - Fiduciary funds statements provide information about the financial relationships in which the Township acts solely as a custodian for the benefit of others to whom the resources in question belong.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The financial statements are followed by sections of required supplementary information and other supplementary information that further explain and support the information in the financial statements.

A comparative analysis of the government-wide financial statements for 2026 and 2025 is also presented.

Government-wide financial statements

The government-wide financial statements report information about the Township as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the Township's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide statements report the Township's net position and how it has changed. Net position (the difference between the Township's assets and liabilities) is one way to measure the Township's financial health, or position.

- Over time, increases or decreases in the Township's net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the Township, you need to consider additional nonfinancial factors, such as changes in the Township's property tax base and the condition of the Township's capital assets.

The government-wide financial statements are divided into three categories:

- *Governmental activities* - Most of the Township's basic services are included here, such as police and fire protection and general government. Property taxes and state shared revenue finance most of these activities.
- *Business-type activities* - The Township charges fees to customers to help it cover the costs of certain services it provides. The Township's sewer and water systems and construction code inspection operations are reported here.
- *Component unit* - The Township includes another entities in its report - the Ada Downtown Development Authority. Although legally separate, this "component unit" is important because the Township is financially accountable for it.

Fund financial statements

The fund financial statements provide more detailed information about the Township's most significant funds - not the Township as a whole. Funds are accounting devices that the Township uses to keep track of specific sources of funding and spending for particular purposes.

- Some funds are required by state law and bond agreements.
- The Township Board establishes other funds to control and manage money for particular purposes or to show that it is properly using certain taxes and other revenues (like the public safety millage).

The Township has three types of funds:

- *Governmental funds*. Most of the Township's basic services are included in its governmental funds, which focus on (1) how cash, and other financial assets that can be readily converted to cash, flows in and out, and (2) the balances left at year end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the Township's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information that explains the relationship between them.

- *Proprietary funds.* Services for which the Township charges customers a fee are generally reported in proprietary funds. Proprietary funds statements, like the government-wide statements, provide both long-term and short-term financial information. In fact, the Township's enterprise funds are the same as its business-type activities but provide more detail and additional information, such as cash flows.

- *Fiduciary funds.* These funds are used to account for the collection and disbursement of resources, primarily property taxes, for the benefit of parties outside the Township. The Township is responsible for ensuring that the assets reported in the fiduciary funds are used for their intended purposes. The Township's fiduciary balances and activities are reported in the Statement of Fiduciary Net Position and Statement of Changes in Fiduciary Net Position. We exclude these activities from the Township's government-wide financial statements because the Township cannot use these assets to finance its operations.

FINANCIAL ANALYSIS OF THE TOWNSHIP AS A WHOLE

Net position

Total net position at the end of the fiscal year was $68,660,996. Of this total, $41,143,304 represents a net investment in capital assets and $15,465,851 is restricted for various purposes. Consequently, unrestricted net position was $12,051,841, or 18 percent of the total.

Condensed financial information
Net position

	Governmental activities		*Business-type activities*		*Totals*	
	2026	*2025*	***2026***	*2025*	***2026***	*2025*
Current and other assets	**$ 27,001,715**	$ 30,372,481	**$ 8,695,269**	$ 9,407,354	**$ 35,696,984**	$ 39,779,835
Capital assets	**38,781,905**	33,401,708	**24,098,001**	22,759,809	**62,879,906**	56,161,517
Total assets	**65,783,620**	63,774,189	**32,793,270**	32,167,163	**98,576,890**	95,941,352
Current and other liabilities	**2,070,106**	1,388,557	**859,667**	329,066	**2,929,773**	1,717,623
Long-term debt outstanding	**16,442,926**	17,498,897	**9,151,347**	9,777,033	**25,594,273**	27,275,930
Total liabilities	**18,513,032**	18,887,454	**10,011,014**	10,106,099	**28,524,046**	28,993,553
Deferred inflows	**1,391,848**	1,421,210	**-**	-	**1,391,848**	1,421,210
Net position:						
Net investment in capital assets	**26,196,650**	23,907,171	**14,946,654**	12,982,776	**41,143,304**	36,889,947
Restricted	**15,465,851**	15,076,335	**-**	-	**15,465,851**	15,076,335
Unrestricted	**4,216,239**	4,482,019	**7,835,602**	9,078,288	**12,051,841**	13,560,307
Total net position	**$ 45,878,740**	$ 43,465,525	**$ 22,782,256**	$ 22,061,064	**$ 68,660,996**	$ 65,526,589

Changes in net position

The Township's total revenues for the current fiscal year amounted to $16,657,920, compared to $24,249,482 in the prior year. Charges for services account for approximately 41 percent of the Township's revenues, while property taxes account for 37 percent of the total revenues. Capital grants and contributions accounted for 30 percent of total revenues in the prior year.

The total cost of the Township's programs for the current fiscal year, covering a wide range of services, totaled $13,523,513. Approximately 40 percent of the Township's costs relates to the provision of utility services. Public safety and recreation and culture costs represent 15 and 22 percent of total expenses, respectively.

Condensed financial information
Changes in net position

	Governmental activities		*Business-type activities*		*Totals*	
	2026	*2025*	***2026***	*2025*	***2026***	*2025*
Program revenues:						
Charges for services	**$ 588,107**	$ 972,489	**$ 6,281,656**	$ 6,241,456	**$ 6,869,763**	$ 7,213,945
Operating grants and contributions	**350,602**	610,160	**-**	-	**350,602**	610,160
Capital grants and contributions	**116,883**	7,309,549	**-**	-	**116,883**	7,309,549
General revenues:						
Property taxes	**6,211,309**	5,919,875	**-**	-	**6,211,309**	5,919,875
State shared revenue	**1,607,217**	1,607,309	**-**	-	**1,607,217**	1,607,309
Franchise fees	**173,757**	203,435	**-**	-	**173,757**	203,435
Investment income	**935,493**	911,057	**216,035**	290,672	**1,151,528**	1,201,729
Local community stabilization revenue	**176,861**	183,480	**-**	-	**176,861**	183,480
Total revenues	**10,160,229**	17,717,354	**6,497,691**	6,532,128	**16,657,920**	24,249,482
Expenses:						
General government	**2,076,030**	2,245,771	**-**	-	**2,076,030**	2,245,771
Public safety	**1,581,843**	1,527,763	**408,150**	605,010	**1,989,993**	2,132,773
Public works	**518,967**	425,822	**-**	-	**518,967**	425,822
Recreation and culture	**2,994,077**	2,887,603	**-**	-	**2,994,077**	2,887,603
Community and economic development	**251,242**	188,270	**-**	-	**251,242**	188,270
Interest and issuance costs	**324,855**	346,350	**-**	-	**324,855**	346,350
Sewer	**-**	-	**2,388,226**	2,563,708	**2,388,226**	2,563,708
Water	**-**	-	**2,980,123**	2,686,556	**2,980,123**	2,686,556
Total expenses	**7,747,014**	7,621,579	**5,776,499**	5,855,274	**13,523,513**	13,476,853
Changes in net position	**$ 2,413,215**	$ 10,095,775	**$ 721,192**	$ 676,854	**$ 3,134,407**	$ 10,772,629
Net position, end of year	**$ 45,878,740**	$ 43,465,525	**$ 22,782,256**	$ 22,061,064	**$ 68,660,996**	$ 65,526,589

Governmental activities
Governmental activities increased the Township's net position by $2,413,215 in the current year, compared to a $10,095,775 increase in the prior year. The increase in net position was lower in the current year as revenues declined by $7,557,125, and expenses increased by $125,435.

The reduction in revenues is primarily related to a $7,192,666 decrease in capital grants, as substantial contributions, in the amount of $6,393,494, were received to make improvements to the Township's parks and community green space in the prior year. The Township also recognized $1,195,484 in capital and operating grants associated with the federal ARPA program in the prior year. Expenses increased primarily due to a $106,474 increase in recreation and culture expenses, as costs associated with recreation activities (trails, parks, and library) all increased.

The following schedule shows the costs of the Township's three largest programs, as well as the net cost (total cost less fees generated by the activities and intergovernmental aid). The net cost shows the burden that was placed on the Township's taxpayers by each of these functions.

	Total cost of services	*Net cost of services*
General government	$ 2,076,030	$ (1,801,889)
Public safety	1,581,843	(1,571,890)
Recreation and culture	2,994,077	(2,700,370)
Other	1,095,064	(617,273)
Totals	$ 7,747,014	$ (6,691,422)

The total cost of governmental activities this year was $7,747,014 compared to $7,621,579 in the prior year. After subtracting the direct charges to those who directly benefited from the programs ($588,107), operating grants ($350,602), and capital grants ($116,883), the "public benefit" portion covered by property taxes, state shared revenue, and other general revenues amounted to $6,691,422.

Business-type activities
Business-type activities increased the Township's net position by $721,192 in the current year compared to an increase of $676,854 in the prior year. Net position has increased because customer charges are sufficient to cover all operating and nonoperating costs, including depreciation.

The increase in net position was higher in the current year, as expenses were reduced by $78,775, though revenues also declined by $34,437, primarily due to a $74,637 reduction in interest revenue.

FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

Governmental funds
As of March 31, 2026, the Township's governmental funds reported combined ending fund balances of $23,010,584, which represents a decrease of $1,772,169 compared to last year's balances.

The General Fund is the primary operating fund of the Township. Its fund balance at the end of the fiscal year was $5,427,254, though unassigned fund balance amounted to $4,958,328, as $468,926 was assigned for recreation and culture expenditures. Revenues of $3,664,967 exceeded expenditures of $3,202,474, causing fund balance to increase by $462,493 in the current year.

In addition, the following changes in fund balances should be noted:

- The fund balance of the Public Safety Fund, a special revenue fund, at the end of the fiscal year was $1,987,467, a decrease of $98,956, as expenditures of $2,055,964 exceeded revenues of $1,957,008 in the current year. Fund balance declined due to substantial capital outlay expenditures in the amount of $712,943. The fund accounts for operating and capital costs of the Township's fire department and policing services.
- The fund balance of the Trails Fund, a special revenue fund, at the end of the fiscal year was $10,548,406, a decrease of $2,408,130, as expenditures of $5,375,363 exceeded revenues of $2,967,233 in the current year. Fund balance declined due to substantial investment in the Township's trails in the amount of $4,095,575. The fund's expenditures include trail improvement and maintenance costs and debt service.
- The fund balance of the Parks and Recreation Fund, a special revenue fund, at the end of the fiscal year was $1,434,859, a decrease of $65,824, as expenditures of $1,138,387, and a $50,000 transfer out, exceeded revenues of $1,122,563 in the current year. The Township's parks and recreation costs are supported by this fund.
- The fund balance of the Parks and Open Space Fund, a special revenue fund, at the end of the fiscal year was $207,610, an increase of $52,269, as revenues of $2,269 and a $50,000 transfer from the Parks and Recreation Fund were recognized while there were no expenditures. The fund's restricted tax millage has expired, but the remaining fund balance is restricted for parks and open space costs.
- The fund balance of the ARPA Fund, a capital project fund, at the end of the fiscal year was $56,431, an increase of $3,084 due to the recognition of interest income. The fund recognized federal ARPA revenue of $43,466 associated with expenditures incurred during the year. The fund still holds resources in the amount of $201,521 that will be spent during the next fiscal year.
- The fund balance of the Park Capital Fund, a capital project fund, at the end of the fiscal year was $3,348,557, an increase of $282,895, as revenues of $2,408,068 exceeded expenditures of $2,125,173 in the current year. The fund was established to accumulate resources to improve parks and community greenspace.

Proprietary funds

The Sewer Fund generated operating income of $643,243 because user charges were set to cover the full cost of providing services. Net position increased by $649,871, due to net nonoperating revenues of $6,628. Total net position is $10,310,940 at year end, of which $2,623,029 is unrestricted.

The Water Fund generated operating income of $41,211 because user charges were set to cover the full cost of providing services. Net position increased by $112,993, due to net nonoperating revenues of $71,782. Total net position is $11,927,509 at year end, of which $4,668,766 is unrestricted.

General Fund budgetary highlights

The Township amended the General Fund budget to reflect changes in anticipated expenditures which occurred during the year. Total budgeted revenues were unchanged. Total expenditures were increased by a net amount of $21,307, primarily due to an increase in general government expenditures of $79,945, as general administration costs were increased by $74,969. The increase in general government expenditures was offset by a $79,638 reduction in public works expenditures, as road maintenance costs were reduced.

Total actual revenues were $168,882 more than budgeted primarily because property tax revenues exceeded the budget by $74,449, as penalties and interest were higher than expected. Total expenditures were $181,075 less than the amounts appropriated, primarily because general government expenditures were $90,587 less than budgeted, as virtually every activity was under budget.

These conditions resulted in a positive budget variance of $349,957 due to a $462,493 increase in fund balance when the budget projected an increase of $112,536.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital assets

The Township's investment in capital assets for its governmental and business-type activities as of March 31, 2026, amounts to $62,879,906, net of accumulated depreciation. This investment includes a broad range of assets, including land, sewer and water facilities, buildings, and equipment.

	Governmental activities	*Business-type activities*	*Totals*
Land and assets and construction in progress	$ 13,574,099	$ -	$ 13,574,099
Utility systems	-	24,056,158	24,056,158
Buildings	12,441,235	-	12,441,235
Land improvements	11,164,842	-	11,164,842
Equipment	343,866	41,843	385,709
Vehicles	1,257,863	-	1,257,863
Totals	$ 38,781,905	$ 24,098,001	$ 62,879,906

The major capital asset events during the current fiscal year included the following:

- The Pettis Trail project continues to progress with costs in the current year of $2,852,861
- The Covered Bridge Park started with current year costs of $1,683,026
- The Pedestrian Bridge project started with current year costs of $972,824
- A fire truck was purchased for $504,688
- Playground equipment was purchased at a cost of $314,059
- Sewer system improvements amounted to $1,359,574

More detailed information about the Township's capital assets is presented in Note 6 of the notes to the basic financial statements.

Debt

At the end of the fiscal year, the Township had long-term debt outstanding in the amount of $25,140,000, which represents a reduction of $1,630,000. Debt was reduced through timely principal payments, and no new debt was issued. All debt is backed by the full faith and credit of the Township.

Other noncurrent liabilities, totaling $152,225, represent accrued compensated absences.

More detailed information about the Township's long-term debt is presented in Note 8 of the notes to the basic financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Township's 2027 fiscal year budget does not anticipate significant changes in the amounts or composition of its major revenue sources. The Township has budgeted expenditures for the upcoming year at amounts sufficient to support its ongoing programs and activities.

