BARRE TOWN SELECTBOARD MEETING AGENDA
September 12, 2017

1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
5. Announcements
6. Receive guest (for non-agenda items).
7. Presentation by the VT Foodbank.
8. Discuss proposed dog park in recreation area and handling the money for the facility.
9. Consider awarding contract for the purchase of a hydro-seeder.
10. Consider adopting Resolution No. 5-17 regarding lease financing of the new sewer vacator.
12. Discuss VLCT’s proposed legislative policy.
13. Discuss proposed personnel policy.
15. Miscellaneous: including permit if any.
16. ‘Round the table.
17. Executive session if needed.
18. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
September 12, 2017

The duly warned meeting of September 12, 2017 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 6:30 p.m.

The following members were in attendance: Tom White, Paul White, W. John “Jack” Mitchell, Rolland Tessier and Bob Nelson. Tom White was not present.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Recreation Board members David Rouleau, Doug Farnham, and Terry Smith. Also present were: Vermont Foodbank Executive Director John Sayles, Alan Garceau, Heidi Vihinen, and Illari Vihinen.

CALL TO ORDER – The meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Tessier, seconded by Paul White, the Selectboard voted to approve the agenda with the following amendments:

• Item 15 Miscellaneous: Add the Fireworks Permit for Fall Fire which was included in the Selectboard packet but not on the agenda; and

• Item 8A: Consider authorizing a skatepark improvement contract.

Tom White was not present for the vote.

MINUTES

On a motion by Paul White, seconded by Tessier, the Selectboard voted to approve the Selectboard Meeting Minutes of September 5, 2017 with the minor grammatical and spelling changes. Tom White was not present for the vote.
ANNOUNCEMENTS

- Paving continues: Bonded wearing course paving is scheduled to start on September 21st and will be on Sterling Hill Road, Buena Vista Circle, Lemay Drive, Alnita Lane, Chris Path Way, Valley View Circle, Sunnyside Drive, Crab Apple Lane, and Apple Blossom Road.

- You still have time before your letter of interest to serve on the Planning Commission or Development Review Board is due, September 21st, to the Town Manager’s office. For more information visit www.barretown.org.

- Fall Bulk Trash will be held on Saturday, September 16th, from 8:00 a.m. - 2:00 p.m. at the Public Works Yard on Websterville Road. See the August newsletter, page 7 for more information on materials and fees. The organization to whom you can donate this fall is Barre Town's Cemetery Commission, which stewards our historic town cemeteries, including tackling special projects such as the restoration of the increasingly rare example of a cast iron cemetery fence and gate at Maplewood Cemetery.

- Where can you find a bubble machine, hay bale maze, storytime, marshmallow catapult-making, and meet the Barre Town Police K-9 Huey all in one place? At the free family fun Fall Festival at the Barre Town Recreation Area Picnic Shelter on Saturday, September 23, 2017 from 10:00 a.m. to 2:00 p.m. See the Town website (www.barretown.org) for more information. Hosed by the Barre Town Recreation Board.

GUESTS

Recreation Board member Dave Rouleau informed the Board the summer “Ice Cream Socials,” held on Tuesday evenings at the various town playgrounds was a great success. He wanted to assure Selectboard members their concern of holding the events on Tuesday nights meant they could not participate or receive “free ice cream” was heard. He distributed ice cream to the Board and thanked them for their support.

FOODBANK PRESENTATION

Background: Our Selectboard is reaching out to the residents/viewers of these meetings to provide information on the various businesses located in the Park. The Vermont Foodbank is an occupant of the Wilson Industrial Park and will be providing a brief overview of their business.

John Sayles (CEO of Vermont Foodbank) was present. The Foodbank is headquartered in the Wilson Industrial Park and serves all 14 counties in Vermont. They were located in South Barre in the early 80’s until a storm caused building damage. Around 1986, with the help of the Town and grant funding, a new building was erected in the Park.

The services provided over the years have changed dramatically. In 2009 when he became CEO, 6 million pounds (100,000 pounds in fresh produce) of food was distributed. This past year 12 million pounds (2.5 million pounds in fresh produce) have been distributed. There are now satellite operations in Rutland and Brattleboro and the Foodbank works with various organizations, individuals, and food shelves as well.

