Barre Town Selectboard Meeting Agenda
September 26, 2017
at New England Excess Exchange, Wilson Industrial Park

1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
5. Announcements
6. Receive guest (for non-agenda items).
8. Public hearing (second reading) for proposed zoning by-law amendment.
12. Discuss VLCT Legislative Policy.
13. Discuss S.17, a bill regarding municipal police coverage.
14. Consider approving weekly accounts payable warrant for September 26, 2017 and approving four invoices excluded from September 19th warrant.
15. Miscellaneous: including permit: a) sampling event permit for 663 South Barre Road on October 14, 2017.
16. ’Round the table.
17. Executive session (if needed).
18. Adjourn.

Barre Town Selectboard Minutes
September 26, 2017

The duly warned meeting of September 26, 2017 was held at New England Excess Exchange, Wilson Industrial Park, Lower Websterville at 6:30 p.m.

The following members were in attendance: Tom White, Paul White, W. John “Jack” Mitchell, Rolland Tessier, and Bob Nelson.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Zoning Administrator Christopher Violette, EMS Director Christopher Lamonda, and Goober Schaarschmidt, (President of NEEE).

CALL TO ORDER - The meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Tessier, seconded by Nelson, the Selectboard voted to approve the agenda.

MINUTES

On a motion by Paul White, seconded by Tessier, the Selectboard voted to approve the Selectboard Meeting Minutes of September 19, 2017 with the minor grammatical and spelling changes and the correction on Page 3, One Ton Crew-cab motion, at the end of the sentence add the phrase” for a period up to 150 days.”

ANNOUNCEMENTS

- Please be advised, the Police Department reports an uptick in home burglaries. Remember to keep home and vehicle doors locked.
Selectboard Minutes of September 26, 2017 continued:

- Do you have unwanted or unused medications? Do not flush them down the toilet or throw them in the trash. You can now deposit them safely in the Barre Town Police Department's new medication collection box, located in the department lobby located at 149 Websterville Road, rear entrance. Acceptable items are prescriptions, prescription patches, prescription ointments, over the counter medications, vitamins, and pet medications in their original bottles. It is not necessary to remove labels from the bottles. Syringes are NOT accepted in this box. You can drop in anytime to dispose of medications Monday through Friday, 8:00 a.m. - 4:00 p.m. To drop off medications at other times, call the Police Dispatch at 479-0509 and ask them to contact the on-duty officer with your request. There is no cost for this service.

- The Lawn Waste Site on Holden Road is open to receive your leaves. Regular hours are Mondays 3:00 p.m. - 6:00 p.m., Wednesdays 3:00 p.m. - 6:00 p.m., Thursdays 9:00 a.m. - Noon, and Saturdays 8:00 a.m. - Noon. Extended hours are offered on three weekends in October to help with leaf disposal. They are October 7th and 8th, 14th and 15th, and 21st and 22nd. The hours will be 8:00 a.m. - 4:00 p.m. on Saturdays and Noon - 4:00 p.m. on Sundays.

- We are accepting applications for a Public Works person. Minimum qualifications are high school diploma or equivalent; current Class B CDL; physical ability to perform heavy lifting; and ability to operate a large truck with snowplow and wing. Experience driving trucks, operating equipment and working in utility or earth-moving construction, or a building trade is preferred. Interested individuals may obtain an application at the Town Manager's office, 149 Websterville Road, Websterville, VT; by calling 802-479-9331; by emailing offices@barretown.org; or you can print out the application on the Barre Town website (www.barretown.org – see Employment with Barre Town) and return the completed document to the Manager's office. Applications must be returned to the Town Manager's Office, PO Box 116, Websterville, VT 05678 by 4:00 p.m. on Thursday, October 5, 2017.

- The days are getting shorter and there has been thick morning fog. Drivers, please keep vehicle running lights on in the fog, watch for roadside runners, walkers, and cyclists in the dark. Runners, walkers, and cyclists, please wear reflective vests or light colored clothing, or carry a flashlight so drivers can see you. Pedestrians, remember to use the shoulder on the left side of the roadway so you can see what is coming.

- The Town of Barre Water System will be flushing water lines during the period of October 2 through October 13, 2017. This will effect residents in the area of Sterling Hill Development, Cherry Wood Development, Lower Websterville, Wilson Industrial Park and East Barre. After flushing let your water run for about 5 minutes to remove any water discoloration.