CONTACTING THE TOWNSHIP'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the Township's finances and to demonstrate the Township's accountability for the resources it receives. Questions regarding any information provided in this report or requests for additional financial information should be addressed to:

Julius Suchy, Township Manager Phone: (616) 676-9191
Township of Ada
7330 Thornapple River Drive
P.O. Box 370
Ada, Michigan 49301

You may also send an e-mail to any of the addresses noted below:

Tom Korth
Township Supervisor
tkorth@adatownshipmi.com

Jo DeMarco
Township Clerk
jdemarco@adatownshipmi.com

Kevin Moran
Township Treasurer
kmoran@adatownshipmi.com

BASIC FINANCIAL STATEMENTS

Township of Ada

STATEMENT OF NET POSITION

March 31, 2026

	Primary government			Component unit
	Governmental activities	*Business-type activities*	*Totals*	*Ada Downtown Development Authority*
ASSETS				
Current assets:				
Cash	$ 11,775,332	$ 3,649,753	$ 15,425,085	$ 1,836,056
Investments	11,996,151	3,982,520	15,978,671	-
Receivables	1,197,622	1,045,995	2,243,617	1,584
Prepaid expenses	-	11,710	11,710	-
Inventory	-	5,291	5,291	-
Total current assets	24,969,105	8,695,269	33,664,374	1,837,640
Noncurrent assets:				
Receivables - contributions	174,334	-	174,334	-
Receivables - leases	1,361,000	-	1,361,000	-
Leased asset	497,276	-	497,276	-
Capital assets not being depreciated	13,574,099	-	13,574,099	-
Capital assets, net of depreciation	25,207,806	24,098,001	49,305,807	100,869
Total noncurrent assets	40,814,515	24,098,001	64,912,516	100,869
Total assets	65,783,620	32,793,270	98,576,890	1,938,509
LIABILITIES				
Current liabilities:				
Payables	1,222,980	859,667	2,082,647	13,647
Compensated absences	152,225	-	152,225	6,057
Unearned revenue	145,090	-	145,090	-
Lease liability - due within one year	13,506	-	13,506	-
Bonds payable - due within one year	967,708	632,291	1,599,999	-
Total current liabilities	2,501,509	1,491,958	3,993,467	19,704
Noncurrent liabilities:				
Lease liability	536,305	-	536,305	-
Bonds payable	15,475,218	8,519,056	23,994,274	-
Total noncurrent liabilities	16,011,523	8,519,056	24,530,579	-
Total liabilities	18,513,032	10,011,014	28,524,046	19,704
DEFERRED INFLOWS OF RESOURCES				
Leases	1,391,848	-	1,391,848	-
NET POSITION				
Net investment in capital assets	26,196,650	14,946,654	41,143,304	100,869
Restricted for:				
Public safety	1,987,467	-	1,987,467	-
Recreation and culture	2,111,395	-	2,111,395	-
Debt service	7,198,615	-	7,198,615	-
Capital acquisitions and improvements	4,168,374	-	4,168,374	-
Unrestricted	4,216,239	7,835,602	12,051,841	1,817,936
Total net position	$ 45,878,740	$ 22,782,256	$ 68,660,996	$ 1,918,805

See notes to financial statements

Township of Ada

STATEMENT OF ACTIVITIES

Year ended March 31, 2026

Functions/Programs	Expenses	Program revenues: Charges for services	Program revenues: Operating grants and contributions	Program revenues: Capital grants and contributions	Net (expenses) revenues and changes in net position: Primary government: Governmental activities	Primary government: Business-type activities	Primary government: Totals	Component units: Ada Downtown Development Authority
Primary government								
Governmental activities:								
General government	$ 2,076,030	$ 261,323	$ 12,818	$ -	$ (1,801,889)		$ (1,801,889)	
Public safety	1,581,843	1,080	8,873	-	(1,571,890)		(1,571,890)	
Public works	518,967	116,409	23,549	31,481	(347,528)		(347,528)	
Recreation and culture	2,994,077	170,195	38,110	85,402	(2,700,370)		(2,700,370)	
Community and economic development	251,242	39,100	-	-	(212,142)		(212,142)	
Interest and fees on long-term debt	324,855	-	267,252	-	(57,603)		(57,603)	
Total governmental activities	7,747,014	588,107	350,602	116,883	(6,691,422)		(6,691,422)	
Business-type activities:								
Sewer	2,388,226	2,996,366	-	-		$ 608,140	608,140	
Water	2,980,123	2,926,753	-	-		(53,370)	(53,370)	
Inspections	408,150	358,537	-	-		(49,613)	(49,613)	
Total business-type activities	5,776,499	6,281,656	-	-		505,157	505,157	
Total primary government	$ 13,523,513	$ 6,869,763	$ 350,602	$ 116,883	(6,691,422)	505,157	(6,186,265)	
Component units								
Downtown Development Authority	$ 892,655	$ 78,775	$ 120,890	$ -				$ (692,990)
General revenues:								
Property taxes					6,211,309	-	6,211,309	849,575
State shared revenue					1,607,217	-	1,607,217	-
Unrestricted investment return					935,493	216,035	1,151,528	20,942
Local community stabilization revenue					176,861	-	176,861	-
Franchise fees					173,757	-	173,757	-
Total general revenues					9,104,637	216,035	9,320,672	870,517
Changes in net position					2,413,215	721,192	3,134,407	177,527
Net position - beginning					43,465,525	22,061,064	65,526,589	1,741,278
Net position - ending					$ 45,878,740	$ 22,782,256	$ 68,660,996	$ 1,918,805

See notes to financial statements

Township of Ada

BALANCE SHEET - *governmental funds*

March 31, 2026

	Special revenue funds				*Capital project funds*		*Total*
	General	*Public Safety*	*Trails*	*Parks and Recreation*	*Parks and Open Space*	*ARPA*	*Park Capital*	*governmental funds*
ASSETS								
Cash	$ 2,245,574	$ 1,103,149	$ 3,672,993	$ 625,546	$ 207,610	$ 201,521	$ 3,718,939	$ 11,775,332
Investments	2,960,821	922,869	7,173,814	938,647	-	-	-	11,996,151
Receivables	1,718,318	23,404	159,336	12,081	-	-	819,817	2,732,956
Total assets	$ 6,924,713	$ 2,049,422	$ 11,006,143	$ 1,576,274	$ 207,610	$ 201,521	$ 4,538,756	$ 26,504,439
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES								
Liabilities:								
Payables	$ 78,625	$ 61,955	$ 442,127	$ 141,415	$ -	$ -	$ 370,382	$ 1,094,504
Escrows	11,376	-	-	-	-	-	-	11,376
Unearned revenue - federal grant	-	-	-	-	-	145,090	-	145,090
Total liabilities	90,001	61,955	442,127	141,415	-	145,090	370,382	1,250,970
Deferred inflows of resources:								
Unavailable interest	15,610	-	15,610	-	-	-	-	31,220
Unavailable contributions	-	-	-	-	-	-	819,817	819,817
Unavailable lease revenue	1,391,848	-	-	-	-	-	-	1,391,848
Total deferred inflows	1,407,458	-	15,610	-	-	-	819,817	2,242,885
Fund balances:								
Restricted for:								
Public safety	-	1,064,598	-	-	-	-	-	1,064,598
Recreation and culture	468,926	-	-	1,434,859	207,610	-	-	2,111,395
Debt service	-	-	7,300,105	-	-	-	-	7,300,105
Capital acquisitions	-	-	3,248,301	-	-	-	3,348,557	6,596,858
Assigned for capital acquisitions	-	922,869	-	-	-	56,431	-	979,300
Unassigned	4,958,328	-	-	-	-	-	-	4,958,328
Total fund balances	5,427,254	1,987,467	10,548,406	1,434,859	207,610	56,431	3,348,557	23,010,584
Total liabilities, deferred inflows of resources and fund balances	$ 6,924,713	$ 2,049,422	$ 11,006,143	$ 1,576,274	$ 207,610	$ 201,521	$ 4,538,756	$ 26,504,439

Reconciliation of the balance sheet to the statement of net position:

Total fund balance - total governmental funds	$ 23,010,584
Amounts reported for *governmental activities* in the statement of net position (page 14) are different because:	
Capital assets used in *governmental activities* are not financial resources and, therefore, are not reported in the funds.	38,781,905
Leased assets used in *governmental activities* are not financial resources and, therefore, are not reported in the funds.	497,276
Certain receivables, including pledges and interest, are not available to pay for current-period expenditures and, therefore, are deferred in the funds.	851,037
Expense accruals:	
Compensated absences	(152,225)
Interest payable	(117,100)
Lease liability	(549,811)
Bonds payable , and related bond premiums, are not due and payable in the current period and, therefore, are not reported in the funds.	(16,442,926)
Net position of *governmental activities*	$ 45,878,740

See notes to financial statements

Township of Ada

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - *governmental funds*

Year ended March 31, 2026

		Special revenue funds				*Capital project funds*		*Total governmental funds*
	General	*Public Safety*	*Trails*	*Parks and Recreation*	*Parks and Open Space*	*ARPA*	*Park Capital*	
REVENUES								
Property taxes	$ 1,337,288	$ 1,915,264	$ 2,208,815	$ 872,348	$ -	$ -	$ -	$ 6,333,715
Special assessments	72,634	-	-	-	-	-	-	72,634
Licenses and permits	182,630	-	-	-	-	-	-	182,630
Federal grants	-	-	-	-	-	43,466	-	43,466
State grants	1,657,240	2,600	210,493	2,014	-	-	-	1,872,347
Charges for services	116,957	-	-	41,597	-	-	-	158,554
Investment return and rentals	266,917	38,064	547,925	150,985	2,269	3,084	57,985	1,067,229
Other	31,301	1,080	-	55,619	-	-	2,350,083	2,438,083
Total revenues	3,664,967	1,957,008	2,967,233	1,122,563	2,269	46,550	2,408,068	12,168,658
EXPENDITURES								
Current:								
General government	2,001,303	-	-	-	-	-	-	2,001,303
Public safety	-	1,343,021	-	-	-	-	-	1,343,021
Public works	540,853	-	-	-	-	-	-	540,853
Recreation and culture	283,838	-	373,529	754,486	-	-	-	1,411,853
Community and economic development	256,072	-	-	-	-	-	-	256,072
Debt service:								
Principal	67,400	-	650,000	105,000	-	-	-	822,400
Interest and fees	24,753	-	256,259	16,662	-	-	-	297,674
Capital outlay	28,255	712,943	4,095,575	262,239	-	43,466	2,125,173	7,267,651
Total expenditures	3,202,474	2,055,964	5,375,363	1,138,387	-	43,466	2,125,173	13,940,827
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	462,493	(98,956)	(2,408,130)	(15,824)	2,269	3,084	282,895	(1,772,169)
OTHER FINANCING SOURCES (USES)								
Transfers in	-	-	-	-	50,000	-	-	50,000
Transfers out	-	-	-	(50,000)	-	-	-	(50,000)
Net other financing sources (uses)	-	-	-	(50,000)	50,000	-	-	-
NET CHANGES IN FUND BALANCES	462,493	(98,956)	(2,408,130)	(65,824)	52,269	3,084	282,895	(1,772,169)
FUND BALANCES - BEGINNING	4,964,761	2,086,423	12,956,536	1,500,683	155,341	53,347	3,065,662	24,782,753
FUND BALANCES - ENDING	$ 5,427,254	$ 1,987,467	$ 10,548,406	$ 1,434,859	$ 207,610	$ 56,431	$ 3,348,557	$ 23,010,584

Reconciliation of the statement of revenues, expenditures, and changes in fund balances to the statement of activities:

Net change in fund balance - total governmental funds	$ (1,772,169)
Amounts reported for *governmental activities* in the statement of activities (page 15) are different because:	
Capital assets:	
Assets acquired	7,117,344
Provision for depreciation	(1,737,147)
Lease asset - amortization	(18,416)
Lease liability - reduction	13,112
Long-term debt:	
Principal payments	1,015,600
Amortization of bond premium	40,371
Changes in other assets/liabilities:	
Net decrease in compensated absences	23,701
Net decrease in interest payable	6,500
Changes in deferred inflows of resources - increase in unavailable capital contributions	
Increase in unavailable interest	31,220
Decrease in unavailable capital contributions	(2,306,901)
Change in net position of *governmental activities*	$ 2,413,215

See notes to financial statements

Township of Ada

STATEMENT OF NET POSITION - *proprietary funds*

March 31, 2026

	Sewer	*Water*	*Nonmajor fund*	*Totals*
ASSETS				
Current assets:				
Cash	$ 2,676,598	$ 432,372	$ 540,783	$ 3,649,753
Investments	-	3,982,520	-	3,982,520
Receivables	632,729	387,329	25,937	1,045,995
Prepaid expenses	5,020	6,690	-	11,710
Inventory	-	5,291	-	5,291
Total current assets	3,314,347	4,814,202	566,720	8,695,269
Noncurrent assets:				
Capital assets, net of depreciation	10,426,676	13,671,325	-	24,098,001
Total assets	13,741,023	18,485,527	566,720	32,793,270
LIABILITIES				
Current liabilities:				
Payables	691,318	145,436	22,913	859,667
Bonds payable - due within one year	256,614	375,677	-	632,291
Total current liabilities	947,932	521,113	22,913	1,491,958
Noncurrent liabilities - bonds payable	2,482,151	6,036,905	-	8,519,056
Total liabilities	3,430,083	6,558,018	22,913	10,011,014
NET POSITION				
Net investment in capital assets	7,687,911	7,258,743	-	14,946,654
Unrestricted	2,623,029	4,668,766	543,807	7,835,602
Total net position	$ 10,310,940	$ 11,927,509	$ 543,807	$ 22,782,256

See notes to financial statements

Township of Ada

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION - *proprietary funds*

Year ended March 31, 2026

	Sewer	*Water*	*Nonmajor fund*	*Totals*
OPERATING REVENUES				
Charges for services:				
Utility charges	$ 2,981,096	$ 2,887,783	$ -	$ 5,868,879
Inspection fees	575	1,365	358,537	360,477
Total operating revenues	2,981,671	2,889,148	358,537	6,229,356
OPERATING EXPENSES				
Personnel costs	88,075	113,474	120,274	321,823
Supplies	7,862	25,488	-	33,350
Contracted services:				
Sewage treatment	1,607,795	-	-	1,607,795
Water purchases	-	1,688,829	-	1,688,829
Inspections	-	-	287,838	287,838
Other	156,145	239,132	-	395,277
Insurance	10,048	13,401	-	23,449
Utilities	59,392	26,152	-	85,544
Repairs and maintenance	164,049	323,132	-	487,181
Depreciation	237,799	406,127	-	643,926
Miscellaneous	7,263	12,202	38	19,503
Total operating expenses	2,338,428	2,847,937	408,150	5,594,515
OPERATING INCOME (LOSS)	643,243	41,211	(49,613)	634,841
NONOPERATING REVENUES (EXPENSES)				
Connection fee revenue	17,140	19,180	-	36,320
Connection fees remitted to the City of Grand Rapids	(8,695)	(15,145)	-	(23,840)
Tap fees	6,250	33,570	-	39,820
Interest revenue	41,731	166,363	7,941	216,035
Interest expense	(49,798)	(132,186)	-	(181,984)
Net nonoperating revenues (expenses)	6,628	71,782	7,941	86,351
CHANGES IN NET POSITION	649,871	112,993	(41,672)	721,192
NET POSITION - BEGINNING	9,661,069	11,814,516	585,479	22,061,064
NET POSITION - ENDING	$ 10,310,940	$ 11,927,509	$ 543,807	$ 22,782,256

See notes to financial statements

Township of Ada

STATEMENT OF CASH FLOWS - *proprietary funds*

Year ended March 31, 2026

	Sewer	*Water*	*Nonmajor fund*	*Totals*
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from customers and users	$ 2,857,338	$ 2,885,834	$ 352,181	$ 6,095,353
Payments to vendors and suppliers	(2,153,346)	(2,364,078)	(316,508)	(4,833,932)
Payments to employees	(58,818)	(73,609)	(86,683)	(219,110)
Net cash provided by (used in) operating activities	645,174	448,147	(51,010)	1,042,311
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Connection fees	17,140	19,180	-	36,320
Connection fees paid to City of Grand Rapids	(8,695)	(15,145)	-	(23,840)
Tap fees	6,250	33,570	-	39,820
Acquisition of capital assets	(1,359,574)	-	-	(1,359,574)
Principal payments on capital debt	(252,000)	(362,400)	-	(614,400)
Interest payments on capital debt	(52,762)	(141,708)	-	(194,470)
Net cash provided by (used in) capital and related financing activities	(1,649,641)	(466,503)	-	(2,116,144)
CASH FLOWS FROM INVESTING ACTIVITIES				
Sales (purchases) of investments	-	(640,960)	-	(640,960)
Interest received	41,731	150,753	7,941	200,425
Net cash provided by (used in) investing activities	41,731	(490,207)	7,941	(440,535)
NET CHANGE IN CASH	(962,736)	(508,563)	(43,069)	(1,514,368)
CASH - BEGINNING	3,639,334	940,935	583,852	5,164,121
CASH - ENDING	$ 2,676,598	$ 432,372	$ 540,783	$ 3,649,753

See notes to financial statements

STATEMENT OF CASH FLOWS - *proprietary funds* (Continued)

Year ended March 31, 2026

	Sewer	*Water*	*Nonmajor fund*	*Totals*
Reconciliation of operating income to net cash provided by (used in) operating activities:				
Operating income (loss)	$ 643,243	$ 41,211	$ (49,613)	$ 634,841
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:				
Depreciation	237,799	406,127	-	643,926
(Increase) decrease in receivables	(124,333)	(3,314)	(6,356)	(134,003)
Increase (decrease) in payables	(5,020)	(6,690)	-	(11,710)
Increase (decrease) in payables	(106,515)	10,813	4,959	(90,743)
Net cash provided by (used in) operating activities	$ 645,174	$ 448,147	$ (51,010)	$ 1,042,311
Noncash capital and related financing activities:				
Acquisition of capital assets	(1,982,118)	-	-	(1,982,118)
Less increase in payables	622,544	-	-	622,544
Cash used	$ (1,359,574)	$ -	$ -	$ (1,359,574)

See notes to financial statements

Township of Ada

STATEMENT OF FIDUCIARY NET POSITION - *Custodial Fund*

March 31, 2026

	Tax Collection
ASSETS	
Cash	$ -
LIABILITIES	
Due to other governments	-
NET POSITION	
Restricted for other governments	$ -

See notes to financial statements

Township of Ada

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - *Custodial Fund*

Year ended March 31, 2026

	Tax Collection
ADDITIONS	
Property taxes collected for other governments	$ 48,546,312
DEDUCTIONS	
Property taxes distributed to other governments	48,546,312
NET CHANGE IN FIDUCIARY NET POSITION	-
NET POSITION - BEGINNING	-
NET POSITION - ENDING	$ -

See notes to financial statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Township of Ada, Michigan (the Township), conform to accounting principles generally accepted in the United States of America (hereinafter referred to as generally accepted accounting principles) as applicable to governmental units. The following is a summary of the more significant accounting policies.

