### TOWN OF NISKAYUNA Planning Board and Zoning Commission <u>Agenda</u> July 25, 2022 7:00 PM

#### **REGULAR AGENDA MEETING**

- I. CALL TO ORDER
- II. ROLL CALL

#### **III. APPROVAL OF MINUTES**

- 1. July 11, 2022
- **IV. PUBLIC HEARINGS**
- V. PRIVILEGE OF THE FLOOR
- VI. UNFINISHED BUSINESS
- VII. NEW BUSINESS

#### VIII. DISCUSSION ITEM

- 1. Empire Dr. Sketch plan application for a minor 2 lot subdivision of tax map parcel 61.-1-33.2 into two separate lots of 1.83 and 2.0 acres, respectively
- 2. 2239 Van Antwerp Rd. Sketch plan application for a minor 2-lot subdivision of 2.08 acre property into lots of .56 acres and 1.53 acres, respectively

#### IX. REPORTS

1. Planning Department Updates

#### X. COMMISSION BUSINESS

XI. ADJOURNMENT

#### NEXT MEETING: August 8, 2022 at 7 PM To be Held in the Town Board Room & via Remote Software

1	ТО	WN OF NISKAYUNA				
2	Planning	g and Zoning Commission				
3		Hybrid Meeting				
4		Meeting Minutes				
5		July 11, 2022				
6	Members Present:	Kevin Walsh, Chairman				
7		David D'Arpino				
8		Genghis Khan				
9		Daci Shenfield				
10		Patrick McPartlon (Virtual)				
11		Leslie Gold				
12		Nancy Strang				
13						
14	Also Present:	Laura Robertson, Town Planner				
15		Alaina Finan, Town Attorney				
16		Clark Henry, Assistant Planner (Virtual)				
17	I. CALL TO ORDER					
18	Chairman Walsh called the hybrid m	eeting to order at 7:00 P.M.				
19	II. ROLL CALL					
20	Mr. Skrebutenas and Mr. LaFlamme	were excused tonight.				
21	III. MINUTES					
22	June 13, 2022					
23	Mr. D'Arpino made a motion to ap	prove and it was seconded by Ms. Strang. Chairman Walsh				
24		es needed. On line 73, Discussions should have a IIIV and				
25	XI on Adjournment.					
26	On line 205. Chairman Walsh asked	I for a new paragraph that would begin with "regarding the				
27		. Robertson asked" and then continue on with the original				
28	sentence.					
29	Chairman Walsh made a motion to	approve the modified minutes and it was seconded by Ms.				
30	Shenfield.					
31	Upon voting, the amended minutes v	vere approved unanimously.				
32	IV. PUBLIC HEARINGS					
33		for Capital Kids Care after school and summer camp within				
33 34		e Immanuel Evangelical Lutheran church.				
2.						

The owner of Capital Kids Care was present to discuss the project and answer any questions.

36 She reviewed the project briefly and Chairman Walsh opened the floor to the public. There were 37 comments regarding this project either in person, virtually or in email form. Hearing no

comments, the public hearing was closed.

#### 39 V. PRIVILEGE OF THE FLOOR

40 There were no speakers present, via virtual or emails for privilege of the floor tonight.

#### 41 VI. UNFINISHED BUSINESS

42 No unfinished business tonight.

#### 43 VII. NEW BUSINESS

#### RESOLUTION: 2022-14: A Resolution to make a recommendation to the Town Board on a special use permit for the operation of a childcare center at the Immanuel Evangelical Lutheran Church at 1850 Union St.

47

Mr. Khan made a motion for approval and seconded by Ms. Gold. Chairman Walsh commented that there was no public comment regarding this project and will move to the Town Board for their special use permit review. He called for a vote on the resolution.

51

53

52 Upon voting, the resolution was approved unanimously 7-0.

54	Ms. Gold	AYE
55	Mr. Khan	AYE
56	Ms. Shenfield	AYE
57	Ms. Strang	AYE
58	Mr. McPartlon	AYE
59	Mr. D'Arpino	AYE
60	Chairman Walsh	AYE
<i>c</i> 1		

61

**2. RECOMMENDATION TO ZBA: 2837 Aqueduct Rd. -- A Recommendation to the** 

# Zoning Board of Appeals (ZBA) for a 66 apartment unit building containing 2,000 sq. ft. of mixed-use commercial space requiring an area variance for the height of the building.

66

Mr. Pafundi was present for the meeting. He updated the Board on any outstanding items the Board had requested. He stated the HVAC will be completely covered in the top of the building within the roofline. He stated that it will be shielded in a tub like structure. He reiterated that it will not be seen due to it being covered by the roof and that it will not be affected by the height variance request. Ms. Robertson noted that the CAC commented that there will only be approximately 5 trees buffering the building from the road and more trees are recommended to create a better buffer. The applicant agreed to this and is willing to work with the CAC.

74 Chairman Walsh began the questions for the recommendation to the ZBA.

#### 75 Is there an effect on the Comprehensive Plan?

- <sup>76</sup> Mr. Khan stated there is no effect on the Comprehensive Plan.
- 77
- <sup>78</sup> Upon voting, the resolution was approved unanimously 6-1.
- 79
- Ms. Gold NAY Ms. Gold stated there is a small effect on the Comprehensive Plan because it sets a precedent due to the height.
- 82 Mr. Khan AYE83 Ms. Shenfield AYE
- 85 Mis. Shemicid ATE 84 Ms. Strang AYE
- 85 Mr. McPartlon AYE
- 86 Mr. D'Arpino AYE
- 87 Chairman Walsh AYE

#### 88 Is the project a suitable of use for area?

Mr. Khan stated it was a suitable use. He stated does not think precedent would necessarily apply 89 due to the fact that this is a Planned Unit Development (PUD). He stated the character of the 90 angled roof will fit better within the neighborhood than the flat roof that would put the building 91 in compliance. Ms. Gold added that she thought it was a desirable use for the area. Chairman 92 Walsh stated that he agreed with Mr. Khan adding that the identification of wetlands on the site 93 required modification of the site plan from a two 2-story buildings to one 3-story building. This 94 reduced the number of apartment units from 100 to 66, respectively. He also noted the 66 unit 95 building's smaller footprint results in less impervious surface. Lastly, he felt the height variance 96 allows for more diversity in building design including the potential to enclose HVAC equipment. 97

- <sup>98</sup> Upon voting, the resolution was approved unanimously 7-0.
- 99
- 100 Ms. Gold AYE
- 101 Mr. Khan AYE
- 102 Ms. Shenfield AYE
- 103 Ms. Strang AYE
- 104 Mr. McPartlon AYE105 Mr. D'Arpino AYE
- 105 Mr. D'Arpino AYE106 Chairman Walsh AYE
- 107

#### 108 What is the recommendation to the ZBA?

- 109 Mr. Khan stated the recommendation from the Planning Board is to approve the variance.
- <sup>110</sup> Upon voting, the resolution was approved unanimously 7-0.
- 111
- 112 Ms. Gold AYE

- 113Mr. KhanAYE114Ms. ShenfieldAYE115Ms. StrangAYE
- 115 Ms. Strang AYE
- 116 Mr. McPartlon AYE
- 117 Mr. D'Arpino AYE118 Chairman Walsh AYE
- 119

#### RESOLUTION: 2022-15: A Resolution for final subdivision and final average density development (ADD) approval for Kelts Farm Subdivision at 2538 River Road.

122 Chairman Walsh read all the conditions of the resolution into the record. Mr. D'Arpino made a 123 motion and it was seconded by Mr. McPartlon. Mr. Bisaillon was present for the meeting. He 124 stated there are some outstanding items to follow up with Ms. Robertson. They included, the 13 125 concrete marker caps required by the Town code, the quote from Advanced Engineering which is 126 with the Planning Office, and the bond agreement with the Town for his recent quote for 127 blacktopping.

