



# TOWN OF NISKAYUNA

## FIELD AND FACILITY

### USE MANUAL

(revised 1/4/24)

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## **ROLE OF COMMUNITY PROGRAMS**

The Highway and Parks Department is responsible for the maintenance of Town parks, athletic fields, and courts. The Highway and Parks Superintendent oversees the department. The Superintendent, with the assistance of the department staff, oversees the day-to-day operations related to field and park Administration. Community Programs are the major communication link to the community groups using the fields. In addition to responsibilities to public parks and athletic fields, Community Programs has many other responsibilities, including offering programs each season for all age groups and overseeing the operations and maintenance of various facilities and outdoor town pools.

The Community Programs Department is responsible for guiding the administrative policy of public parks and athletic fields as well as steering future development of facilities to serve the residents of Niskayuna. The Director of Community Programs oversees the Department.

The maintenance of Athletic Fields and Pavilions is only one segment of the work that must be done by the Highway and Parks Department, and projects must fall into priority with the other projects that the department is required to accomplish. Athletic Field Maintenance begins sometime in March, depending on the weather and the current workload of the Parks Department. Organizations are not permitted to do any type of maintenance on fields without permission from the Community Programs Department.

The Parks and Highway Department has numerous responsibilities outside of the maintenance and administration of athletic fields. Requests from users of athletic fields will be addressed based on the other priorities of the department at the time, so it is best to make requests early.

## **Facilities Use Procedures**

### **Town Park Facilities Use System**

The Town uses the online software program **Master Library Schedules or “ML Schedules”** to facilitate the review, approval and scheduling of town park use by internal and external groups. The system requires all organizations to register first prior to being granted the ability to request a park or field, and then enables organizations to submit Facilities Use Requests for the Town to review. Unless otherwise authorized by the Community Programs Director or designated personnel, this is the only means by which organizations can request park space or field space in the town. **This does not guarantee unlimited access in the future to any field or space.**

### **Fee Schedule**

A fee schedule has been established for the use of town facilities. Fees vary depending on the type of space, **the priority level of the organization**, time of use, and any other special needs. The fee schedule can be found at the end of this handbook.

### **Available Facilities**

Different types of groups and organizations will have different spaces available for use based on the Category or “Level” of the group as outlined below. All Town Park facilities that are made available to eligible groups and for eligible uses are subject to considerations of the Town’s need for use of the facility, potential risk of harm to participants and the potential damage to town facilities. **The Town will try to keep all requests fair and equitable.**

## **Applications**

All outside groups or individuals desiring to use Niskayuna facilities must apply for an account associated with their Group/Organization through the Niskayuna facilities use system. **(ML Schedules)**

The application must include all official organization information, organization description and mission, an active Certificate of Insurance, and the contact information of two individuals associated with the organization.

Applications may take up to 2 weeks to approve.

The Assistant Director of Community Programs shall review the application and all associated information and determine if the organization is approved to request space and the category of organization that the applicant falls under.

## **Requesting Town Space**

Once a group is approved, groups will be provided with an account to access the Request System. The group must login and place a request to use the Town Facilities, consistent with these provisions:

- The request is not guaranteed to be approved
- The spaces and times that are available may be dependent on the group type.
- A group’s request will be reviewed by programmatic and building leadership. If approved, the group will receive notification of such approval.

## **ROLE OF SPORTS ORGANIZATIONS**

### **Non-Permitted Group Use of Fields:**

In recent years, groups have used fields without permission by finding times the fields were not in use by permitted groups. This has increased the compaction and wear. This has increased the compaction and wear on the fields. Use during inclement weather has caused further damage. If you are aware of any group using fields regularly without a permit, contact the Community Programs Department, providing as much detailed information about the group as possible, so that we may contact the Niskayuna Police Department for assistance.

### **Work on Fields:**

The Highway and Parks Department has a regular schedule of maintenance related to safety on the athletic fields. No unauthorized work may be done at any facility. If work is done without approval, the organization responsible will pay for any additional repair work that is incurred and will be in jeopardy of losing their permit.

### **Dogs:**

Dogs are permitted at any Town Park but must be on a leash. Owners are responsible for picking up after their pet. Sports groups need to communicate this policy with coaches and participants. Please be sure this message is made clear to opposing teams or when hosting special events.

