

Town of Niskayuna

November 4, 2021

Denise Murphy-McGraw, Chair



WATER, SEWER & ENGINEERING COMMITTEE MEETING

Present: D. Murphy-McGraw, Y. Syed, M. Yetto, S. Fiminski, D. Bolke, R. Smith, P. Rakvica, A. Finan, I. Alam, P. Briggs, L. Robertson, S. Goldstein, M. Martinelli, K. Persons

Guest: Kevin Walsh: As a resident of Whitmyer Drive, Mr. Walsh discussed the need for P. Briggs to revisit the petition for sewer extension there. In light of the fact, that the house of 2895 Whitmyer Drive is on outside user, they will automatically be included in the extension. This would make the extension possible with the percentage of assessed properties needed. He would also like the status of the mitigation meeting that was held a year ago and Supervisor Syed explained that we were waiting for DEC approval to revisit the mitigation plan. She will provide a summary to Mr. Walsh what was addressed at the meeting.

1. Admin/Engineering:

- a. W&S COVID-19 response: We are still doing the pre-screening when entering homes and wearing masks and separation of unvaccinated employees. One employee was quarantined and has since returned to work.

2. Attorney's Items:

- a. Pearse Rd. Sewer Extension: RFP was sent to Engineering firms.
- b. City Water Bill update: P. Briggs spoke to City Town Attorney will get a date this month for City and Town officials to meet.
- c. Easement Agreements-Slip lining Project: P. Briggs stated that the project can move forward. He will finish up with getting the few remaining temporary easements. M. Yetto will send letter to residents regarding project and starting date of 12/1/21.
- d. Dish Network: P. Briggs submitted the fee structure to Dish and is waiting for their reply.
- e. Fence Easement: P. Briggs requested the applications for 240 Menlo Park Dr., 2105 Orchard Park Dr., and 1013 Millington Rd. and will have for resolutions at this month's Board Meeting.

3. WWTP:

- a. HSOW Program: There will be a meeting with DEC tomorrow and M. Yetto will send out update.
- b. City of Albany: Spoke to contact person at the City of Albany and they have not gotten their 2022 applications out yet. They said that 2021 contract for sludge delivery will be extended till March.
- c. UV Disinfection System repair: Approval is needed for repair and will cost \$22,384.

4. Water & Sewer Maintenance:

- a. Maintenance Worker: Continuing to interview. Will have candidate for November Board meeting.
- b. Durham Path paving: Approval needed for HMA Paving Co., for paving due to water break.
- c. Road Cuts: There were three road cuts necessary this month.
- d. Hilltop water main materials: Will generate resolution for materials estimated at \$15,000. Which will use bonded water main money.

5. Utility Billing:

- a. 2nd Qtr. Corporate Reconciliation: Resolution will be generated.
- b. 3rd Qtr. Corporate Warrant: Resolution will be generated.
- c. Utility billing software invoice for 2022: Will bring to Finance Committee.

d. Disputed utility bills: (1) 98 Killarney Dr., refund will be sent to homeowner for \$98.00. (2). 2246 Van Rensselaer., valid charge, no refund, (3) 5 Killarney, no refund for penalty.

6. Water Treatment Plant:

- a. Well Redevelopment update: Well redevelopment is completed with a significant increase in water production.
- b. Plant Upgrade: On track to bid in spring.
- c. Former Operator: Committee approved modifying Tim Nagel's contract to pay invoice dated 10/19/21.

7. Recycling Center/Transfer Station/Landfill/Former W&S Garage/Drainage:

- a. Transfer Station Attendant: Looking for one more attendant and is on Town's website for information.

SUMMARY: Finance Committee/Resolutions:

- 1. Resolution: Budget Mods
- 2. Resolution: UV Disinfection Repair-WWTP
- 3. Resolution: 2nd Qtr. Corporate Utility reconciliation
- 4. Resolution: 3rd Qtr. Corporate Utility warrant
- 5. Resolution- Hire W/S Maintenance worker
- 6. Tentative Resolution-Hire Transfer Station Attendant
- 7. Resolution: Country Club Easements.
- 8. Resolution: Changes to Independent Contractor agreement
- 9. Resolution: HMA Paving for Durham path
- 10. Resolution: Hilltop material purchase
- 11. Resolution: Fence Agreements
- 12. Finance: Harris software renewal

NEXT MEETING: December 2nd, 2021 at 8:30 a.m.

Minutes prepared by: K. Persons