- 128 Chairman Walsh noted to Mr. Bisaillon that neighbors on Windsor commented on the location of 129 the gazebo. The Board discussed moving the gazebo back towards the tress to give it more 130 privacy and the neighbors some privacy. Ms. Robertson stated that this area was better but it 131 would have to be approved by police and fire because it may cause more problems for them. She 132 stated she will set up a meeting with all stakeholders to decide on the location.
- Mr. Bisaillon noted that he took the comments from the ARB and will be adding grey stone fronts to the ranch-style single family homes.
- 135 Chairman Walsh reviewed that there were no changes to the subdivision plan since the last 136 meeting and asked for a vote on the resolution.
- 137 Upon voting, the resolution was approved unanimously 7-0.
- 138
- Ms. Gold AYE 139 AYE Mr. Khan 140 Ms. Shenfield AYE 141 AYE Ms. Strang 142 Mr. McPartlon AYE 143 Mr. D'Arpino AYE 144 145 Chairman Walsh AYE 146
- 4. RESOLUTION: 2022-16: A Resolution for site plan approval for the construction of a new 16,000 sq. ft. building at GE Global Research at 1 Research Circle.
- 149
- 150 Mr. Khan and Ms. Shenfield recused themselves from this vote and project.

Mr. D'Arpino made a motion to approve the resolution and it was seconded by Ms. Strang. Mr.

152 Whalen was virtually present tonight. Mr McPartlon asked if a SWPPP will be done concerning

this project. Ms. Robertson stated due to the amount of disturbance a SWPPP will be required

- and her department is working on securing a TDE for this project. Hearing no other comments,
   Chairman Walsh called for a vote.
- <sup>156</sup> Upon voting, the resolution was approved unanimously 7-0.
- 157
- 158 Ms. Gold AYE
- 159 Ms. Strang AYE
- 160 Mr. McPartlon AYE
- 161 Mr. D'Arpino AYE
- 162 Chairman Walsh AYE

#### 163 VIII. DISCUSSION ITEMS

## 1. 1747 Union St. – Site plan app for a 492 sq. ft. addition to the existing 1,455 sq. ft. gasoline service station.

166

Mr. Dan Kaufman, engineer, and Mr. Sal Khan, owner, were present tonight to discuss the project for the applicant. He displayed a markup of the property and where the applicant would like to add on to the store. He stated the applicant would like to add a 12' by 41' addition to add another 492 square feet to the existing store. The addition will include storage cooler space and more space to sell convenience items. The Board confirmed that the zoning is C-N which is neighborhood commercial so the existing use is an allowable use in this zoning district.

173

The Board discussed if this is classified as a convenience store with gas or gas station with a convenience store for the purposes of parking spot calculation. Chairman Walsh noted that there are 9 parking spots designated but 10 spots will be required to include employees.

177

Mr. D'Arpino noted that the parking spot near the intersection concerned him due to the volume of traffic that is on that corner and it could cause a blind spot. Mr. Kaufman stated that this is only a parking possibility. His plan is to have most of the parking in the back.

181

Ms. Strang commented that an enhancement of the landscaping would be beneficial to the property and the area. Ms. Gold asked if any variances will be needed for this property. Ms. Robertson stated she will double check. She will need to see if the expansion of the square footage is more than 25% which may trigger a special use permit.

186

Mr. McPartlon had questions about this expansion in comparison with Hari's Garage expansion request on Route 7. Ms. Robertson stated that they are in different zoning districts, R-1 vs C-N. She stated this project is zoned for commercial/neighborhood which allows this use but Hari's is grandfathered in and is a pre-existing non-conforming gas/service station. Chairman Walsh noticed some issues with the site plan parking and curb cuts and discussed having it updated for the next meeting. Mr. Kaufman agreed. Ms. Finan recommended contacting the Police and Fire Departments to see if they had any concerns regarding getting rid of a curb cut and which one would be recommended to eliminate.

- 196 Chairman Walsh stated that this is the first discussion and looked forward to seeing updates to 197 the plan at the July 25 meeting. He thanked the applicants for attending the meeting.
- 198

195

## Empire Dr. – Sketch plan application for a minor 2 lot subdivision of tax map parcel 61.-1-33.2 into two separate lots of 1.83 and 2.0 acres, respectively

201

Mr. Robert Joralemon, owner, and Frank Palumbo, engineer from CT Male, were present to discuss the project. He stated that he is interested in building 2 lots on his vacant property with a subdivision. Mr. Joralemon stated that he has met with the Planning and Building departments and has some updates to the original sketch plan to present to the Board. He stated he would like to change the way the water and sewer utilities are proposed to serve the properties.

Mr. Palumbo stated that he would like information from the Town regarding where the existing water and sewer lines are located. His hope is to have an existing manhole service both lots. He added that he would like to continue the dialogue with the Engineering Department regarding this.

Chairman Walsh asked him to show the available building envelopes for each lot on the sketch plan. This will give the Board a general understanding of where the lots might be built upon. Mr. D'Arpno discussed the driveway possibilities and the snowplow turnarounds and the end of the existing stub road. Chairman Walsh asked if the applicant had looked at a "bulb" at the end of the stub road with two separate driveways coming off the bulb rather than shared driveways, which were problematic in the long run.

The Board discussed with the applicant to create 2 designs for review to see what will be more feasible for the subdivision. Option 1 will show what a full size cul-de-sac layout would look like with a town owned road and option 2 would show a two seperated driveways.

Mr. Joralemon and Mr. Palumbo agreed that they would have the 2 drawings ready for the next meeting. They thanked the Board for the discussion. Chairman Walsh asked the Board for a project lead for this project and thanked the applicants for attending.

#### 223 **IX. REPORT**

#### 224 **1. Planning Department Updates**

225 There were no updates tonight.

#### 226 X. COMMISSION OF BUSINESS

Mr. D'Arpino updated the Board on the ARB meeting and what projects are being reviewed. He added that he has received many emails regarding Schaefer Homes and will start cataloging the homes. Ms. Gold asked if there have been complaints regarding the donation bins at ShopRite Plaza.

Ms. Robertson stated not to her knowledge. The Board discussed monitoring the bins for disrepair and excessive garbage.

#### 233 XI. ADJOURNMENT

Chairman Walsh asked for a motion to adjourn. Ms. Gold made a motion to adjourn and it was
seconded by Mr. Khan. The meeting was adjourned at 9:15 pm.



PLANNING BOARD AND ZONING COMMISSION

## AGENDA STATEMENT

AGENDA ITEM NO. VIII. 1

MEETING DATE: 7/25/2022

**ITEM TITLE**: DISCUSSION: Empire Dr. – Application for Approval of Plat Plan for a minor 2 lot subdivision of tax map parcel 61.0-1-33.2 into two separate lots of 1.83 and 2.0 acres, respectively.

#### PROJECT LEAD: TBD

APPLICANT: Robert Joralemon

SUBMITTED BY: Laura Robertson, Town Planner

#### **REVIEWED BY:**

□ Conservation Advisory Council (CAC) □ Zoning Board of Appeals (ZBA) □ Town Board □ OTHER:

#### ATTACHMENTS:

□ Resolution ■ Site Plan □ Map □ Report □ Other:

#### SUMMARY STATEMENT:

Robert Joralemon, property owner, submitted an sketch plan application for a minor 2-lot subdivision of the property at tax map parcel 61.0-1-33.2, creating two separate lots of 1.83 and 2.0 acres, respectively.

#### **BACKGROUND INFORMATION**

Tax map parcel 61.0-1-33.2 is located within the R-1 Low Density Residential zoning district.

