Barre Town Selectboard Meeting Agenda

October 17, 2017

1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
5. Announcements
6. Receive guest (for non-agenda items).
7. Consider authorizing submittal of town hazard mitigation plan to Vermont Emergency Management.
8. Review of infrastructure in Fecteau Residential’s planned unit development between Beckley Hill Road and Daniels Drive.
9. Presentation of request to accept Carpenter Lane as a town road.
10. Consider authorizing Project Commitment Form for East Barre sidewalk project.
11. Consider Traffic Safety Advisory Committee recommendations: a) Hidden Drive sign on Holden Road; b) remove state route signs at Waterman Street/Websterville Road.
13. Miscellaneous: including permits and licenses (if any).
14. ‘Round the table.
15. Executive session (contract).

Barre Town Selectboard Minutes

October 17, 2017

The duly warned meeting of October 17, 2017 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 6:30 p.m.

The following members were in attendance: Tom White, Paul White, W. John “Jack” Mitchell, and Bob Nelson. Rolland Tessier was not present.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Assistant Town Clerk-Treasurer Deborah Lefebvre, Laura Ranker, Jim Fecteau, Jeff Olesky, Chauncey Liese, Harry Hinrichsen, Ken Carpenter and Viateur Fecteau.

Call to Order - The meeting was called to order at 6:30 p.m.

Pledge of Allegiance - Those present recited the Pledge of Allegiance.

Approve the Agenda

On a motion by Mitchell, seconded by Paul White, the Selectboard voted to approve the agenda with the following change:
Move items 10 and 11 up to follow item 6.
Tessier was not present for the vote.

Minutes

On a motion by Nelson, seconded by Paul White, the Selectboard voted to approve the Selectboard Meeting Minutes of October 10, 2017 with the minor grammatical and spelling changes and the following corrections:
- Add Lorraine Martel to list of Attendees
- Page 3, fourth bullet under Police Chief William Dodge, “Staffing-Ben Hammond has been acting Corporal since July. Once his 6-month stint is complete Jacob Frey will become acting Corporal.”

Tessier was not present for the vote.
ANNOUNCEMENTS

• The lawn waste site on Holden Road has extended hours for one more weekend. The hours will be 8:00 a.m. - 4:00 p.m. on Saturday October 21st and Noon - 4:00 p.m. on Sunday October 22nd. Regular hours, which are Mondays 3 to 6, Wednesdays 3 to 6, Thursdays 9 to noon, and Saturdays 8 to noon, will likely continue into early November.

• You can pick up your free radon test kit now through November 17th. Easy-to-follow instructions are included to help you test your home for radon, a leading cause of lung cancer. Radon test kits are now available at the Town Clerk's Office 8am - 4:30pm, the Cancer Center at Central Vermont Medical Center, or if you're a parent of a Barre Town School student- the Barre Town School Office from 8am to 3:30pm on school days. For more info, see the town website.

• Heating season is upon us. Protect yourself from significant fire hazards by having all your heating systems serviced, including chimneys, stovepipes, flues, and oil furnaces. Make an appointment with a chimney sweep or a furnace service company once a year. Creosote buildup from burning wood, and old electrical wiring with furnaces, cause more fires than any of us want to see.

GUESTS - None

HAZARD MITIGATION PLAN

Background: The federally mandated hazard mitigation plan is to be updated every 5 years. The CVRPC is helping (for a fee of $1,300 paid during FY 16-17). Laura Ranker, CVRPC's emergency management planner, has met with the town at department head meetings several times and with Carl several more times. She collected the information from FEMA, VT Emergency Management and the National Weather Service included in the plan.

Laura Ranker briefly reviewed the plan and pointed out some of the reasons for renewing it every 5 years. One of the noted changes was to elevate the importance of storm events in the plan due to the increasing frequency and severity of storms and changes in the weather. She explained the process of sending the plan to VT Emergency Management, who would give feedback and suggest changes. When those changes are made, if any, the plan would go to FEMA for approval. After FEMA approval the Selectboard would then adopt the plan.

The Hazard Mitigation Plan affects the level of funding that the Town is eligible for, which is currently at 12%.

Updates of the Storm water projects that the Town has done would be incorporated into this plan.

Bob Nelson asked if the generator that BTEMS was looking to purchase would be eligible for grant monies through this program. The answer was yes, that would be an acceptable purchase to apply for these grant funds.

On a motion by Mitchell, seconded by Paul White, the Selectboard voted to authorize the Hazard Mitigation Plan be submitted to Vermont Emergency Management for review. Tessier was not present for the vote.

FECTEAU SUBDIVISION/PLANNED UNIT DEVELOPMENT

Background: This 47-lot planned unit development (PUD) is located between Daniels Drive and Beckley Hill Road. Some of the Selectboard members have been to the end of Rudd Farm Road and Daniels Drive for road acceptance inspections. This PUD could potentially have up to 90 housing units built. The units could be single family homes or
Selectboard Minutes of October 17, 2017 continued:

duplexes. A homeowner’s association will own common land. The development would use Barre City water lines and town sewer lines (all to be built). There would be 4 town streets connecting to Beckley Hill Road and Daniels Drive and shared driveways. Three storm water treatment areas of greatly different sizes would be built.

The project has preliminary approval from the Development Review Board. Fecteau Residential proposes the town take over the 4 roads, 3 storm water areas and sewer lines (about 2400'). Per practice, between preliminary approval and final approval the developer is responsible for getting a positive indication that the Selectboard will accept the infrastructure (roads, sewer, storm water in this project).