Reporting entity:
As required by generally accepted accounting principles, these financial statements present the Township (the primary government), located in Kent County, and its component units described below, for which the Township is financially accountable. The Township exercises oversight responsibility over each component unit, as their governing bodies are appointed by the Township Supervisor, and their budgets must be approved by the Township Board. The Township is also obligated to provide some of its tax revenues to each component unit, through tax increment financing, which represents a financial burden on the Township. The discretely presented component units are reported in separate columns in the government-wide financial statements to emphasize that they are legally separate from the primary government. Separate financial statements for the component units have not been issued, as management believes that these financial statements, including disclosures, contain complete information so as to constitute a fair presentation of the component units.

Discretely presented component units:
Ada Downtown Development Authority - The Authority was established pursuant to Public Act 197 of 1975, as amended, to correct and prevent deterioration and promote economic growth within the downtown district.

Ada Brownfield Redevelopment Authority - The Authority was established pursuant to Public Act 381 of 1996, as amended, to promote the revitalization of environmentally distressed areas within the Township. The Authority was had no transactions during the current fiscal year.

Government-wide and fund financial statements:
The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Township. The effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Property taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and the fiduciary fund, even though the latter is excluded from government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Measurement focus, basis of accounting, and financial statement presentation:
The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement focus, basis of accounting, and financial statement presentation (continued):
Governmental funds financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available if they are collected within the current period, or soon enough thereafter, to pay liabilities of the current period. For this purpose, the Township generally considers revenues to be available if they are expected to be collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

State grants, licenses and permits, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Township.

The Township reports the following major governmental funds:

The General Fund is the Township's primary operating fund. It accounts for all financial resources of the Township, except those required to be accounted for in another fund. Revenues are primarily derived from state shared revenue and property taxes.

The Public Safety Fund, a special revenue fund, accounts for all financial resources used by the Township to provide police and fire protection services. Revenues are primarily derived from property taxes.

The Trails Fund, a special revenue fund, accounts for financial resources used by the Township to construct and improve the nonmotorized pathway system. Revenues are primarily derived from property taxes.

The Parks and Recreation Fund, a special revenue fund, accounts for financial resources used by the Township for parks and recreation purposes, including the acquisition and maintenance of park property. Revenues are primarily derived from property taxes.

The Parks and Open Space Fund, a special revenue fund, accounts for financial resources used by the Township for parks and recreation purposes, and to preserve land. Revenues are primarily derived from property taxes from an expired millage.

The ARPA Fund, a special revenue fund, is used to account for restricted resources provided by the American Rescue Plan Act. Revenues are derived from a federal grant.

The Park Capital Fund, a capital project fund, accounts for the financial resources used by the Township to make improvements related to Township parks. Resources are derived from contributions.

The Township reports the following major proprietary funds:

The Sewer Fund accounts for the activities of the Township's sewage collection system.

The Water Fund accounts for the activities of the Township's water distribution system.

The Township also reports a custodial fund, the Tax Collection Fund, which accounts for assets held by the Township in a fiduciary capacity for other governments.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement focus, basis of accounting, and financial statement presentation (continued):

Amounts reported as program revenues include: (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all property taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the proprietary funds relate to charges to customers for services. Operating expenses for proprietary funds include the cost of services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Assets, liabilities, deferred inflows of resources, and equity:

Cash and investments - Cash consists of cash on hand, demand deposits, and highly-liquid, short-term investments with original maturities of three months or less from the date of acquisition. Investments are reported at fair value with changes in value recognized in the operating statement of each fund. Realized and unrealized gains and losses are included in investment income. Pooled interest income is allocated proportionately to all funds and component units.

Receivables - Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "due to/from other funds." No allowance for uncollectible accounts has been recorded, as the Township considers all receivables to be fully collectible.

Prepaids - Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the fund statements and the government-wide financial statements.

Inventory - Inventories, reported in the proprietary funds, are valued at the lower of cost or market. Cost is determined under the first-in, first-out method.

Capital assets - Capital assets, which include property, equipment, and infrastructure assets (e.g., sewer and water systems), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the Township as assets with an initial, individual cost of more than $3,000 ($10,000 for infrastructure assets) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value as of the date received. The Township elected to account for infrastructure assets of governmental activities either retroactively to June 15, 1980, or prospectively. The Township has elected to account for infrastructure assets prospectively, beginning April 1, 2004.

Capital assets are depreciated using the straight-line method over the following useful lives:

Buildings	50 years
Land improvements	50 years
Equipment	5 - 20 years
Vehicles	5 - 10 years
Infrastructure - utility systems	67 years

Unearned revenue - Unearned revenue represents resources related to a federal grant, which have been received, but not yet been earned.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, liabilities, deferred inflows of resources, and equity (continued):

Compensated absences - It is the Township's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. Compensated absences are accrued when earned in the government-wide financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year end.

Deferred inflows of resources - The statement of net position and the governmental funds balance sheet includes a separate section for deferred inflows of resources. This separate financial statement element reflects an increase in net position that applies to a future period. The related revenues will not be recognized until a future event occurs. The Township reports one item in this category: leases receivable. The leases, which are recognized as they become available (collected within 60 days after the end of the Township's fiscal year) in the governmental fund financials, are deferred and recognized as an inflow of resources in the period that the revenues become available. The leases are also reported in the governmental activities, where lease revenue is recognized as it is collected.

Net position - Net position represents the difference between assets, and liabilities and deferred inflows of resources. The Township reports three categories of net position, as follows: (1) *Net investment in capital assets* consists of net capital assets reduced by outstanding balances of any related debt obligations attributable to the acquisition, construction, or improvement of those assets; (2) *Restricted net position* is considered restricted if its use is constrained to a particular purpose. Restrictions are imposed by external organizations, such as federal or state laws or buyers of the Township's debt. Restricted net position is reduced by liabilities related to the restricted assets; (3) *Unrestricted net position* consists of all other net position that does not meet the definition of the above components and is available for general use by the Township.

Net position flow assumption - Sometimes, the Township will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the government-wide and proprietary funds financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Township's policy to consider restricted - net position to have been depleted before unrestricted - net position is applied.

Fund equity - Governmental funds report nonspendable fund balance for amounts that cannot be spent because they are not in spendable form. Restricted fund balance is reported when externally imposed constraints are placed on the use of resources by grantors, contributors, or laws and regulations of other governments. The Township Board retains the authority to assign fund balance. Unassigned fund balance is the residual classification for the General Fund. When the Township incurs an expenditure for purposes for which various fund balance classifications can be used, it is the Township's policy to use restricted fund balance first, followed by assigned fund balance, and, finally, unassigned fund balance.

Property tax revenue recognition - Property taxes are levied each December 1 (lien date) on the taxable valuation of property as of the preceding December 31. Property taxes are considered delinquent on March 1 of the following year, at which time interest and penalties are assessed. It is the Township's policy to recognize revenue from the tax levy in the current year, when the proceeds are budgeted and made available for the financing of operations.

Use of estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Accordingly, actual results could differ from those estimates.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary information - Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general and special revenue funds. The budget document presents information by fund, function, department, and line-item. The legal level of budgetary control adopted by the governing body is the activity level. All annual appropriations lapse at the end of the fiscal year. There were no reportable budgetary violations for the fiscal year ending March 31, 2026.

NOTE 3 - CASH AND INVESTMENTS

At March 31, 2026, cash and investments are classified in the accompanying financial statements as follows:

	Governmental activities	*Business-type activities*	*Primary government*	*Custodial activities*	*Component units*	*Totals*
Per financial statements:						
Cash	$ 11,775,332	$ 3,649,753	$ 15,425,085	$ -	$ 1,836,056	$ 17,261,141
Investments	11,996,151	3,982,520	15,978,671	-	-	15,978,671
Totals	$ 23,771,483	$ 7,632,273	$ 31,403,756	$ -	$ 1,836,056	$ 33,239,812
Composition:						
Cash on hand	$ 450	$ -	$ 450	$ -	$ -	$ 450
Deposits	11,774,882	3,649,753	15,424,635	-	1,836,056	17,260,691
Investments	11,996,151	3,982,520	15,978,671	-	-	15,978,671
Totals	$ 23,771,483	$ 7,632,273	$ 31,403,756	$ -	$ 1,836,056	$ 33,239,812

Deposits - Michigan Compiled Laws, Section 129.91 (Public Act 20 of 1943, as amended) and the Township's investment policy authorize the Township to make deposits in the accounts of federally insured banks, credit unions, and savings and loan associations that have an office in Michigan. The Township's deposits are in accordance with statutory authority.

Custodial credit risk is the risk that, in the event of the failure of a financial institution, the Township will not be able to recover its deposits. The Township's investment policy does not specifically address custodial credit risk for deposits. At March 31, 2026, $17,133,330 of the Township's bank balances of $17,633,330 was exposed to custodial credit risk because it was uninsured and uncollateralized. The Township maintains individual and pooled bank accounts for all of its funds and its component unit. Due to the use of pooled deposits, it is not practicable to allocate insured and uninsured portions of certain bank balances between the primary government and its component unit.

Investments - State statutes and the Township's investment policy authorize the Township to invest in a) obligations of the U.S. Treasury, agencies, and instrumentalities; b) commercial paper rated within the two highest rate classifications, which mature not more than 270 days after the date of purchase; c) repurchase agreements, collateralized by U.S. governmental securities; d) bankers' acceptances; e) mutual funds composed of otherwise legal investments; and f) investment pools organized under the local government investment pool act. The Township's investment policy does not address credit risk or interest rate risk for investments.

NOTE 3 - CASH AND INVESTMENTS (Continued)

The Township's investments are summarized as follows:

Investment	*Fair value*	*Maturity*	*Rating*	*Source*
U.S. government securities -				
FNMA collateralized mortgage obligations	$ 496,472	2050	Aaa	S&P
Michigan CLASS Pool	12,711,396	N/A	N/A	
Kent County Pool	825,397	N/A	N/A	
Negotiable certificates of deposit	445,406	2026	N/A	
Nonnegotiable certificates of deposit	1,500,000	2026	N/A	
Total investments	$ 15,978,671			

Fair value measurement - The Township categorizes its fair value measurements of investments within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the assets. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The Township has the following recurring fair value measurement as of March 31, 2026:

- U.S. government securities are valued using observable fair values of similar assets (Level 2).

Investments in entities that calculate net asset value per share - The Township holds shares in investment pools where the fair value of the investment is measured on a recurring basis using net asset value per share of the investment pool as a practical expedient. At March 31, 2026, the fair value, unfunded commitments, and redemption rules of these investments are as follows:

	Michigan CLASS Pool	*Kent County Pool*
Fair value at March 31, 2026	$ 12,711,396	$ 825,397
Unfunded commitments	none	none
Redemption frequency	n/a	n/a
Notice period	none	none

The Michigan CLASS investment Pool invests in U.S. Treasury obligations, federal agency obligations of the U.S. government, high-grade commercial paper (rated 'A-1' or better), collateralized bank deposits, repurchase agreements (collateralized at 102% by treasury agencies), and approved money market funds. The program is designed to meet the needs of Michigan public sector investors. The Pool purchases securities that are legally permissible under state statutes and are available for investment by Michigan counties, cities, townships, school districts, authorities, and other public agencies.

The Kent County Investment Pool is a local government investment pool established under Michigan state statutes for participating Michigan municipalities. This Pool, which is a nonrisk categorized qualifying investment, is carried at fair value. The fair value of the Township's position in the Pool is the same as the value of its pool shares. The Pool operates like a money market fund, with each share valued at $1, and is not rated (credit risk); it is not subject to regulatory oversight and is not registered with the SEC; the Pool issues a separate report, which is available at 300 Monroe Avenue, N.W., Grand Rapids, Michigan 49503-2221.

NOTE 3 - CASH AND INVESTMENTS (Continued)

Nonnegotiable certificates of deposit - The Township holds nonnegotiable certificates of deposits, in the amount of $1,500,000, that were purchased with original maturities greater than three months. The certificates of deposit are reported at cost, as they meet the criteria for nonparticipating interest-earning investment contracts. These investments will mature in 2027. At March 31, 2026, $1,250,000 of the nonnegotiable certificates of deposits balances of $1,500,000 was exposed to custodial credit risk because it was uninsured and uncollateralized.

The Township's investments are subject to certain types of risk, which are discussed below:

Custodial credit risk - Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, the Township will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. State law does not require, and the Township's investment policy does not contain, requirements that would limit the exposure to custodial credit risk for investments. At year end, the U.S. government securities and nonnegotiable certificates of deposit were uninsured and unregistered and held by the same broker-dealer (counterparty) that purchased the securities for the Township. Custodial credit risk, associated with negotiable certificates of deposit, is described above.

Credit risk - Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This risk is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Township's investment policy does not contain requirements that would limit the exposure to credit risk for investments. Obligations of the U.S. government are not considered to have credit risk. The ratings for each investment held at year end are identified above.

Concentration of credit risk - Concentration of credit risk is the risk of loss attributable to the magnitude of the Township's investment in a single holding. The Township's investment policy and state statutes place no limitations on the amount that can be invested in any one issuer.

Interest rate risk - Interest rate risk is the risk that the value of an investment will decrease as a result of an increase in market interest rates. Generally, longer investment maturities generate more sensitivity to changes in an investment's fair value due to changes in market interest rates. The Township's investment policy has no specific limitations with respect to maturities of investments. The maturities of the Township's investments are identified above.

NOTE 4 - RECEIVABLES

Receivables as of March 31, 2026, for the Township's funds and its component unit, all of which are considered fully collectible, were as follows:

Fund	*Property taxes*	*Accounts*	*Intergovern-mental*	*Interest*	*Contributions*	*Lease*	*Totals*
Governmental:							
General	$ 15,503	$ 43,033	$ 252,324	$ 15,610	$ -	$1,391,848	$1,718,318
Public Safety	23,404	-	-	-	-	-	23,404
Trails	24,925	-	118,801	15,610	-	-	159,336
Parks and Recreation	10,659	-	1,422	-	-	-	12,081
Park Capital	-	-	-	-	819,817	-	819,817
Total governmental	$ 74,491	$ 43,033	$ 372,547	$ 31,220	$ 819,817	$1,391,848	$2,732,956
Noncurrent	$ -	$ -	$ -	$ -	$ 174,334	$1,361,000	$1,535,334
Proprietary:							
Sewer	$ -	$ 632,729	$ -	$ -	$ -	$ -	$ 632,729
Water	-	387,329	-	-	-	-	387,329
Nonmajor	-	-	25,937	-	-	-	25,937
Total proprietary	$ -	$1,020,058	$ 25,937	$ -	$ -	$ -	$1,045,995
Component units:							
Ada Downtown Development Authority	$ 1,584	$ -	$ -	$ -	$ -	$ -	$ 1,584

NOTE 5 - LEASES RECEIVABLE

The Township has entered into several agreements with corporations to lease space for communications equipment on the Township's water tower. The terms of these agreements vary as monthly payments range from $1,537 to $2,420, include annual increases of 3 percent to periodic increases of 10 percent, and have varying lengths. The lessees can typically terminate these leases upon written notice dependent upon specific conditions within the contracts.