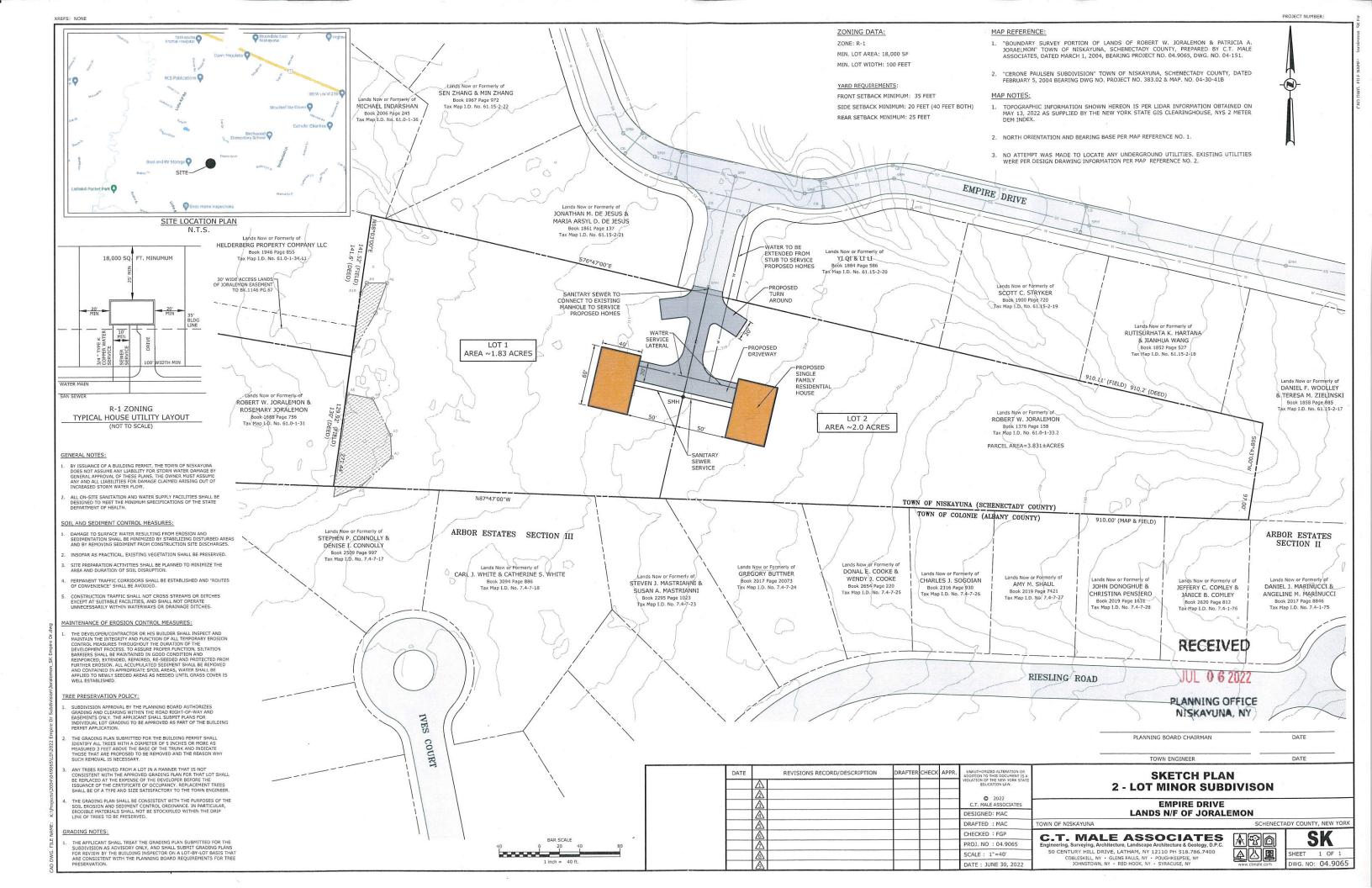
A 1-page drawing entitled "Sketch Plan 2-Lot Minor Subdivision Empire Drive Lands N/F of Joralemon" by C.T. Male Associates dated 6/30/22 with no further revisions was provided with the application. Lot lines demarcating "Lot 1 Area = 1.83 Acres" and "Lot 2 Area = 2.0 Acres" are included on the drawing.

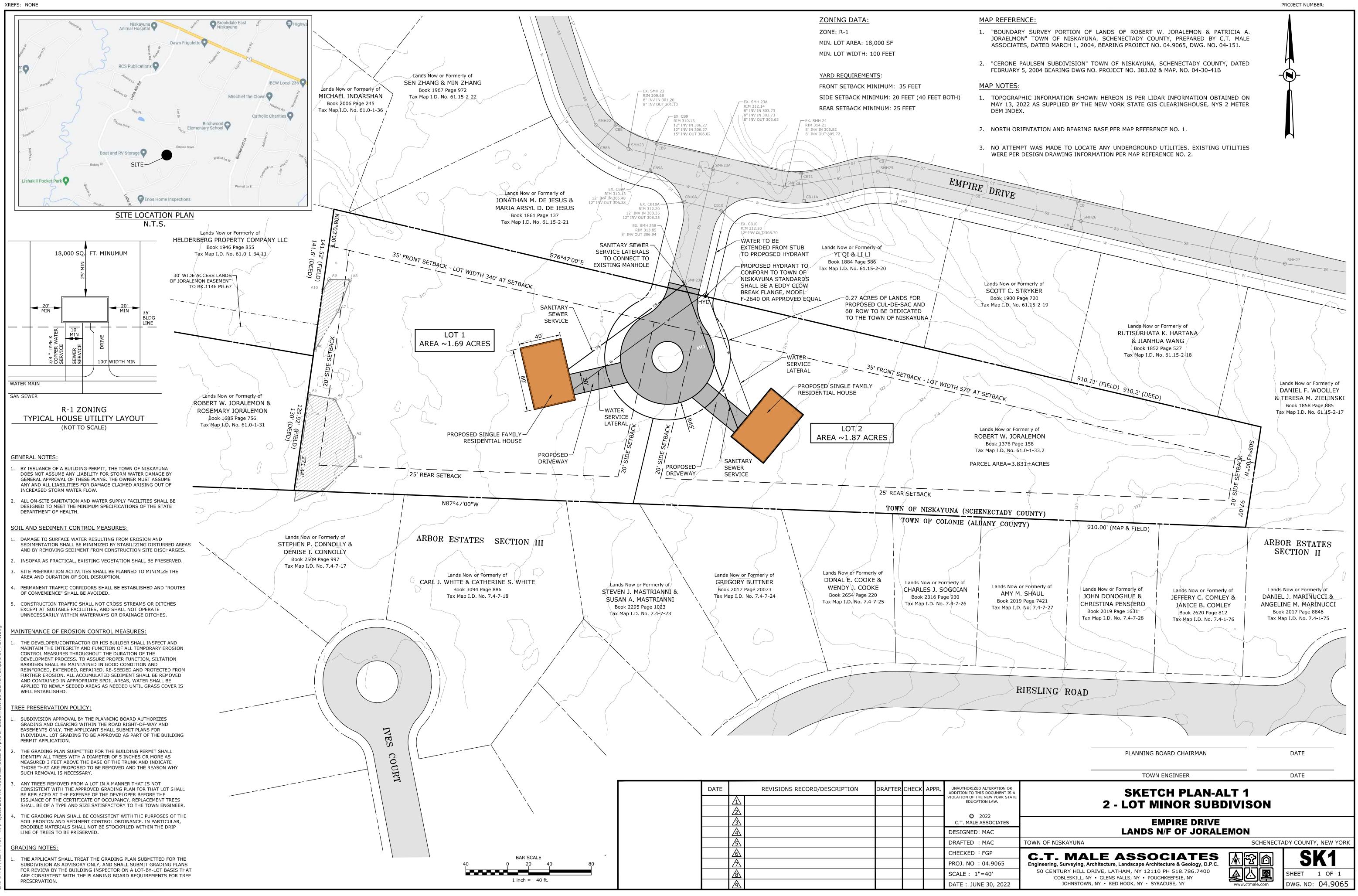
220 Attachment 14 Schedule I-B R-1 District Schedule of Supplementary Regulations defines the following minimum lot size and yard dimensions.

