

2023 GRIEVANCE/COMPLAINT FACT SHEET

TOWN OF NISKAYUNA - WWW.NISKAYUNA.ORG
ONE NISKAYUNA CIRCLE, NISKAYUNA NY 12309
NISKAYUNA ASSESSOR'S OFFICE: (518) 386-4550
ERIC AMBERGER, ASSESSOR
EMAIL: eamberger@niskayuna.org

Tentative Assessment Roll is available for review:

Town website: WWW.NISKAYUNA.ORG – [ASSESSOR DEPARTMENT](#)

Assessor's office: Monday – Friday 9am to 4pm

Assessor will be in attendance with the tentative roll - by appointment only:

Wednesday: May 10th: 2:00-4:00pm & 6:00-8:00pm Saturday: May 13th 8:30am-12:30pm

Tuesday: May 16th: 9:00am-12:00pm & 2:00-4:00pm Thursday: May 18th: 9:00am-12:00pm & 2:00-4:00pm

RP-524 – Complaint/Contesting Real Property Assessment form & publications are available:

Town website: WWW.NISKAYUNA.ORG – [ASSESSOR DEPARTMENT](#)

Assessor's office: Monday – Friday 9am to 4pm

NYS Department of Tax & Finance website: <http://www.tax.ny.gov/pit/property/contest/contestasmt.htm>

Completed complaint form [RP-524](#) must be filed in the Assessor's office on or before Tuesday; May 23rd. Forms can be delivered via email at grievance@niskayuna.org, the drop box (located at the entrance to Town Hall), in person at the Assessor's office or by US mail. Applications will not be accepted after May 23rd. E-mail complaints that are not acknowledged with a confirmation receipt have not been successfully delivered.

Board of Assessment Review (BAR) hearings schedule: (by appointment)

Tuesday; May 23rd 1:00pm - 5:00pm*

Wednesday; May 24th 6:00pm – 8:00pm

Appointments can be made after the RP-524 grievance complaint is received. It is not required to address the BAR. Each application and its supporting documentation will be reviewed.

*Additional hearing times may be scheduled based on the volume of requested appointments

Uniform percent of value: 79%

Equalization percent of value: 79%

RP-525 – Notice of Determination of BAR: mailed on or before July 1st

Final Assessment Roll reflects the BAR changes/decisions and will be filed on or before July 1st