1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
5. Announcements
6. Receive guest (for non-agenda items).
7. Consider approving special event permit for Fall Fire.
8. Consider first reading (introduction) of an ordinance amending the zoning by-law.
9. Consider approving amendment to Memorandum of Understanding with Phoenix House and VT Department of Corrections.
10. Consider awarding contracts for: a) gravel crushing; b) line painting and other pavement markings; and c) roll-off dumpsters for Fall Bulk Trash.
15. Review proposed personnel policy sections relating to family members.
17. Miscellaneous: including permit if any.
18. ‘Round the table.
19. Executive session if needed.
20. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
September 5, 2017

The duly warned meeting of September 5, 2017 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 6:30 p.m.

The following members were in attendance: Tom White, Paul White, W. John “Jack” Mitchell and Rolland Tessier. Bob Nelson was not present.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Pierre Couture, Zoning & Planning Director Chris Violette, Recreation Board members Terry Smith, Adi Dobrilovic, David Rouleau, Doug Farnham, and Janice King, Heidi Vihinen, Illari Vihinen, Pierre Couture, Barry Stryker, and Michael Sweeney.

CALL TO ORDER - The meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Tessier, seconded by Paul White, the Selectboard voted to approve the agenda. Nelson was not present for the vote.

MINUTES

On a motion by Paul White, seconded by Tessier, the Selectboard voted to approve the Selectboard Meeting Minutes of August 22, 2017 with the minor grammatical and spelling changes. Nelson was not present for the vote.
ANNOUNCEMENTS

• Paving continues: Streets scheduled to be paved through at least September 8th are Countryside Circle, Conti Circle, and Apple Blossom Road. Bonded wearing course paving will start the week of September 18th.

• The Selectboard is accepting letters of interest to fill one vacancy each on the Planning Commission and Development Review Board. For more information visit barretown.org. Letters are due by September 21st to the Town Manager's office.

There is a lot going on Saturday, September 9th in Barre Town.

• From 10:00 a.m. to 12:00 p.m., a Backyard Composting workshop will be held at the Barre Town Municipal Building. Registration in advance is required. See the Town website for more details or call Cassandra the Central Vermont Solid Waste Management District (802-229-9383, extension 102).

• At 1:00 p.m., Saturday, September 9th, the Cemetery Commission invites you to attend a rededication ceremony of the gravestone marker of Susanna Sherman Scott in Wilson Cemetery. Read about her in the August newsletter.

• The last event on the 9th is also at 1:00 p.m. The Aldrich Public Library and Friends of the Barre Town Forest will host fall story time in the town forest for preschoolers through first graders and their parents. A short walk will be followed by two stories and some games. Free and no reservations needed. Do dress for conditions. If it rains the event will be canceled. For more information call Marianne at 476-4185.

• We know you have been stockpiling your old furniture, mattresses, home renovation waste, and large plastic toys all season. On September 16th your wait is over, Fall Bulk Trash will be held that Saturday from 8:00 a.m. to 2:00 p.m. at the public works yard on Websterville Road. See your August newsletter for more information on materials and fees. Please do keep clean lumber separate as that is now banned from Vermont landfills. It will be accepted and set aside for salvaging.

• The Barre Town Recreation Board is hosting their second annual Fall Festival on Saturday, September 23rd from 10:00 a.m. to 2:00 p.m. at the Recreation Area Picnic Shelter. Activities will include pumpkin bowling, face painting, pumpkin putt, and an obstacle course. See the Town website (www.barretown.org) for more information. Admission is free.

GUESTS

A few of the Barre Town Recreation Board members were present. The Selectboard was provided with information on a new Dog Park being proposed for the Recreation Field. A site has been chosen and some of the initial costs were provided. Outside fundraising needs to begin soon so the Recreation Board would like to have the Selectboard's blessing to go ahead.

Discussion focused on one-time versus annual cost, maintenance, fund raising, and the need for such a park. It was agreed the item would be placed on next week's agenda for further talk.

FALL FIRE SPECIAL EVENT PERMIT

Background: The Town now has the Notices of Compliance from the Police and Fire Chiefs. However, as of last Friday there was no certificate of insurance. The Manager noted it may not be ready by this meeting. A neighbor raised concerns over the paper lanterns landing in his field(s). Pierre Couture and the neighbor are to discuss this prior to the meeting.
Selectboard Minutes of September 5, 2017 continued:

The Recreation Board Chair has requested the Selectboard, should they approve the special event permit, include the condition that the organizers pick up or scatter their fires after the event. This is to make it easier for other users to recognize when there have been unauthorized fires (like campfires). Leaving remains of a fire can also give the impression that fires are allowed in the Town Forest, which they are not!

