BARRE TOWN SELECTBOARD MEETING AGENDA
October 10, 2017

1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
5. Announcements
6. Receive guest (for non-agenda items).
7. Consider adopting Resolution No. 6-17 extending appreciation and congratulating Gary Munson on his retirement.
8. Presentation by Barre Area Development Corp.
9. Presentation by C.V. Solid Waste Management District Executive Director
10. Department head visits: a) Police Chief, b) Town Engineer, and c) Fire Chief/Planning Zoning Administrator.
11. Discussion about fireworks display permit applications.
13. Miscellaneous: including permits and licenses (if any).
14. Round the table.
15. Executive session (contracts).

BARRE TOWN SELECTBOARD MINUTES
October 10, 2017

The duly warned meeting of October 10, 2017 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 6:30 p.m.

The following members were in attendance: Tom White, Paul White, W. John “Jack” Mitchell, Rolland Tessier, and Bob Nelson.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Police Chief William Dodge, Sargent Paul Thayer, Town Engineer Harry Hinrichsen, Fire Chief/Zoning Administrator Christopher Violette, Shop Foreman Michael Martel, Barre Area Development representatives Joel Schwartz and Sarah Field, CV Solid Waste Management District (CVSWMD) General Manager Bruce Westcott, Fred Thumm, Jay Hrubovcak, Donna Poitras, Gary Munson, and William Crowther III.

CALL TO ORDER - The meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Nelson, seconded by Tessier, the Selectboard voted to approve the agenda.

MINUTES

On a motion by Tessier, seconded by Nelson, the Selectboard voted to approve the Selectboard Meeting Minutes of October 3, 2017 with the minor grammatical and spelling changes

ANNOUNCEMENTS

- The Lawn Waste Site on Holden Road is open to receive your leaves. Regular hours are Mondays 3:00 p.m. - 6:00 p.m., Wednesdays 3:00 p.m. - 6:00 p.m., Thursdays 9:00 a.m. - Noon, and Saturdays 8:00 a.m. - Noon. Extended hours are offered on three weekends in October to help with leaf disposal. They are October 7th and 8th, 14th and 15th, and
Selectboard Minutes of October 10, 2017 continued:

21st and 22nd. The hours will be 8:00 a.m. - 4:00 p.m. on Saturdays and Noon - 4:00 p.m. on Sundays.

• Pick up your free radon test kit October 16th to November 17th. Take the first step to protecting yourself from radon, a leading cause of lung cancer, by picking up a radon test kit from the Town Clerk's Office at 149 Websterville Road, 8:00 a.m. - 4:30 p.m. or the cancer center at Central Vermont Medical Center. Parents of Barre Town School students can also pick up a radon test kit at Barre Town School office from 8:00 a.m. - 3:30 p.m. on school days. For more information see the town website.

• It is time to prepare for the heating season. Please be sure to clean your chimneys, stovepipes, and have your furnace serviced. These items should be serviced at least once a year, or you may be getting a noisy visit from the Barre Town Fire Department.

GUESTS - None

RESOLUTION No. 6-17 CONGRATULATING GARY MUNSON

Background: On February 27, 1989 Gary Munson began working for the Department of Public Works and will retire after working 28 ½ years. In addition to his regular duties he has worked extra details such as bulk trash collection, lawn waste site, guiding road line painters, polling place setup and he was also a town firefighter. This meeting is to honor his service to Barre Town.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to adopt Resolution No. 6-17 congratulating and extending appreciation to Gary Munson on his retirement. Mitchell read the resolution.

Mitchell began the public comments with a few stories, followed by the Town staff confirming the various comments made in the resolution, while residents Fred Thumm and William Crowther III thanked Gary Munson for his above and beyond helping hand. Rogers added the final touch stating the Town just purchased a brand spanking new $400,000 sewer vactor and Gary decides to retire - go figure!

Mr. Munson was presented with the Resolution, a plaque honoring his service to the Town and a photo op with the Selectboard. (Read the resolution at the end of the minutes.)

BARRE AREA DEVELOPMENT CORP (BADC) PRESENTATION

Executive Direct Joel Schwartz and BADC President Sarah Field were present. Mr. Schwartz spoke to a list of projects he has been working on the past quarter. Major news included Land of Lakes purchasing Vermont Creamery, the closing of Granite City Top Shop, the BADC Strategic Plan is on hold, and BADC is reviewing proposals to assist with creating a marketing plan for the Barre Area.

