

Town of Niskayuna

October 7, 2021

Denise Murphy-McGraw, Chair



WATER, SEWER & ENGINEERING COMMITTEE MEETING

Present: D. Murphy-McGraw, Y. Syed, M. Yetto, A. Finan, I. Alam, P. Briggs, L. Robertson, S. Goldstein, M. Martinelli

Minutes of September 8th meeting are approved

1. Admin/Engineering:

- a. W&S COVID-19 response: We are still doing the pre-screening when entering homes and wearing masks and separation of unvaccinated employees.
- b. Replacement of Junior Civil Engineer: Seeking applicants.
- c. Replacement of Senior Civil Engineer: New Senior Engineer, Dan Bolke, began this week.

2. Attorney's Items:

- a. Pearse Rd. Sewer Extension: Will do a RFP to hire an Engineer to design extension and will submit to the State Comptroller for approval.
- b. City Water Bill update: P. Briggs spoke to City Town Attorney and will get a letter from the Town to them by the end of 10 days.
- c. Easement Agreements: P. Briggs stated that the project can move forward. He will finish up with getting the few remaining temporary easements. Resolution will be generated accepting easements.
- d. Dish Network: Will generate resolution for Dish Network to put equipment on our water tower. P. Briggs will decide on fee. We have requested they remove the old abandoned equipment. Discussion for a new project to have the Town build a new tower for equipment only to be continued in the spring.
- e. Code Changes: Tentative resolution for code changes expanding the number of plumbers in town.
- f. Fence Easement: 203 Campo Court, which includes pool in Town's easement. P. Briggs to meet with homeowner and discuss issues.

3. WWTP:

- a. HSOW Program: Met with ESG and looking forward to get our treatment plant operators up to par with the new equipment for HSOW. Letter is going out today to address the few concerns that DEC has regarding beginning the HSOW.
- b. Plant Operators: We have hired a WWTP Operator and WWTP Trainee.
- c. City of Albany: We are awaiting the annual renewal application for sludge delivery for 2022.
- d. UV Disinfection System repairs: We are waiting for a quote for repairs for resolution.

4. Water & Sewer Maintenance:

- a. Maintenance & Water Sewer Maintenance Workers: Will continue to interview.
- b. Promotion of Maintenance Workers: Will have resolution this month.
- c. Road Cuts: There were three road cuts necessary this month.
- d. Pickup Truck: Hoping to get the paperwork for ordering completed to have for resolution.

5. Utility Billing:

- a. 2021 Fall Residential/Commercial Billing: Warrant will be generated for resolution covering 1/1/21-6/30/21.

6. Water Treatment Plant:

- a. Mandated PFOA Tests: Quarterly tests will cost \$5,250. Per quarter.
- b. Well Redevelopment update: One more well needs to be redeveloped. Additional work will need to be done which may go over the previous resolution and will have more information for the Finance meeting.
- c. Conduit: Staff installed the conduit for the high speed internet with a savings of over \$40,000.00.

7. Recycling Center/Transfer Station/Landfill/Former W&S Garage/Drainage:

- a. Transfer Station Attendant: Looking for one more attendant and is on Town's website for information.
- b. Shred Event-was utilized by the largest number of residents so far and 68 TV's were dropped off for proper recycling.
- c. Transfer Station security: Camera has been set up at the Transfer Station for illegal dumping. P. Briggs will work on the code for prohibiting illegal dumping at the Transfer Station.

SUMMARY: Finance Committee/Resolutions:

- 1. Resolution: Budget Mods
- 2. Resolution: UV Disinfection Repair-WWTP (Resolution depends on cost)
- 3. Resolution: 2021 Fall Residential/Commercial Billing-2nd Qtr. reconciliation
- 4. Resolution- Hire W/S Maintenance worker and W/S Maintenance workers II
- 5. Tentative Resolution-Hire Transfer Station Attendant
- 6. Resolution: Country Club Easements.
- 7. Resolution: Dish Network equipment on Tower.
- 8. Resolution: Mini-bid for pickup truck
- 9. Finance: City of Albany renewal for sludge delivery
- 10. Finance: Water/sewer maintenance worker promotions

NEXT MEETING: November 4th, 2021 at 8:30 a.m.

Minutes prepared by: K. Persons