

Town of Niskayuna

July 8, 2021

Denise Murphy-McGraw, Chair



WATER, SEWER & ENGINEERING COMMITTEE MEETING

Present: D. Murphy-McGraw, Y. Syed, M. Yetto, S. Fiminski, J. Hawley, A. Finan, R. Smith, P. Briggs, J. Wynne, L. Robertson, S. Goldstein, K. Persons

Minutes of June 3 meeting are approved

1. Admin/Engineering:

- a. W&S COVID-19 response: We are maintaining separation of water/sewer employees that have not been vaccinated.
- b. Summer Engineering Intern: We will be interviewing one applicant and tentatively will have for resolution.
- c. Junior Civil Engineering: Seeking a different Civil Service title, and will tentatively have for resolution.

2. Attorney's Items:

- a. Myers Extension: P. Briggs to contact C. Myers who has some questions regarding extension before he commits to it.
- b. Pearse Rd. Sewer Extension: Resolution will be generated approving extension.
- c. City Water Bill update: No update.
- d. Ingersoll Home Issue: No update.
- e. Easement Agreements: P. Briggs will meet with residents for 1109 Millington Rd. (sewer), 801 Whitney Dr., (fence), and 1149 Millington Rd. (fence).
- f. Country Club Utility Easements: P. Briggs will meet with the homeowners and have them sign a temporary construction easement agreement.
- g. 2228 Webster Dr.: P. Briggs will have them sign agreement for outside user and include the \$1000. Trunk fee in agreement. Will contact the City adding property for outside user since it flows to Schenectady.
- h. Dish Network: P. Briggs has the contract and will add some verbiage regarding moving their equipment if maintenance is required by the Town and also will be required to remove any other company's unused equipment. Will call for Public Hearing and will need to determine cost.
- i. 1388 Rowe Rd.: Per P. Briggs, the trees in question from the homeowners are not Town owned trees and the responsibility of the homeowners. P. Briggs will contact them with that information.

3. WWTP:

- a. HSOW Program: Waiting for DEC's response to the letter Town sent. Also, will need resolution for new contract with ESG.
- b. Sludge Dryer repair: We are replacing the bearing costing \$2500. For the bearing and \$2-3,000.00 for the repair. Should be repaired and back in working order next week.
- c. Plant Operator: Waiting to hear from two applicants for interview.
- d. Generator Maintenance Contracts: Will contact them for price for 1 year contract vs. the 3 year contract. Will bring to Finance Committee and tentative resolution.
- e. Chemical Price increases: The Town cannot hold the companies at the prices they submitted at the beginning of the year. Will not need new resolution for increased prices. Will also check with the other companies if prices are lower.

4. Water & Sewer Maintenance:

- a. Maintenance & Water Sewer Maintenance Workers: Will continue to interview. Tentative resolution.
- b. Road Cuts: There were no road cuts necessary this month.

5. Utility Billing:

- a. 2021 Spring/Residential/Commercial Reconciliation: Resolution will be generated.
- b. 1st Qtr. Corporate Utility Billing Reconciliation: Resolution will be generated.
- c. Army unpaid penalties: Will be reflected in resolution for corporate reconciliation.

6. Water Treatment Plant:

- a. Schenectady County Youth Employee: Resolution will be generated.
- b. Spectrum: S. Goldstein will have Magna 5 converted to Spectrum with anticipated savings of \$1500.00 per year.
- c. High speed internet: needed for both the plant and Joint Project Station.

7. Recycling Center/Transfer Station/Landfill/Former W&S Garage/Drainage:

- a. Shred Event: October 2, 2021 at the Transfer Station and flyer will be posted on our website.
- b. Additional TS Attendant: Tentative resolution.

SUMMARY: Finance Committee/Resolutions:

- 1. Resolution: 2021 Spring Residential/Commercial Utility Billing reconciliation (7/1/20-12/31/20).
- 2. Resolution: 1st Qtr. Corporate Utility Billing reconciliation.
- 3. Resolutions: Easements per above.
- 4. Resolution: Approving Pearse Rd. sewer extension.
- 5. Resolution: Approving 2228 Webster Drive outside user agreement.
- 6. Tentative Resolution: Engineering summer intern.
- 7. Tentative Resolution: Appoint Transfer Station attendant.
- 8. Tentative Resolution- Hire W/S Maintenance worker.
- 9. Tentative Resolution: Hire Water Treatment Operator.
- 10. Tentative Resolutions: Country Club Easements.
- 11. Tentative Resolution: Dish Network equipment on Tower.
- 12. Resolution: Schenectady County youth employee.
- 13. Resolution: ESG Contract.
- 14. Resolution: Army penalties.
- 15. Tentative Resolution: Generator maintenance warranty.

NEXT MEETING: August 10th, 2021 at 8:30 a.m.

(Note: August WSE meeting rescheduled to 8/5/21at 8:30am)

Minutes prepared by: K. Persons