For the year ended March 31, 2026, the Township recognized $29,362 in lease revenue and $42,636 in lease interest revenue. Future payments due to the Township under the lease agreements, calculated at present value, are as follows for the years ending March 31:

Year ended March 31:	*Principal*	*Interest*	*Balance*
2027	$ 30,848	$ 41,755	$1,391,848
2028	36,440	40,830	1,361,000
2029	38,175	39,737	1,324,560
2030	39,981	38,592	1,286,385
2031	41,861	37,392	1,246,404
2032-2036	258,670	166,107	1,204,543
2037-2041	356,495	122,109	945,873
2042-2046	481,743	60,967	589,378
2047	107,635	3,229	107,635
Totals	$1,391,848	$ 550,718	

NOTE 6 - CAPITAL ASSETS

Capital asset activity for the year ended March 31, 2026, was as follows:

	Beginning balance	*Increases*	*Decreases*	*Ending balance*
Governmental activities:				
Capital assets not being depreciated:				
Land	$ 6,814,465	$ -	$ -	$ 6,814,465
Construction in progress	771,466	6,509,223	(521,055)	6,759,634
Total capital assets not being depreciate	7,585,931	6,509,223	(521,055)	13,574,099
Capital assets being depreciated:				
Buildings	16,399,423	-	-	16,399,423
Land improvements	19,196,889	521,055	-	19,717,944
Equipment	1,690,305	103,433	-	1,793,738
Vehicles	2,112,679	504,688	-	2,617,367
Subtotal	39,399,296	1,129,176	-	40,528,472
Less accumulated depreciation for:				
Buildings	(3,542,943)	(415,245)	-	(3,958,188)
Land improvements	(7,480,572)	(1,072,530)		(8,553,102)
Equipment	(1,363,335)	(86,537)	-	(1,449,872)
Vehicles	(1,196,669)	(162,835)	-	(1,359,504)
Subtotal	(13,583,519)	(1,737,147)	-	(15,320,666)
Total capital assets being depreciated	25,815,777	(607,971)	-	25,207,806
Governmental activities capital assets, net	$ 33,401,708	$ 5,901,252	$ (521,055)	$ 38,781,905

NOTE 6 - CAPITAL ASSETS (Continued)

	Beginning balance	*Increases*	*Decreases*	*Ending balance*
Business-type activities:				
Capital assets being depreciated:				
Facilities	$ 33,635,920	$ 1,982,118	$ -	$ 35,618,038
Buildings	41,090	-	-	41,090
Equipment	177,782	-	-	177,782
Subtotal	33,854,792	1,982,118	-	35,836,910
Less accumulated depreciation for:				
Facilities	(10,924,700)	(637,180)	-	(11,561,880)
Buildings	(41,090)	-	-	(41,090)
Equipment	(129,193)	(6,746)	-	(135,939)
Subtotal	(11,094,983)	(643,926)	-	(11,738,909)
Total capital assets being depreciated	22,759,809	1,338,192	-	24,098,001
Business-type activities capital assets, net	$ 22,759,809	$ 1,338,192	$ -	$ 24,098,001

	Beginning balance	*Increases*	*Decreases*	*Ending balance*
Component unit - Downtown Development Authority:				
Capital assets being depreciated:				
Improvements	$ 193,498	$ -	$ -	$ 193,498
Less accumulated depreciation for:				
Improvements	(78,672)	(13,957)	-	(92,629)
Component unit capital assets, net	$ 114,826	$ (13,957)	$ -	$ 100,869

Depreciation expense was charged to the Township's governmental activity functions as follows:

Governmental activities:	
General government	$ 49,323
Public safety	203,024
Public works	3,802
Recreation and culture	1,480,998
Total governmental activities	$ 1,737,147

NOTE 7 - PAYABLES

Payables as of March 31, 2026, for the Township's funds and its component units, were as follows:

Fund	*Accounts*	*Payroll*	*Interest*	*Totals*
Primary government:				
Governmental:				
General	$ 45,480	$ 33,145	$ -	$ 78,625
Public Safety	49,310	12,645	-	61,955
Trails	436,601	5,526	-	442,127
Parks and Recreation	134,928	6,487	-	141,415
Park Capital	370,382	-	-	370,382
Total governmental	$ 1,036,701	$ 57,803	$ -	$ 1,094,504
Proprietary:				
Sewer	$ 682,486	$ 1,332	$ 7,500	$ 691,318
Water	131,438	2,998	11,000	145,436
Nonmajor	22,913	-	-	22,913
Total proprietary	$ 836,837	$ 4,330	$ 18,500	$ 859,667
Component unit:				
Downtown Development Authority	$ 10,646	$ 3,001	$ -	$ 13,647

NOTE 8 - LONG-TERM LIABILITIES

Long-term liabilities, as of March 31, 2026, are comprised of the following individual items:

Governmental activities:	
Bonds payable:	
$1,045,000 2016 Capital improvement bonds - payable in annual installments ranging from $70,550 to $134,560, plus interest at 2.0% to 3.0%; final payment due March 2036	$ 604,650
$4,720,000 2017 Capital improvement bonds - payable in annual installments ranging from $220,000 to $255,000, plus interest at 2.0 % to 3.0%; final payment due March 2032	2,525,000
$15,655,000 2021 Capital improvement bonds - payable in annual installments ranging from $630,000 to $940,000, plus interest at 2.0000 % to 2.125%; final payment due May 2041	13,015,000
Premium - 2016 Capital improvement bonds	4,720
Premium - 2017 Capital improvement bonds	44,659
Premium - 2021 Capital improvement bonds	248,897
Total bonds	16,442,926
Accrued compensated absences	152,225
Total governmental activities long-term liabilities	$ 16,595,151
Business-type activities:	
Bonds payable:	
$1,235,000 2016 Capital improvement bonds - payable in annual installments ranging from $70,550 to $134,560, plus interest at 2.0% to 3.0%; final payment due March 2036	$ 715,350
$9,675,000, 2020 Capital improvement bonds - payable in annual installments ranging from $360,000 to $645,000, plus interest at 2.0%; final payment due March 2040	7,385,000
$1,765,000 2021 General obligation limited tax refunding bonds - payable in annual installments ranging from $140,000 to $155,000, plus interest at .50% to 1.20%; final payment due May 2031	895,000
Premium - 2016 Capital improvement bonds	6,487
Premium - 2020 Capital improvement bonds	149,510
Total business-type activities long-term liabilities	$ 9,151,347
Component unit - Downtown Development Authority:	
Accrued compensated absences	$ 6,057

NOTE 8 - LONG-TERM LIABILITIES (Continued)

Long-term liability activity for the year ended March 31, 2026, is as follows:

	Beginning balance	*Additions*	*Net change*	*Reductions*	*Ending balance*	*Amounts due within one year*
Governmental activities:						
Bonds:						
2016 Capital improvement bonds	$ 655,250	$ -	$ -	$ (50,600)	$ 604,650	$ 52,708
2017 CIP Bonds, Series 2	2,805,000	-	-	(280,000)	2,525,000	215,000
2021 Capital improvement bonds	13,700,000	-	-	(685,000)	13,015,000	700,000
Total bonds	17,160,250	-	-	(1,015,600)	16,144,650	967,708
Premium - 2016 bonds	5,234	-	-	(514)	4,720	-
Premium - 2017 CIP Bonds	53,170			(8,511)	44,659	-
Premium - 2021 CIP Bonds	280,243	-	-	(31,346)	248,897	-
Totals	17,498,897	-	-	(1,055,971)	16,442,926	967,708
Compensated absences	175,926	-	(23,701)	-	152,225	152,225
Total governmental activities	$ 17,674,823	$ -	$ (23,701)	$ (1,055,971)	$ 16,595,151	$ 1,119,933
Business-type activities:						
Bonds:						
2016 Capital improvement bonds	$ 774,750	$ -	$ -	$ (59,400)	$ 715,350	$ 62,291
2020 CIP Bonds	7,795,000	-	-	(410,000)	7,385,000	425,000
2021 Refunding Bonds	1,040,000	-	-	(145,000)	895,000	145,000
Total bonds	9,609,750	-	-	(614,400)	8,995,350	632,291
Premium - 2016 bonds	7,094	-	-	(607)	6,487	-
Premium - 2020 CIP Bonds	160,189	-	-	(10,679)	149,510	-
Total business-type activities	$ 9,777,033	$ -	$ -	$ (625,686)	$ 9,151,347	$ 632,291
Component unit:						
Compensated absences	$ 2,679	$ -	$ 3,378	$ -	$ 6,057	$ 6,057

NOTE 8 - LONG-TERM LIABILITIES (Continued)

At March 31, 2026, debt service requirements, excluding compensated absences, were as follows:

Year ended	*Governmental activities*		*Business-type activities*	
March 31:	*Principal*	*Interest*	*Principal*	*Interest*
2027	$ 967,708	$ 347,893	$ 632,291	$ 181,302
2028	985,000	326,289	650,000	170,142
2029	1,010,000	304,239	670,000	158,456
2030	1,037,292	281,314	682,708	146,043
2031	1,059,583	257,731	700,417	133,266
2032 - 2036	5,710,067	909,475	3,199,934	468,479
2037 - 2041	4,435,000	330,526	2,460,000	138,891
2042	940,000	9,988	-	-
	$ 16,144,650	$ 2,767,455	$ 8,995,350	$ 1,396,579

All debt is secured by the full faith and credit of the Township. None of the individual items are considered direct borrowings or direct placement of debt.

NOTE 9 - LEASE PAYABLE

The Township began leasing a parking lot from a property owner in 2018. The agreement provides for an initial term of fifteen years that will extend automatically for two additional periods of ten years, unless terminated by either party. Written notice to terminate must be provided 120 days prior to the expiration of any term. Annual payments range from $25,250 to $35,064. An average annual payment of $30,000 was used to calculate the present value of the lease liability.

Annual requirements to amortize the long-term obligation and related interest are as follows:

Year ended			
March 31:	*Principal*	*Interest*	*Total*
2027	$ 13,506	$ 16,494	$ 30,000
2028	13,911	16,089	30,000
2029	14,328	15,672	30,000
2030	14,758	15,242	30,000
2031	15,201	14,799	30,000
2032 - 2036	83,124	66,876	150,000
2037 - 2041	96,363	53,637	150,000
2042 - 2046	111,712	38,288	150,000
2047 - 2051	129,504	20,496	150,000
2052 - 2053	57,404	2,596	60,000
Totals	$ 549,811	$ 260,189	$ 810,000

NOTE 10 - PROPERTY TAXES

The 2025 taxable valuation of the Township approximated $1,497,353,000, on which ad valorem taxes levied consisted of 0.8725 mills for operating purposes, 1.3755 mills for public safety, 1.4649 mills for trails, and 0.6265 mills for parks and recreation, raising approximately $1,206,000 for operating purposes, $1,901,000 for public safety, $2,193,000 for trails, and $866,000 for parks and recreation. These amounts are net of tax captures for the Downtown Development Authority and recognized in the fund financial statements as property tax revenue.

The 2025 taxable valuation of the Downtown Development Authority, a component unit, approximated $262,913,000, on which ad valorem taxes levied consisted of 1.8941 mills for operating purposes raising approximately $498,000 for operating purposes. This amount is recognized in the component unit financial statements as property tax revenue.

NOTE 11 - TAX ABATEMENTS

The Township enters into property tax abatement agreements with local businesses for the purpose of attracting or retaining businesses within the Township. Each agreement was negotiated under a state law, which allows local units to abate property taxes for a variety of economic development purposes. The abatements may be granted to local businesses located within the Township or promising to relocate within the Township. Depending on the statute referenced for a particular abatement, the Township may grant abatements of up to 50% of annual property taxes through a direct reduction of the entity's property tax bill, not to exceed twelve years. Depending on the terms of the agreement and state law, abated taxes may be subject to recapture upon default of the entity. The Township has not made any commitments as part of the agreements other than to reduce taxes. The Township is not subject to any tax abatement agreements entered into by other governmental entities.

For the fiscal year ended March 31, 2026, the Township abated property taxes totaling $45,448 under Public Act 198 of 1974, related to industrial facilities, which represents a 50% abatement of the millage rate on certain real and personal properties.

NOTE 12 - INTERFUND TRANSFERS

During the year ended March 31, 2026, the Parks and Recreation Fund transferred $50,000 to the Parks and Open Space Fund to provide support for future projects.

NOTE 13 - DEFINED CONTRIBUTION PENSION PLAN

The Township and its employees contribute to the Ada Township Group Pension Plan, a defined contribution pension plan, which is administered by a third-party administrator. The plan covers two classes of employees, as allowed under Internal Revenue Code Section 401(a). The first class of employees includes elected officials, the fire chief, and all full-time employees (30 hours per week). The second class of employees includes paid on-call firefighters.

Benefit terms, including contribution requirements, for the Plan are established, and may be amended, by the Township Board. In a defined contribution plan, benefits depend solely on amounts contributed to the plan, plus investment earnings. Employees are eligible to participate as described above. The Township contributes 10% of covered payroll to the first class of qualifying employees. The Township contributes an amount equal to 5% of covered payroll to the second class of qualifying employees, with a required contribution of 6.2% of compensation by all covered employees in the second class. Covered employees may voluntarily contribute up to 10% of their compensation to the Plan. For the year ended March 31, 2026, the Township and eligible employees made contributions of $227,419 and $39,930, respectively. At March 31, 2026, the Township reported no accrued liability as part of the contributions to the plan.

NOTE 13 - DEFINED CONTRIBUTION PENSION PLAN (Continued)

The Township's contributions for each employee (and investment earnings allocated to the employee's account) are fully vested on the day the employee is eligible to participate in the plan, which occurs after three months of service for the first class of employees and immediately for the second class of employees.

The Township is not a trustee of the defined contribution pension plan, nor is the Township responsible for investment management of the pension plan assets. Accordingly, plan assets, and changes therein, are not reported in these financial statements.

NOTE 14 - DEFERRED COMPENSATION PLAN

The Township offers its employees a deferred compensation plan created in accordance with Internal Revenue Code, Section 457. The assets of the plans were held in trust (custodial account or annuity contract), as described in IRC Section 457(g) for the exclusive benefit of the participants (employees) and their beneficiaries. The custodian thereof for the exclusive benefit of the participants holds the custodial account for the beneficiaries of this Section 457 plan, and the assets may not be diverted to any other use. The administrators are agents of the employer for purposes of providing direction to the custodian of the custodial account from time to time for the investment of the funds held in the account, transfer of assets to or from the account, and all other matters. In accordance with the provisions of GASB Statement No. 32, plan balances and activities are not reflected in the Township's financial statements.

NOTE 15 - RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; employee health and medical claims; injuries to employees; and natural disasters. The risks of loss arising from general liability, building contents, employees' health insurance, workers' compensation, and casualty are managed through purchased commercial insurance. For all risks of loss, there have been no significant reductions in insurance coverage from coverage provided in prior years. Also, in the past three years, settlements did not exceed insurance coverage.

NOTE 16 - ECONOMIC DEPENDENCY

For the fiscal year ended March 31, 2026, the Township received approximately 12% of its property tax revenue and 23% percent of its sewer and water utility revenue from one industrial property owner.

NOTE 17 - CONSTRUCTION COMMITMENTS

At March 31, 2026, the Township had the following contractual construction commitments:

	Project authorization	*Expended through March 31, 2026*	*Committed*
Boardwalk replacement	$ 258,995	$ 105,915	$ 153,080
Covered Bridge Park	3,375,234	1,390,171	1,985,063
Thornapple Rive Pedestrian Bridge	2,142,971	837,501	1,305,470
Hall Street lift station and force main	1,969,605	1,793,486	176,119
Total	$ 7,746,805	$ 4,127,073	$ 3,619,732

These construction projects are being funded through the issuance of bonds, capital contributions, and available resources of the Township.

NOTE 18 - UPCOMING ACCOUNTING PRONOUNCEMENT

The Governmental Accounting Standards Board (GASB) issued Statement No. 103, *Financial Reporting Model Improvements*, in April 2024. This statement is effective for fiscal years ending June 30, 2026, and after. This statement establishes new accounting and financial reporting requirements, or modifies existing requirements, related to the following: management's discussion and analysis; unusual or infrequent items; presentation of the proprietary fund statement of revenue, expenses, and changes in fund net position; information about major component units in basic financial statements; and budgetary comparison information.

REQUIRED SUPPLEMENTARY INFORMATION

Township of Ada

BUDGETARY COMPARISON SCHEDULE - *General Fund*

Year ended March 31, 2026

	Original budget	*Final budget*	*Actual*	*Variance with final budget positive (negative)*
REVENUES				
Property taxes:				
Operating levy	$ 1,229,839	$ 1,229,839	$ 1,214,882	$ (14,957)
Penalties and interest	10,000	10,000	99,100	89,100
Administration fees	23,000	23,000	23,306	306
Total property taxes	1,262,839	1,262,839	1,337,288	74,449
Special assessments	81,188	81,188	72,634	(8,554)
Licenses and permits:				
Franchise fees	200,000	200,000	170,674	(29,326)
Other	-	-	11,956	11,956
Total licenses and permits	200,000	200,000	182,630	(17,370)
State grants:				
State shared revenue	1,640,077	1,640,077	1,607,217	(32,860)
Metro Act	15,000	15,000	23,549	8,549
Local community stabilization	3,867	3,867	3,974	107
Other	50,000	50,000	22,500	(27,500)
Total state grants	1,708,944	1,708,944	1,657,240	(51,704)
Charges for services:				
Elections	-	-	55,979	55,979
Cemetery	30,000	30,000	43,775	13,775
Zoning	13,000	13,000	16,600	3,600
Other	700	700	603	(97)
Total charges for services	43,700	43,700	116,957	73,257
Interest and rentals:				
Investment return	31,000	31,000	115,950	84,950
Rentals	163,414	163,414	150,967	(12,447)
Total interest and rentals	194,414	194,414	266,917	72,503
Other	5,000	5,000	31,301	26,301
Total revenues	3,496,085	3,496,085	3,664,967	168,882

BUDGETARY COMPARISON SCHEDULE - *General Fund* (Continued)

Year ended March 31, 2026

	Original budget	*Final budget*	*Actual*	*Variance with final budget positive (negative)*
EXPENDITURES				
General government:				
Legislative	$ 43,947	$ 43,947	$ 41,640	$ 2,307
Supervisor	76,222	77,398	75,599	1,799
Manager	77,490	81,290	82,645	(1,355)
Elections	67,076	67,076	65,963	1,113
Assessor	276,250	276,250	266,212	10,038
Clerk	209,939	209,939	200,002	9,937
Board of review	2,075	2,075	1,741	334
Treasurer	257,241	257,241	253,946	3,295
Building and grounds	292,580	292,580	274,169	18,411
General administration	709,125	784,094	739,386	44,708
Total general government	2,011,945	2,091,890	2,001,303	90,587
Public works:				
Road maintenance and improvements	515,544	385,544	353,005	32,539
Drain maintenance and improvements	1,638	4,000	3,184	816
Street lighting	78,000	82,000	78,770	3,230
Cemeteries	78,285	122,285	105,894	16,391
Total public works	673,467	593,829	540,853	52,976
Recreation and culture:				
Library	221,946	242,946	237,257	5,689
Museum	47,000	47,000	46,581	419
Total recreation and culture	268,946	289,946	283,838	6,108
Community and economic development -				
Planning and zoning	282,284	282,284	256,072	26,212
Debt service:				
Principal	67,036	67,036	67,400	(364)
Interest	24,814	24,814	24,753	61
Capital outlay	33,750	33,750	28,255	5,495
Total expenditures	3,362,242	3,383,549	3,202,474	181,075

