

Finance Minutes

November 9, 2022

Members: Jaime Puccioni (Chair), Jessica Brennan, John Della Ratta, William McPartlon, Jason Moskowitz, Beth Greenwood, Alaina Finan, Michele Martinelli, Seth Goldstein, Diane Percy, Eric Amberger

Absent: John Della Ratta, Michele Martinelli, Diane Percy

Also in attendance: Janet Wynne, Matt Yetto, Ray Smith, Jordan Kochan

A motion was made to accept the meeting minutes of October 11, 2022 by Councilmember McPartlon and seconded by Councilmember Moskowitz. The minutes were approved.

1) *Items for Action*

- a) **A Resolution to surplus the old scanner / large format printer (Model #: HP CN728A; Serial #: CN1713k032)** – This printer has been replaced.
- b) **A Resolution to Adopt the 2023 Budget** – The Comptroller indicated this will be filed in the Clerk’s office on October 12th, 2022. Comptroller Greenwood indicated that there were some adjustments and she would email a summary to the Board members and she gave a brief overview of the changes which resulted in a reduction of fund balance usage in the 2023 budget.
- c) **A Resolution to approve the new Controlled Substances and Alcohol Testing Policy (For DOT-covered employees)** – Beth explained that this was Federally mandated.
- d) **A Resolution to approve the new Controlled Substances and Alcohol Testing Policy (For non- DOT covered employees who drive a Town vehicle)** – Comptroller Greenwood explained that this policy was also revisited due to the legalization of marijuana in New York State. These policies will ensure compliance. She also confirmed that we are still currently performing random testing for all drivers.
- e) **A Resolution to set the December Board meeting date** – The date will be December 13th due to the holidays.
- f) **Approval to purchase two power heads for the drainage jet truck (\$8600)** – Highway Superintendent Ray Smith explained that the heads are for cleaning roots and debris out of drain pipes. The Water & Sewer department uses the same equipment. This item was approved.
- g) **Approval to purchase materials for water line extension, Avon Crest Blvd.** – Superintendent of Water & Sewer Matt Yetto explained that most of these items will come off a bid list so this item no longer needs Finance Committee approval.
- h) **A discussion regarding certain budgetary modifications** – No discussion.

2) Referred from Public Safety (JK)

- a) A Resolution to Accept a grant from the Niskayuna Community Foundation (\$1,230.00)
- b) A Resolution for the Supervisor to sign the Street Crimes Task Force MOA
- c) A Resolution to appoint a Dog Control Officer

3) Referred from Public Works (MY)

- a) A Resolution authorizing the Supervisor to sign an MOA regarding the use of Comp time
- b) A Resolution to purchase a pump for Valerie Drive Sewer Pump Station (\$XXX)
- c) A Resolution to award a contract for water line extension, Avon Crest Blvd (\$XXX)
- d) A Resolution to award a contract to replace tapping sleeve, Rosendale Rd /Agostino Dr. (\$XXX)
- e) A Resolution to approve the 2nd Quarter 2022 Corporate Utility
- f) A Resolution for the 3rd. Quarter Warrant (tentative)
- g) A Resolution to approve the correction of an overestimated bill for 2246 Van Rensselaer Dr. (\$XXX)
- h) A Resolution to award a contract to service and repair channel grinder (\$XXX)
- i) A Resolution to award a contract to extend a sump pump line (\$XXX)
- j) A Resolution to award a contract to repair a water main leak (\$XXX)
- k) A Resolution to award a contract to make building modifications at the WTP. (\$XXX)

- 4)** Referred from Transportation (RS)
 - a) Approval to purchase power heads for the vac truck for drainage pipes (\$8,600.00)
- 5)** Referred from Community Programs (LP)
 - a) No additional items
- 6)** Referred from Economic Development (LR)
 - a) A Resolution appointing an intern to the Planning and Building Departments
 - b) A Resolution entering into a Memorandum of Understanding with Schenectady County for the purposes of collaboration to address vacant and abandoned properties within the Town of Niskayuna
 - c) An Introduction of Local Law “X” amending Chapter 139 Article III Vacant Building Registration and a call for a public hearing on the amendments
- 7)** Added from the floor
 - a) A Resolution to authorize the 3rd. qtr. Corporate Utility rents

Supervisor Puccioni made a motion to adjourn, seconded by Councilmember McPartlon. The motion passed.

Respectfully submitted:

Janet Wynne

Confidential Assistant to the Comptroller