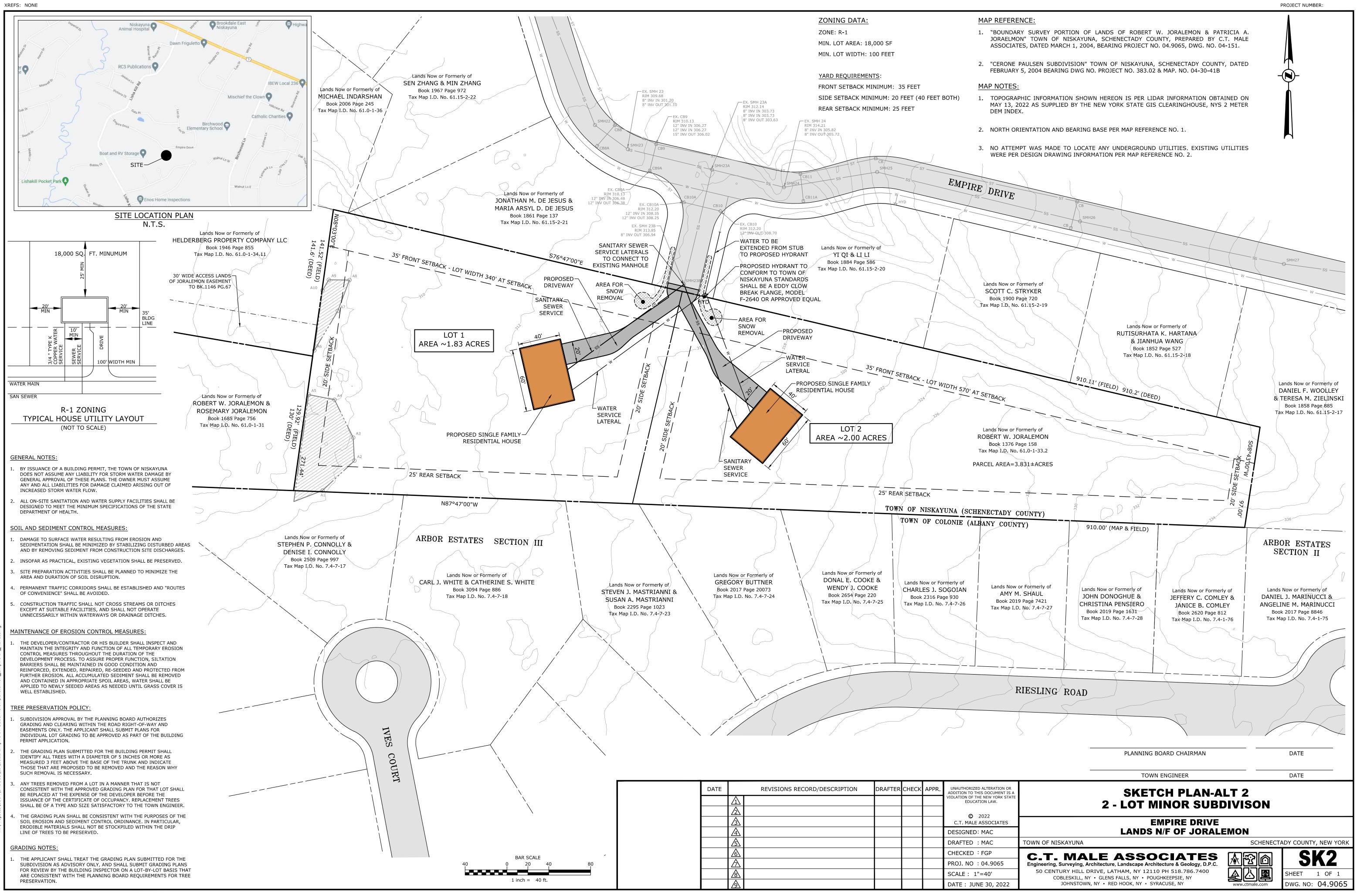
Permitted Use	Minimum Lot Size			Minimum Yard Dimensions (setbacks)			
	Area sf Width ft. Depth ft.		Front ft.	Front ft. Side ft.			
Single-family dwelling	18,000	100	125	35	40	25	
Lot 1	79,715	≈300	≈200	≈70	≈50 / ≈250	≈75	
Lot 2	87,120	≈570	≈200	≈70	≈50 / ≈450	≈75	

The original sketch plan drawing proposed two parallel contiguous driveways exiting from the stub off of Empire Drive running along the shared side property line of the two lots. Each driveway included a 20' wide turnaround at their intersection with the stub street so that snowplows would be able to turnaround.

<u>7/11/22 Planning Board (PB) meeting</u> – The property owner, Robert Joralemon, and Frank Palumbo of CT Male Associates presented the project to the PB. The PB did not like the proposal to have the Town snowplows turn around on the private driveways of the proposed subdivision. The PB asked for two alternate site plan drawings to be prepared. One version will include a traditional cul-de-sac at the end of the existing stub road. The second version will include a smaller "bulb" end to the existing stub road. The drawings were provided and are included in the packet for the meeting this evening.







## Short Environmental Assessment Form Part 1 - Project Information

#### **Instructions for Completing**

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

#### Part 1 - Project and Sponsor Information

Name of Action or Project:

2-Lot Minor Subdivision

Project Location (describe, and attach a location map):

Tax Map Parcel 61.0-1-33.2, to the south of Empire Drive, access off paper street, to the east of Lisha Kill Road.

Brief Description of Proposed Action:

Proposed Two Lot Minor Subdivision. The purpose of this project is to subdivide Tax Map Parcel 61.0-1-33.2 into two separate tax lots, Lot 1: 1.83 acres and Lot 2: 2.0 acres

Name of Applicant or Sponsor:	Telephone: 518-785-4916	3		
Robert Joralemon	E-Mail:	15		
Address:				
630 Lishakill Road				
City/PO: Niskayuna	State: NY	Zip Code: 12309		
1. Does the proposed action only involve the legislative adoption of a plan, local	l law, ordinance,	NO YE	ES	
administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.				
2. Does the proposed action require a permit, approval or funding from any othe If Yes, list agency(s) name and permit or approval: Town of Niskayuna Planning Boar	er government Agency? d Minor Subdivision Approval			
<ul> <li>a. Total acreage of the site of the proposed action?</li> <li>b. Total acreage to be physically disturbed?</li> <li>c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?</li> </ul>	<u>3.83</u> acres <u>0</u> acres <u>3.83</u> acres			
<ul> <li>4. Check all land uses that occur on, are adjoining or near the proposed action:</li> <li>5. Urban Rural (non-agriculture) Industrial  Commerci</li> <li>Forest Agriculture Aquatic Other(Sper</li> <li>Parkland</li> </ul>	al 🗹 Residential (subur	ban)	2	

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?			
b. Consistent with the adopted comprehensive plan?			
		NO	YES
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?			
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?		NO	YES
If Yes, identify:		<	
		NO	YES
8. a. Will the proposed action result in a substantial increase in traffic above present levels?			
b. Are public transportation services available at or near the site of the proposed action?	e <sup>x</sup>		
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?			
9. Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If the proposed action will exceed requirements, describe design features and technologies:			
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
If No, describe method for providing potable water:			
			$\checkmark$
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
If No, describe method for providing wastewater treatment:			
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district	ct	NO	YES
which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the	e		
State Register of Historic Places?			
	6		
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?			
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?		NO	YES
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?			
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:			
	-		
			1011