Barry Stryker was present and raised concerns over the sky lantern debris. He noted while it was admirable that lantern materials are biodegradable there are other factors to consider - weather (dry versus wet seasons), concern with individuals stomping down the grass in his fields for haying, when he can/cannot mow said fields, wood slivers not decomposing fast enough and getting into his hay product causing animal health issues, and the possibility of sparks from lanterns causing fires.

With this being a small event compared to Rock Fire the neighbors agreed to do a “test” to see how things go. This item will be revisited in the future.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to authorize the Town Clerk to issue a Special Event Permit #03-17 for Fall Fire to be held on September 23, 2017 upon receipt of the certificate of insurance and with the conditions that all fire remnants be scattered within 48 hours of the event and that the organizers work with the neighbors to collect the debris from the sky lanterns within a reasonable time. Nelson was not present for the vote.

It was noted the community yard sale fundraiser netted $2,000 and there was an additional $1,000 pledge.

The Selectboard after a brief discussion decided to follow policy and charge for the police services which are at the reduced rate. It was noted the permit fee was waived.

ZONING BY-LAW AMENDMENT – FIRST READING

Background: The Zoning Administrator was on hand to discuss the changes and clean-up edits which have been made. The Selectboard received the changes in their August 8, 2017 meeting packet.

On a motion by Paul White, seconded by Mitchell, the Selectboard voted to ready by title only “An Ordinance of the Town of Barre, Vermont Amending Appendix A., Zoning, of the Barre Town Code of Ordinances.” Nelson was not present for the vote.

Zoning Administrator Violette was present and reviewed the proposed changes.

On a motion by Tessier, seconded by Paul White, the Selectboard voted to advance “An Ordinance of the Town of Barre, Vermont Amending Appendix A., Zoning, of the Barre Town Code of Ordinances” to a second reading (public hearing) on September 19, 2017. Nelson was not present for the vote.

MEMORANDUM OF UNDERSTANDING AMENDMENT FOR PHOENIX HOUSE

Background: Phoenix House provides care recovery services and housing for those dealing with prescription drug, alcohol, heroin, and other substance abuse problems in Vermont. They have a facility on South Barre Road. Manager Rogers attends their Community Relations meetings.

The Town has a Memorandum of Understanding (MOU) with Phoenix House. The request before the Board is to amend the MOU to add a new party, the State’s Division of Alcohol and Drug Abuse Prevention (ADAP). This addition allows ADAP to refer residents to the facility with substance abuse problems not currently under the Department of Corrections supervision, such as the homeless, and whose stay would be paid for by ADAP.
Selectboard Minutes of September 5, 2017 continued:

Michael Sweeney, Department of Corrections was present. During discussion the focus was the need to add another agency is financial; will ADAP follow the same procedures as the Phoenix house with regards to residents such as the staffing/monitoring of ADAP clientele; possible need to reword part of the MOU; and concern for adding "and other Local, State and Federal grants effective August 1, 2017" - what does that mean?

By consensus, the Board and Mr. Sweeney will seek answers to the discussion topics and determine how to proceed at another meeting.

**CONTRACTS TO BE AWARDED**

**Gravel Crushing:** The contract is for crushing gravel/granite and recycled asphalt. Four companies were provided bid specifications and two submitted bids, J. A. McDonald and McCullough. The bids are in line with the budgeted amount of $32,000. The Town has worked with the low bidder (McCullough) numerous times and their work is satisfactory.

On a motion by Paul White, seconded by Mitchell, the Selectboard voted to award the gravel crushing contract to McCullough based on their bids of $3.69/cubic yard for gravel/granite and $4.25/cubic yard for recycled asphalt. Nelson was not present for the vote.

**Line painting and other pavement markings:** The contract is for the Fall 2017 paintings. Five companies were provided bid specifications and only one bid was received from Highway Safety Systems Inc. ($7,957.50). The Town budgeted $22,000 for line painting and the spring cost was $16,519.07, leaving a balance of $5,480.93. The Manager noted this year the Fall contract requires a lot of hand-work, including restriping the Sterling Hill Road speed hump and the triangle on Baptist Street.

On a motion by Paul White, seconded by Mitchell, the Selectboard voted to award the Fall Line painting and other pavement markings contract to Highway Safety Systems Inc. for their bid price of $7,957.50. Nelson was not present for the vote.

**Roll-off dumpster for Fall Bulk Trash:** Three companies were provided bid specifications with responses (Casella - $180 per ton and Myers - $225 per ton). Earth Waste did not bid because of their very committed schedule.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to award the 2017 Fall Bulk Trash roll-off dumpster contract to Casella Waste at their bid price of $180 per ton. Nelson was not present for the vote.