**GUESTS - None**

**NEW ENGLAND EXCESS EXCHANGE**

Background: As part of the ongoing public awareness campaign the Selectboard has been holding its regular meetings at various businesses located in the Wilson Industrial Park. This meeting is being hosted by New England Excess Exchange (NEEEE). Ralf Schaarschmidt, President was present and gave the following overview of the business.

Mr. Schaarschmidt stated the company began in 1981 operating out of his father’s garage. In the mid 80's his mother joined the company and they eventually moved to Montpelier where they operated until moving to the Wilson Industrial Park. Currently there are 36 on site employees and 6 offshore positions. An Act 250 permit has been submitted and if approved the company will build a 3,000 square foot addition.
New England Excess Exchange is a specialty insurance broker for those hard to insure items such as: mobile homes, yurts, secondary homes, logging business, snow plowing businesses, auto dealers, special events, long haul truckers, in-home daycare, and much more. They work throughout 11 states and are proud to bring dollars back to Vermont. One of their new products is affordable flood insurance.

The process is to go to your local agent who will then contact NEEE to prepare a quote. Payments are made to the local agent.

**ZONING BY-LAW AMENDMENT - SECOND READING**

Background: This is the public hearing (second reading) of the proposed Zoning By-Law amendments. Comment will be taken from the general population.

On a motion by Paul White, seconded by Mitchell, the Selectboard voted to read by title only “An Ordinance of the Town of Barre, Vermont Amending Appendix A., Zoning, of the Barre Town Code of Ordinances.”

On a motion by Paul White, seconded by Mitchell, the Selectboard voted to open the public hearing at 6:59 p.m.

Zoning Administrator Violette was present and reviewed the proposed changes.

On a motion by Paul White, seconded by Tessier, the Selectboard voted to close the public hearing at 7:22 p.m. and advance “An Ordinance of the Town of Barre, Vermont Amending Appendix A., Zoning, of the Barre Town Code of Ordinances” to a third and final reading (public hearing) on October 3, 2017.

**APPOINTMENTS TO PLANNING COMMISSION & DEVELOPMENT REVIEW BOARD**

Background: There is one vacancy each on the Planning Commission and Development Review Board. Said vacancies were advertised in the Barre Town August newsletter, the website and during the Selectboard meeting announcements. Three responses were received. Prior to the appointments Zoning Administrator Violette noted there will another vacancy on the Development Review Board. The Manager should be receiving the letter soon.

On a motion by Nelson, seconded by Tessier, the Selectboard voted to appoint Byron Atwood to the Planning Commission to fill the seat vacated by John Hameline, whose term will expire on May 31, 2018.

On a motion by Mitchell, seconded by Paul White, the Selectboard voted to appoint Chris Neddo to the Development Review Board to fill the seat vacated by Shaun Driscoll, whose term will expire on May 31, 2018.

During the motion discussion it was noted that with the appoint of Byron Atwood to the Planning Commission this will also leave an alternate vacancy for the Central VT Regional Planning Commission.

**PURCHASE OF AMBULANCES**

Background: Current fiscal year Equipment Fund budget includes $122,000 for the purchase of a new ambulance with a power load cot system. The bid specifications were written to request bids for two (2) ambulances – a 2017 ambulance and then delivery of a second one, a 2018 to be delivered in July 2018. Specifications were sent to six companies and five submitted bids. Board members were provided information on the two types E-350 and E-450 models along with the EMS Directors purchase recommendations.

EMS Director Chris Lamonda was present for the discussion.
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On a motion by Nelson, seconded by Paul White, a motion was made to award the purchase contract to Burt’s Emergency Vehicles for a 2017 Ford E-350 RP90 with a Medix 146 box and power load system for $116,765, to be delivered within 30 days; and for a 2018 Ford E-450, 166” Modular with a Medix 166 box and power load system for $128,420 to be delivered by the end of July 2018. After discussion the motion was withdrawn by the first and second.

Topics of interest include: differences between models, maintenance, gas mileage, resale value, loaded weight, box layout, and status of ambulance(s) to be replaced.

On a motion by Nelson, seconded by Mitchell, the Selectboard voted to award the purchase contract to Burt’s Emergency Vehicles for a 2017 Ford E-450 with a Medix 166 box and power load system for $126,403, to be delivered within 120 days; and for a 2018 Ford E-450, 166” Modular with a Medix 166 box and power load system for $128,420 to be delivered by the end of July 2018.