14. Identify the typical habitat typest occur on, or are likely to be found on the project site. Check all that apply:				
Shoreline Forest Agricultural/grasslands Early mid-successional				
Wetland Urban 🗹 Suburban				
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES		
	1			
16. Is the project site located in the 100-year flood plan?	NO	YES		
	$\checkmark$			
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES		
If Yes,	$\checkmark$			
a. Will storm water discharges flow to adjacent properties?	<			
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	1			
If Yes, briefly describe:				
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	YES		
If Yes, explain the purpose and size of the impoundment:				
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste	NO	YES		
management facility?	INU	I ES		
If Yes, describe:	$\checkmark$			
20.Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or	NO	YES		
completed) for hazardous waste?				
If Yes, describe:	1	$\square$		
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF				
MY KNOWLEDGE	-			
Applicant/sponsor/name:Date: 7/1/202	L			
Signature: ROBART W. JORALEMW Title:				

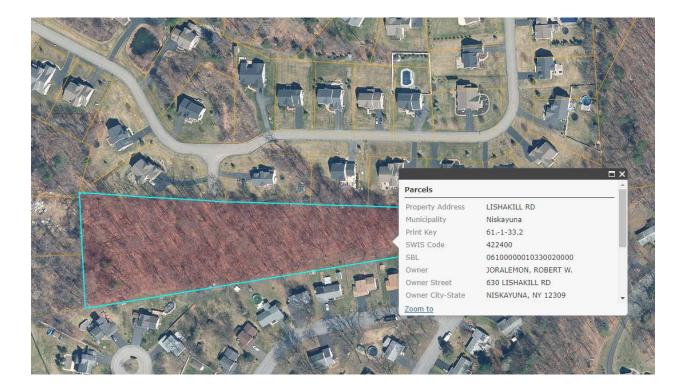
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## EAF Mapper Summary F Port

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61.14-3-6 61.14-3-7 61.14-3-8 61.14-3-8 61.14-3-9 61	61.14-3-12 61.14-3-12 61.14-3-11 61.15-2-26 61.15-2-361.15-2-4 61.15-2-361.15-2-4	<b>Disclaimer:</b> The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.
611-36 611-35	61.15-2-22 Niskayuna 61.15-2-21 61.15-2-20	Ottawa Montreal Main-
611-34.11/1 611-34.11/2	611-33.2	Detroit Cleveland
611-31 Samin, USGS, Intern ap, INCREME Korea, Esti (Thailand, 1960C, 197	NTB ANREan, Esti Japan MEII, Esti, China (Hong Kong), Est OpenStreetMap contributors, and the GS Oser Communit	Oho Columbus MENTP, NRCan, Esri Japan, METI, Esri GioropenStreetMap contributors, and the GIS User Community

Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	Νο
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	No
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No







PLANNING BOARD AND ZONING COMMISSION

## AGENDA STATEMENT

AGENDA ITEM NO. VIII. 2

MEETING DATE: 7/25/2022

**ITEM TITLE**: DISCUSSION: 2239 Van Antwerp Rd. – Sketch plan application for a minor 2 lot subdivision of the existing 2.08 acre lot into two separate lots of .56 (24,392 +/- sq. ft.) and 1.53 acres, respectively.

#### PROJECT LEAD: TBD

APPLICANT: Patrick Jarosz, agent for the owners

SUBMITTED BY: Laura Robertson, Town Planner

#### **REVIEWED BY:**

□ Conservation Advisory Council (CAC) □ Zoning Board of Appeals (ZBA) □ Town Board □ OTHER:

#### ATTACHMENTS:

□ Resolution ■ Site Plan □ Map □ Report □ Other:

#### SUMMARY STATEMENT:

Patrick Jarosz, agent for the owners, submitted a Sketch Plan Application for a minor 2-lot subdivision of the 2.08 acre property at 2239 Van Antwerp Rd. into two separate lots of .56 (24,392 +/- sq. ft.) and 1.53 acres, respectively.

#### **BACKGROUND INFORMATION**

The property is located within the R-1 Low Density Residential zoning district.

A 1-page drawing entitled "Subdivision of the Land of Ryan #2239 Van Antwerp Road" by Gilbert VanGuilder, PLLC Professional Land Surveyors dated May 3, 2022 and revised on 5/31/22 was provided with the application. Lot lines demarcating "Area = 24,392+/-" and "Area = 1.53+/- Acres" are included on the drawing.

220 Attachment 14 Schedule I-B R-1 District Schedule of Supplementary Regulations defines the following minimum lot size and yard dimensions.

Permitted Use	Minimum Lot Size			Minimum Yard Dimensions (setbacks)			
	Area sf	Width ft.	Depth ft.	Front ft.	Side ft.	Rear ft.	
Single-family dwelling	18,000	100	125	35	40	25	
Lot 1	24,392	≈124	≈200	≈50.6	≈19.7 / ≈55.3	≈OK	
Lot 2	66,647	≈170	≈400	≈50	≈50 / ≈50	≈OK	

While the bulk requirements in the R-1 Zoning are easily met – the presence of the wetland will require further modification of the subdivision plan or an Army Corps of Engineers permit. Section 180-9 (O) states: "In general, wetlands and watercourses should not be filled, graded, or altered. The crossing of watercourses should be avoided to the maximum extent practicable. When protection of wetlands, watercourses, trees, steep slopes or other environmentally sensitive area is required, the location shall be shown on the erosion control plan and the method of protection during construction identified (e.g., silt fence, construction fence, stakes, etc.). A vegetative buffer (minimum of 25 feet) shall be maintained between disturbed areas and protected federal wetlands that are not proposed to be filled as part of an Army Corps of Engineers wetlands permit. In the case of state-designated wetlands, the adjacent area of 100 feet shall not be disturbed without a NYS Department of Environmental Conservation permit." Therefore the 25 foot wetland vegetative buffer needs to be identified on the plans and no grading or disturbing of soils should be shown within the buffer.

There is also an issue with sewer or septic that should be examined during sketch plan approval. The existing sewer main is in the back of the property at 2239 Van Antwerp Road. Extending the public sewer main beneath the wetlands may be required or an onsite septic system should be reviewed (see aerial image in packet).

The applicant is appearing before the Planning Board this evening to introduce the project to them and address any questions that arise.



Planning Department One Niskayuna Circle Niskayuna, New York 12309 Phone: (518) 386-4530 Fax: (518) 386-4592

## **Application for Sketch Plan Approval – 4 Lots or Less**

Applicant: Gilbert VanGuilder Land Surveyor, PLLC Contact Patrick Jarosz					
Address:988 Route 146, Clifton Park, N.Y.					
Phone Number: (518) 383-0634 Email: pjarosz@gvglandsurveyors.com					
Owner Name (if different from applicant): Elizabeth A. Ryan Joanne Ryan					
Address: 2239 Van Antwerp Road, Niskayuna, NY 12309					
Phone Number: 518 377-5635 Email: bearyan@aoc.com					
Description / Address of Property: 2239 Van Antwerp Road, Niskayuna, NY 12309					
Section – Block - Lot: 401-14.1					

#### Each application shall be accompanied by:

- **1.** A digital copy, three (3) full size copies and thirteen (13) 11x17 copies of any large scale plans or maps.
- **2.** Administrative Fees: An application for Sketch Plan Approval shall be submitted to the Planning Department at least ten (10) days prior to a regular meeting of the Planning Board. Each application shall be accompanied by a fee of \$100. Fees are payable to the *Town of Niskayuna*.
- **3.** Consulting Fees: The cost incurred by the Town for the review of an application by the Town Engineer, consulting engineering firm or other consulting fees, in connection with a Board's review of a proposed application shall be charged to the applicant. The Board to whom the application is made shall obtain an estimate from any designated consultant of the amount sufficient to defray the cost of such services and shall collect from the applicant the estimated charges. Any portion of the estimated charges so collected, which are not expended by the Town, shall be returned to the applicant. Any such costs incurred by the Town beyond the estimated charges initially collected from the applicant prior to final action upon the application.

