BARRE TOWN SELECTBOARD MEETING AGENDA
June 5, 2018

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of May 29, 2018.
5. Announcements
6. Receive guest (for non-agenda items).
7. Discussion with Keith Paxman about catering permits.
8. Consider Washington County Mental Health’s request for preferred location letters for proposed solar farms on Beckley Hill Road and Granview Drive.
9. Discuss Selectboard seat on Aldrich Library’s Board of Trustees.
10. Consider approving grant agreements for: a) Class 2 Town Highway paving (Farwell Street); and b) Better Roads (Holden Road).
11. Consider accepting Town Clerk-Treasurer’s Annual Financial Management Questionnaire.
13. Consider appointing representative to the Central Vermont Internet Board.
16. Miscellaneous: a) fireworks permit for 42 LittleJohn Road; b) Second Class Liquor license for Global Montello Group dba/Jiffy Mart #450.
17. Round the table.
18. Executive session: (personnel, contracts).
19. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
June 5, 2018

The duly warned meeting of June 5, 2018 was held at the Barre Town Municipal Building, Selectboard Room, Lower Weststreetville at 6:00 p.m.

The following members were in attendance: Tom White, W. John “Jack” Mitchell, Bob Nelson, Norma Malone and Paul White arrived at 7:35 p.m.

Attendance for the regular meeting included: Town Manager Carl Rogers, Town Clerk-Treasurer Donna J. Kelty, Mike Curtis (WCMH), Troy McBride, Keith Paxman (Cornerstone Pub) and Times Argus Reporter Eric Blaisdell.

CALL TO ORDER - The meeting was called to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Malone, seconded by Mitchell, the Selectboard voted to accept the meeting agenda as amended: Add Item 14A- Selectboard projects lists discussion. Paul White was not present for the vote.

MINUTES

On a motion by Nelson, seconded by Malone, the Selectboard voted to approve the Selectboard meeting minutes of May 29, 2018 with minor spelling and grammatical changes. Paul White was not present for the vote.
ANNOUNCEMENTS

- The Caws 4 Paws pet expo fundraiser will be held in the Town Recreation area Saturday, June 9, 10:00 a.m. - 2:00 p.m. The event features the Dock Dogs who will also perform Sunday, June 10 from 9:00 a.m. - 3:00 p.m. On Saturday, in conjunction with the Caw 4 Paws the Recreation Board will hold the Spring into Summer Festival. The Festival features crafts and sport related challenges for children. There will be bounce house and face painting. Among the vendors or displayers will be free AED (automated external defibrillator) training.

- There are several vacant volunteer Board and commission seats for town residents to fill. The Selectboard is seeking citizens to fill seats on the Recreation Board, Cemetery Commission, and Housing Advisory Committee. Barre Town voted to join Central Vermont Internet Authority. A Barre Town representative and alternate are needed. Any of you IT professionals care to represent your Town on this new board? Two people also are needed to represent Barre Town on the Regional Commission's transportation Advisory Committee. There is one representative and one alternate. This Committee has a say on major transportation projects in Central Vermont. Contact the Town Manager's Office or a Selectboard member for more information. Emails or letters of interest are sent to the Manager's office.

- The 61st Annual Barre Town Fire Department Father's Day Chicken Bar-B-Q is Sunday, June 17, 2018, Noon to 2:00 p.m. at the East Barre Fire station. The meal includes pasta, salad and ice cream. Cost is $12 for adults, $8 for children. Eat in or take out.

- In the recreation area this summer kids can take tennis lessons, attend soccer camp, or learn to skateboard. Adults can take tennis lessons too. Tennis lessons are July 10 - 13 or 17 -19. The Vermont Voltage soccer camp is July 9 - 13. The Capital Soccer camp is June 25-29. The one-day Learn to Skate Camp will be held on July 6, 2018, 1:00 - 3:00 p.m. All participants will receive a free helmet. Check the Town website (www.barretown.org), Recreation Department or call the Town Manager's Office for more information.

GUESTS - None

CATERING PERMITS - DISCUSSION

Background: Keith Paxman representing Cornerstone Pub had requested to come before the Board to discuss catering permits (approved by the Selectboard). The permit authorizes a licensed liquor establishment to serve alcohol at an unpermitted location. For Barre Town a common catering permit location is the Millstone Lodge where wedding receptions are held. The application is approved by the Selectboard and signed by the Town Clerk.

Mr. Paxman was present and requested the Selectboard adopt a policy to allow the Town Clerk to approve the Request to Cater Malt, Vinous, and Spirituous Liquors permit.

The Clerk provided the Selectboard with copies of the permit and V.S.A. Title 7, §243 requiring the "Local Control Commissioners" to approve the permit locally prior to sending it to the State of Vermont Department of Liquor Control (DLC) for final review/approval. (Per state statute membership of the Local Control Commission is the Selectboard.) Laurie Pecor, Administrative Specialist at DLC, confirmed to the Town Clerk that under the DLC Rules and Regulations, the Local Control Commission can adopt policy to designate the Clerk to approve permits. Many Local Control Commissions in Vermont have already adopted such a policy due to their limited meeting schedule and workload.

