

Finance and General Government Committee Meeting Minutes

March 16, 2023

Members: Jaime Puccioni (Chair), Jessica Brennan, John Della Ratta, William McPartlon, Jason Moskowitz, Beth Greenwood, Alaina Finan, Seth Goldstein

Absent: John Della Ratta, Michele Martinelli, Diane Percy, Eric Amberger

Also in Attendance: Jordan Kochan, Janet Wynne, Matt Yetto, Ray Smith, Denis Brennan, Laura Robertson, and Jean Foti

Councilmember McPartlon made a motion to approve the minutes from the February 7, 2023 meeting. Councilmember Moskowitz seconded the motion, which carried.

1) *Items for Action*

- a) A presentation regarding the Town logo. - A comprehensive presentation was made about the status of the work group's work to date.
- b) A Resolution to purchase playground equipment. – This equipment is being purchased using a SAMS Grant and is part of an OGS bid project.
- c) A Tentative Resolution to change the June Town Board meeting date. – This date is being changed due to a primary election. The new date will be announced at a subsequent meeting.
- d) A Resolution to reimburse a deductible. – The Comptroller explained that a plow had hit and damaged a vehicle that was legally parked in the Town Hall parking lot and that the owner had filed a claim with their insurance company. (A claim could not be filed with the Town's insurance as municipal law exempts them when plowing). The claimant requested to be reimbursed for the deductible portion of their claim, \$500.
- e) A Resolution to permanently appoint a Water & Sewer Maintenance Worker II – This is a permanent appointment after successful completion of a probationary period.
- f) A Resolution to update the Town Fund Balance Policy. Comptroller Greenwood explained that the Office of the State Comptroller changed their recommendations on Reserves. The NYS Government Finance Officers Association (GFOA) sent an exemplary policy and the Town's policy should be updated accordingly.
- g) A Resolution to sign a contract. – This is to continue using a vendor to assist with administering a 207-c policy.
- h) A Resolution to call for a public hearing for a local law. – This is to offer a 10 % credit for volunteer firefighters working within the Town limits. This has already been adopted by the County.
- i) A Resolution to call for a public hearing to set sewer rates. – No discussion.
- j) *****Tentative***** A Resolution to sign MOAs with the Highway and W&S unions regarding CDL driver training instructors. – This allows the payment of a stipend to certain CDL drivers who will be training CDL drivers in house.
- k) Approval for a commercial appraisal of 2317 Balltown Road. (\$5200) – This is for an Article 7 Tax Certiorari ordered by the court. This item was approved.
- l) Approval to replace brush on two JWX augers. (\$8,000) – This item was approved.
- m) A discussion regarding certain budgetary modifications.

- 2) Referred from Public Safety (JK)
 - a) A Resolution to accept grant monies.
 - b) A Resolution to appoint a police officer.
- 3) Referred from Public Works (MY)
 - a) A Resolution to purchase pick-up trucks.
 - b) A Resolution to approve the Spring 2023 Residential/Commercial Utility Billing Warrant.
 - c) A Resolution to approve the repair of auger grinders.
 - d) A Resolution to purchase of materials for maintenance of UV disinfection system.
 - e) ***Tentative*** A Resolution for the renewal of Organic Waste Support Services Agreement.
- 4) Referred from Transportation (RS)
 - a) A Resolution to accept a quote for seed fertilizer and spreading at Town facilities.
 - b) A Resolution to accept rollover bids for Dean St and Baker Ave park mowing.
 - c) A Resolution to accept paving and paving services bids.
 - d) A Resolution to approve a list of items as surplus.
- 5) Referred from Community Programs (LP)
 - a) A Resolution to approve the annual renewal of the Civic Rec software
 - b) A Resolution to submit the Niskayuna Community Foundation grant
- 6) Referred from Economic Development (LR)
 - a) A Resolution calling for a Public Hearing on Local Law concerning 19 NYCRR Part 1203 Uniform Code and the Energy Code: Minimum Standards for Administration and Enforcement.
 - b) ***Tentative*** A Resolution calling for adoption of Local Law.

The next Finance Committee Meeting will be April 11th, 2023 at 6:30pm.

Supervisor Puccioni made a motion to adjourn, seconded by Councilmember McPartlon. The motion carried.

Respectfully Submitted:

Janet Wynne

Confidential Assistant to the Comptroller