BUDGETARY COMPARISON SCHEDULE - *General Fund* (Continued)

Year ended March 31, 2026

	Original budget	*Final budget*	*Actual*	*Variance with final budget positive (negative)*
NET CHANGES IN FUND BALANCES	$ 133,843	$ 112,536	$ 462,493	$ 349,957
FUND BALANCES - BEGINNING	4,964,761	4,964,761	4,964,761	-
FUND BALANCES - ENDING	$ 5,098,604	$ 5,077,297	$ 5,427,254	$ 349,957

Township of Ada

BUDGETARY COMPARISON SCHEDULE - *Public Safety Fund*

Year ended March 31, 2026

	Original budget	*Final budget*	*Actual*	*Variance with final budget positive (negative)*
REVENUES				
Property taxes - Extra voted millage	$ 1,938,823	$ 1,938,823	$ 1,915,264	$ (23,559)
State grant - local community stabilization	3,036	3,036	2,600	(436)
Interest	14,500	14,500	38,064	23,564
Other	2,000	2,000	1,080	(920)
Total revenues	1,958,359	1,958,359	1,957,008	(1,351)
EXPENDITURES				
Public safety:				
Police protection	440,000	440,000	436,650	3,350
Fire protection	1,065,478	1,065,478	906,371	159,107
Total public safety	1,505,478	1,505,478	1,343,021	162,457
Capital outlay	783,000	783,000	712,943	70,057
Total expenditures	2,288,478	2,288,478	2,055,964	232,514
NET CHANGES IN FUND BALANCES	(330,119)	(330,119)	(98,956)	231,163
FUND BALANCES - BEGINNING	2,086,423	2,086,423	2,086,423	-
FUND BALANCES - ENDING	$ 1,756,304	$ 1,756,304	$ 1,987,467	$ 231,163

Township of Ada

BUDGETARY COMPARISON SCHEDULE - *Trails Fund*

Year ended March 31, 2026

	Original budget	*Final budget*	*Actual*	*Variance with final budget positive (negative)*
REVENUES				
Property taxes - Extra voted millage	$ 2,236,219	$ 2,236,219	$ 2,208,815	$ (27,404)
State grants:				
Local community stabilization	5,000	5,000	168,273	163,273
Other	425,000	42,230	42,220	(10)
Total state grants	430,000	47,230	210,493	163,263
Investment return	10,000	10,000	547,925	537,925
Total revenues	2,676,219	2,293,449	2,967,233	673,784
EXPENDITURES				
Recreation and culture	389,625	389,625	373,529	16,096
Debt service:				
Principal	650,000	650,000	650,000	-
Interest and fees	257,269	257,269	256,259	1,010
Capital outlay	6,121,900	4,486,900	4,095,575	391,325
Total expenditures	7,418,794	5,783,794	5,375,363	408,431
NET CHANGES IN FUND BALANCES	(4,742,575)	(3,490,345)	(2,408,130)	1,082,215
FUND BALANCES - BEGINNING	12,956,536	12,956,536	12,956,536	-
FUND BALANCES - ENDING	$ 8,213,961	$ 9,466,191	$ 10,548,406	$ 1,082,215

Township of Ada

BUDGETARY COMPARISON SCHEDULE - *Parks and Open Space Fund*

Year ended March 31, 2026

	Original budget	*Final budget*	*Actual*	*Variance with final budget positive (negative)*
REVENUES				
Interest	$ 1,000	$ 1,000	$ 2,269	$ 1,269
EXPENDITURES				
Capital outlay	-	-	-	-
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	1,000	1,000	2,269	1,269
OTHER FINANCING SOURCES				
Transfers in	50,000	50,000	50,000	-
NET CHANGES IN FUND BALANCES	51,000	51,000	52,269	1,269
FUND BALANCES - BEGINNING	155,341	155,341	155,341	-
FUND BALANCES - ENDING	$ 206,341	$ 206,341	$ 207,610	$ 1,269

Township of Ada

BUDGETARY COMPARISON SCHEDULE - *Parks and Recreation Fund*

Year ended March 31, 2026

	Original budget	*Final budget*	*Actual*	*Variance with final budget positive (negative)*
REVENUES				
Property taxes - extra voted millage	$ 883,116	$ 883,116	$ 872,348	$ (10,768)
State grant - Local community stabilization	61,494	61,494	2,014	(59,480)
Charges for services - program fees	53,200	53,200	41,597	(11,603)
Interest and rentals:				
Investment return	8,500	8,500	39,896	31,396
Field and building rentals	77,556	77,556	111,089	33,533
Total interest and rentals	86,056	86,056	150,985	64,929
Other:				
Contributions	19,000	19,000	38,110	19,110
Miscellaneous	1,500	1,500	17,509	16,009
Total other	20,500	20,500	55,619	35,119
Total revenues	1,104,366	1,104,366	1,122,563	18,197
EXPENDITURES				
Recreation and culture	771,520	766,102	754,486	11,616
Debt service:				
Principal	105,000	105,000	105,000	-
Interest and fees	15,138	16,675	16,662	13
Issuance costs	-	-	-	-
Capital outlay	282,500	282,500	262,239	20,261
Total expenditures	1,174,158	1,170,277	1,138,387	31,890
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(69,792)	(65,911)	(15,824)	50,087
OTHER FINANCING USES				
Transfer out	(50,000)	(50,000)	(50,000)	-

BUDGETARY COMPARISON SCHEDULE - *Parks and Recreation Fund* (Continued)

Year ended March 31, 2026

	Original budget	*Final budget*	*Actual*	*Variance with final budget positive (negative)*
NET CHANGES IN FUND BALANCES	$ (119,792)	$ (115,911)	$ (65,824)	$ 50,087
FUND BALANCES - BEGINNING	1,500,683	1,500,683	1,500,683	-
FUND BALANCES - ENDING	$ 1,380,891	$ 1,384,772	$ 1,434,859	$ 50,087

SUPPLEMENTARY INFORMATION

Township of Ada

BALANCE SHEET - *component unit*

March 31, 2026

	Downtown Development Authority
ASSETS	
Cash	$ 1,836,056
Receivables	1,584
Total assets	$ 1,837,640
LIABILITIES AND FUND BALANCE	
Liabilities - payables	$ 13,647
Fund balance - unassigned	1,823,993
Total liabilities and fund balance	$ 1,837,640
Total fund balance	$ 1,823,993
Amounts reported for the component units in the statement of net position (page 14) are different because:	
Capital assets used by the component units are not financial resources and, therefore, are not reported in the funds.	100,869
Expense accrual - compensated absences	(6,057)
Net position (unrestricted) of the component units	$ 1,918,805

Township of Ada

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - *component unit*

Year ended March 31, 2026

	Downtown Development Authority
REVENUES	
Property taxes	$ 517,820
Tax increment financing	331,755
State grant	120,890
Charges for services	76,584
Interest	20,942
Other	2,191
Total revenues	1,070,182
EXPENDITURES	
Current:	
Public works	267,252
Community and economic development	557,232
Capital outlay	50,836
Total expenditures	875,320
NET CHANGES IN FUND BALANCES	194,862
FUND BALANCES - BEGINNING	1,629,131
FUND BALANCES - ENDING	$ 1,823,993
Net change in fund balance	$ 194,862
Amounts reported for the component units in the statement of activities (page 15) are different because:	
Capital assets:	
Add - asset acquisitions	-
Deduct - depreciation provision	(13,957)
Net increase in compensated absences	(3,378)
Change in net position of component units	$ 177,527

Township of Ada

BUDGETARY COMPARISON SCHEDULE - *Downtown Development Authority - Operating Fund*

Year ended March 31, 2026

	Original budget	*Final budget*	*Actual*	*Variance with final budget positive (negative)*
REVENUES				
Property taxes:				
Extra voted millage	$ 525,375	$ 525,375	$ 517,820	$ (7,555)
Tax increment financing	296,000	296,000	331,755	35,755
State grant - Local community stabilization	125,000	125,000	120,890	(4,110)
Charges for services - Events	80,000	80,000	76,584	(3,416)
Interest	9,000	9,000	20,942	11,942
Other	5,000	5,000	2,191	(2,809)
Total revenues	1,040,375	1,040,375	1,070,182	29,807
EXPENDITURES				
Public works	268,939	268,939	267,252	1,687
Community and economic development	559,182	559,182	557,232	1,950
Capital outlay	210,000	210,000	50,836	159,164
Total expenditures	1,038,121	1,038,121	875,320	162,801
NET CHANGES IN FUND BALANCES	2,254	2,254	194,862	192,608
FUND BALANCES - BEGINNING	1,629,131	1,629,131	1,629,131	-
FUND BALANCES - ENDING	$ 1,631,385	$ 1,631,385	$ 1,823,993	$ 192,608

TOWNSHIP

ADA TOWNSHIP RESOLUTION NO. R-192626-1 A RESOLUTION AUTHORIZING ROAD CLOSURES FOR THE ADA SANTA PARADE

Used by governmental units in connection with applications to construct, operate, use and/or maintain within the right-of-way; or to close a roadway under the jurisdiction of the Kent County Road Commission, County of Kent, State of Michigan.

PRESENT: _____
ABSENT: _____

Be It Resolved, that the:

The Board of Ada Township, 7330 Thornapple River Drive SE, Ada, MI 49301 represented by its Supervisor, Tom Korth, is hereby authorized to make an application to the Kent County Road Commission on behalf of the Township of Ada in the County of Kent, State of Michigan for the necessary permit(s) to:

Conduct an Annual Santa Claus Parade on the roadways in Ada Township on Saturday, December 5, 2026, from 10:00 A.M. until the parade concludes, approximately 40 minutes. The parade route is as follows: River Street to Headley St., turn left on Ada Drive, turn right onto Thornapple River Drive, and proceed to the Ada Fire Station, located just south of East Fulton Street on Bronson Street.

And that the Township of Ada, in the County of Kent, State of Michigan, will faithfully fulfill all permit requirements.

The above resolution was offered by Member _____, supported by Member _____.

Ayes: ___
Nay: ___
Absent: ___

The resolution was declared adopted.

Date: October 26, 2026

_____
Jo DeMarco
Ada Township Clerk

CERTIFICATION

I, HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by the ADA TOWNSHIP BOARD of the TOWNSHIP OF ADA at a regular meeting held on October 26, 2026.

Signed _____
Jo DeMarco
Ada Township Clerk

October 19, 2026

To: Julius Suchy Twp. Manager
From: David Murray Fire Chief
RE: Fire Station One Painting

In May, I had met with the BFG committee to discuss the roof replacement and the interior painting of Fire Station One. The decision was made to postpone any painting until the roof was complete and we could be assured that there were no longer roof leaks. At this meeting bids were received and reviewed by the committee. During the process of obtaining bids, we noted a wide range of prices for the initial request to paint the interior walls, repair drywall from previous leaks and paint the ceiling. Having not been painted in nearly twenty years, I am certain two coats will be required and was also confirmed by two of the companies providing pricing. I feel that If CertaPro is selected using one coat, I will be back to the board for a change order because one coat will not be satisfactory.

Company	Paint details	Repair details	Bid
H&B Painting	Two coats/ two color	Drywall repairs	$ 39,582.00
H&H Painting	Two coats/ two color	Drywall repairs	$ 12,467.00
CertaPro Painters	One coats/ Two color	Not addressed	$ 6093.43

A summary of the bids:
H&B Painting we believe was too busy for the job driving the price up.
CertaPro Painters, One coat and no mention of drywall repairs.
H&H Painting meets all of our requests including two coats, two colors and repair of drywall. H&H is currently painting the exterior doors before the weather changes and are doing a great job. While they are on site, I would like to request that the interior doors also be painted at an additional $ 3800.00 for a total project cost of $ 16,267.00. I would recommend H&H Painting for this project.



Overhangs



Exterior doors



Interior doors

Hillis Brothers Painting (MI)
616-554-5140
7300 Brooklyn Ave. S.E.
Kentwood, MI 49508

Prepared For
Nick Dewey
616.446.6298
6990 East Fulton
Ada, MI 49301

Estimate Date
04/13/2026

Estimate Number
00030287

Description	Rate	Qty	Line Total
Information Industry-Leading 3-Year Warranty Interior • Exterior • Cabinet Painting Flexible Payment Options Available Ask about our Buy Now, Pay Later program Zero Down No Deposit Required Payment due upon completion Fully insured with $1,000,000 liability coverage (proof available upon request) Licensed State of Michigan Contractor (#2103208297) View our work and customer references: www.hillisbrothers.com (http://www.hillisbrothers.com/) *Applies to cash, check, or credit card purchases	$0.00	1	$0.00
Created by Jon If you have any questions on your proposal, please CALL OR TEXT Jonathan at 616-236-2744	$0.00	1	$0.00
Discount Offer good until MAY 31, 2026	$0.00	1	$0.00
Interior Prep and Painting Information 1. Drop off floors, furniture, countertops, etc 2. Patch small stress cracks, gouges, dents, and nail holes.	$0.00	1	$0.00

3. Prime all areas that have been patched or that require stain blocking.

4. Standard Painting Services Proposal – What's Included
Our price includes:
• All labor
• All materials and supplies needed for the job
We use only premium-quality paints:
• Sherwin-Williams or Behr (or equivalent top-brand products), depending on what's available. TWO YEAR WARRANTY

5. Our estimates are based on two coats of paint, but we might need to apply a third coat for vibrant colors and particular whites if requested. If you can provide us with your color selection before we give you an estimate, we can take that into account. However, after a color consultation, there might be a change in the quote due to the need for a third coat for these particular whites and vibrant colors.

Interior Paint Location(s) - includes the entire area walls and ceiling of apparatus bay with adjacent hallways and stairwell. 1. Painting all ceilings and walls with two coats semi gloss enamel white finish. Includes all minor repairs where needed prior to painting. Painting three coats semi gloss enamel red accent around bottom 3 feet of walls around entire bay. Pricing does not include any doors and door frames. Does not include staircase components. Does not include any cabinetry. Customer to remove all items away from wall where needed to provide adequate room for painting. Sheen(s): listed above How Many Color(s):2 Areas not to be painted: anything not specifically mentioned above.	$43,980.00	1	$43,980.00

Subtotal	43,980.00
10% Discount	−4,398.00
Tax	0.00
Estimate Total (USD)	$39,582.00

Terms
Balance upon completion.

CertaPro Painters®
BUSINESS & COMMERCIAL SERVICES

CertaPro of the Grand Rapids
1251 Century Ave SW
Grand Rapids, MI 49503
(616) 724-2424

http://grandrapids.certapro.com
$2 Million Dollars Liability

COMMERCIAL INTERIOR
Job #: JOB-1452-0451
Date 04/27/2026

We proudly feature Sherwin-Williams paints and stains.

JOB SITE

Ada Township Fire Dept. - Comm-Int - JOB-1452-0451
6990 Fulton St E
Ada, MI 49301
(616) 446-6298
ndewey@adatownshipmi.com

PREPARED BY

Chris J Davis
Commercial Sales Associate
(616) 443-8952
chris.davis@certapro.com



CLIENT

Ada Township Fire Dept.
6990 Fulton St E
Ada, MI 49301
(616) 446-6298
ndewey@adatownshipmi.com

CLIENT CONTACTS

Nick Dewey
M: (616) 446-6298
E: ndewey@adatownshipmi.com

PRICING:

Red on walls	$750.00
Trucks Bay	$5,343.43
Subtotal:	**$6,093.43**
Total:	**$6,093.43**
Deposits Due	$1,523.36
Balance	**$4,570.07**

GENERAL SCOPE OF WORK

Painting Proposal:
Crew to prep and mask where needed.
Crew to work around staff.
Crew to hand wash any areas needed.
Crew to paint walls and ceilings in side truck bays.
Crew to paint lower red on walls in certain areas as directed by customer.
Crew to clean up everyday.

Thank you

SET-UP

PLEASE CAREFULLY REVIEW ALL OF THE ITEMS, AREAS AND COMPONENTS THAT ARE INCLUDED AS WELL AS THOSE THAT ARE EXCLUDED TO ENSURE THAT THERE IS NO MISUNDERSTANDINGS AS TO THE SCOPE OF THE PROJECT. ANY ITEMS, AREAS, AND COMPONENTS NOT SPECIFICALLY INCLUDED ARE EXCLUDED.

CertaPro Will:

- Meet with you at the beginning of the project to ensure all information is up to date and accurate
- Communicate with you daily to inform you of what has been completed, what will be completed, and of any possible issues
- Maintain clear work area
- Will cover & protect: fixtures, floors, furniture, and any other applicable surfaces in areas to be painted
- And finally, have you do a final inspection with us to make sure you are fully satisfied with the completed work at which time payment will be due.

