BARRE TOWN SELECTBOARD MEETING AGENDA
October 3, 2017

1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of September 26, 2017.
5. Announcements
6. Receive guest (for non-agenda items).
7. Quarterly department head visits: a) public works; b) EMS
8. Consider adopting (third reading) for proposed zoning by-law amendment.
9. Consider appointment to Development Review Board.
10. Consider confirming top five and top twenty stormwater projects from list of possible projects identified by CVRPC.
11. Consider VLCT Legislative Policy.
12. Discuss proposed personnel policy.
13. Consider authorizing signing of hydro-seeder grant agreement.
15. Miscellaneous: including permits and licenses (if any).
16. 'Round the table.
17. Executive session (contracts).
18. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
October 3, 2017

The duly warned meeting of October 3, 2017 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 6:30 p.m.

The following members were in attendance: Tom White, Paul White, W. John “Jack” Mitchell, Rolland Tessier, and Bob Nelson.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, DPW Superintendent Richard Tetreault, EMS Director Christopher Lamonda, Angela Valentinetti, Lindsey Wells, Kerrie Garvey and Kateri Bisceglia.

CALL TO ORDER - The meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance. A moment of silence was observed for the victims of the Las Vegas shooting.

APPROVE THE AGENDA

On a motion by Nelson, seconded by Paul White, the Selectboard voted to approve the agenda.

MINUTES

On a motion by Nelson, seconded by Paul White, the Selectboard voted to approve the Selectboard Meeting Minutes of September 26, 2017 with the minor grammatical and spelling changes

ANNOUNCEMENTS

• The Lawn Waste Site on Holden Road is open to receive your leaves. Regular hours are Mondays 3:00 p.m. - 6:00 p.m., Wednesdays 3:00 p.m. - 6:00 p.m., Thursdays 9:00 a.m. - Noon, and Saturdays 8:00 a.m. - Noon. Extended hours are offered on three weekends in October to help with leaf disposal. They are October 7th and 8th, 14th and 15th, and
Selectboard Minutes of October 3, 2017 continued:

21st and 22nd. The hours will be 8:00 a.m. - 4:00 p.m. on Saturdays and Noon - 4:00 p.m. on Sundays.

- Help emergency services help you by having a house number at your driveway or mailbox post. The Town makes it easy by selling house number signs for just $10.00. To order yours, contact Tina at 802-479-9331.

- Did you know that radon is the second leading cause of lung cancer in the U.S., and that most of our exposure is from breathing radon that seeps through cracks and gaps in the foundations of building and homes? Not only that, Barre Town has higher radon levels than the state average. But no need to panic, because taking preventative action is easy! The first step is to test your home for radon. The Central Vermont Medical Center is partnering with the Town of Barre and Vermont Department of Health to distribute free radon test kits to Barre Town residents from October 16th to November 17th. Pick up yours from the Town Clerk’s office at 149 Websterville Road, 8:00 a.m. - 4:30 p.m., Monday through Friday or the cancer center at CVMC. Parents of Barre Town School students can also pick them up at the Barre Town School office from 8:00 a.m. - 3:30 p.m. on school days. See your August Barre Town newsletter or the town website for more information.

GUESTS - None

DEPARTMENT HEAD VISITS

DPW Superintendent Richard Tetreault: The monthly report was distributed. Mr. Tetreault noted there had been an electrical panel issue causing an overflow at the South Barre Sewer Pump station. No fines/penalties were issued as the spill was contained. The problem has been fixed. Other items occurring during the past quarter were: road paving, flushing hydrants, the arrival and training for the new sewer vactor, and illegal dumping on various back roads in town.

