

Town of Niskayuna

August 5, 2021

Denise Murphy-McGraw, Chair



WATER, SEWER & ENGINEERING COMMITTEE MEETING

Present: D. Murphy-McGraw, Y. Syed, M. Yetto, S. Fiminski, J. Hawley, A. Finan, P. Briggs, L. Robertson, S. Goldstein, K. Persons, Guest: Joel Bisailon

Guest: Joel Bisailon attended meeting to address what issues are outstanding to move the progress along with the Kelts Farm Subdivision. L. Robertson stated she is waiting on the formal revised plans. Our TDE will review everything, Pre-Construction meeting will be scheduled, and the bypass plan will be reviewed / approved.

Minutes of July meeting are approved

1. Admin/Engineering:

- a. W&S COVID-19 response: We are maintaining separation of water/sewer employees that have not been vaccinated. When entering homes, a questionnaire is given to the residents to answer. S. Goldstein has an extra tablet to use for tracking homes entered.
- b. Shannon Blvd. Contract: We will have the bid opening on August 18th for the Shannon Blvd. water main project.
- c. Junior Civil Engineering: Interviewing and tentative resolution.

2. Attorney's Items:

- a. Myers Extension: No update.
- b. Pearse Rd. Sewer Extension: Resolution will be generated approving extension.
- c. City Water Bill update: No update.
- d. Ingersoll Home Issue: No update. J. Hawley will contact them to check progress.
- e. Easement Agreements: J. Hawley will get the information to P. Briggs for 830 Downing St. (fence) and 28 Laura Ln. (shed).
- f. Country Club Utility Easements: P. Briggs in the process of meeting with homeowners to sign a temporary easement agreement. M. Yetto to get him more information regarding what trucks will be on each property.
- g. Dish Network: There will be a Public Hearing at this month's Board Meeting. It will need to be determined the fee. P. Briggs will look at what other companies are being charged and have the information for the September meeting.
- h. Code Changes: M. Yetto wants to change the code to allow qualified contractors to perform exterior water and sewer repairs. Currently only registered plumbers are allowed to perform this type of work in town. P. Briggs to adjust accordingly.
- i. Dave Fusco project: P. Briggs met with Dave Fusco's attorney with the engineers. Our TDE cannot certify project. The sewer line was installed after changing the plans numerous times. Town asked for an alternate plan because the installation is unacceptable. Will look for more options including a grinder pump. P. Briggs will contact their Attorney.

3. WWTP:

- a. HSOW Program: ESG Contract will be ready for resolution this month. Will have contract separately with Pepsi. Waiting for DEC approval and they gave us a few minor questions to address. B&L Engineering gave us a quote of \$ 3,900.00 for engineering services and will go to Finance Committee.
- b. Plant Operator: Continuing to interview.

4. Water & Sewer Maintenance:

- a. Maintenance & Water Sewer Maintenance Workers: Will continue to interview.
- b. Road Cuts: There were three road cuts necessary this month.
- c. Trench Safety: Training for trench safety, confined space, and electrical safety was well attended. We will have every year for new employees.

5. Utility Billing:

- a. FD#2 Utility Bill: The attorney for FD# has requested an adjustment to their utility bill. Water will be billed as used; however, the sewer charge will be only \$200.00.
- b. 2nd Qtr. Corporate Warrant: Resolution will be generated.

6. Water Treatment Plant:

- a. Lead and copper testing: The results came back with no levels of lead or copper above the allowable limit.

7. Recycling Center/Transfer Station/Landfill/Former W&S Garage/Drainage:

- a. Shred Event: October 2, 2021 at the Transfer Station and flyer will be posted on our website.
- b. Additional TS Attendant: Will have resolution for new hire retroactively.
- c. One Day Pass: Will do Public Hearing at this month's Board Meeting for one day pass (\$20.00). Will also do short amendment to Code changing "Landfill" to "Transfer Station."

8. Rowe Rd. Drainage/Tree Concerns: No update.

SUMMARY: Finance Committee/Resolutions:

- 1. Resolution: 1st Qtr. Corporate Utility Billing reconciliation.
- 2. Resolutions: Easements per above.
- 3. Resolution: Appoint Transfer Station attendant.
- 4. Tentative Resolution- Hire W/S Maintenance worker.
- 5. Tentative Resolution: Hire Waste Water Treatment Operator.
- 6. Tentative Resolutions: Country Club Easements.
- 7. Tentative Resolution: Dish Network equipment on Tower.
- 8. Resolution: ESG Contract.
- 9. Resolution: Approving Pearse Rd. extension.
- 10. Resolution: Plumbing Code changes.
- 11. Resolution: Award contract for Shannon Rd. water main replacement project.

NEXT MEETING: September 9, 2021 at 1:00 p.m.

Minutes prepared by: K. Persons