Ms. Field stated she took office in January with a personal goal of doing something to have the Barre Area recognized as an economic unit. BADC directed Mr. Schwartz to put the Strategic Plan on hold as they recognized the market plan was more important. The BADC also recognized they did not have the skillset to draft the market/media plan and needed outside assistance. An RFP was sent, results are being reviewed and pared down - two firms remain. A decision will be made soon. There was additional discussion regarding social media and the lack/need of a trained/skilled workforce.

CENTRAL VT SOLID WASTE MANAGEMENT DISTRICT REPORT

Background: The Board will be receiving information on the FY 2018-2019 CVSWMD budget, receiving a report on current programs, talk about plans for programs in the future, and to speak to Act 148 and its requirements.
Selectboard Minutes of October 10, 2017 continued:

Barre Town CVSWMD representative and Chair Fred Thumm and General Manager Bruce Westcott were present and spoke to the following:

- The $1.00 per capita charge remains unchanged in the proposed budget.
- They have pared down/divested some of their businesses/equipment – thanks to Act 148.
- Grant monies from the EPA/USDA have helped immensely with the work/events held to educate the public and meet the Act 148 law which will require all households to recycle organic waste by 2020.
- There is a public hearing on Monday, October 23, 2017 at 540 North Main Street to take comment on the proposed budget which must be finalized by December 15, 2017.
- CVSWMD is working with the smaller trash haulers to find creative solutions for the collections and disposal of organic waste.
- A new education venue will be “leaf and yard” waste as well as a construction debris awareness campaigns.

DEPARTMENT HEAD VISITS

As is customary each quarter Department Heads report to the Selectboard about their department happenings – see below.

Town Engineer Harry Hinrichsen:
- Summer paving is complete. There were issues this year with contractor and staff communications as well as driveway aprons; the Bonded Wearing Course had issues was cleanup. He stated June and July rain events put all paving contractors behind.
- Working on the 5-year plans for Paved Roads and Building Fund.
- Peloquin Road culvert project is complete.
- The Town received a grant for drainage work on Nuissl Road (bank stabilization, wing walls, etc.). Project work has just begun.
- The sewer manhole inventory is complete. He will be working with CVRPC to get the information “mapped.”

Paul White stated he would like to see the hours of the solar speed limit sign at the school expanded. The Engineer will check into this.

Police Chief William Dodge:
- He has been in "office" for almost 100 days. To assist with overtime while two offices are attending the Academy he has taken 18 patrols saving the Town just over $7,000 in overtime costs.
- Public presence was noted at Barre Town Middle & Elementary School Fall Festive where the Police, EMS, and Fire distributed free Halloween bags and glow sticks. He would like to see this continue.
- Training: Firearms (for all), evidence training resulting in a new policy, patrol rifle, K-9 training, and much more coming up.
- Staffing - Ben Hammond has been acting Sargent since the end of month January. Once his 6-month stint is complete Jacob Frey will become acting Sargent.
- Schedules - The two officers attending the Police Academy will graduate in November. The schedule has been grueling but the staff have been very supportive.
- Grant - Informed by the Highway Safety program the Town has received additional funding for the FY 17-18.
- Dispatch - had some concerns and reached out to Lamoille who came to visit and was very happy with their effort to resolve the minor items.
Fire Chief/Zoning & Planning Administrator Christopher Violette:

- He distributed and reviewed the quarterly Fire Report - noting the recent fire on McHugh Road. The firefighters were commended for saving the adjacent structure(s).
- Notice was received last Friday that the Town was NOT awarded the Assistance to Firefighters Grant as the need was not as high as others. This will impact the Fire Department proposed budget for next fiscal year!
- This is Fire Prevention Week and he has been at the Elementary School doing fire education - the theme this year is "Every second counts, plan two ways out."
- ZONING - There have been 30 permits issued with 5 new homes (Fecteau and Windy Wood Housing) as well as the McDonalds (South Barre) renovations.
- The DRB has been working on the Beckley Hill Planned Unit Development, a small tiny home mobile park behind Dollar General, and the Neddo Farm plans to add a distillery (will require loads of local, state, and federal permits).
- The Planning Commission is working on the Energy Plan.

DISCUSS FIREWORKS DISPLAY APPLICATION

Background: The current fireworks permit process was adopted during the February 21, 2002 Selectboard meeting. This past summer the Selectboard asked to have discussion on the fireworks process. Topics of concern are fireworks types (Class B and Class C), keeping a firm deadline for the filing of permits (15 days prior to an event), completing the application correctly, current practice of approval, state laws (or lack of) governing possession and display of fireworks.