CLEAN UP

Daily: Tools and supplies will be stored in a designated area. All debris will be swept and removed from the property or deposited in the appropriate trash receptacle according to the customer's preference. Upon Completion: All tools, supplies & equipment will be removed from the property, minus any signage.

PROPOSAL AND COLOR SPECIFICATIONS

Surface/Item	Product	Paint / Primer Coats	Color

H&H Painting Co.
Commercial • Institutional • Industrial
1738 N Westnedge Ave, Kalamazoo, MI 49007-1715
Phone (269) 342-2465
Kalamazoo – Grand Rapids

9/24/26

Nick Dewey
Deputy Fire Chief
Ada Fire Station

RE: Truck Bay Painting Proposal

Dear Nick,

Following is the pricing you requested for painting the Truck Bay at Ada Fire Station.

Scope of Work:

Patch ceiling
Clean and paint pipes as needed
Mask overhead doors
Apply 2 coats Sherwin Williams Pre-Catalyzed epoxy to walls and ceilings
Paint stair components and rails

Total Cost $ 12,467.00

Alternate – Paint the lower 4' of walls red **Add $ 714.00**

Please feel free to contact me with any questions.

Sincerely,

Mike Maust
Vice President

H&H Painting Co.

Commercial • Institutional • Industrial

1738 N Westnedge Ave, Kalamazoo, MI 49007-1715
Phone (269) 342-2465
Kalamazoo – Grand Rapids

9/24/26

Nick Dewey
Deputy Fire Chief
Ada Township

RE: Ada Fire Station Interior Doors and Frames

Dear Nick,

Following is the pricing you requested to paint the interior doors and frames at the Ada Fire Station.

Scope of Work;

Sand
Apply bonding primer
Apply 2 coats pre-catalyzed urethane

Total Cost $ 3,800.00

Please feel free to contact me with any questions.

Sincerely

Mike Maust
Vice President

MEMORANDUM

Date: 10/14/26

TO: Downtown Development Authority Board Members
FROM: Kevin Austin, DDA Director
RE: Proposal to Preserve, Illuminate, Name and Designate a Heritage Tree in Covered Bridge Park

---

PURPOSE

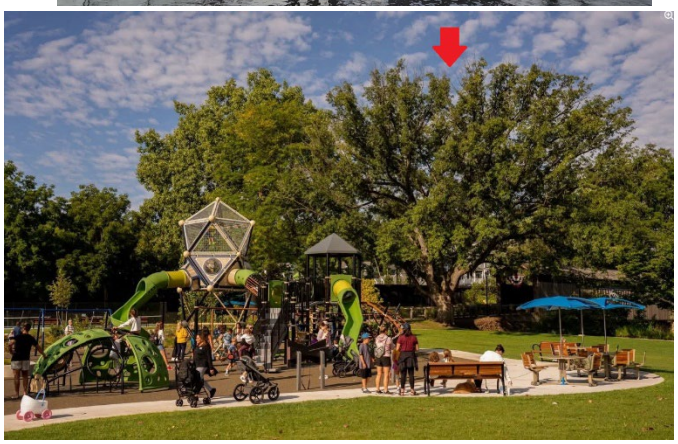
This Memo presents a request to the Township Board to approve the proposed preservation, maintenance, historical recognition, naming, and seasonal lighting of Tree #288 in Covered Bridge Park.

In recognition of the 250th anniversary of the founding of the United States, this initiative presents an opportunity to celebrate Ada's natural and cultural heritage through the preservation of a remarkable living landmark. The proposed improvements would protect the tree's long-term health, interpret its historical significance, and create a respectful visual tribute that complements the Covered Bridge and Downtown Ada's winter celebrations.









BACKGROUND AND HISTORICAL SIGNIFICANCE

Tree #288 is the largest tree in the downtown Ada tree inventory and has long been a defining feature of the Covered Bridge landscape. Historical photographs document the tree's presence in this location as far back as 1904, establishing its place in the community's visual and cultural history.

In 2025, Bartlett Tree Experts assessed the tree during the DDA's Tree Risk Assessment and documented its condition, size, and estimated asset value. The assessment identified the tree as being in Good Condition Class, with a diameter at breast height (DBH) of 64 inches and an estimated tree asset value of $59,644.

At the DDA Directors request, Bartlett Tree Experts also evaluated the tree's likely age using available historical photographs and arboricultural expertise, without performing an invasive core sample. Their assessment concluded that the tree is no younger than approximately 225 years old, with a credible possibility that it surpasses 250 years of age. Photographs provided by the Ada History Center helped inform this estimate by documenting the tree's size and location at different points in time.

This project proposes formally recognizing and preserving a tree near Ada's covered bridge that has stood for nearly 250 years as a living witness to the township's natural and cultural history. The tree predates modern roads, neighborhoods, and civic structures. It overlooked Anishinaabek summer villages and gardens along the riverbanks, stood during the era when Magdelaine LaFramboise operated the area's first fur trading company, and was nearly 70 years old when the covered bridge was built. It has outlived drought, floods, storms, and human activity. It is proposed to formally name the tree **"Magdelaine,"** in honor of Magdelaine LaFramboise, the Indigenous woman whose fur-trading enterprise helped establish the location of present-day Ada.

Formal recognition would build on the precedent established by Ada Park's Bicentennial arboretum and heritage tree while creating a complementary tribute to the natural environment, local history, and community identity associated with the Covered Bridge. It would also provide residents and visitors with a tangible connection to the generations who have shaped Ada.

PROPOSED PRESERVATION AND RECOGNITION

The proposal includes four coordinated components: professional tree care, historical interpretation, seasonal lighting, and formal designation.

1. Professional Tree Care and Preservation

Although Bartlett Tree Experts assessed the tree as being in good condition, the firm recommended additional maintenance to support its longevity and address stress associated with construction activity over the past five to six years.

The recommended services include pruning, maintenance, and root invigoration to improve soil conditions and support the tree's continued health. Following this work, the application of mulch throughout the treated area is recommended to help protect and maintain the improved root environment.

The proposed work would focus on the existing tree and its surrounding root zone and is not intended to disturb the park's new turf or existing infrastructure.

Pruning: $1,904

Goals:

- Improve appearance
- Reduce risk of branch failure

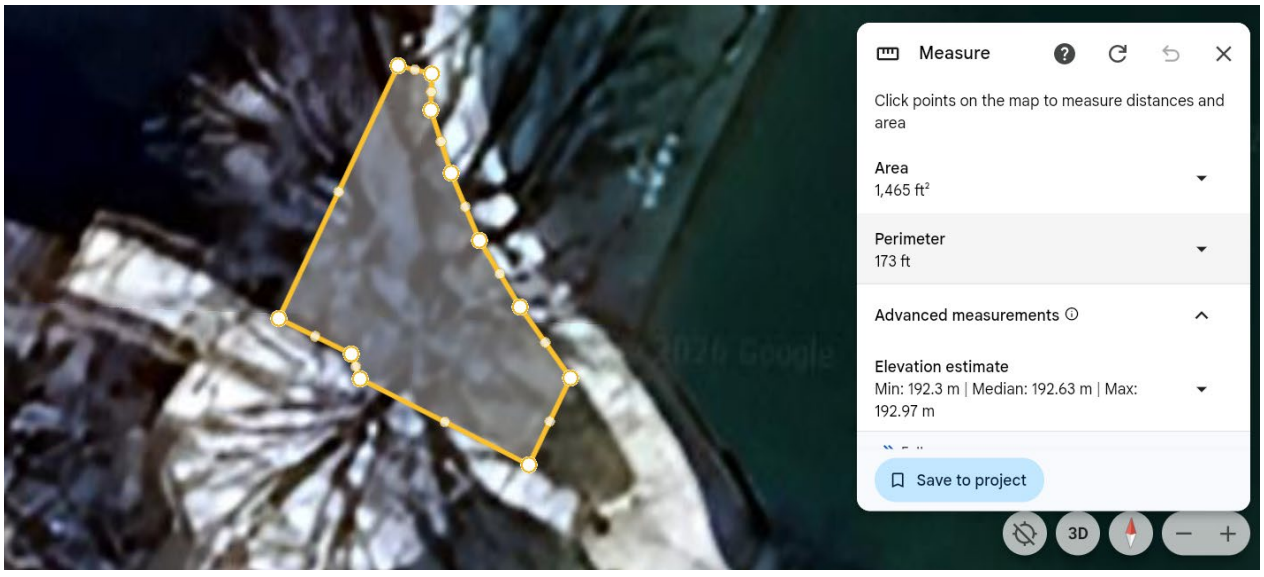
Specifications:

- Remove all dead (2"+) branches, entire canopy
- Remove all debris

Root Invigoration: $4,848

Root Invigoration™: Cultivate the soil beneath the crown of 1 (64") Bur Oak (ID# 288) located at the Inventoried Location using an Air-Spade to improve soil health and promote root development and function. Approximately 675 sq feet of surface area will be cultivated to a depth of 6-8 inches. Note: The cultivated soil should be irrigated regularly following treatment to keep the soil moist if adequate rainfall does not occur.

- Mulch will be applied to an approximate depth of 3 inches to the treated area following cultivation.
    - Vanvossen Property Services to provide: 3" would be about 15 yds with natural hardwood Mulch at $65 per yd.: **$975 total**
- Incorporate compost and other amendments per soil analysis report.



Proposed service	Provider	Cost

Tree pruning, maintenance, and root invigoration	Bartlett Tree Experts	$6,752.00
Mulch for the treated area, approximately 1,500 square feet	Vanvossen	$975.00
Total tree preservation		**$7,727.00**

2. Historical Interpretation Panel

The Ada History Center has prepared an additional historical information panel to complement the interpretive panels already installed throughout Downtown Ada. The panel will describe the tree's estimated age, historical significance, and connection to the area's Indigenous history, Magdelaine LaFramboise, and the development of the community surrounding the Covered Bridge.
The panel will be located near the base of the tree, allowing visitors to learn about its significance while experiencing the site firsthand. BFG staff would install the panel, consistent with the installation approach used for previous downtown interpretive panels. A quote from Fast Signs is provided for 3 panels, so this panel would be 1/3 of the total cost provided.

Proposed cost: $1,804.16 from Fast Signs

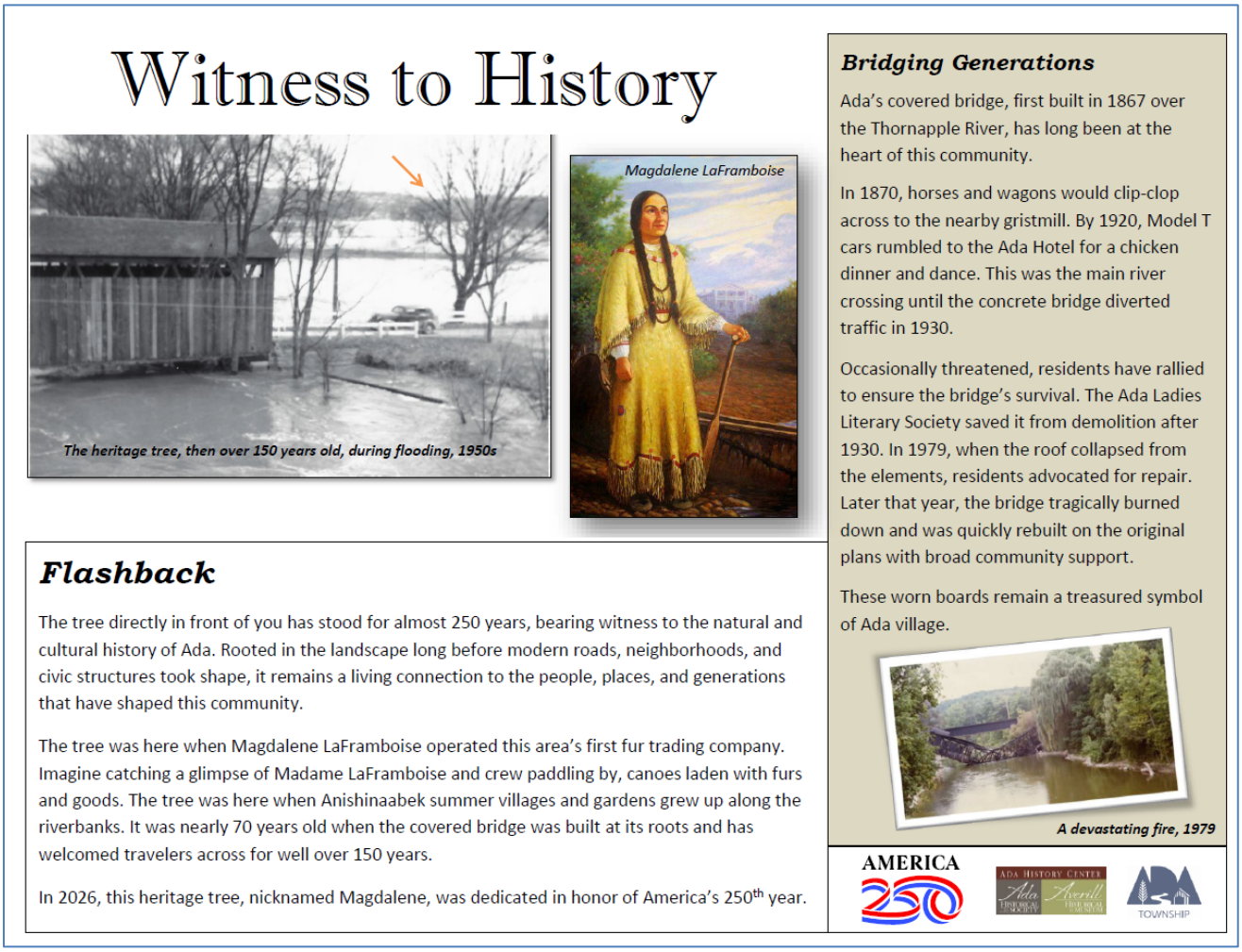


Figure 1 Panel Content

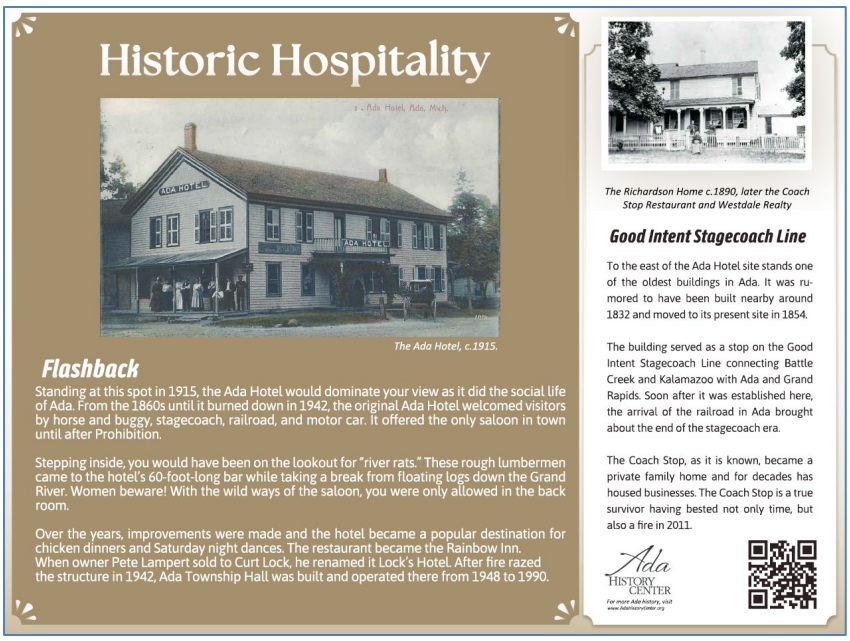


Figure 2: This is the style and coloring proposed

3. Heritage Tree Lighting

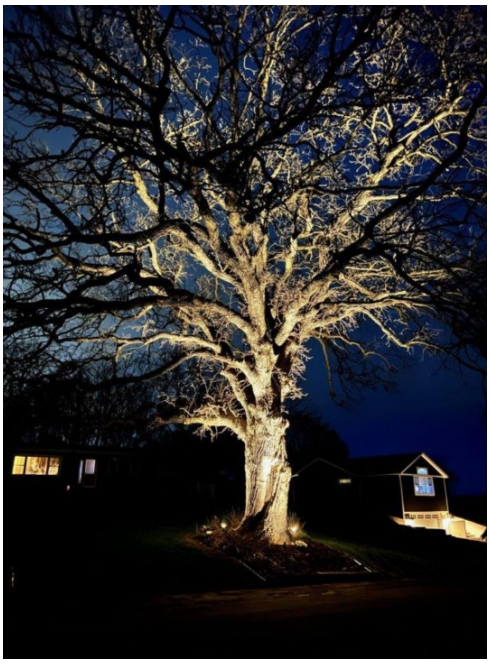
In coordination with the Township's Covered Bridge lighting display and the Downtown Winter Wonderland Light Walk, we propose a special lighting installation that highlights the tree's scale, structure, and prominence.