Mr. Sayles provided the Board with the most recent newsletter and reviewed some of their newer programs. For more information on the Foodbank and their services visit their website www.vtfoodbank.org.
PROPOSED DOG PARK IN RECREATION AREA

Background: During last week’s Selectboard meeting several Recreation Board members were present to discuss the possibility of creating a dog park at the recreational facility on Websterville Road. Several questions arose and discussion is continuing tonight. Topics to be discussed include: does the placement fit in with the recreational plan for the park, the one-time expense of extending the water line, tree removal, snow plowing/winter access, road maintenance, other miscellaneous responsibilities when the seasonal recreation crew is not on duty.

As for the handling of money which is being fund-raised, the Town Clerk-Treasurer is recommending the funds come through the Town office for “internal control” purposes. Donations will be handled similarly to the Travis Mercy Skatepark. General Ledger numbers will be assigned for revenue and expenses.

On a motion by Nelson, seconded by Tessier, the Selectboard voted to authorize a draft written agreement between the Town of Barre and the Town of Barre Dog Park Organization for a proposed Dog Park to be located at the Barre Town Recreation Facility. Tom White was not present for the vote.

The Manager informed the Board that Alan Garceau (Cemetery Commission member) is skilled with a saw. He was one of the volunteer who cleared trees from the Maplewood Cemetery during the cleanup. Since the trees to be cleared from the proposed Dog Park are dead the Board would prefer they be cut down now before they fall down. Consensus of the Board is to authorize Mr. Garceau to proceed with the removal of the “designated” trees at the Recreation Facility with the condition that cutting not occur while the fields are being used.

SKATEPARK CONTRACT

Background: The Thunder Chickens Snowmobile Club has been fund raising for many years. Proceeds are used for the skatepark maintenance/improvements. The current plan is to add a new concrete form to the area. During the August 7th Recreation Board meeting Parker Constructions was selected as the contractor to build a new concrete form the Skatepark pending reference checks. One minor concern was the amount of upfront payment to the contractor which the Town Manager will work out with said contractor.

On a motion by Paul White, seconded by Tessier, the Selectboard authorized the Recreation Board to contract with Parker Construction for the proposed Travis Mercy Skatepark improvements which are not to exceed $26,000.

PURCHASE OF HYDROSEEDER

Background: The purchase of a hydro-seeder is back on the agenda this week. Further research has confirmed that up to four (4) of our current trailers would have no problem with the loaded weight of the 400 gallon Turbo Turf hydroseeder. It can be un/loaded with our loader. The tank is easy to clean and should be cleaned after each day’s use, simply by running water through it. This should be done at the lawn waste site or somewhere else the Town doesn’t mind growing grass. All the references came back positive with most mentioning the ease of use.

In the Manager’s notes to the Board he stated the Turbo Turf has a poly tank that will be easy to repair and maintain than the competitors steel tank. The level of water and mix can be seen through the side of the tank which is convenient for users. Based on the information obtained, price, higher tank volume, and a design which does not require the user to fully unwrap the hose for every use management is recommending the Town purchase the Turbo Turf HM-400-T hydroseeder.
Selectboard Minutes of September 12, 2017 continued:

On a motion by Tessier, seconded by Nelson, the Selectboard voted to authorize the purchase of Turbo Turf HM-400-T hydroseeder for a total cost of $9,245.12 including shipping. Tom White was not present for the vote.

**RESOLUTION NO. 5-17 FOR SEWER VACTOR LEASE FINANCING**

**Background:** In August 2017 the Selectboard approved financing the new sewer vactor with Municipal Leasing Consultants (MLC) of Grand Isle, VT. The interest rate is 2.39% (as proposed) and the financing is for $292,909. Just as before MLC is assign the deal to US Bancorp. A variety of documents need to be approved and assigned by various parties. Note: The vactor unit only is being financed as the cab/chassis were paid for in cash.

