

**Town of Niskayuna**

**Office of the Town Clerk**

One Niskayuna Circle

Niskayuna, NY 12309

(518) 386-4510

PERMIT # \_\_\_\_\_  
DATE \_\_\_\_\_  
(Official Use Only)

Your Organization's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Organization address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Type of business being conducted: \_\_\_\_\_

Type of Goods or Services being sold or offered: \_\_\_\_\_

Date Range for soliciting activities: From \_\_\_\_\_ To \_\_\_\_\_

Provide a list of goods with pricing \_\_\_\_\_

How will the soliciting will be done? (eg. door to door) \_\_\_\_\_

Will the applicant be accepting any monies? \_\_\_\_\_

*(If door to door applicant will be accepting monies, a \$1,000 bond is required)*

Last Name \_\_\_\_\_, First \_\_\_\_\_, M.I \_\_\_\_\_

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Social Security No: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Driver's License/ID State \_\_\_\_\_ Number \_\_\_\_\_

Legal Address: \_\_\_\_\_

Local Address: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_

Have you ever been convicted of a Felony, Misdemeanor or Violation of any Municipal ordinance or local law? \_\_\_\_\_

If yes, please list the location, date and nature of the crime. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

If a vehicle will be used, list as follows:

Registration State: \_\_\_\_\_ Number: \_\_\_\_\_ Year/ Make \_\_\_\_\_

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List all other municipalities in which you have solicited within the past three years. List the municipality, dates and license number.

Municipality: \_\_\_\_\_ Date: \_\_\_\_\_ Permit No. \_\_\_\_\_

Municipality: \_\_\_\_\_ Date: \_\_\_\_\_ Permit No. \_\_\_\_\_

Municipality: \_\_\_\_\_ Date: \_\_\_\_\_ Permit No. \_\_\_\_\_

*\*Under Penal Law Section 210.45, it is a crime punishable as a Class A Misdemeanor under the laws of the State of New York, for a person, in and by a written instrument, to knowingly make a false statement, or to make a statement which such person does not believe to be true.*

Date: \_\_\_\_\_ Applicant's Signature \_\_\_\_\_

Applicant: Other requirements – A \$ 50 (non-refundable administrative fee per applicant at time of application) Upon approval, there will be a \$250 fee for the first applicant and \$100 fee for each additional applicant.

**THREE current photos of each applicant must be provided at time of application.** A bond may be required, if applicable. (See 154-4(7) and 151-5 of the code of the Town of Niskayuna).

<b><u>POLICE VERIFICATION:</u></b>	
DLIC _____	WANTS _____ SEX OFF _____ BKGRND _____
Verification Completion Date:	_____
Police Administrator's Signature:	_____
 <b><u>LICENSE ISSUE DATE:</u></b>	
Town Clerk Signature:	_____
(Official Use Only)	