The roads and sewer will meet town standards. Carl asked that stop bars, except maybe at Beckley Hill Road, be removed from the plan. All sewer drains to Daniels Drive, then Richardson Road.

The project would be built in 4 phases, maybe over 15 years. If permits are acquired Phase 1 would start next year.

Jeff Olesky, Project Engineer, was present and reviewed the layout of the proposed project pointing out the streets, water and sewer lines and storm water projects. It is a relatively large project but if approved will be done in stages, so the impact on the Town services and staff would not happen all at once. When complete it would add about ¼ mile of new roadway to be plowed and maintained. There would be 23 new sewer manholes, but the sewer lines would all feed down to Daniels Drive then Richardson Road. They are still working with the City of Barre to figure out the details of water service to the project to maintain enough pressure.

Even though the project will be done in phases, much of the infrastructure including the water lines and the storm water work would be done as part of the first phase.

After some discussion the Selectboard indicated their general support for accepting this new infrastructure.

CARPENTER LANE

Background: Mr. Carpenter subdivided his land next to the town school about 9 years ago. He created 2 new lots and built houses on the lots. Earlier this year he sold the house closest to Websterville Road. Later he had the road paved. The Town Engineer says Mr. Carpenter had the road built and paved to town road standards.

Mr. Carpenter is interested in getting the road accepted as a town road because he wants to change the subdivision to create a lot around the older house next to the school. That lot needs Carpenter Lane to be an accepted town road to meet the road frontage requirements in zoning.

The town road inspection and acceptance ordinance has an October 31 deadline for selectboard inspection and acceptance. The inspection requires a public notice. This request just came in.

The street is about 240’ long. Town Engineer, Harry Hinrichsen, says the hammerhead turnaround drain on the possible new subdivision plan is paved and meets town standards. The water and sewer were previously accepted.

Mr. Carpenter was present at the meeting. He is aware that the initial cost for the Stop sign and Street Name sign would be his responsibility. The shoulders of the road still need to be graveled. He can either have the work done or pay the Town to do it. He will check to see if he can get it done in time for a site visit which the Selectboard will do on October 24th.
GRANT AGREEMENT FOR EAST BARRE SIDEWALK

Background: Our application to the VTrans Bike and Pedestrian Grant Program for sufficient funds to construct the East Barre Sidewalk project was successful. Committing to this grant also commits the town to 20% cost share of $22,954.91. We have discussed with the Selectboard previously, and anticipate, additional costs to the town for acquiring the two remaining easements, exact numbers are still pending. VTrans has indicated that we should be able to construct the project in 2018. We do not have concerns regarding any of the conditions in the commitment form.

On a motion by Mitchell, seconded by Paul White, the Selectboard voted to authorize the Town Manager to sign the VTrans Project Commitment Form for the East Barre Sidewalk Project. Tessier was not present for the vote.

TRAFFIC SAFETY ADVISORY COMMITTEE

Background: TSAC made 2 recommendations at the meeting.

a) Holden Road - In the minutes TSAC made a motion recommending a Hidden Drive Right sign be placed on Holden Road near Darshir Lane. The discussion in the minutes suggest they had wanted a Hidden Drive Left sign. Elaine Wang asked Harry Hinrichsen and he said TSAC did want a Hidden Drive Left sign. TSAC member Jeff Blow confirmed that the motion was for a Hidden Drive Left.

b) Waterman Street/Websterville Road - At the end of Websterville Road (across from the stop sign) there is a sign post with two signs. One sign states Rt 110; the other sign states to RT 302 with an arrow. TSAC recommends the signs be removed because they are no longer needed. Amy Gambel from VTrans confirmed that the Town has the authority to remove the signs.

On a motion by Paul White, seconded by Nelson, the Selectboard voted to approve placing a Hidden Drive Left sign along Holden Road below Darshir Lane. Tessier was not present for the vote.

On a motion by Mitchell, seconded by Nelson, the Selectboard voted to remove the Rt 110 and To 302 with an arrow signs at the intersection of Websterville Road and Waterman Street. Tessier was not present for the vote.

Chauncey Liese arrived at the meeting after this item was acted upon due to its changed position in the agenda. He expressed his frustration; he was assured that the selectboard had followed the recommendations of the TSAC and the board thanked him for his service.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Paul White, seconded by Mitchell, the Selectboard voted to approve the weekly accounts payable warrant for October 17, 2017. Tessier was not present for the vote and Nelson abstained from the vote.

MISCELLANEOUS - None

ROUND THE TABLE - None

EXECUTIVE SESSION

On a motion by Mitchell, seconded by Paul White, the Selectboard found that premature general knowledge would put the Town at a substantial disadvantage. Tessier was not present for the vote.
Selectboard Minutes of October 17, 2017 continued:

On a motion by Mitchell, seconded by Nelson, the Selectboard voted to go into executive session at 7:55 p.m. to discuss contracts. Tessier was not present for the vote.

On a motion by Mitchell, seconded by Nelson, Selectboard voted to come out of executive session at 8:00 p.m. Tessier was not present for the vote.

ADJOURN

On a motion by Mitchell, seconded by Nelson, the Selectboard voted to adjourn at 8:01 p.m.

Deborah Lefebvre, Assistant Town Clerk-Treasurer  Selectboard Chair

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Barre Town Selectboard