EMS Director Chris Lamonda: The Director distributed a preliminary monthly report which noted a brief uptick in long distance transports (unpredictable), provided comparisons showing a gradual rise in the annual number of transports, stated the new schedule appears to be working well and in a few months will determine whether or not to continue, he noted the increase number of employees and will be looking to devise a system to track education and certifications, things are going well with Brookfield - the plan is to begin service January 1, 2018, on the horizon is a plan to review the number of mutual aid calls due to the high numbers in some municipalities, and finally a big thank you to the Selectboard for their agreement to purchase the larger ambulances last week and for their support during his continuing education. He announced that within the next few weeks he should be receiving formal notice that he has a Masters Degree in Public Health.

ZONING BY-LAW AMENDMENT - THIRD READING

Background: This is the third reading of the proposed Zoning By-Law amendments.

On a motion by Tessier, seconded by Nelson, the Selectboard voted to read by title only "An Ordinance of the Town of Barre, Vermont Amending Appendix A., Zoning, of the Barre Town Code of Ordinances."

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to close the public hearing at 7:22 p.m. and advance "An Ordinance of the Town of Barre, Vermont Amending Appendix A., Zoning, of the Barre Town Code of Ordinances" to a third and final reading (public hearing) on October 3, 2017.
APPOINTMENT TO DEVELOPMENT REVIEW BOARD

Background: There is one vacancy on the Development Review Board. Said vacancies were advertised in the Barre Town August newsletter, the website and during the Selectboard meeting announcements. Three responses were received. Prior to the appointments Zoning Administrator Violette noted there will another vacancy on the Development Review Board. The Manager should be receiving the letter soon.

Ms. Valentinetti watched the video of last week’s Selectboard meeting and noted that Mitchell stated he liked to meet prospective Board applicants which resulted in her attending this meeting. The Board had a brief get to know you dialogue.

On a motion by Mitchell, seconded by Paul White, the Selectboard voted to appoint Angela Valentinetti to the Development Review Board to fill the seat vacated by Gregory Richards, whose term will expire on May 31, 2018.

STORMWATER PROJECTS - TOP TWENTY LIST

Background: The Central Vermont Regional Planning Commission (CVRPC) is working on a stormwater master plan for Barre Town (among others). CVRPC retained Watershed Consulting Associates to prepare the plan. There have been 75 potential stormwater management projects in Barre Town. About half are on public property, especially town roads; 39 are on private property. All private property owners were notified and invited to the September 19th meeting (about 17 attended). During that meeting introductions were made and residents asked questions and expressed interest. Due to the timing of the CVRPC’s Stormwater Master Plan grant, the Selectboard needs to decide about the top 5 during this meeting and if prepared they can select the top 20.

Watershed Consulting Associates Kerrie Garvey and Kateri Bisceglio were present. During discussion the Board stated they agreed with the top 5 choices but would also like to select an alternate in case one could not be completed.

On a motion by Nelson, seconded by Tessier, the Selectboard voted to select the following five (5) stormwater projects for the Barre Town Stormwater Master Plan:

1. Smokehouse Lane Infiltration: BMP ID# 18, a combination of several projects (18, 60, 13, and 72);
2. Industrial Park Retrofit, BMP ID # 52, a combination of projects 52 and 37;
3. Neddo Family Vineyards, BMP ID # 49, as the property owner is excited about the opportunity to improve the site;
4. Wilkins Harley-Davidson, BMP ID # 73, which manages drainage from South Barre Road under the parking lot in a system of infiltration chambers (owner participation); and
5. New Life Assembly church, BMP ID #76, to implement a large surface feature in a grassy area by the parking lot and rerouting the storm line running down Hill Street, (owner participation).

On a motion by Nelson, seconded by Mitchell, the Selectboard voted to select an alternate project should one of the top 5 noted in the motion above decide to pull out: said alternate project would be the Barre Town Park and Ride, BMP ID# 16 which includes runoff from the McDonalds Restaurant and Hannaford Market as well as the South Barre park and ride across the road from the businesses.

