

**TOWN OF NISKAYUNA
PUBLIC WORKS COMMITTEE**

AGENDA

January 7, 2021; 8:30 AM

1. REVIEW AND APPROVE 12/3/2020 PUBLIC WORKS COMMITTEE MEETING MINUTES

WATER & SEWER ITEMS

2. ADMIN/ENGINEERING

- a. W&S COVID-19 response update.

3. ATTORNEY'S ITEMS

- a. Myers' petition for sewer extension along Whitmyer Drive (PB)
- b. Pearse Road sewer extension update (PB/JH)
- c. City water bill update?(PB)
- d. Ingersoll Home issue with non-flushable paper products (JH/MY)

4. WATER & SEWER MAINTENANCE

- a. Annual fire hydrant maintenance agreements
- b. Truck T#89 repairs (\$6,777.84)

5. WASTE WATER TREATMENT PLANT

- a. HSOW program update
- b. Roll off truck repairs needed
- c. Sludge disposal options

6. WATER TREATMENT PLANT

- a. Chief WTP Operator retirement
- b. Alarms at the Water Treatment Plant and Water Pump Stations

7. UTILITY BILLING

- a. Implementation of water and sewer rate changes. Letters? Information on the Town Webpage?
- b. City sewer bill for 2nd half of 2020

8. FINANCE COMMITTEE OR BOARD ACTION

- a. Spectrum franchise agreement, update?
- b. Truck T#89 repairs
- c. Budget modifications

OTHER DEPARTMENTS

9. RECYCLING CENTER / TRANSFER STATION/LANDFILL/FORMER W&S GARAGE

- a. Former Water and Sewer Garage demolition update
- b. Budget modification needed to cover hauling costs

EXECUTIVE SESSION

NEXT MEETING: Date: February 4th, 2021 Time: 8:30 AM

Town of Niskayuna

December 3, 2020

Denise Murphy-McGraw, Chair



WATER, SEWER & ENGINEERING COMMITTEE MEETING

Present: D. Murphy-McGraw, Y. Syed, M. Yetto, S. Fiminski, B. Backus, I. Alam, M. Martinelli, L. Robertson, J. Hawley, J. Wynne, P. Briggs, D. Percy, K. Persons, R. Smith

Minutes of 11/5/2020 were approved

1. Admin/Engineering:

- a. W&S COVID-19 response update: M. Yetto updated new policies emphasizing separation, PPE use and hand washing at all plants and the Water/Sewer facility. UV disinfection units have been ordered for the Water/Sewer facility and a HEPA filter has been installed at the Transfer Station. Also, staff will remain fully staffed at the Transfer Station but will minimize their interaction with residents and a Plexiglass divider has been installed at the customer window. The new bathroom is operational for them to wash hands. The water sewer crew is no longer entering homes for water meter replacement or issues.

2. Attorney's Items:

- a. Myers Extension: No response yet.
- b. City of Schenectady water bill: P. Briggs setting up meeting on December 15th.
- c. Pearse Rd. Sewer Extension: Moving forward, petition is being prepared by P. Briggs. Will be ready for resolution in January.
- d. Ingersoll Home Issue: Ingersoll has ordered equipment and will go forward with a pump station with grinder pump.
- e. Knolls Use of Town Hydrant: M. Yetto and P. Briggs working on a MOA with KAPL. Will be ready for resolution in January.

3. Water & Sewer Maintenance:

- a. Mohawk Rd. Watermain Project: The end of construction is almost complete and paving will begin soon.
- b. Becker St. Pump Station: Resolution will be generated for Core and Main.
- c. Materials Bids for 2021: Majority of prices will be locked in by Core and Main.
- d. Fire Hydrant Maintenance Agreements: A final agreement has been put together and an annual fee of \$300.00 so that the Town gets reimbursed for flushing and minor maintenance. Letter will be sent out to private hydrant owners by P. Briggs which will also include issues with liability.
- e. HMA Approval for paving: Resolution will be generated for approval for paving of Mohawk Rd. water main repair.
- f. KAPL Hydrant: They will reimburse us for work done. Resolution to be generated.

4. Waste Water Treatment Plant:

- a. HSOW: Will have discussion after meeting.
- b. NYSDEC Annual Inspection: Report came back very positive about the Plant.
- c. 2021 Chemical Purchases: Resolution will be generated.
- d. Surplus Equipment: Resolution will be generated for surplus equipment to be auctioned.
- e. Operator Training: M. Yetto would like to schedule A. Bouton's classes for Morrisville in 2021. I. Alam will discuss a reserve with him after the meeting.
- f. Sludge Disposal: M. Yetto to send a letter to the Board at Gloversville/Johnstown landfill regarding the contract that they do not want to renew. If they agree to renewal, resolution will be generated.

5. Water Treatment Plant:

- a. Retirement: Chief Plant Operator, Tim Nagell, will be retiring at the end of January. He will be coming back as an independent contractor for the new design of the plant.

b. 2021 Chemical Purchases: Resolution will be generated.

6. Utility Billing:

- a. Harris Renewal: Committee approved renewal of the Harris maintenance contract for billing.
- b. Water and Sewer Rate increases: M. Yetto advised Committee of new rates for water and sewer (S06) billing. Public Hearing will be held for the sewer rate. New rates will be effective January 1st. Resolution will be necessary to be voted on the Dec. 22nd.

7. Recycling Center/Transfer Station/Former W/S Garage:

- a. Landfill: Annual monitoring was done by Sterling Engineering and report will be sent by them for our review and submit to NYS State. No issues were found.

Finance Committee or Board Action:

- a. Spectrum: Agreement is being worked on.
- b. Budget Modifications: Resolution will be generated.
- c. Sewer Rate Changes: Resolution will be generated.
- d. Water Rate Changes: Resolution will be generated.
- e. Water & Sewer Relation fees: Resolution will be generated
- f. MOU between Floor and Town: Resolution will be generated.
- g. HMA Paving: Resolution will be generated.
- h. Becker St. Pump Station repair: Resolution will be generated.
- i. 2021 Chemicals: Resolution will be generated.
- j. Surplus Equipment: Resolution will be generated.

NEXT MEETING: January 7th, 2021 at 8:30 a.m.

Minutes prepared by: K. Persons