### **Lost and Found:**

The Parks Department will bring found articles to the Community Programs Department Office at Town Hall – One Niskayuna Circle. You can always call 518-386-4526 about your lost item to save yourself a trip! Individuals are notified if a name was written on the item. Items left for more than one month are donated to local organizations.

### **Respect and Safety:**

1. Be respectful of neighbors of each park
2. Do not park on lawns or driveways
3. No loud music allowed in parks
4. No alcohol or illegal drugs are ever permitted at any fields or parks.
5. Make sure the equipment used meets current safety standards.
6. Our Parks are "carry-in/carry-out" so litter should be picked up and removed at the end of each field use.

### **Sports Program Information:**

Community Programs annually publish a brochure with program names, contact names, phone numbers, and e-mail addresses. Please keep the information up to date, so that the office can direct interested participants to your program.

### **Level 1, 2 and 3 League Presidents:**

Unless otherwise requested by the League President, the President will be the primary contact with the Parks and Recreation Department. This individual is responsible for:

1. Submit field request information to Community Programs by **March 1st** for consideration. No field is guaranteed until request is approved by Town;
2. Training coaches and parents on the rules of field usage;
3. Communicating field closures during inclement weather (evenings, holidays, and weekends);

4. Submitting Field Administration and Surcharge Fees no later than April 1<sup>st</sup>;
5. Contacting Community Programs with requests and safety concerns;
6. Ensuring that all participants of his/her group are participating in a safe program;
7. May assign ONE point of contact to serve as a primary contact point with Community Programs.

### **Safety Information:**

1. All coaches should walk the field and surrounding areas before using the field. A potential hazard must be reported to the participants and the opposing team. Report unsafe conditions to your league officials, who will, in turn, notify Community Programs.
2. No field may be used when it has been closed by Community Programs. There are NO exceptions.
3. Coaches are responsible for making sure participants/parents drive and park safely and legally. Access should always be available for emergency vehicles, and neighbors should not be blocked from accessing their own homes.

### **Accidents:**

1. Leagues should provide specific guidelines to ensure safety of all participants and attendees, and should train all coaches on how to deal with accidents. Basic first aid should be available on site.
2. All accidents must be reported to the Community Programs Department within 24 hours.

### **Parking and Field Notes:**

1. No parking or driving on any field.
2. Parking lots must be used where available. No parking on the grass.
3. Be courteous to neighbors at parks without parking areas. No one should park on the neighbor's lawns or block driveway access.
4. Directions, including proper parking, must be provided to visiting teams.
5. All parking laws must be followed.
6. Ensure there is emergency access to all parks and on all neighborhood roads.
7. DO NOT BLOCK ANY GATES.
8. Alcohol and drugs are not permitted at any park.

## **INFORMATION FOR USER GROUPS**

### **Starting & Ending Use Times:**

Town Pavilion use may be permitted as available between 8:00 a.m. and 10:00 p.m. for April 1<sup>st</sup> - November 1<sup>st</sup> and rental is restricted to Niskayuna Town residents only. Use begins and ends at the times stated on the permit including setup and clean up. The Niskayuna Town Parks are Carry-in/Carry-out and all garbage but be removed by the renter. Groups are not allowed in the pavilion before the start time on the permit and are required to have the pavilion cleaned, picked up by the ending time indicated on the permit. Additional fees will be charged for unauthorized or extended use beyond the times listed on the permit and

may be deducted from the security deposit.

### **Pavilion and Grill Use:**

All organizations using fields or hosting an event wishing to utilize a pavilion and/or permanent grills must reserve these facilities in addition to the field reservation/permit. Portable grills utilizing charcoal, briquettes, propane, or a similar type of heat source are NOT allowed.

### **Traffic and Parking:**

User groups must inform their participants and spectators to park in facility parking lots and public parking areas. If needed, user groups should post directional signs to assist participants and spectators to appropriate parking areas. When traffic and/or parking are an issue or during postseason tournament play, the user group or organization must provide volunteers to direct participants and spectators to designated parking areas. It is the users' responsibility to alleviate traffic and parking issues. No vehicles are allowed on Town fields or property, other than parking lots, without written permission noted on the use permit issued by the Department of Community Programs department.

Some sites have restricted use due to the location of the athletic fields, neighborhoods with limited parking, and/or fields directly adjacent to residences. Additional site-specific measures may be added to reduce residents' concerns adjacent to the athletic field facilities. Check your permit for specific times you may access the fields and the number of fields allocated for your use.