Signature of applicant: Patrick Q. Jarosz	Date: 7/18/2022
$C_{i}$ = $c_{i$	

Signature of owner (if different from applicant): \_\_\_\_\_

#### **Upon approval of Sketch Plan:**

An Application for Approval of Plat Plan must be filed along with all appropriate documentation.



Planning Department One Niskayuna Circle Niskayuna, New York 12309 Phone: (518) 386-4530 Fax: (518) 386-4592

TOWN CODE Chapter 189: Subdivision of Land Article III: Subdivision Application Procedures § 189-6. Sketch plan.

- A. Submission of sketch plan. Any owner of land shall, prior to subdividing or resubdividing land, submit to the Secretary of the Planning Board at least 10 days prior to a regular meeting of the Board two copies of a sketch plan of the proposed subdivision, which shall comply with the requirements of § 189-22 for the purposes of classification and preliminary discussion.
- B. Discussion of requirements and classification.
  - 1. The subdivider or his duly authorized representative may be required by the Board to attend a meeting of the Planning Board to discuss the requirements of these regulations for street improvements, drainage, sewerage, water supply, fire protection and similar aspects, as well as the availability of existing services and other pertinent information, or he may be required to meet with a subcommittee of the Board for this purpose.
  - 2. Classification of the sketch plan is to be made at this time by the Planning Board as to whether it is a minor or major subdivision, as defined in these regulations. The Board may require, however, when it deems it necessary for protection of the public health, safety and welfare, that a minor subdivision comply with all or some of the requirements specified for major subdivisions.
    - a. If the sketch plan is classified as a **minor subdivision**, the subdivider shall then comply with the procedure outlined in § 189-7 of this chapter.
    - b. If it is classified as a **major subdivision**, the subdivider shall then comply with the procedures outlined in § 189-8, § 189-9 and § 189-10.
- C. Study of sketch plan. The Planning Board shall determine whether the sketch plan meets the purposes of these regulations and shall, where it deems necessary, make specific recommendations in writing to be incorporated by the applicant in the next submission to the Planning Board.

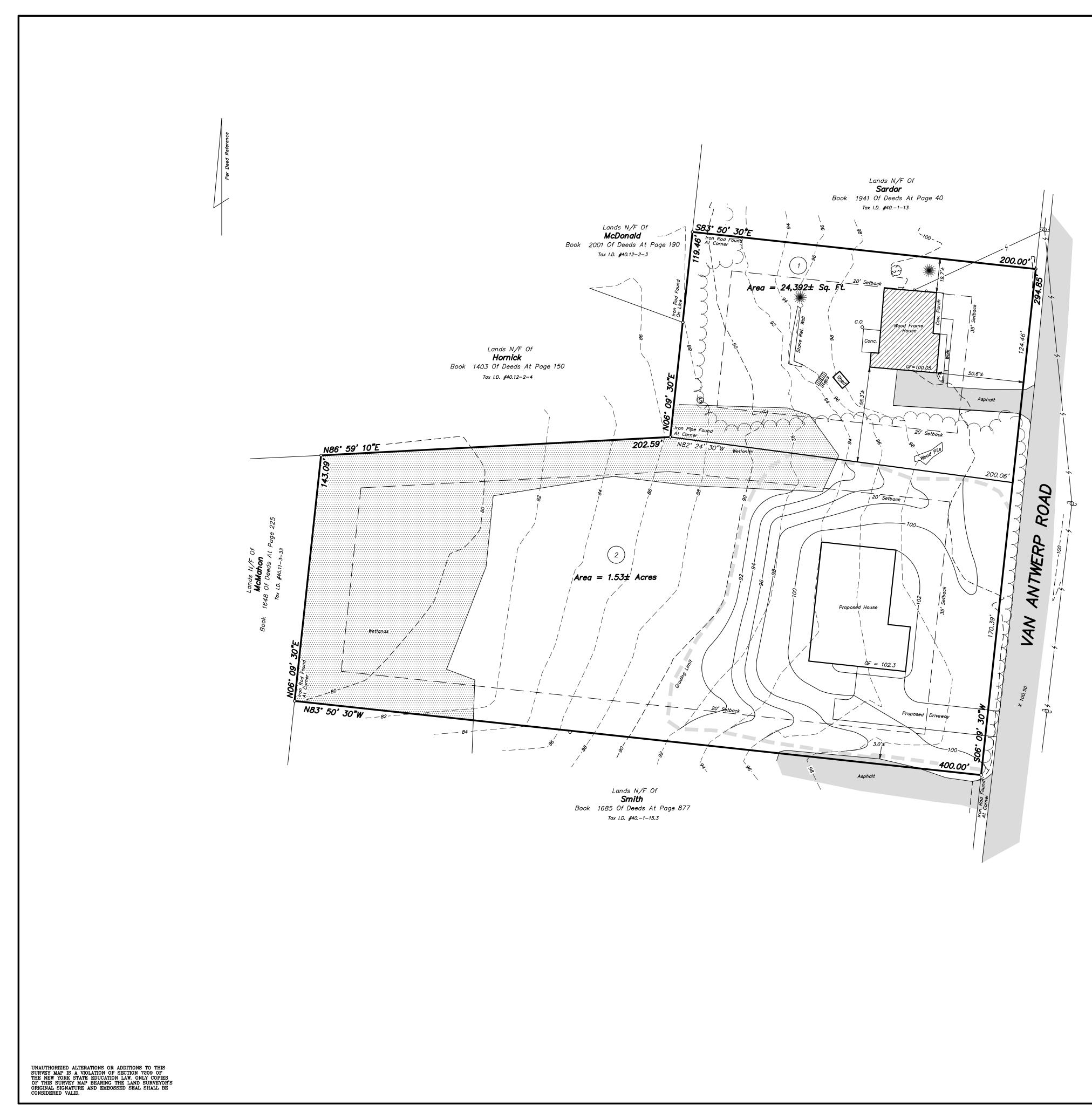


Planning Department One Niskayuna Circle Niskayuna, New York 12309 Phone: (518) 386-4530 Fax: (518) 386-4592

#### TOWN CODE

Chapter 189: Subdivision of Land Article V: Documents to be Submitted § 189-22. Sketch plan.

- A. The sketch plan initially submitted to the Planning Board shall be based on Tax Map information or some other similarly accurate base map at a scale of not less than 100 feet to the inch to enable the entire tract to be shown on one sheet.
- B. The sketch plan shall be submitted, showing the following information:
  - 1. The location of that portion which is to be subdivided in relation to the entire tract and the distance to the nearest existing street intersection.
  - 2. All existing structures, wooded areas, streams and other significant physical features within the portion to be subdivided and within 200 feet thereof. If topographic conditions are significant, contours shall also be indicated at intervals of not more than 10 feet.
  - 3. The name of the owner and of all adjoining property owners as disclosed by the most recent municipal tax records.
  - 4. The Tax Map sheet, block and lot numbers, if available.
  - 5. All the utilities available and all streets which are either proposed, mapped or built.
  - 6. The proposed pattern of lots, including lot width and depth, street layout, recreation areas, systems of drainage, sewerage and water supply (see § 189-23C) within the subdivided area.
  - 7. All existing restrictions on the use of land, including easements, covenants or zoning lines.



