

Finance and General Government Meeting Minutes

October 11, 2022

Members: Jaime Puccioni (Chair), Jessica Brennan, John Della Ratta, William McPartlon, Jason Moskowicz, Beth Greenwood, Alaina Finan, Michele Martinelli, Seth Goldstein, Diane Percy, Eric Amberger

Others in attendance: Janet Wynne, Jordan Kochan, Lori Peretti, Ray Smith, Matt Yetto

Councilmember McPartlon made a motion to approve the meeting minutes of October 11, 2022. Councilmember Moskowicz seconded and the motion passed.

1) Items for Action

- a) **A Resolution for the Supervisor to sign a contract for a grant writer** – No questions or discussion
- b) **A Resolution on the Preliminary budget** – No questions or discussion
- c) **Approval to accept bid for tree removal at 42 Carrie Court (\$3637.50 – Advantage Tree Service)** – This item was approved.
- d) **Approval to purchase a pump for Valerie Drive Sewer Pump Station** – Matt Yetto said the cost was not to exceed \$9500. No questions or discussion. This item was approved.
- e) **Approval to purchase PLC programming software (\$1213.25 – Gexpro)** – This software will support the next item on the agenda. This item was approved.
- f) **Approval to purchase a laptop for PLC programming (\$577.12 – Dell)** – The computer is no longer compatible to check the faults on the pump stations. This item was approved. These items needed approval under the purchasing policy because thresholds are lower for computers and software.
- g) **Approval to purchase materials for a pump station bypass (\$3872 – Core and Main)** – The purchase request is now for 2 and the amount is now \$8,920. This item was approved.
- h) **Approval of Revise as the new website vendor (\$4700)** - This item was approved.
- i) **A discussion regarding certain budgetary modifications** – As of now, there are only a few budget mods that will be moving residual funds from Capital Projects back to the Operating Fund.

2) Referred from Public Safety (JK)

- a) No additional items

3) Referred from Public Works (MY)

- a) **A Resolution appointing a Jr Eng/Sr. Eng Tech position**
- b) **A Resolution correcting properties incorrectly assigned to S1 into S6**
- c) **A Resolution to accept the mini-bid for 3 trucks**
- d) **A Resolution appointing a Water and Sewer Maintenance Worker II**
- e) **A Resolution for 2nd Quarter 2022 Corporate utility reconciliation**
- f) **A Resolution to purchase an organic waste transfer pump**
- g) **A Resolution to purchase a digestate transfer pump**
- h) **A Resolution to award a contract to install a pump station bypass**
- i) **A Resolution to award a general construction and instrumentation upgrade contract**
- j) **Added from the floor – A Resolution to install drainage on Bellemead Court.** This will allow an auto flushing hydrant to be installed.
- k) **Added from the floor – A Resolution to purchase an auto flushing hydrant** – A third vendor has offered the flushing hydrants at a slightly decreased cost.

4) Referred from Transportation (RS)

- a) No additional items

5) Referred from Community Programs (LP)

- a) **A Resolution to appoint substitute bus drivers**
- b) **A Resolution to accept a \$100 donation of funds for the train station**

6) Referred from Economic Development (LR)

- a) **A Resolution accepting a bid for Critical Pedestrian Connections Grant and Upper Union St. Grant**
- b) **A Resolution accepting the location of a subdivision**

Supervisor Puccioni made a motion to adjourn, seconded by Councilmember McPartlon. The motion carried.

Respectfully submitted:

Janet Wynne
Confidential Assistant to the Comptroller