### **User Organization Categories:**

These categories will place town and non- town sponsored organizations into scheduling categories that are listed in the following priority use levels. Fields are allocated based on seasonal priorities (i.e. baseball/softball in the spring and summer, soccer and football and lacrosse in the fall) and the following tier level of applicant/use consideration:

1. **Level 1** category - users will have the following attributes:
  - town-sponsored/local youth recreation leagues (any resident can play and there are no exclusionary practices).
  - First responders and active military participants
  
2. **Level 2** category - users will have the following attributes:
  - Youth district affiliated travel groups (Tryouts are held and there are exclusionary practices. Participation must be 75% or more district residents\*).
  - Community organizations
  
3. **Level 3** category - users will have the following attributes:
  - Outside users (non "Town-based") groups and organizations
  - Travel Clubs that have less than 75% of Town residents. \*

**\* Residency Rosters will be required**

## Field Use Fee Structure

### BASEBALL & SOFTBALL FIELDS

Spring - Fall surcharge

	Baseball Fields Minor League (Blatnick Park)	Baseball Fields Major League (Blatnick Park)	Baseball Field Babe Ruth (Blatnick Park)	Softball Field (River Road)	Softball Field (Avon Crest)	Tournament Fees (All Fields)
Level 1	No Charge	No Charge	No Charge	No Charge	No Charge	\$200* Security Deposit
Level 2	\$25/day	\$25/day	\$25/day	\$25/day	\$25/day	\$200* Security Deposit + \$75/day
Level 3	\$40/day	\$40/day	\$40/day	\$40/day	\$40/day	\$200* Security Deposit + \$100/day

### LACROSSE, FOOTBALL & SOCCER FIELDS

Spring - Fall surcharge

	Lacrosse Field Apr. - June (Aqueduct Road)	Football Field July – Oct (Aqueduct Road)	Soccer Fields single field (Zenner Road)	Soccer Fields Complex-6 fields (Zenner Road)	Gen. Use Field (Avon Crest)	Tourname nt Fees (All Fields)
Level 1	No Charge	No Charge	No Charge	No Charge	No Charge	\$200* Security Deposit
Level 2	\$25/day	\$25/day	\$25/day	\$200/day	\$25/day	\$200* Security Deposit + \$75/day
Level 3	\$40/day	\$40/day	\$40/day	\$300/day	\$40/day	\$200* Security Deposit + \$100/day

**\*Porta Johns required for all tournaments**



## COURTS and PAVILIONS

Spring - Fall surcharge

	Pavilions (AC, Blatnick, RR)	Basketball Courts (Blatnick Park)	Basketball Courts (River Road)
Level 1	\$180/day + \$200 refundable security deposit	no charge	no charge
Level 2	RESTRICTED TO RESIDENTS ONLY	\$10/hr.	\$10/hr.
Level 3	RESTRICTED TO RESIDENTS ONLY	\$25/hr.	\$25/hr.

### Availability of Field for Scheduled Use:

Field availability is based on the user priority list, field conditions, weather, and resting schedule.

Monday – Friday:

- Grass soccer/football/lacrosse fields – limited availability for rentals for games or practices from 8 am to sunset
- Baseball/Softball fields – limited availability for rentals for games or practices from 8 am to 11 pm

Weekends:

- Grass soccer/football/lacrosse fields – Limited availability for rentals for games or practices from 8 am to sunset
- Baseball/Softball fields – Limited availability for rentals for games or practices from 8 am to 11 pm

### Scheduling Procedures:

After the Town of Niskayuna programs, leagues, and tournaments have been scheduled and field needs have been determined for each season, all open time slots will be available for rental.

**Level 1, 2 and 3 groups** will be asked to submit schedules and applications **by March 1st** of each year to schedule games and events for the season. After the town has confirmed dates, any available fields will be available for rental by other groups.

In the event of duplicate request for the same field or space, the town reserves the right to determine scheduling to promote fairness and equity.

Reservation requests can be completed online at [www.niskayuna.org](http://www.niskayuna.org) (preferred) or in person at the

Community Programs office in the Niskayuna Town Hall. A field request form must be filled out; the Community Programs department does not take verbal requests for field rentals. Only user groups who have a completed facility request form will be considered for rentals. Field requests will not be accepted or considered from any group with outstanding fees owed to the Community Programs department.