On a motion by Tessier, seconded by Paul White, the Selectboard voted to adopt Resolution NO. 5-17, A Resolution of the Town of Barre, Vermont Approving Property Schedule No. 6 Dated September 15, 2017 and Adding It To Master Lease Agreement Dated August 15, 2015 Between Municipal Leasing Consultants and the Town of Barre; and to authorize the Manager and Clerk/Treasurer to sign the documents needed to complete the financing of the new sewer vactor.

**2017-2018 ROAD SALT CONTRACTS**

**Background:** This year per the State bid, Cargill’s price is $72.33 per ton. The price has been validated if the Town makes Cargill the primary supplier and buy 2200 tons. American Rock is the low bidder for cities and towns in AOT District 4 and 7. (Barre Town is District 7.) The District 7 with a state contract bid of $74.62 per ton. However American Rock Salt sent the Town a quote sheet stating the price is $68.50 per ton. American's hauler is DuBois Construction and they are attempting to get a definite price quote to the Town before this meeting.

On a motion by Nelson, seconded by Tessier, the Selectboard voted to award the primary salt supply contract for 2,350 tons to American Rock Salt for their bid price of $68.50/ton and a secondary supply contract for 300 tons to Cargill for a price of $72.33 per ton. Tom White was not present for the vote.

**VLCT’S PROPOSED LEGISLATIVE POLICY DISCUSSION**

**Background:** Prior to the meeting the Selectboard received a copy of the proposed VLCT Municipal Policy and the form for additions or amendments. The Board will be reviewing the document to give the Asst. Town Manager instructions for the annual VLCT meeting.

The Board reviewed two of the five sections with the remainder to be reviewed at another meeting.

**REVIEW PERSONNEL POLICY (FAMILY MEMBER SECTIONS)**

**Background:** A table and a few definitions were provided to the Board for review at last week’s meeting. The Board will discuss and decide on the definitions; and then if they are ready discuss and decide on the four policies. No formal action will be taken.

Quite a bit of time was spent on discussion regarding immediate family, especially with a yours, mine, and ours blend these days. The table review is complete. However, romantic co-habitant still needs to be defined.
Selectboard Minutes of September 12, 2017 continued:

**WEEKLY ACCOUNTS PAYABLE WARRANT**

On a motion by Tessier, seconded by Paul White, the Selectboard voted to approve the weekly accounts payable warrants for September 12, 2017 and to delete 7 (seven) Guy’s Repair invoices as they have already been paid. Nelson abstained from the vote due to an employer conflict and Tom White was not present for the vote.

**MISCELLANEOUS**

On a motion by Paul White, seconded by Tessier, the Selectboard voted to approve and authorize the Town Clerk to sign a firework permit for Fall Fire/Boy Scouts for a display to be held on September 23, 2017 at 59 Littlejohn Road. Tom White was not present for the vote.

Asst. Manager Wang informed the Board the Bridge Street sidewalk project is progressing well with the base course down.

‘ROUND THE TABLE

_Tessier_ noted that on October 11th, there will be a meeting regarding the VELCO project by the Barre Gardens (Barre City). Manager Rogers stated the facility is being moved across the road temporarily to accommodate a new bigger transmission facility. The question arose as to whether or not there will be overhead power lines and the impact to truck traffic.

_Paul White_ will not be at next week’s meeting.

_Mitchell_: He noted in the monthly DPW report that grass was picked up on Jalbert Road - why? It was noted a resident cleaned out an overgrown ditch belonging to the Town so the Town picked up the debris.

There was also discussion regarding a loader which is rusting and in need of attention. The replacement schedule should be reviewed.

In the monthly Police Department report he noted the dog complaints. He is wondering if the Town should step up the leash law enforcement.

Mitchell appreciated the dust control efforts by the contractors doing the Websterville Fire District water line project. However, there still needs to be improvements.

**EXECUTIVE SESSION - None**

**ADJOURN**

On a motion by Nelson, seconded by Tessier, the Selectboard voted to adjourn at 9:20 p.m. Tom White was not present for the vote.

__Donna J. Kelty, Town Clerk-Treasurer__  __Selectboard Chair__

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Barre Town Selectboard