On a motion by Mitchell, seconded by Mitchell the Selectboard voted to support the proposed top 20 projects presented for the Barre Town Stormwater Master Plan.
DISCUSS VLCT LEGISLATIVE POLICY

Background: The Selectboard has been discussing the Vermont League of Cities and Town's (VLCT) Legislative Policy the last few meetings. A list of changes already agreed to by Selectboard consensus was provided for review prior to the meeting. The Assistant Manager who will be representing Barre Town at VLCT's Annual Meeting is seeking consensus the language is acceptable.

Assistant Manager Wang spoke to the changes she made based on Board comments at prior meetings. The Board fine-tuned their position(s). Resident Lindsey Wells was present and inquired about the VLCT Public Safety Section pertaining to "group homes". Wang will contact VLCT for clarification and contact Ms. Wells directly.

DISCUSS PROPOSED PERSONNEL POLICY

Background: The Board was provided with sample documents from other agencies regarding domestic partners for review prior to the meeting. The Board will discuss the definitions for domestic partners, romantic co-habitant and how these might/might not fit into the proposed policy.

The Board approved a definition for domestic partners and assigned it as immediate family. There was discussion that this document pertained to non-union employees. However, at some point it would seem reasonable that if domestic partner is offered to non-union all union employees will also want the inclusion in their respective contracts. Another piece of the equation is an affidavit declaring a domestic partner – in both the definition and the affidavit the Board consensus is to change the 6 months of living as partners to 1 year.

Ms. Wang provided an estimated cost to the Town if all eligible (union and non-union) employees added a domestic partner to the health insurance premiums paid by the Town - a possible $100,000 increase. The Board needs to further discuss the offering of health insurance to a domestic partner.

HYDRO-SEEDER GRANT AGREEMENT

Background: The Ecosystem Restoration Grant Agreement has more conditions than most others the Town has had with the State and the Town Attorney Monte does not have any concerns with the provision that the "state legally retain ownership of the hydroteeder for the grant term (two years) as leverage in case of non-compliance with the agreement. The grant program has assured the Town they have rarely, if ever, exercised this right and want municipalities to retain the equipment.

On a motion by Nelson, seconded by Tessier, the Selectboard voted to authorize the Town Manager to sign the grant agreement with the Vermont Department of Environmental Conservation for a hydroteeder.

Consensus of the Board is that in the future staff should consider obtaining a sample copy of the grant agreement prior to applying for a grant.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Mitchell, seconded by Nelson, the Selectboard voted to approve the weekly accounts payable warrant for October 3, 2017.

MISCELLANEOUS - None
ROUND THE TABLE

Mitchell:
- He noted that there are 2 gate valves at the intersections of Church Hill and Milano Road. These valves have created issues (leaking/freezing) in the past for the Fire District. He asked if these valves are to be changed. Rogers stated he believes they are being replaced but will confirm with the contractor.

Paul White:
- Made an inquiry if the Fall line stripping had started. Rogers stated no.

Tom White:
- He has spoken with House Representative Rob LaClair and asked if he could come before the Board to discuss the fireworks and tax sale issues. Rogers will give White possible meetings dates.
- What is the status on selecting a water engineer? Rogers stated the proposals are in. He, Assistant Manager Wang, and Town Engineer Hinrichsen will review, score and then bring the top 2 choices to the Board to make a final selection.
- He noted someone had broken into his mother’s home. With the recent passing of his Father this has made things very difficult for her and expressed his displeasure and hope the culprit will be caught soon.

EXECUTIVE SESSION

On a motion by Mitchell, seconded by Paul White, the Selectboard found that premature general knowledge would put the Town at a substantial disadvantage.

On a motion by Mitchell, seconded by Paul White, the Selectboard voted to go into executive session at 8:38 p.m. to discuss contracts.

On a motion by Nelson, seconded by Mitchell, Selectboard voted to come out of executive session at 9:58 p.m.

ADJOURN

On a motion by Tessier, seconded by Mitchell, the Selectboard voted to adjourn at 9:58 p.m.

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Donna J. Kelty, Town Clerk-Treasurer  Selectboard Chair

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Barre Town Selectboard