The fireworks permit application fee is $15. Our current process is to have the application, with payment, submitted to the Town Clerk's office. A "Certificate of Compliance" is prepared and all documents are forwarded to the Fire Chief and Police Chief (check to see if additional conditions are needed) for approval or denial. If compliance is satisfactory, the certificate is signed by the two Chiefs and the application packet is forwarded to the Selectboard for final permit approval. (Selectboard approval is not required by law, but is something the Board wanted to review.)

The Fire Chief and Police Chief were present for the conversation. Both agreed the procedure in place is working. However, the State statutes do need work. The Police Chief stated if State statute was written as it should enforcement would not be a concern. The Town needs to enforce the 15 day application period until the statutes are updated. Barre Town legislators will be coming to a future meeting and this topic will be one of the topics.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Tessier, seconded by Nelson, the Selectboard voted to approve the weekly accounts payable warrant for October 10, 2017.

MISCELLANEOUS - None

ROUND THE TABLE

Paul White:
- Inquiry on the life cycle of the union contracts. Rogers stated the Police and EMS contracts will expire June 30, 2018. Work will begin sometime in February.

Bob Nelson:
- Department Head placement on the agenda. Rogers stated Department Heads are usually at the beginning of the agenda when appropriate. However, based on the
Selectboard Minutes of October 10, 2017 continued:

agenda items being discussed tonight it was more productive to have them later in
the schedule.

Rolland Tessier:
• He will not be here next week as he is on vacation.

EXECUTIVE SESSION

On a motion by Mitchell, seconded by Paul White, the Selectboard found that
premature general knowledge would put the Town at a substantial disadvantage.

On a motion by Mitchell, seconded by Paul White, the Selectboard voted to go into
executive session at 8:38 p.m. to discuss contracts.

On a motion by Nelson, seconded by Mitchell, Selectboard voted to come out of
executive session at 9:58 p.m.

ADJOURN

On a motion by Tessier, seconded by Mitchell, the Selectboard voted to adjourn at
9:58 p.m.

__________________________________________
Donna J. Kelty, Town Clerk-Treasurer

__________________________________________
Selectboard Chair

______________________________ __________________________
______________________________ __________________________
______________________________ __________________________

Barre Town Selectboard

(See next page for Resolution No. 6-17 Honoring Gary Munson.)
TOWN OF BARRE, VERMONT
RESOLUTION # 6 - 17

A RESOLUTION OF THE TOWN OF BARRE, VERMONT
IN APPRECIATION OF GARY MUNSON'S SERVICE TO THE TOWN OF BARRE

WHEREAS, Gary Munson conscientiously served Barre Town residents as a member of the Department of Public Works for 28 years; and

WHEREAS, Gary Munson was a truly exemplary employee with regards to work ethic, reliability, and availability for emergencies; and

WHEREAS, Gary Munson would go out of his way to take care of a taxpayer or a problem; and

WHEREAS, Gary Munson was the lead sewer vacuum truck operator, safeguarding us from stormwater and wastewater hazards throughout our neighborhoods; and

WHEREAS, Gary Munson's masonry skills, much used in raising or lowering sewer manholes and catchbasins in preparation for road paving, has ensured our smoother passage through Barre Town than through other communities; and

WHEREAS, Gary Munson's worked many, many of his Saturdays at the Lawn Waste Site and at Bulk Trash, and

WHEREAS, Gary Munson dedication after hours as a member of the 3M Group – comprised of Town employees Martel, Martel, and Munson – for many years ensured that Barre Town voters had a polling place; and

WHEREAS, Gary Munson’s service to the Town has included firefighting; and

WHEREAS, Gary Munson’s institutional knowledge as well as his fearlessness of shovels, pry bars, and other muscle-driven tools have been of lasting value to the Town; and

WHEREAS, Gary Munson is esteemed by his coworkers as an impeccable human being who would give you the shirt off his back even if you didn’t ask for it, and as a clown who is the lead character in stories inappropriate in an official resolution.

NOW, THEREFORE, BE IT RESOLVED by the Barre Town Selectboard does hereby convey its deepest gratitude to Gary Munson for 28 years of distinguished service to the citizens of Barre Town and honors him on the occasion of his retirement.

RESOLVED at Websterville, Barre Town, Vermont this 10th day of October, 2017.

BARRE TOWN SELECTBOARD
/s/ Thomas White
/s/ W. John "Jack" Mitchell
/s/ Paul White
/s/ Bob Nelson
/s/ Rolland Tessier

ATTEST: /s/ Donna J. Kelty
Donna J. Kelty, Town Clerk-Treasurer