## DEED REFERENCE:

- NOTES:
- OBTAINED.
- TOWN NOTES:
- DISCHARGES.
- 5. PERMANENT TRAFFIC CORRIDORS SHALL BE ESTABLISHED AND ROUTES OF CONVENIENCE SHALL BE AVOIDED.

- NECESSARY

OWNER/APPLICANT: JOANNE M. RYAN AND ELIZABETH A. RYAN 2239 VAN ANTWERP ROAD NISKAYUNA, N.Y. 12309 TAX I.D. #40.-1-14.1

## CONVEYANCE TO JOANNE M. RYAN BY DEED DATED AUGUST 27, 2021 AND RECORDED IN THE SCHENECTADY COUNTY CLERK'S OFFICE IN BOOK 2066 OF DEEDS AT PAGE 287.

1. NO ATTEMPT WAS MADE TO SHOW UNDERGROUND IMPROVEMENTS IN THE PREPARATION OF THIS SURVEY. 2. ONLY BOUNDARY SURVEY MAPS WITH THE SURVEYOR'S EMBOSSED SEAL ARE GENUINE TRUE AND CORRECT COPIES OF THE SURVEYOR'S ORIGINAL WORK AND OPINION.

3. COPYRIGHT © 2020 BY GILBERT VANGUILDER LAND SURVEYOR, PLLC. ALL RIGHTS RESERVED. REPRODUCTION OR COPYING OF THIS DOCUMENT MAY BE A VIOLATION OF COPYRIGHT LAW UNLESS PERMISSION OF THE AUTHOR AND/OR COPYRIGHT HOLDER IS

4. CERTIFICATIONS HEREIN ARE NOT TRANSFERABLE, UNLESS OTHERWISE NOTED. 5. THE LOCATION OF UNDERGROUND IMPROVEMENTS OR ENCROACHMENTS ARE NOT ALWAYS KNOWN AND OFTEN MUST BE ESTIMATED. IF ANY UNDERGROUND IMPROVEMENTS OR ENCROACHMENTS EXIST OR ARE SHOWN, THE IMPROVEMENTS OR ENCROACHMENTS ARE NOT COVERED BY THIS CERTIFICATE.

1. BY ISSUANCE OF A BUILDING PERMIT, THE TOWN OF NISKAYUNA DOES NOT ASSUME ANY LIABILITY FOR STORM WATER DAMAGE BY GENERAL APPROVAL OF THESE PLANS. THE OWNER MUST ASSUME ANY AND ALL LIABILITIES FOR DAMAGE CLAIMED ARISING OUT OF INCREASED STORM WATER FLOW.

2. DAMAGE TO SURFACE WATERS RESULTING FROM EROSION AND SEDIMENTATION SHALL BE MINIMIZED BT STABILIZING DISTURBED AREAS AND BY REMOVING SEDIMENT FROM CONSTRUCTION SITE

3. INSOFAR AS PRACTICABLE, EXISTING VEGETATION SHALL BE PRESERVED.

4. SITE PREPARATION ACTIVITIES SHALL BE PLANNED TO MINIMIZE THE AREA AND DURATION OF SOIL DISRUPTION.

6. CONSTRUCTION TRAFFIC SHALL NOT CROSS STREAMS OR DITCHES EXCEPT AT SUITABLE CROSSING FACILITIES, AND SHALL NOT OPERATE UNNECESSARILY WITHIN WATERWAYS OR DITCHES.

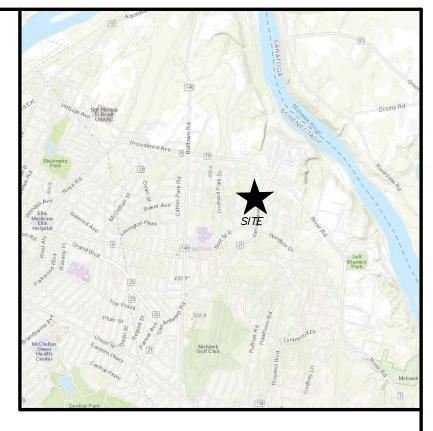
7. THE DEVELOPER/CONTRACTOR OR HIS BUILDER SHALL INSPECT THE INTEGRITY AND FUNCTION OF ALL TEMPORARY EROSION CONTROL MEASURES THROUGHOUT THE DURATION OF THE DEVELOPMENT PROCESS. TO ASSURE PROPER FUNCTION, SILTATION BARRIERS SHALL BE MAINTAINED IN GOOD CONDITION AND REINFORCED, EXTENDED, REPAIRED, RESEDED AND PROTECTED FROM FURTHER EROSION, ALL ACCUMULATED SEDIMENT SHALL BE REMOVED AND CONTAINED IN APPROPRIATE SPOIL AREAS, WATER SHALL BE APPLIED TO NEWLY SEEDED AREAS AS NEEDED UNTIL GRASS COVER IS WELL ESTABLISHED.

8. SUBDIVISION APPROVAL BY THE PLANNING BOARD AUTHORIZES GRADING AND CLEARING WITHIN THE ROAD RIGHT OF WAY AND EASEMENTS ONLY. THE APPLICANT SHALL SUBMIT PLANS FOR INDIVIDUAL LOT GRADING TO BE APPROVED AS PART OF THE BUILDING PERMIT APPLICATION.

9. THE GRADING PLAN SUBMITTED FOR THE BUILDING PERMIT SHALL IDENTIFY ALL TREES WITH DIAMETER OF 5 IN. OR MORE AS MEASURED 3 FT. ABOVE THE BASE OF TRUNK AND INDICATE THOSE THAT ARE PROPOSED TO BE REMOVED AND THE REASON WHY SUCH REMOVAL IS

10. ANY TREES REMOVED FROM A LOT IN A MANNER THAT IS NOT CONSISTENT WITH THE APPROVED GRADING PLAN FOR THAT LOT SHALL BE REPLACED AT THE EXPENSE OF THE DEVELOPER BEFORE ISSUANCE OF THE CERTIFICATE OF OCCUPANCY. REPLACEMENT TREES SHALL BE OF A TYPE AND SIZE SATISFACTORY TO THE TOWN ENGINEER. 11. THE GRADING PLAN SHALL BE CONSISTENT WITH THE PURPOSES OF THE SOIL EROSION AND SEDIMENT CONTROL ORDINANCE. IN PARTICULAR, ERODIBLE MATERIALS SHALL NOT BE STOCKPILED WITHIN THE DRIP LINE OF TREES TO BE PRESERVED.

12. THE APPLICANT SHALL TREAT THE GRADING PLAN SUBMITTED FOR THE SUBDIVISION AS ADVISORY ONLY, AND SHALL SUBMIT GRADING PLANS FOR REVIEW BY THE BUILDING INSPECTOR ON A LOT-BY-LOT BASIS THAT ARE CONSISTENT WITH THE PLANNING BOARD REQUIREMENTS FOR TREE PRESERVATION.



## SITE LOCATION

SITE STATISTICS: ZONING: R-1 SINGLE FAMILY DWELLING MIN. LOT SIZE - 18,000 SQ. FT. MIN. WIDTH - 100 FT. MIN. DEPTH - 125 FT. MIN. FRONT SETBACK - 35 FT. MIN. SIDE SETBACK – 20 FT./BOTH 40 FT. MIN. REAR SETBACK – 25 FT.