Possible policy content and involvement of local public safety departments were talked about. Consensus of the Selectboard is to direct the Town Clerk to draft a
Selectboard Minutes of June 5, 2018 continued:

"Request to Cater Malt, Vinous, and/or Spiritous Liquors Policy" regarding the delegation of permit approval to the Town Clerk and to include parameters for when permit approval will require a Local Control Commission hearing.

WASHINGTON COUNTY MENTAL HEALTH - SOLAR FARMS

Background: Washington County Mental Health (WCMH) is proposing to build two (2) 500kW solar farms on its properties. One would be off Beckley Hill Road (westerly - behind the former monastery), and the second is near the office building at the top of Granview Drive. The second section of land is currently wooded and the lot would have to be cleared to hold the solar farm.

Selectboard members received copies of letters from WCMH requesting each site be designated as “preferred siting”. If preferred status is granted the letter will accompany their applications to the Vermont Public Utility Commission and make the process much smoother. However, the letters also request that the Selectboard, Barre Town Planning Commission, and Regional Planning Commission jointly sign the preferred siting designation letter. The Barre Town Planning Commission visited both sites on May 30, 2018 and voted to designate the sites as preferred locations.

Mike Curtis, and Troy McBride were present to answer questions. Topics of discussion for both projects were: background on the company, new state rules, the Town has interested party status and as such will be able to comment during the Public Utility Commission permit process, neighborhood comments, wildlife in the area, topography, the Barre Town Planning Commission has given “preferred siting” status to the projects, number of solar projects currently in Barre Town, off-takers of the power, decommissioning procedures are addressed in the application as part of Act 246, and that concerns for stormwater runoff must be addressed, either now or by ANR, when the application is reviewed.

On a motion by Nelson, seconded by Malone, the Selectboard voted to approve the preferred siting request for the two (2) proposed 500kW solar arrays on to be located on property owned by Washington County Mental Health and further described as:

1. Tax Map 039 Lot 003-02 located at 50 Granview Drive; and
2. Tax Map 008 Lot 030-00 located at 260 Beckley Hill Road.

Paul White was not present for the vote.

During the motion discussion it was noted the applicants would like to have separate preferred siting letters from each Board.

ALDRICH LIBRARY BOARD OF TRUSTEES - TOWN ROLE

Background: During the May 15th Selectboard meeting new Board member Malone expressed concern regarding the Town having a Selectboard member serving as a Library Board of Trustee. The question is about a conflict of interest, not personal or financial, but representing two bodies that potentially have different interests.

The Manager provided the Board with a copy of the Aldrich Public Library By-Laws.

Malone expressed concern that the Selectboard member appointed to serve as a Library Trustee (with full voting rights) is “serving two masters” while on both Boards. She also expressed concern about the Library (a non-profit) placing expectations on an elected official.

Nelson stated there is no issue for him with a Selectboard representative attending meetings and reporting back. The concern is that the representative, as a voting Trustee,
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is requesting money from the Town and City and must balance this request with his elected Selectboard position requiring him to do what is best for the taxpayer.

Mitchell gave a historical synopsis of how the Town arrived at a “voting Trustee” of the Library Board. The Library reporting and finances have always been contentious. However, since White has been on the Board things have improved and changes made. He does understand there may be times when things are a little uncomfortable but there are more positives than negatives with this arrangement.

Tom White noted there are times when he feels conflicted. However, he recognizes he is only serving as a trustee due to his elected position and puts the municipality first. One examples was during Budget Committee meetings where he abstained from voting on the fiscal issues due to his role on both sides.

One suggestion was to amend the By-laws and have the Town representative be non-voting. It was also noted the way the By-laws are written the representative does not have to be a Selectboard member. Consensus is that more discussion is needed when a full Board is in attendance.

REQUEST TO APPROVE GRANT AGREEMENTS

Background: The Selectboard has previously authorized two grant applications. The Town has been awarded a Class 2 Town Highway Paving (Farwell Street) grant for $162,708 and a $37,303 Better Roads grant for bank stabilization along Holden Road. Attorney Monte has reviewed the documents indicates there are no “issues” in either grant documentation.

On a motion by Mitchell, seconded by Malone, the Selectboard voted to approve VT AOT’s grant agreement number P01819 for Farwell Street paving and to authorize the Town Manager to sign said agreement. Paul White was not present for the vote.

On a motion by Malone, seconded by Nelson, the Selectboard voted to approve the Better Roads grant agreement number BR0415 for the Holden Road bank stabilization and to authorize the Town Manager to sign said agreement. Paul White was not present for the vote.