After the field request is reviewed and approved, online applicants will be notified so payment can be made. The reservation process is not complete until payment is made in full. If the user group does not commit to the rental, by making their full payment, the time slot(s) may be distributed to other groups. Rentals are determined on a first-come, first-served basis. Changes to scheduled rental or practice times can be approved only by the Community programs department. Please note that a copy of your receipt should be in the possession of the user group during the time of the rental.

### **Cancellation/Refunds:**

- A. For rentals canceled 90 business days or more in advance, the user group will be refunded 90% of fees paid.
- B. For rentals canceled 89 to 30 business days in advance, the user group will be refunded 50% of fees paid.
- C. Refunds will not be granted for rentals that are canceled fewer than 30 business days before the rental date or if the rental is canceled once the scheduled period has started.

### **Rainouts:**

The Niskayuna Community Programs Department reserves the right to cancel any event or to restrict access to the fields due to emergency, severe weather, vandalism, poor playing conditions, or damage that could cause safety concerns. The NCP department will make every effort to accommodate games, especially for tournaments and events that have no rain date options.

### **Insurance:**

The Town of Niskayuna requires all user groups to provide a certificate of liability insurance.

- A. Provide General Liability Insurance with limits of not less than One Million Dollars (\$1,000,000.00) CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, liability assumed under an insured contract (including the tort liability of another assumed in a business contract), and shall not be endorsed to exclude claims arising from athletic participation.
- B. The Town of Niskayuna must be named as an additional insured using ISO additional insured endorsement CG2026 or a substitute. The insurance policy shall not be suspended, voided, canceled, reduced in coverage, or limited except after thirty days prior written notice has been given to the Town by certified mail and a return receipt requested. Insurance forms must be submitted to the Town before use of the fields.

## **FIELD/FACILITY RULES & REGULATIONS**

These rules include but are not limited to:

1. Groups consisting of ten (10) or more individuals wishing to use a field must acquire a permit with the Community Programs Department. Field use permit must be available during use and presented to any Town representative upon request. The Community Programs Department has exclusive discretion in decisions on the scheduling of Town fields. All decisions are final.
2. It is the responsibility of the organization president and the individual identified as the person in charge of the permit to enforce the rules and regulations regarding the conduct of the group while on permitted facilities, and to ensure coaches receive and understand that permits must be on-site during field use.
3. Use begins and ends at the times stated on the permit including setup and clean up. Groups are not allowed on fields before the start time on the permit and are required to have the fields clean, picked up, and be off the fields at the ending time indicated on the permit. Additional fees will be charged for unauthorized or extended field use beyond the times listed on the permit. Check your permit for specific times you may access the fields.
4. Parking is allowed only in designated areas. No vehicles are allowed on Town fields or property, other than parking lots, without written permission noted on the permit issued by the Town. User groups must inform their participants and spectators to park in facility parking lots and public parking areas. It is the user's responsibility to alleviate traffic and parking issues.
5. The use of artificial noisemakers, horns, rattles, bells, or whistles by spectators is not allowed. Amplified sound is not allowed on any field without Town approval and must be noted on the permit.
6. Banners may not be posted without Town approval, which must be annotated on your permit.
7. Balls and any other equipment thrown, batted, kicked, or otherwise conveyed onto private property must not be retrieved without the property owner's permission. Do not climb walls or entrance gates to gain access to private property.
8. Property boundary walls or fences are not to be used as backstops at any time.
9. Portable goals and/or markers are allowed, but must be removed daily.
10. Please leave park areas immediately after games and practices safely and quietly, especially after late games. For the benefit of our community, please practice being good neighbors as most facilities are in residential neighborhoods.
11. All permit applications must be submitted in writing to the Community Programs Department. Applications received past the established deadlines will be processed on an as-available basis, regardless of priority status. No action will be taken on incomplete applications.