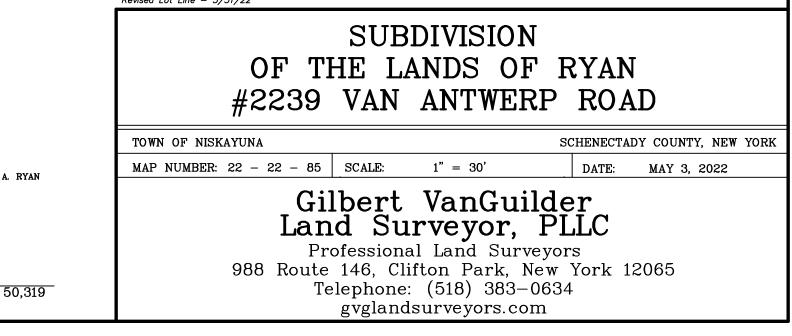
PLANNING BOARD CHAIRMAN

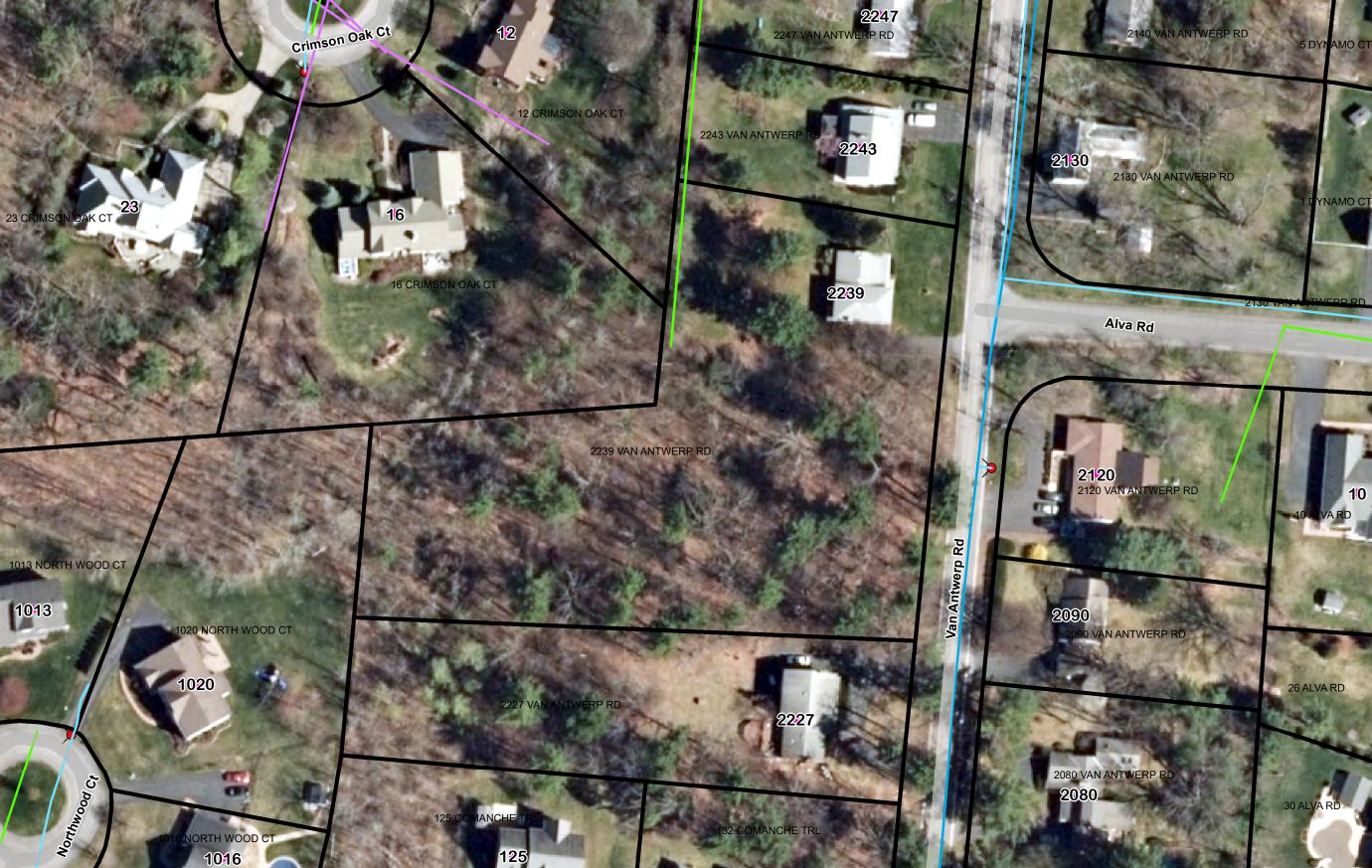
DATE

TOWN ENGINEER

DATE

Revised Lot Line – 5/31/22





### Short Environmental Assessment Form Part 1 - Project Information

#### **Instructions for Completing**

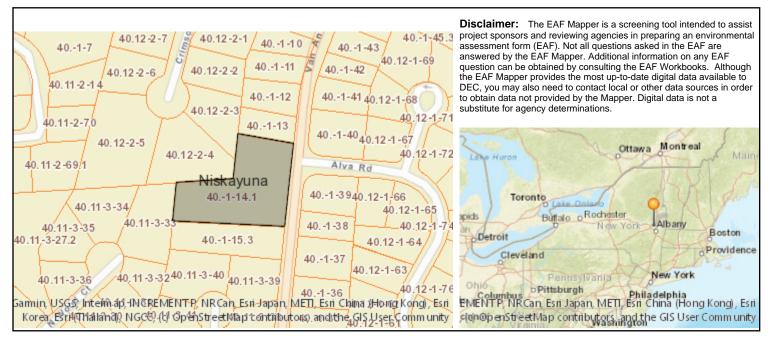
**Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information						
Name of Action or Project:						
Project Location (describe, and attach a location map):						
Brief Description of Proposed Action:						
Name of Applicant or Sponsor:	Telephone:					
	E-Mail:					
Address:						
City/PO:	State:	Zip Code:				
1. Does the proposed action only involve the legislative adoption of a plan administrative rule, or regulation?	, local law, ordinance,	NO YES				
If Yes, attach a narrative description of the intent of the proposed action and may be affected in the municipality and proceed to Part 2. If no, continue to		nat				
2. Does the proposed action require a permit, approval or funding from any other government Agency?       NO       YES         If Yes, list agency(s) name and permit or approval:						
3. a. Total acreage of the site of the proposed action?						
4. Check all land uses that occur on, are adjoining or near the proposed action:						
5. Urban Rural (non-agriculture) Industrial Comm	mercial Residential (subu	rban)				
☐ Forest Agriculture Aquatic Other □ Parkland	r(Specify):					

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?			
b. Consistent with the adopted comprehensive plan?			
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape	.?	NO	YES
o. Is the proposed action consistent with the predominant character of the existing built of natural fandscape	••		
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?		NO	YES
If Yes, identify:			
8. a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
<ul><li>b. Are public transportation services available at or near the site of the proposed action?</li></ul>			
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?			
9. Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If the proposed action will exceed requirements, describe design features and technologies:			
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
If No, describe method for providing potable water:			
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
If No, describe method for providing wastewater treatment:			
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or distr	ict	NO	YES
which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	ie		
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?			
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?		NO	YES
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?			
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:			
Shoreline Forest Agricultural/grasslands Early mid-successional			
Wetland 🗆 Urban Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or	NO	YES	
Federal government as threatened or endangered?			
16. Is the project site located in the 100-year flood plan?	NO	YES	
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES	
If Yes,			
a. Will storm water discharges flow to adjacent properties?			
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:			
18. Does the proposed action include construction or other activities that would result in the impoundment of water	NO	YES	
or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	IES	
If Yes, explain the purpose and size of the impoundment:			
49. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES	
If Yes, describe:			
20.Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or	NO	YES	
completed) for hazardous waste? If Yes, describe:			
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BE MY KNOWLEDGE	ST OF		
Applicant/sponsor/name: Date:			
Signature:Title:			



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	Yes