ANNUAL FINANCIAL MANAGEMENT QUESTIONNAIRE

Background: In accordance with Vermont Statutes Title 32, Section 133 (11), Title 24, Section 872 (b), and Title 24 Section 1571 (d), the Town Treasurer shall before June 30th each year provide the Selectboard for review the completed form (provided by the State Auditor) to ensure proper use of public funds. This questionnaire, once accepted by the Selectboard, will be filed with the Town Clerk's Office and recorded in the Town Records. The Selectboard is being asked to accept the Questionnaire and authorize the Chair to sign.

On a motion by Malone, seconded by Nelson, the Selectboard voted to accept the Treasurer’s Financial Management Questionnaire and to authorize the Selectboard Chair to sign said document.

2018 UNLICENSED DOG WARRANT

Background: The Town Clerk-Treasurer, as directed by State law, will be seeking the Selectboard’s annual authorization to turn the 2018 unlicensed dog list over to the Police Department for action. Individuals on this list have been contacted by mail with no response. The Animal Control Officer will be contacting the pet owners to determine if the dog is deceased, has moved out of town, or needs to be licensed.
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On a motion by Mitchell, seconded by Malone, the Selectboard voted to issue the 2018 unlicensed dog warrant to the Police Department and to sign said said document.

REPRESENTATIVE TO CENTRAL VERMONT INTERNET BOARD

Background: This past May 8th (Town Meeting) Barre Town voters decided to join the Central Vermont Internet (CVI) which happened to hold it’s first meeting the same day. The second meeting is scheduled for June 12th. The Selectboard is being asked if they want to appoint someone, at least temporarily, to the CVI Board to give Barre Town representation now.

No one has expressed interest at this time. For the viewing audience, an announcement was made to seek a volunteer interested in representing Barre Town on this Board. Contact the Town Manager’s office at 802-479-9331 for more information.

PURCHASE OF MEDICAL VENTILATOR

Background: The Fiscal Year 2017-2018 budget provided $18,000 for the purchase of a medical ventilator. EMS Director, Chris Lamonda provided quotes for three (3) ventilators. His choice (DRE) would cost $10,200 which comes with the required accessories and has the longest time remaining before the next inspection/maintenance. The next lowest model is $9,895.

On a motion by Mitchell, seconded by Malone, the Selectboard voted to authorize the purchase of a DRE LTV1200 ventilator with accessories for $10,200.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Mitchell, seconded by Paul White, the Selectboard voted to approve the weekly accounts payable warrant for June 5, 2018.

MISCELLANEOUS

On a motion by Mitchell, seconded by Nelson, the Selectboard voted to approve and authorize the Town Clerk to sign a fireworks permit for Paul Perreault, 42 LittleJohn Road, to hold a display on July 7, 2018.

During the motion discussion the Selectboard stated they would like to see a “complete” fireworks application (application, map/sketch, signed Certificate of Compliance, and attachments) prior to approval.

On a motion by Mitchell, seconded by Nelson, the Selectboard voted to approve a 2018 Second Class Liquor License for Global Montello Group Corp., dba Jiffy Mart #450.

‘ROUND THE TABLE

Rogers stated the Selectboard has been invited to the Grand Opening of the Barre Town Community Dog Park on Saturday, June 9, 2018 at 11:00 a.m. Nelson stated he would be unable to attend due to work obligations.

Malone would like to have a year-to-date report by funds and the current fund balances for each fund.

Paul White stated he will be attending next week’s Selectboard meeting.

Mitchell will not be attending the BCA meeting tomorrow night due to other training obligations. He also stated he was glad to read in the Managers notes regarding the volume of trash (59.07 tons) collected at the Spring Bulk Trash event. Last year the Town
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collected 57.65 tons. Reviewing the numbers for the past 5 years the tonnage has been
increasing from the high 40s to this year's 59.

EXECUTIVE SESSION

On a motion by Mitchell, seconded by Paul White, the Selectboard voted
unanimously to find the need to go into executive session citing premature general
knowledge of personnel and contracts would put the Town at a substantial disadvantage.

On a motion by Mitchell, seconded by Paul White, the Selectboard voted
unanimously to go into executive session at 8:15 p.m. to discuss personnel and contracts.

On a motion by Mitchell, seconded by Nelson, the Selectboard voted unanimously to
come out of executive session at 9:30 p.m.

OTHER MISCELLANEOUS

Nelson inquired on the status of the Recreation Departments’ John Deere mower.
Rogers stated there is a drive shaft problem. The Department is scheduled to buy a new
mower next fiscal year but this is not the one that is scheduled for replacement.
Bookkeeping/financial procedures for possible early purchase and the possibility of asking
for a loaner.

ADJOURN

On a motion by Nelson, seconded by Mitchell, the Selectboard voted to adjourn at
9:42 p.m.

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Donna J. Kelty, Town Clerk-Treasurer  Selectboard Chair

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Barre Town Selectboard