BARRE TOWN SELECTBOARD MEETING AGENDA
August 22, 2017
Held at Old Route Two Spirits, 69 Pitman Road

1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of August 8, 2017.
5. Announcements
6. Receive guest (for non-agenda items).
7. Presentation from Old Route Two Spirits and VT Foodbank.
8. Consider approving request to use Municipal Building and some town roads for Thanksgiving 5K.
9. Presentation and explanation of proposed zoning by-law amendments.
10. Consider approving special event permit for Fallfire.
11. Consider approving resolution and other documents for financing sewer vactor purchase.
12. Consider authorizing purchase of a used car.
13. Review and discuss proposed personnel policy.
14. Consider approving weekly accounts payable warrants for August 15th and 22nd.
15. Miscellaneous, including permits if any.
16. Round the Table.
17. Executive session.
18. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
August 22, 2017

The duly warned meeting of the Barre Town Selectboard of August 22, 2017 was held at Old Route Two Spirits, Wilson Industrial Park, Lower Websterville at 6:00 p.m.

The following members were in attendance: Tom White, Paul White, W. John "Jack" Mitchell, Rolland Tessier and Bob Nelson.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Assistant Town Clerk Wendy Moore, Ryan Dumperth and Adam Overbay, Co-Owners of Old Route Two Spirits, Reverend David Vanderlinde-Abernathy, and Times Argus Reporter Eric Blaisdell. John Sayles, CEO of the Vermont Food Bank was not in attendance.

CALL TO ORDER - The meeting was called to order at 6:50 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Rolland Tessier seconded by Jack Mitchell, the Selectboard voted unanimously to approve the agenda.

MINUTES

On a motion by Rolland Tessier, seconded by Bob Nelson, the Selectboard voted unanimously to approve the Selectboard Meeting Minutes of August 8, 2017 with the minor grammatical and spelling changes as follows: the location of the meeting was at SB Electronics in the Wilson Industrial Park.

ANNOUNCEMENTS
Selectboard Minutes of August 22, 2017 continued:

- Paving continues. Streets scheduled to be paved August 28th to September 8th are Beckley Hill Road, Nuissl Road, Countryside Circle, Conti Circle and Apple Blossom Road.

- The Websterville Fire District #3 has engaged a contractor for water system improvements including replacing about 3,150 feet of water main and a new backup generator at the water office building and pump station. The water main replacement will be along Church Hill Road from Violet Street, continue downhill and along Gregoire Street and on to the intersection with Websterville Road. Be aware that some work will begin the week of August 21st. Stay tuned to the town website for the replacement plan and schedule. If you have questions, contact the Project Engineer for Weston & Sampson Engineers, Ken Bisceglia at 802-578-2451.

- The Selectboard is accepting letters of interest to fill one vacancy each on the Planning Commission and Development Review Board, both for terms expiring May 31, 2018. For more information, including guidelines for your letter of interest, visit barretown.org. Submit your letter to the Town Manager’s Office by September 21.

- The Central Vermont Solid Waste Management District will be offering another Backyard Composting Workshop in Barre Town, this time at the Barre Town School, on Saturday, September 9th, 10am to 12pm. You'll learn about what type of bin is best for you, where to locate one, what to put into it, how to manage it, troubleshooting, and harvesting your compost. Registration in advance is required due to high demand. See the town website for more information or call Cassandra at the waste district at 229-9383, extension 102.

- The Cemetery Commission invites you to attend a rededication ceremony of the gravestone marker of Susanne Sherman Scott. Scott passed away in 1793 in Wildersburgh, now known as Barre. The location of her grave is unknown, but her marker was recovered in recent decades and is reputedly the oldest recovered in Barre. The Cemetery Commission voted to place Scott's marker with those of the rest of her family, in the town's Wilson Cemetery. Contemplate local history during the rededication ceremony on September 9th, at 1pm in the Wilson Cemetery, at the corner of Websterville Road and Quarry Hill Road. Descendants of the Sherman family are especially welcome.

- The August Barre Town Newsletter is in the mail. Read more about Susanna Scott, about the new tax rates and utility fees, where to get your free radon test kit, a new drug collection box at the police department, the fall bulk trash collection, and more!