Manager Rogers noted the next decision to make is whether or not to have chevron markings (not required in Vermont) on the back doors of the ambulance. To do just the sides no doors the cost is $850 per ambulance versus doing sides and doors the cost is $1200 per ambulance.

On a motion by Tessier, seconded by Nelson, the Selectboard voted to have Burt’s Emergency Vehicles to place the reflective chevron markings on the sides (no doors) for the cost of $850 per ambulance.

Ambulance conversation moved on to warranties. There are three types of options available (Premium Care, Extra Care, and Power Train). Rogers noted a decision does not have to be made at the time of purchase. Board consensus is to have the staff research the maintenance records to determine the benefit, if any, for purchasing such warranties and the Board will make a decision based on the information.

ERROR'S & OMISSIONS LIST #1

Background: Annually the Assessor will provide a list of properties whose property (including personal) valuation needs to be corrected after the lodging of the Grand List for the fiscal year. The deadline to correct these valuations is December 31st but they must be approved by the legislative body.

On a motion by Tessier, seconded by Mitchell, the Selectboard voted to approve the 2017 Errors & Omissions List #1 as presented by the Assessor.

DISCUSS VLCT LEGISLATIVE POLICY

Background: The Selectboard has been discussing the Vermont League of Cities and Town’s (VLCT) Legislative Policy the last few meetings. A list of changes already agreed to by Selectboard consensus was provided for review prior to the meeting. The Assistant Manager who will be representing Barre Town at VLCT’s Annual Meeting is seeking consensus the language is acceptable.

Assistant Manager Wang provided and discussed some clarifications received from the VLCT. She will provide a “final” version of the compiled comments for review prior to the October annual meeting.

SENATE BILL 27 REGARDING MUNICIPAL POLICE COVERAGE

Background: The Senate Government Operations Committee is holding a meeting about law enforcement and public safety, including Senate Bill 27 which would require all municipalities to provide primary police coverage. The Manager’s concern is this is a big
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“mandate” on Vermont cities and towns. Barre Town has a police department but it will be a big concern for towns which do not have a police department or contract for service. Selectboard discussion is to gather issues/concerns regarding enforcement/public safety they would like to convey at the Senate Government Operations Committee meeting.

Mitchell noted it seemed a little unfair to hold all the public hearings during the day limiting who can attend. Paul White read an outreach email he received from the Chair of Senate Gov Ops. The Board agreed this was a topic worth following but currently did not have comment(s). Mr. White will try to attend one of the hearings and report his findings to the Board.

It was also noted that perhaps our House Representative, Rob LaClair, who serves on the House Gov Ops Committee should be invited to a meeting and share his knowledge of this bill and other items of Selectboard interest (fireworks and tax sale deadlines).

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Tessier, seconded by Nelson, the Selectboard voted to approve the weekly accounts payable warrant for September 26, 2017.

On a motion by Tessier, seconded by Paul White, the Selectboard voted to approve the three (3) Nelson’s Hardware invoices totaling $173.27 that previously appeared on the September 19, 2017 accounts payable warrant. Nelson abstained from the vote due to an employer conflict.

MISCELLANEOUS

On a motion by Mitchell, seconded by Paul White, the Selectboard voted to approve a Sample Event Permit for 663 South Barre Road to be held on September 26, 2017.

ROUND THE TABLE

Mitchell:
- He attended the VLCT workshop on budgets noting Barre Town does a very good job with the preparation. We are well ahead of the pack with regards to special appropriations.
- He attended the Act 46 school merger meeting the other night noting it appears a study committee will be formed and things will move forward.
- The various workers and flaggers working on the numerous road projects in our area have done a great job. Things look good coming from Montpelier into Barre.
- He inquired how many Board members will be attending the Tax Grievance hearing tomorrow night. Mitchell, Paul White, and Tessier will be there. Tom White and Bob Nelson have other Town meetings to attend. Depending on time they may not be able to make the Tax Grievance hearings.

Tessier:
- Restoration work has begun on the Maplewood Cemetery fence and he is looking forward to the finished product.
- Very happy to read the notice where Cargill has lowered the price of road salt.

EXECUTIVE SESSION - None
ADJOURN

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to adjourn at 9:31 p.m.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

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Barre Town Selectboard