**PURCHASE OF HYDROSEEDER**

**Background:** Research on this specialized piece of equipment found the market to be dominated by three companies: Finn, Turfmaker, and Turbo Turf. Finn tends to be high end; a high-quality product but is correspondingly priced and not necessary for the amount work we need to do. Quotes and equipment specifications were obtained from the other two companies so the Town did not go through a bidding process.

The Manager and DPW Superintendent reviewed the specifications and spoke with their respective representatives several times. The Board was provided details on the differences. Asst. Manager Wang stated she has not received a return call from Turbo-Turf (preferred model) references.

Discussion highlights included: given weight (loaded/unloaded) should the unit be permanently mounted on a new/used permanent trailer; is our existing trailer adequate for the equipment - if not the Board needs pricing for a new one; delivery time would be around 2 weeks; and we do not have the information from references.
SALE OF 1989 INTERNATIONAL TRUCK CHASSIS

Background: The Town received a new bid for the old water truck chassis (the same one the Board voided the sale for on August 8, 2017) for $850 from Brad and Jackie Fletcher of Walpole, NH. They intend to use it on their dairy farm.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to authorize the sale of the 1989 International Truck (#57) to Brad and Jackie Fletcher for $850.00 provided they pay for and remove the truck by September 25, 2017. Nelson was not present for the vote.

VT AFFIRMATION OF USE OF FUNDS FORM

TROW HILL PLAYGROUND REVITALIZATION GRANT

Background: Last fiscal year the Town received a $15,000 grant from VT Building and General Services’ Recreational Facilities Grant Program. A condition of the grant is that a duly authorized representative affirms that: a) a 1 to 1 match was provided; b) funds awarded were used for recreational opportunities; and c) that we provide documentation (paid invoices) on all expenses. The Assistant Town Manager has the data for items a and b and will be copying invoices to meet item c upon Board authorization to sign the VT Affirmation Form.

On a motion by Tessier, seconded by Paul White, the Selectboard voted to authorize the Town Manager to sign the form affirming appropriate use of the 2016-2017 fiscal year Vermont Building and General Services Recreational Facilities Grant Funds. Nelson was not present for the vote.

VOTING DELEGATE FOR VLCT ANNUAL MEETING

Background: The Vermont League of Cities and Towns (VLCT) Annual Meeting and reception is held on Wednesday, October 4, 2017, 1:30p.m. - 7:00 p.m. at the Killington Grant Hotel and Conference Center in Killington, Vermont. The major activity is a meeting to approve the Municipal Policy (a guide for lobbying on behalf of towns and cities). The Manager is the usual representative. However, the Asst. Town Manager and Zoning Administrator have filled in when the Manager was not available.

On a motion by Mitchell, seconded by Paul White, the Selectboard voted to appoint Elaine Wang as the Barre Town voting delegate to the 2017 VLCT Annual Business meeting.

By consensus, during the motion discussion, the Municipal Policy will be placed on the Selectboard agenda for review/comment/recommended changes.

REVIEW PERSONNEL POLICY (FAMILY MEMBER SECTIONS)

Background: A table and a few definitions were provided to the Board for review prior to the meeting.

After reviewing the table presented, Board consensus is to place the item on a meeting agenda where it will fit for further discussion.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Paul White, seconded by Tessier, the Selectboard voted to approve the weekly accounts payable warrants for August 29, 2017 and September 5, 2017. Nelson was not present for the vote.
Selectboard Minutes of September 5, 2017 continued:

MISCELLANEOUS - None

ROUND THE TABLE

Tessier stated it was nice to receive the thank you note from the Good Samaritan Haven for their funding.

Mitchell:
- Status of the fund balance requested at the last meeting. The Clerk-Treasurer stated she has been on vacation but made the request to Batchelder (bookkeeping service).
- He was relieved to see how many items were checked off the loose-ends list put together by the Selectboard last year. Chair White stated it might be a good item to remove the completed items and bring the pared down list to a future meeting to make changes.
- The Websterville Fire District water line project has created quite a bit of “dust” issues. Having seen the “dust clouds” for himself he is requesting the Manager contact the company to see if they would do more dust control work.

Chair White stated he will not be at the September 12th meeting. Paul White noted he will not be at the meeting on September 19th.

EXECUTIVE SESSION - None

ADJOURN

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to adjourn at 9:24 p.m. Nelson was not present for the vote.

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Donna J. Kelty, Town Clerk-Treasurer Selectboard Chair

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Barre Town Selectboard