Outdoor Lighting Perspectives, which provides the Covered Bridge lighting display, has developed a proposal featuring illuminated star clusters suspended throughout the tree's branches and uplighting along the trunk. The design is intended to draw attention to the tree's size and branch growth while creating a dignified, reverent presentation appropriate to its historical significance.

The proposed display would complement the Covered Bridge lighting ceremony and the Downtown Winter Wonderland Walk, scheduled to run from December 1 through January 31, 2027. The quote provided is for rental of equipment, installation, service trips, and removals for just this year. The lighting would also recognize the tree as part of Ada's broader celebration of the nation's 250th anniversary.

Kristen Wildes and I believe this approach offers a meaningful way to interpret the tree's significance through placemaking and seasonal illumination without diminishing its natural character. Photographs illustrating the proposed lighting design are provided with this memorandum.

Proposed cost: $6,329.02





4. Formal Heritage Tree Designation and Naming

We propose formally recognizing Tree #288 as a heritage tree and naming it “Magdelaine,” in honor of Magdelaine LaFramboise.

LaFramboise was an Indigenous woman with Odawa heritage who operated a fur-trading enterprise in the area before the founding of Ada as a modern community. Her enterprise helped establish the location and early importance of the settlement along the river. Naming the tree in her honor would connect a living natural landmark with the Indigenous and commercial history that preceded the development of present-day Ada.

The tree’s exceptional age, prominence in historical photographs, proximity to the Covered Bridge, and connection to the area’s early history make it a fitting subject for formal recognition.

The proposed designation would also provide a lasting opportunity to connect environmental stewardship with local history and the nation’s 250th anniversary. The accompanying interpretive panel would help ensure that the designation serves an educational purpose for residents, students, and visitors for years to come.

PROJECT COST SUMMARY

The following table summarizes the proposed expenditures associated with the heritage tree initiative.

Project component	Proposed cost
Bartlett Tree Experts: pruning, maintenance, and root invigoration	**$6,752.00**
VanVossen Landscaping: mulch for the treated root zone	**$975.00**

Ada History Center interpretive panel	**$1,804.16**
Outdoor Lighting Perspectives seasonal lighting installation	**$6,329.02**
TOTAL PROPOSED PROJECT COST	**$15,860.18**

The total proposed expenditure is **$15,860.18,** subject to Township Board approval and confirmation of the associated quotations. The proposal includes preservation, educational interpretation, and seasonal lighting as a coordinated initiative recognizing the tree's significance during the 250th anniversary year.

Recommended Motion

Motion to approve the designation of Tree #288 in Covered Bridge Park as "Magdelaine," in honor of Magdelaine LaFramboise, and authorize expenditures totaling $15,860.18 from the Township's 250th anniversary fund for tree preservation, historical signage, and seasonal lighting.

Attachments:

1. Bartlett Tree Services Quote
2. Outdoor Lighting Perspectives Quote
3. Fast Signs Quote for 3 panels. 1/3 of the cost in this proposal.

Client: 9300802

Printed on: 10/13/2026
Created on: 9/26/2026

Ada Township
Attn: Julius Suchy/Dennis Brinks
7330 Thornapple River Dr SE
Ada, MI 49301
E-Mail Address: dbrinks@adatownshipmi.com
E-Mail Address: wdeason@adatownshipmi.com
Mobile Phone: E-Mail Address:
jsuchy@adatownshipmi.com
E-Mail Address: kaustin@adatownshipmi.com

Bartlett Tree Experts
Steven Carlson - Representative
900 Ken-O-Sha
Industrial Park Dr. E
Grand Rapids, MI 49508

Proposal For Tree Care Services

7330 Thornapple Dr SE, Ada, MI 49301

NOTICE TO CLIENT:
Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Natural Pruning

Species	Map ID	Diameter	Location
1 Bur Oak, *Quercus macrocarpa*	288	64 inch	Inventoried Location

Goals:

- Improve appearance
- Reduce risk of branch failure

Specifications:

- Remove all dead (2"+) branches, entire canopy
- Remove all debris

Amount: $1,904.00

Total for 'Tree and Shrub Work' *Amount: $1,904.00*

Root Invigoration:

Root Invigoration

Root Invigoration™: Cultivate the soil beneath the crown of 1 (64'') Bur Oak (ID# 288) located at the Inventoried Location using an Air-Spade to improve soil health and promote root development and function. Approximately 675 sq feet of surface area will be cultivated to a depth of 6-8 inches. Note: The cultivated soil should be irrigated regularly following treatment to keep the soil moist if adequate rainfall does not occur.

- Mulch will be applied to an approximate depth of 2 inches to the treated area following cultivation.
- Incorporate compost and other amendments per soil analysis report.

Amount: $4,848.00

Total for 'Root Invigoration' *Amount: $4,848.00*

SCHEDULE OF WORK PROPOSED:

Once accepted and scheduled, Bartlett Tree Experts will coordinate all job planning and scheduling; equipment requirements, and work crew staffing and direction pertaining to safe, professional execution of the service or services offered.

Upon acceptance of this proposal, this work can be scheduled to take place during the week/weeks of 11/15/2026 and should be completed by 3/1/2027.

SCHEDULE OF PAYMENT:

Bartlett Tree Experts offers to perform the work specifications at the work location listed above at the following rates:

Owner agrees to pay a total price of: $6,752.00

NOTICE OF RIGHT TO CANCEL:

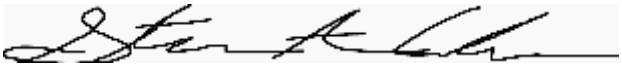
You, the client, may cancel this transaction, without penalty or obligation, at any time prior to midnight of the third business day after the date of the acceptance of this proposal. To cancel your acceptance of this proposal within this time, you may notify Bartlett Tree Experts, in writing of your intent to do so, referencing the work location and project.

ADDITIONAL TERMS AND CONDITIONS:

After reviewing the terms and conditions attached, which become part of this agreement, please sign the enclosed copy and return in the enclosed envelope. In the event that the client should issue additional work authorization terms, if agreed upon, such terms will be incorporated into this agreement. In the event that such terms conflict with this agreement, then the terms of this agreement shall govern over any conflicting language. The original document should be retained for your reference. Should you have any questions or need further information, please contact me directly at <cell phone>.

OFFER:

Bartlett Tree Experts will perform the above referenced service in a safe, professional manner, in accordance with all laws, rules, regulations, and industry standards governing tree care.

Bartlett Representative Signature: 

Date: 10/13/2026

Printed Name: Steven Carlson

AUTHORIZATION TO PROCEED:

I hereby authorize Bartlett Tree Experts to perform the above services. Unless otherwise agreed upon in writing by Bartlett Tree Experts, I agree to make total payment of the estimated costs and all authorized additional costs upon completion of the work.

Client's Signature: _____

Date: _____

Printed Name: _____

Prices are guaranteed if accepted within thirty days.
All accounts are net payable upon receipt of invoice.

Work is done in accordance with ANSI A300 Tree Care Standards.

To access a certificate of liability insurance for Bartlett Tree Experts, please navigate to http://www.bartlett.com/BartlettCOI.pdf

A Job Site Safety Analysis was completed for your property, please contact your arborist for further details.

Bartlett Tree Experts does not sell client information to third parties. However, Bartlett may need to retain client information for digital advertising purposes. For further information on the type of client information collected, the purpose for which information may be used, and any client's ability to access and/or opt out of such use, please visit Bartlett's privacy policy on our website: https://www.bartlett.com/privacy-policy.cfm

Outdoor Lighting Perspectives
5241 Plainfield Ave NE, Ste I-B
Grand Rapids, MI 49525
https://outdoorlights.com/grand-
(616) 344-4950

OUTDOOR LIGHTING PERSPECTIVES®

Kevin Austin
Ada Township
7330 Thornapple River Dr SE
Ada, MI 49301

PROPOSAL

Current Date	10/21/2026
Duration	9 hours
Service	Commercial Holiday Installation Rental

Option	Item	Description	Qty	Unit Price	Extended
	Commercial Holiday Installation Rental	Installation of commercial holiday lighting products on a rental basis.	1	$0.00	$0.00
	Aerial Lift (daily)	Use of an aerial lift to install lighting or fixtures in situations where ladders are not sufficient.	1	$825.00	$825.00
Hanging Clusters	RentLEDRiceCluster-WW	Warm White LED Rice Clusters hung from Tree Branches. Crush resistant 3mm style bulbs on hand twisted cord will stay lit even if an individual bulb goes out. Cord mounted control box with 8 different lighting functions allows you to choose from twinkling or steady options to give you just the right look. Cost per strand and includes Rental of product, extension cords, timers, installation, and removal)	36	$89.00	$3,204.00
Hanging Sphere - Non Twinkle	RentLEDBalls12-WW	Light Ball, 12"Dia, Warm White LED. 72 5mm LED lights (Cost per strand and includes Rental of product, extension cords, timers, installation, and removal)	9	$89.00	$801.00
Hanging Sphere - Non Twinkle	RentLEDBalls16-WW	Light Ball, 16"Dia, Warm White LED. 128 5mm LED lights(Cost per strand and includes Rental of product, extension cords, timers, installation, and removal)	9	$119.00	$1,071.00

Hanging Sphere - Non Twinkle	RentLEDBalls20-WW	Light Ball, 20"Dia, Warm White LED. 200 5mm LED lights, (Cost per strand and includes Rental of product, extension cords, timers, installation, and removal)	9	$179.00	$1,611.00
Hanging Sphere - Non Twinkle	RentLEDBalls30-WW	Light Ball, 30"Dia, Warm White LED. 324 5mm LED lights (Cost per strand and includes Rental of product, extension cords, timers, installation, and removal)	0	$739.00	$0.00
Hanging Sphere - Non Twinkle	RentLEDBalls37-WW	Light Ball, 37"Dia, Warm White LED. 450 Warm White 5mm LED lights. (Cost per strand and includes Rental of product, extension cords, timers, installation, and removal)	0	$640.00	$0.00
Uplights	Redwood Accent	[**Brass Integrated LED Uplight. The Redwood Accent features a custom-engineered driver and virgin-brass housing and is capable of delivering an output of 1050 lumens. Swappable optics make it easy to change beam spread.**](https://olpspecsheets.s3.amazonaws.com/fixtures/Infilight.pdf) 	4	$399.00	$1,596.00
Uplights	300W 12-15V SS Trans	300W 12-15V Small Box Stainless Transformer	1	$529.00	$529.00
Hanging Sphere Branch - Twinkle	RentLEDStarburst12-WW	Starburst fully bendable branches, 12"Dia, Warm White LED. 80 warm white LED twinkle lights (Cost per strand and includes Rental of product, extension cords, timers, installation, and removal)	9	$79.00	$711.00
Hanging Sphere Branch - Twinkle	RentLEDStarburst18-WW	Starburst fully bendable branches, 18"Dia, Warm White LED. 160 warm white LED twinkle lights (Cost per strand and includes Rental of product, extension cords, timers, installation, and removal)	9	$109.00	$981.00
Hanging Sphere Branch - Twinkle	RentLEDStarburst24-WW	Starburst fully bendable branches, 24"Dia, Warm White LED. 200 warm white LED twinkle lights (Cost per strand and includes Rental of product, extension cords, timers, installation, and removal)	9	$159.00	$1,431.00

Subtotal	$6,073.00
Tax	$256.02

Total	$6,329.02

Date	Note
10/2/2026	I am providing you a few different options for the historic oak tree. The options available can be combined together or done independently of one another 1. Hanging Cluster. Hang weeping style lights from the tree to create a stunning atmosphere that resembles the hanging moss found on southern oaks. 2. Hanging Spheres. Hang various size spheres of various colors from the oak to create a fun childlike atmosphere sure to elicit comments from adults and children alike 3. Uplights. High-output In ground well lights to uplight the historic tree. This is probably one of the longest lasting and classiest way to illuminate this tree

CE Fast, LLC DBA FASTSIGNS of Grand
3125 Lake Eastbrook Blvd Suite 100
Kentwood, MI 49512
(616) 949-7446

fastsigns.com/467

ESTIMATE
EST-162184

Payment Terms: Due Upon Receipt

Created Date: 10/19/2026

DESCRIPTION: Post and Panel- Ada's Covered Bridge Park

Bill To: Ada Historical Society ^
7144 Headley St. SE
Grand Rapids, MI 49301
US

Requested By: Kristen Wildes
Email: kristenwildes@gmail.com
Work Phone: (616) 676-9346
Cell Phone: (616) 856-0372
Tax ID: 23-7395951

Salesperson: Jenna Cox
Email: Jenna.cox@fastsigns.com

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	3 ct Post and Panels-18x24 3 ct- 1/2" Exterior CHPL Graphic. Panel Size: 18"H x 24"W 4 Threaded Inserts w/ Tamper Resistant Bolts. Single Post Pedestal (12" x 12" Mounting Plate at 45 Degree). - Black Powder Coated Aluminum. - In-Ground Mount.	1	$5,387.50	$5,387.50
2	PrePress Checks and Set Up File and final layout preparation for production	1	$25.00	$25.00

We appreciate the opportunity to provide you this estimate. Please review this carefully for sizes and materials to ensure accuracy. Please do not hesitate to let us know if you have any questions.

Subtotal:	$5,412.50
Taxes:	$0.00
Grand Total:	$5,412.50

ORDERS UNDER $500 REQUIRE FULL PAYMENT AT THE TIME ORDER IS PLACED.
Orders over $500 require a 50% deposit at the time order is placed with the balance due at completion.

Estimates are valid for 30 days

Credit Card # _____

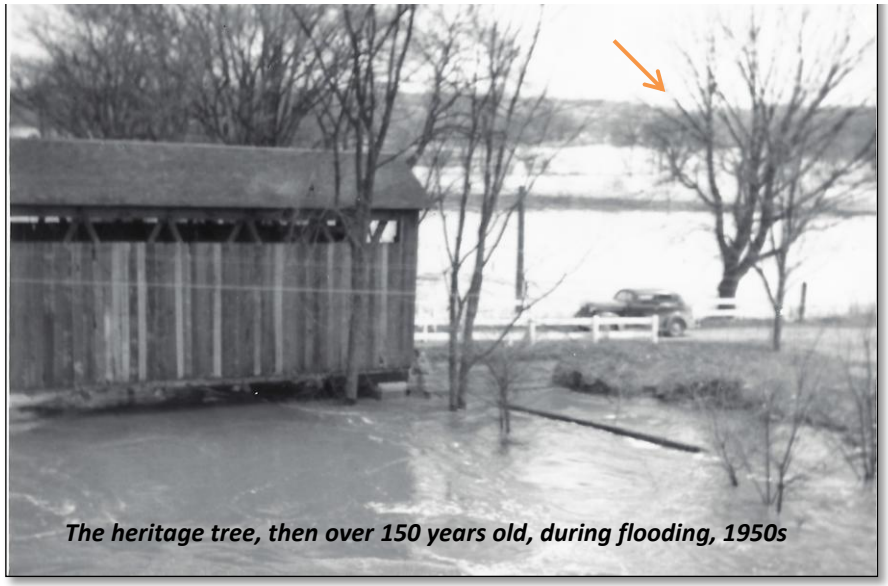
Name on Card _____

Expiration Date _____ Security Code _____

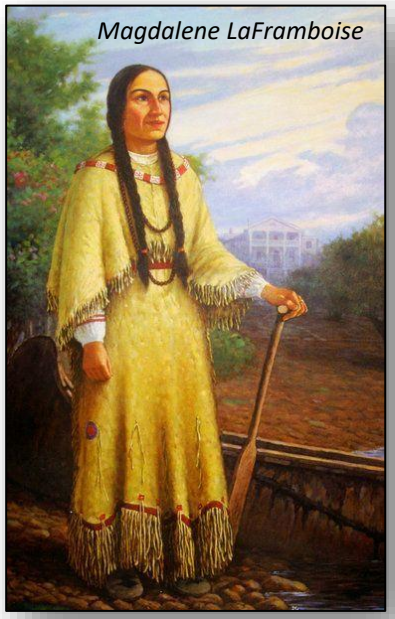
Please Select: O Half Payment. O Full Payment

Signature: _____ **Date:** _____

Witness to History



The heritage tree, then over 150 years old, during flooding, 1950s



Flashback

The tree directly in front of you has stood for almost 250 years, bearing witness to the natural and cultural history of Ada. Rooted in the landscape long before modern roads, neighborhoods, and civic structures took shape, it remains a living connection to the people, places, and generations that have shaped this community.

The tree was here when Magdalene LaFramboise operated this area's first fur trading company. Imagine catching a glimpse of Madame LaFramboise and crew paddling by, canoes laden with furs and goods. The tree was here when Anishinaabek summer villages and gardens grew up along the riverbanks. It was nearly 70 years old when the covered bridge was built at its roots and has welcomed travelers across for well over 150 years.

In 2026, this heritage tree, nicknamed Magdalene, was dedicated in honor of America's 250th year.