12. An athletic field with standing water is automatically closed. No unauthorized maintenance work may be done to move the standing water and use the closed field. Permits may be revoked from organizations allowing the use of athletic fields with standing water, and a fine may be charged to cover the costs related to the needed repairs.
13. The Police Department will be notified when organizations allow coaches, parents, and/or participants to park illegally, or obstruct access to neighborhood homes or access by safety vehicles.
14. A permit may not be sublet to a different organization. Community Programs will work with current permit holders on any exchanges when both permit holders agree to the exchange. Unauthorized permit subletting shall result in an immediate loss of permit.
15. Permits may be revoked if an organization does not abide by the Regulations for Use, or allows a facility to be damaged through its actions or lack of action. Organizations with revoked permits may be denied permits in the future.
16. The Community Programs Department has sole authority to assign fields or deny the use of facilities to any groups requesting use. The request may require the Community Programs Department to obtain reasonable personal or organizational information, and may include a police background check. The Town of Niskayuna reserves the right to deny a request if information is obtained which calls into question the character of the person or organization applying. The Town of Niskayuna may revoke or suspend a permit in the event information comes to the attention of the Community Programs Department which would have led to the application being denied.
17. Each organization will provide the Community Programs Department with one individual "Contact" to serve as a Representative for all contacts regarding facility requests and/or issues. All requests, schedules, field concerns, etc., must come through this person or the League President. No request from others will be accepted.
18. The organization will notify the Community Programs Department in writing should the league appoint a NEW Representative/Contact Person.
19. The Representative will ensure that all officers, coaches, trainers, and other organizational officials are familiar with and understand the Facility Use Agreement Rules and Regulations before use of and Community Programs or School Facilities. Any and all complaints about facility condition, assignments, etc., must be brought to the organization's representative, who will then contact the Community Programs Director or Assistant Director.
20. The Superintendent of the Highway Department has the final say as to whether games or practices will take place on fields under our jurisdiction. The safety of participants and damage to fields must be of the highest priority, no matter how tight schedules become. ***Once it has been determined that the fields are closed, no work is to be done by any organization to attempt to make the fields playable.***

21. Any group or organization that uses a facility after being instructed not to by the Community Programs Department or any group using poor judgment in playing in bad weather or scheduling events not approved by Niskayuna Community Programs, will risk fines and/or forfeiture of seasonal facility rights.
22. Facility improvements (including equipment or services) will not be initiated until written approval with explicitly outline task(s) has been given by the Niskayuna Community Programs Department.
23. Any damage to facilities caused by an organization must immediately be reported to the Community Programs office. Any damages your organization may notice, see occur, or feel may soon occur, must also be reported. Damages to facilities by sports groups will be evaluated and will be charged to the appropriate group.
24. *All organizations are responsible for removing all garbage from facilities. Recycling is strongly encouraged. The league must remove all garbage and debris from the field before leaving the field, even if another activity immediately follows. Coaches are responsible for reporting violations to the organization's president. Repeat violations will result in fines and or loss of use of facilities.*
25. Any workgroups set up by an organization to do some annual field preparation to start the season must be coordinated through the Assistant Highway and Parks Superintendent, with regards to what has to be done, materials, machinery, etc. Specifics are to be worked out by one person in charge of the group and the Assistant Highway and Parks Superintendent.
26. All accidents, regardless of severity, involving injury must be reported to the Community Programs office within 24 hours.
27. Alcoholic beverages are not permitted at any park field or school field without permits. This includes spectators. It is up to the organizations to control their spectators or call Niskayuna Police Department. If this is not adhered to, teams, or leagues, will lose the right to use facilities.

## **NISKAYUNA RECREATION CODE OF CONDUCT**

The Niskayuna Recreation Code of Conduct will be enforced before, during, and after all field reservations for practices, games, or tournament play. Town of Niskayuna Park rules, regulations, and ordinances will be strictly enforced. Each individual or organization that reserves fields from the Town of Niskayuna will be responsible for the conduct and actions of ALL individuals involved with the rental. Once the rental contract has been made it is to be understood that ALL individuals associated with the user group have been made aware of all park rules and regulations in addition to the code of conduct.

The following outlines the basic categories of those involved in Niskayuna Recreation activities and guidelines designed to focus on acceptable roles and behaviors for each.

### **The Program Director:**

- Must be committed to high standards of ethics, sportsmanship, and personal conduct for themselves, members of the coaching staff, and the athletes representing the recreation department.
- Will develop a program for teaching and promoting the ideals and fundamentals of good sportsmanship within the programs, coaching staffs, sports teams, individual athletes, and spectators.
- Will provide appropriate supervisory personnel at each event.
- Will openly recognize exemplary sportsmanlike behavior, while at the same time actively discouraging undesirable conduct by participants, coaches, and fans.
- Shall provide and enforce a code of conduct for players, coaches, and spectators.
- The Program Director or their designee has the responsibility and authority to eject any player, coach, or individual for flagrant violation of the rules.

