



TOWN OF NISKAYUNA BUILDING DEPARTMENT

One Niskayuna Circle
Niskayuna, New York 12309
Phone: (518) 386-4522 Fax: (518) 386-4556
Email: building@niskayuna.org

Building Department Staff and Hours:

Building Inspector—Tom Cannizzo	tcannizzo@niskayuna.org
Building Inspector—Ken Hassett	khassett@niskayuna.org
Secretary—Linda Sciocchetti	lsciocchetti@niskayuna.org

Office is open weekdays 8 A.M. – 5 P.M. We remain open through lunch hour.

Building and Zoning Permits are required for building projects, including new construction, additions, structural changes, decks, finished basements, pools, fencing, demolition, roofing, siding, emergency alarm installation, window replacement, lawn irrigation and sprinkler systems, portable storage units, and temporary bulk waste containers. Proof of insurance is required. Please review our *Insurance Requirements* document to ensure contractors and homeowners have filed all appropriate documents with the Building Department.

Inspection Times and Procedures: To schedule a building inspection, please call the Building Department. Inspections requested for the morning must be called in before 9 A.M. Inspections requested for the afternoon must be called in before 1 P.M.

Inspections are performed 10 A.M. – Noon and 2 P.M. – 4 P.M. daily.

Required Inspections are identified on the permit placard issued when the permit is paid for. Inspections, to ensure code compliance, are determined by the building inspector and based on the construction for which the permit has been issued.

Plumbing Permits and Inspections: Plumbing work performed in the Town requires a separate plumbing permit. Plumbing permits are issued by the Building Department.

Electrical Inspections: Electrical work performed in the Town requires a third party NYS underwriter electrical permit. Call any of the NYS approved electrical inspectors before beginning electrical work and when the project is complete. Our website offers a list of third party electrical inspectors who work in our area.

Before digging, call Dig Safely New York excavation notification center at 1-800-962-7962 or go to udigny.org to locate utilities. All utilities (gas, electric, phone, cable TV, etc.) will be located free of charge.