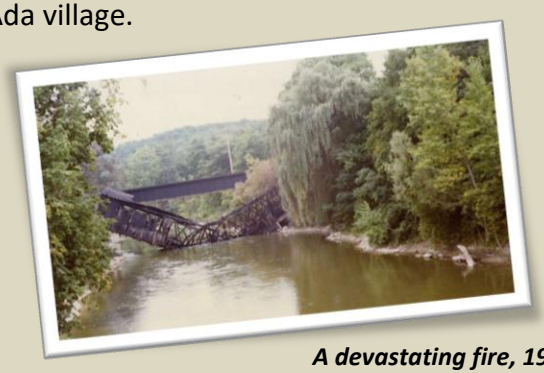
Bridging Generations

Ada's covered bridge, first built in 1867 over the Thornapple River, has long been at the heart of this community.

In 1870, horses and wagons would clip-clop across to the nearby gristmill. By 1920, Model T cars rumbled to the Ada Hotel for a chicken dinner and dance. This was the main river crossing until the concrete bridge diverted traffic in 1930.

Occasionally threatened, residents have rallied to ensure the bridge's survival. The Ada Ladies Literary Society saved it from demolition after 1930. In 1979, when the roof collapsed from the elements, residents advocated for repair. Later that year, the bridge tragically burned down and was quickly rebuilt on the original plans with broad community support.

These worn boards remain a treasured symbol of Ada village.



A devastating fire, 1979

AMERICA 250

ADA HISTORY CENTER
Ada Historical Society
Averill Historical Museum

ADA TOWNSHIP

Historic Hospitality



The Ada Hotel, c.1915.

Flashback

Standing at this spot in 1915, the Ada Hotel would dominate your view as it did the social life of Ada. From the 1860s until it burned down in 1942, the original Ada Hotel welcomed visitors by horse and buggy, stagecoach, railroad, and motor car. It offered the only saloon in town until after Prohibition.

Stepping inside, you would have been on the lookout for "river rats." These rough lumbermen came to the hotel's 60-foot-long bar while taking a break from floating logs down the Grand River. Women beware! With the wild ways of the saloon, you were only allowed in the back room.

Over the years, improvements were made and the hotel became a popular destination for chicken dinners and Saturday night dances. The restaurant became the Rainbow Inn. When owner Pete Lampert sold to Curt Lock, he renamed it Lock's Hotel. After fire razed the structure in 1942, Ada Township Hall was built and operated there from 1948 to 1990.



The Richardson Home c.1890, later the Coach Stop Restaurant and Westdale Realty

Good Intent Stagecoach Line

To the east of the Ada Hotel site stands one of the oldest buildings in Ada. It was rumored to have been built nearby around 1832 and moved to its present site in 1854.

The building served as a stop on the Good Intent Stagecoach Line connecting Battle Creek and Kalamazoo with Ada and Grand Rapids. Soon after it was established here, the arrival of the railroad in Ada brought about the end of the stagecoach era.

The Coach Stop, as it is known, became a private family home and for decades has housed businesses. The Coach Stop is a true survivor having bested not only time, but also a fire in 2011.

Ada HISTORY CENTER

For more Ada history, visit www.AdaHistoryCenter.org

MEMORANDUM

Date: 10/21/26

TO: Ada Township Board
FROM: Julius Suchy, Township Manager
RE: Policy P-102626-1: Fund Balance Policy

Background:

The Township has had an informal target for fund balance (cash reserves) for several years of approximately 100%. During budget discussions and forecasting, the focus was on having 100% of overall expenses in reserve so the project did not require the general fund for cash flow.

As the Township has gone through the S&P rating process, they indicated that while an informal target was good to hear, an established policy would be better. I have drafted the attached Policy P-102626-1: Fund Balance Policy to address this.

The policy states that the Township targets a fund balance of 100%, with a minimum requirement of 75%. This is measured as the average of the past three fiscal years (excluding large one-time transfers). The policy indicates that if the fund balance approaches the minimum threshold, the Township Board will evaluate capital improvement projects and, if needed, cut general operating expenses.

If the board wants to move forward with a project that would place a fund below the 75% minimum threshold, it will require a supermajority vote (5 of 7 board members).

This policy only applies to the following funds:

- General Fund (101)
- Public Safety (205)
- Parks, Recreation, and Land Preservation (208)
- Trails Fund (211)

Other funds were not included as they are intended for pass-through (Building Department Fund), capital projects (Parks Open Space, Cemetery Capital, Connecting Community), have other board authority (Downtown Development Authority Fund), and Utility Funds that need to be evaluated separately as part of the Utility Rate study to determine the appropriate level of fund balance.

Recommendation:
Staff recommends approving Policy P-102626-1 to set minimum thresholds for the fund balance policy.

Requested Motion: Motion to Approve Policy P-102626-1: Fund Balance Policy.

TOWNSHIP

Fund Balance Policy
P-102626-1

Purpose

The purpose of this policy is to specify the size and composition of the Township's desired fund balance and to identify certain requirements for classifying fund balance in accordance with the Governmental Accounting Standards Board (GASB) Statement No. 54. It is essential that the Township maintain adequate levels of unassigned fund balance to mitigate risk that can occur from unforeseen revenue fluctuations. The fund balance also provides cash flow liquidity for the Township's general operations and working capital.

Definitions

Fund balance is created from excess revenues over expenditures. There are five components of fund balance, namely:

1. **Nonspendable Fund Balance**: Assets that are not available in a spendable form such as inventory, prepaid expenditures, and long-term receivables not expected to be converted to cash in the near term. It also includes funds that are legally or contractually required to be maintained intact such as the corpus of a permanent fund or foundation.

2. **Restricted Fund Balance**: Amounts that are required by external parties to be used for a specific purpose. Constraints are externally imposed by creditors, grantors, contributors or laws, regulations or enabling legislation.

3. **Committed Fund Balance:** Amounts constrained in their use by formal action of the government's highest level of decision-making authority (i.e., the Board).

4. **Assigned Fund Balance:** Amounts intended to be used for specific purposes. The Township Board determines this.

5. **Unassigned Fund Balance**: All other resources; the remaining fund balance after nonspendable, restrictions, commitments, and assignments.

Policy

Non-spendable and Restricted fund balances are not available for spending because of external, enforceable conditions; this fund balance policy focuses on the appropriate level of Unassigned Fund Balance for the following funds: General Fund, Public Safety Fund, Parks, Recreation, and Land Preservation Fund, and Trails Fund.

Utilization of Unassigned Fund Balance

The Township Manager makes recommendations to the Township Board on use of the Unassigned Funds both as an element of the annual budget submission and from time to time throughout the year as needs may arise. Except in extraordinary circumstances, Unassigned Fund Balance should not be used to fund any portion of the ongoing and routine year-to-year operating expenditures of the Township. It should be used to respond to unforeseen emergencies, to provide cash flow and overall financial stability.

Target Fund Balance: 100%

For all funds, the budget shall be prepared, and activities managed to result in a year-end Unassigned Fund Balance of 100% of the average of the past three fiscal years' fund expenses (exclude large one-time transfers out from the expenditure calculation).

Minimum Fund Balance: 75%

Fund Balance will be a minimum year-end Unassigned Fund Balance of at least 75% of the average of the past three fiscal years' general fund expenses (exclude large one-time transfers out from the expenditure calculation). Maintaining at least two months or 16% of Unassigned Fund Balance is generally considered by the Governmental Finance Officers' Association (GFOA) to be best practice. A supermajority vote of the Board will be required to budget or expend the Unassigned Fund Balance if it will result in it going below the minimum fund balance threshold.

When fund balance approaches its minimum threshold the following measures, in priority order, shall be used to build up fund balance:

1. Amend budget to cut or delay pay-as-you-go capital improvements from the Capital Improvement Program (CIP).
2. Amend budget to cut general operating expenses.

Replenishment: If the Township goes below the Minimum Fund Balance, the Township will fully replenish the Unassigned Fund Balance to the minimum threshold within two years.

Compliance with Policy

The Township Manager shall annually submit a report to the Township Board outlining the status of the Township's various components of the fund balance as part of the annual budget presentation. This report shall be submitted as part of the budget process and updated within 60 days after the annual financial audit.

Township Manager Report for October 21, 2026

Submitted by Township Manager Julius Suchy

Utility Rate Presentation Work Session:

The Township Board will hold a work session at 3:00 PM on Tuesday, October 27th, to receive a presentation from Municipal Analytics on the results of the Township's utility rate review. While annual rate reviews are important, the main driver of the utility rate review is moving away from the current residential equivalency unit (REU) sanitary sewer charge and toward a more use-based approach.

This presentation gives the board an opportunity to provide feedback and direction as the Township evaluates changes that could take effect April 1, 2027.

Kent County Community Policing Officer E-Bike Update:

Our two community policing officers took possession of their new E-bikes (pictured below). The east precinct communities (Ada Township, Cascade Township, and Grand Rapids Township) purchased these to provide additional visibility on the trail as each of these communities struggles with electronic riders of every type on their trails and in their communities.



1100 Pettis Avenue Swap Closing:

The Township closed on the 1100 Pettis Avenue property swap for acreage further south on Pettis Avenue. The Township received $9,842.50 to reimburse legal fees incurred during the transaction and $25,000 to assist with screening installation, as the Township sees fit.

Township Hall Construction Manager at Risk RFQ:
The Township issued this request for proposals to the following firms:

- Dan Vos Construction, Erhardt Construction, First Companies, Pinnacle Construction, Rockford Construction

I also posted the RFQ on our website. The deadline to submit is Wednesday, October 28th at 2:00 PM. Once submissions are received, the committee will review and then determine which firms are selected for an interview with the committee. After those interviews, the committee will recommend candidates to the Township Board at the November 9, 2026, meeting.

S&P Ratings Call for Township Hall Bond:
Treasurer Moran and I joined a call with Warren Creamer, MFCI, and S&P representatives to discuss Township finances as they evaluate what rating to assign the Township. The Township is currently rated AA+, the 2nd-highest rating, behind only AAA. The Township believes it has a strong case for an AAA rating, but ultimately that decision is up to the S&P committee that will review. The Township will find out next week what the committee decides.

Kent County Road Commission RAP Treatment
The KCRC began placement of RAP materials on Conservation on Thursday, October 15th. The Township was not notified of this work being done and once I received calls from residents I reached out to the KCRC. They indicated that it was on short notice as they rely on the trucking from one of their contractors and they called on the 14th and let them know they could move forward.

I am sending a letter to Conservation residents to apologize that they did not receive adequate notice of this improvement.

On October 22nd, I received notice that work will begin on Cramton Avenue on October 23rd. I will also send those residents a letter.

The last remaining stretch to complete after these two is Leonard Street. I will provide residents on Leonard St. a letter in advance of the work, as I will only receive a day or two notice before it is complete.

Community Development Director Position Posted:
In line with the timeline provided to the Township Board, I posted the position on the Michigan Municipal League (MML) website and the Township website.

The position closes on Monday, October 26th; after it closes, I will review applications and select candidates to invite for an interview. I will bring a recommendation to the Township Board on November 9th for potential appointment of a new Community Development Director.

Fulton Street Parking Lot EGLE Pre-Application Meeting:
Staff met with EGLE representatives on Monday, October 12th for a pre-application meeting regarding the potential parking lot between the station adjacent to the library and Fulton Street. The meeting went well, and EGLE representatives did not seem to have an issue with the proposed project. They asked questions about the extent of the project boundaries but overall were receptive to the project.

Kent County Road Commission Annual Township Dinner:

I will be attending the Kent County Road Commission Annual Township Dinner on Thursday, November 5th. The event allows the KCRC to share accomplishments and review progress with Township officials. The KCRC will also discuss 2027 priorities, subject to the adoption of Transportation funding.

Committee Updates:

- Administrative Committee: The committee will meet again on Wednesday, October 28th
- Trail Committee: I am finalizing the Trail Committee meeting date for either November 10th or November 12th (to be finalized soon) to discuss a recap of the previous year's financials as well as discuss projects for potential inclusion in the FY 2027-2028 budget.
- Personnel Committee: I have sent a request for availability in early November (post-election) to discuss my annual review.
- Public Safety Committee: I need to schedule a meeting to start discussing the Public Safety Millage renewal for next year and what recommendations will be provided to the board for consideration.
- Committees not listed do not have a future meeting currently scheduled

MEMO

TO: Julius Suchy, Township Manager

FROM: Jo DeMarco, Clerk

DATE: October 20, 2026

RE: October Clerk's Report

- Absentee Ballots went out on 9/24/2026 as required. With the State Bureau of Elections late in approving our ballots, townships were consequently late in receiving them to stuff and prep for mailing. Receiving them late put us in a bit of a pinch to get them out on time. I wish to THANK Supervisor Korth, Manager Suchy, Kent County Sheriff Deputy Schaap, Fireman Reese, our 2 election inspectors as well as Deputy Hayden and Administrative Asst. Emma Hondorp for working very collaboratively to help meet our deadline.
- Election Inspector lists for Early Voting, AVCB, Election Day sent to Democratic and Republican Party Chairs on time, as required.
- Public Logic & Accuracy Testing notice requirements met and testing took place on September 13, 2026.
- Schedules set and coordinated with BFG for election set up and take down (early voting, election day precincts).
- Election Inspector training begins on October 19th.
- Restructure plans and discussion for Clerks department will take place after the Nov. 3rd election. As it currently stands, there is no structural support for Clerks department during an extremely busy time like this election season, while we routinely cover all departments as we receive residents at the window, service all election needs, address all phone call issues and requests. We process hundreds of absentee ballots each day, having to balance them all before leaving the office. The "at window" ballot requests and registrations have been overwhelming. I have developed several ideas for restructuring our department that I believe will enhance our overall effectiveness and I welcome the opportunity to share with the Administrative Committee at our next meeting.

TOWNSHIP

Ada Township Election Commission
October 12, 2026 for
November 3, 2026 General Election

I. Clerk Jo DeMarco called the meeting to order at 6:30 pm.

II. **Members Present:** Clerk DeMarco, Supervisor Tom Korth, Treasurer Kevin Moran

III. **Absent:** None

IV. **Approval of Agenda:** Moved by Supervisor Korth, supported by Treasurer Moran to approve the agenda with no changes. **Motion Carried 3-0.**

V. **New Business:**

a. Clerk DeMarco provided the notice to MLive publishing, notice posted on September 13, 2026.

b. Public Logic & Accuracy Testing performed, reviewed, approved and signed on October 9, 2026 (documents attached). Clerk DeMarco reviewed all documents from Election Source.

c. All Ada voting sites approved. Clerk DeMarco reviewed voting site (in precinct voting) contracts, Early Voting and ABCV set ups. All Election Inspector schedules were presented and reviewed.

VI. **Board Member Comment:** There were several questions on L&A Testing procedures, on the public being present and their input, as well as discussion on a group called Protect the Vote who requested additional information from the testing. Clerk DeMarco explained her response in providing that information.

VII. Public Comment: No public comment.

VIII. Motion to approve the Election Commission has met all state requirements for the November 3, 2026 election made by Supervisor Korth, supported by Treasurer Moran. **Motion carried 3-0.**

IX. **Motion to adjourn made by Supervisor Korth, supported by Treasurer Moran. Motion carried 3-0.**

X. **Meeting adjourned at 6:48 pm.**

October 12, 2026

Jo DeMarco, Ada Township Clerk

Ada Township Election Commission
Meeting on October 12, 2026 for
November 3, 2026 General Election

I. **Call to Order** 6:30
II. **Roll Call** TK - KM - JD
III. **Public Present -** ø
IV. **Agenda:**
In accordance with MCL 168.26, Ada Township Election Commission will meet at least 21 days prior to an election. Today's meeting will comply with that law for the November 3, 2026 election.
V. **Approval of Agenda:** Move TK Support KM
VI. **New Business:**
a. Public Logic & Accuracy Testing notice posted September 13, 2026
b. Public Logic & Accuracy Testing performed, reviewed, approved and signed (documents attached) by Election Commission on October 9, 2026.
c. Ada Voting sites for all 6 precincts approved:
    a. Early Voting – Amy Van Andel Library
    b. Keystone Church – Precincts 1 and 2
    c. Ada Congregational Church – Precincts 3 and 6
    d. Roselle Park – Precincts 4 and 5
    e. AVCB – Township Hall/Rix Room
    f. Receiving Boards (2) – Township Hall
    g. Early Voting Canvass – Election nite @ 8:00 pm
    h. Certified Election Inspector staffing complete for all precincts, AVCB, RB and Early Voting
    i. UOCAVA/Move ballots sent 9/19/2026
    j. AV Ballots mailed 9/24/22026
    k. Pre Processing dates set for AV Ballots (10/29 & 30) reported to State and County
    l. In house training dates set for EPB, Chair, EV, AVCB, RB

VII. **Board Member Comment:** Review L&A testing - Discussion on Public being present during testing and some of their questions

VIII. **Public Comment:** _____

IX. **Motion to approve** the Election Commission has met all state requirements for this election. Motion TK Support KM

YEA 3
NAY 0

X. Adjournment: Motion TK Support KM
Time: 6:48 pm

Jo DeMarco

October 12, 2026 **Jo DeMarco, Ada Township Clerk**