

Finance & General Government Committee Meeting Minutes

January 10, 2023

Members: Jaime Puccioni (Chair), Jessica Brennan, William McPartlon, Jason Moskowitz, Beth Greenwood, Alaina Finan, Michele Martinelli, Seth Goldstein, Diane Percy

Absent : John Della Ratta, Eric Amberger

Also in attendance : Janet Wynne, Jordan Kochan, Laura Robertson, Ray Smith

Councilmember McPartlon made a motion to approve the minutes for December 6, 2022. Councilmember Jason Moskowitz seconded. The minutes were approved.

1) Items for Action

- a) A Resolution adopting a 207 (c) Policy for applicable non-rep employees.- Comptroller Greenwood explained that this policy would mimic the policy previously adopted by the Board for PBA members but would apply to the non-represented administrative members of the Police Department to maintain consistency across the police force.
- b) A Resolution setting the annual yard waste disposal fee at \$58.00.- It was explained that this was based on the number used in budgeting.
- c) A Resolution setting the transfer station fees as follows: Annual Pass \$130.00, 3 Day Pass \$90.00, 1 Day Pass \$45.00; Punch cards to remain valued at \$20.00 - This was also discussed during the budgeting process.
- d) Approval to purchase a housing unit for the main bearing of the sludge dryer. (\$3,416.75) – When making repairs, it was discovered that the housing needed to be repaired as well. This was an emergency repair that was approved by the Board via email, but the Comptroller wanted it acknowledged at Finance.- this item was approved
- e) Approval to pay the annual Lexipol invoice. (\$9,071.10) – This program is used by the Police Department for policy tracking and training purposes. This item was approved.
- f) Approval to pay the annual Zone 5 invoice. (\$4,860.00) – This is where new Police Officers get their training. This item was approved.
- g) A discussion regarding rules of order for Town Board meetings. – The Supervisor discussed potential new guidelines for privilege of the floor after having discussed them with other Municipal Leaders. The Board discussed limiting the time for each resident to 3 minutes, having the resident sign in with the Town Clerk prior to the meeting, and how the format would work without discouraging residents from speaking. There will be no more emailing of letters to be read at the Board meetings. That was a COVID protocol and they have all been discontinued.
- h) A discussion regarding a policy on social media use by Town programs – Supervisor Puccioni discussed the multiple social media accounts and who does and does not have access to the accounts. She discussed the consistency of having an employee (Department Head) manage social media accounts. There was a discussion about less pages and simplifying the posts, as well as how the posts would be managed.
- i) A discussion regarding certain budgetary modifications - The Comptroller explained this is usual end of year budget mods.

2) Referred from Public Safety (JK)

- a) A Resolution permanently appointing a Lieutenant.
- b) A Resolution permanently appointing a Sergeant.
- c) A Resolution permanently appointing an Executive Secretary.

3) Referred from Public Works (MY)

- a) A Resolution to award a contract to repair the fence at the water tower site.
- b) A Resolution to purchase parts for pump station repairs.
- c) A Resolution to purchase a pump.

- d) A Resolution to purchase materials for the UV disinfection system.
 - e) A Resolution to refund an erroneous sewer utility billing payment (623.53).
 - f) A Resolution to promote two individuals from Water/Sewer Maintenance Worker to Water/Sewer Maintenance Worker II.
- 4)** Referred from Transportation (RS)
- a) None
- 5)** Referred from Community Programs (LP)
- a) A Resolution to appoint senior exercise instructors.
 - b) A Resolution to appoint recreation leaders.
- 6)** Referred from Economic Development (LR)
- a) Introduction of a Local Law concerning 19 NYCRR Part 1203 Uniform Code and the Energy Code: Minimum Standards for Administration and Enforcement.
 - b) A Resolution calling for a public hearing on the Local Law.
 - c) A Resolution to hire an Account Clerk. (tentative)

The next Finance Committee Meeting will be February 7th, 2023 at 6:30pm.

Supervisor Puccioni made a motion to adjourn. It was seconded by Councilmember McPartlon. The motion passed.

Respectfully submitted:

Janet Wynne

Confidential Assistant to the Comptroller