### **The Coach:**

- Must be aware of their powerful influence in affecting the attitudes and conduct of the players and fans, and shall model good sportsmanship in work and action.
- Shall be thoroughly acquainted with the spirit and letter of contest rules and interpret these rules to team members.
- Must exhibit dignity and self-control during athletic contests, and follow proper and acceptable processes for registering a complaint or protest.
- Shall treat opposing players, coaches, and fans with respect, avoiding deliberate attempts to humiliate (such as running up the score).
- Must be aware of the importance of substituting whenever possible, especially when the outcome of the contest has become clear.
- Must take quick and decisive action when athletes exhibit poor sportsmanship, removing them for the contest if necessary.
- Will assist the program director in promoting sportsmanship among players and spectators.
- Shall respect the judgment of contest officials, abide by the rules of the contest and display no negative behavior that could incite fans.
- Must assist the athletes in learning self-restraint and good sportsmanship both at practices and in contest situations.

### **The Athlete:**

- Will try always to be the best that they can be both physically and mentally, and play hard to win within the contest rules.
- Will accept seriously the responsibility and privilege of representing their team and community, displaying positive public action at all times.
- Shall respect the judgment of contest officials, abide by the rules of the contest and display no negative behavior that could incite fans.
- Will treat opponents with respect, and resist the temptation to taunt or “showboat”.

- Shall live up to standards of sportsmanship established by the league, recreation department, and coach.
- Will resist the temptation to find fault with others, and be equally fair with them, not feeling personally responsible for failure.
- Shall accept the fact that winning a contest while everyone's goal, is not the only way to be a winner. (Knowing that you have done your best makes you a winner regardless of the score).

**The Spectator:**

- Must recognize that attending the Niskayuna Recreation contest is a privilege to enjoy the contest, not a license to verbally assault officials or coaches.
- Shall show respect and courtesy to both players and fans from opposing teams.
- Should know and understand the rules of the game.
- Should enjoy and acknowledge good performance from players from every team.
- Must respect the decisions of the officials and demonstrate self-control and restraint if they make a poor call, recognizing that they too are human.
- Should congratulate players, coaches, and fans from both sides following a well-played contest.
- Shall support without recrimination your players and coaches following a loss.
- Should denounce fans who share the stands with you who are abusive or use profanity in cheers or otherwise.
- Must be guided by the phrase "Cheer for your team, not against your opponent."

**The Official:**

- Must know and understand the rules of the contest they officiate.
- Must understand their role in controlling not only the contest but also the safety of players and the contest environment.
- Must not tolerate unsportsmanlike behavior on the part of players or coaches, and must provide timely and appropriate rulings when such is displayed.
- Should use their influence to encourage players to learn and practice good sportsmanship and fair play.
- Must help players stay focused on the game before natural tensions and emotions get beyond control.
- Must be consistent, calling the same game throughout, making decisions promptly, fairly, and without arrogance.
- Must maintain confidence and poise, must not exhibit emotions or argue with participants and/or coaches when enforcing rules.

## **RULES AND REGULATIONS FOR THE USE OF TOWN PARKS**

- *The rental is for the pavilion only. Park remains open to the public in all other areas.*
- *All garbage, trash, and recyclables must be removed when your rental is over.*
- *No alcoholic beverages \*\* or illegal substance, drug, stimulant, depressant, or hallucinating agent allowed in the park.*
- *No fires except in charcoal grills were provided. Cleaning grates before use is recommended.*
- *No destruction, defacing or tampering with Town property or equipment.*
- *No golf except at Driving Range.*
- *Outside water faucet not for public use.*
- *Minimal power is available in some pavilions.*
- *Please leave the pavilion in the same condition as you found it. Picnic tables must remain in the pavilion.*
- *Town Parks are closed sunset to sunrise except on lighted ball fields or tennis courts*

*\*\*Exception: Consumption of alcohol is allowed only with a signed Alcohol Permit and hard copy proof of \$500,000 in liability coverage on the renter's homeowner's policy or \$1,000,000 in liability coverage from business insurance. The town of Niskayuna must be named as certificate holder and additional insured.*