GUESTS - None

PRESENTATIONS FROM OLD ROUTE TWO SPIRITS

Guests: Ryan Dumperth and Adam Overbay, Co-Owners of Old Route Two Spirits

Background – As Old Route Two is just getting started and concentrating on production, the meeting room accommodations will have an “under construction” look. A nice article about them was in Seven Days in November: https://www.sevendaysvt.com/vermont/old-route-two-spirits-is-coming-to

We're meeting today in Barre Town's Wilson Industrial Park, which is proud host to 14 employers and has room for even more. Land prices are reasonable and tax stabilization and other incentives are available. Interested parties may contact Barre Area Development at 476-0660 or the town office at 479-9331. The selectboard is holding a few of our regular meetings at businesses here in the Wilson Industrial Park to give the public an opportunity to get to know these neighbors a bit better. Tonight, we are happy to be at Old Route Two Spirits.
Ryan Dumpeth and Adam Overbay are co-owners of Old Route Two Spirits and have been in the Wilson Industrial Park since May of last year. They are currently producing rum and gin and starting this fall, they will start whiskey production using mostly local grains within a 25-mile radius of Barre. By the end of September, you should see products in the local liquor stores and you will also be able to purchase their products at the buildings storefront.

THANKSGIVING 5K

Background - Rev. David Vanderlinde-Abernathy leads the Barre Congregational Church. The church moved its' Thanksgiving 5K from Phelps Road to the Municipal Building 6 years ago. (this will be the 6th year using the Municipal Building). They use the meeting room for registration, the restrooms and downstairs area (to keep warm). Outside, they use the Municipal Building parking lot and DPW truck garage parking lot. They have two race courses. The preferred course uses the bike path, but if there is too much snow the course doubles back along the road (Graniteville and Websterville and Bolster Roads). The church has been very responsible using the building and conducting the race.

Proceeds from this event goes to support their Mission & Outreach program which is used for people in the community and the Deacon fund which supports people in need. None of the proceeds are used for the operating expenses of the church.

On a motion by Tom White and seconded by Bob Nelson, the Selectboard unanimously approved the use of the Municipal Building and the DPW truck garage yard and roads for the Thanksgiving 5K event provided a certificate of insurance is submitted.

ZONING BY-LAW

Guests: Cedric Sanborn will represent the Planning Commission to review and discuss the proposed zoning by-laws.

Background - The Planning Commission has prepared some zoning by-law amendments which they have been working on for some time. In accordance with statute the Selectboard must hold a public hearing on the proposed amendments between 15 - 120 days after it is submitted to the Selectboard. The Board is following the process to amend an ordinance.

Reviewed the Zoning bylaw amendments. Clarification was given on several sections including section 3.8 Outdoor storage limitations, 4.2 Accessory dwellings, 5.6 Site plan review, 6.5 PUD (Planned Unit Developments), and 7.10 Waivers.

FALLFIRE SPECIAL EVENT PERMIT

Background - Chris Violette gave us the Fire Chief's "Notice of Compliance." We need the Police Chief's notice and the event organizer's certificate of insurance. We met with Pierre Couture on Monday morning. He said the Boy Scouts (Green Mountain Council) would provide the insurance. Mr. Couture called and said he talked to the Clarks. Provided we receive the certificate of insurance, you will be asked to vote to authorize the town clerk to issue a special event permit to Fallfire for an event on September 23rd. Pierre asked if you would consider donating the police officer's time. One officer will be needed to block traffic on Littlejohn Road and Waterman Street. The officer could be there 5 hours. If a full-timer on overtime works the hourly rate could be $42+/- per hour. If a part-timer works, the rate could be $22 +/- per hour. Fire department help isn't expected. Chris Violette said if it is he'd donate his time. Money from the event is going to the Boy Scout statue.

The certificate of insurance has not been provided to date. Also, Mr. Skryker came into the Town Managers Office with concerns about the use of the sky lanterns and if they are bio-degradable. Approximately 20 to 30 lanterns landed on his property last year and he is concerned that pieces of the lantern, which is made from rice paper, string and...
small pieces of wood could be bailed up in the hay and cause injury to his livestock. Depending on the direction of the wind these lanterns could also land on Mr. Johnson's and Perley Briggs's farm. It was decided that this item be tabled until the next Selectboard meeting on September 5th and to invite Mr. Skryker and Mr. Couture to discuss the concerns.

FINANCING VACATOR

This lease is an amendment (addition to) the master lease agreement with U.S. Bank, which provided the fire truck re-financing and roller from two years ago and last year's ambulance financing.

The finance documents have not arrived. The item is tabled until the next Selectboard meeting on September 5th.

TOWN MANAGER'S CAR

Background - There is $16,000 budgeted to replace the manager's car. Mike Martel found a 2014 Honda Accord with 21,100 miles for $15,800. With dealer prep and registration fees the total comes to $16,043. This car is from Twin City Subaru. The invoice is on the warrant dated August 22nd. If approved the car could be picked up Wednesday or Thursday.

On a motion by Rolland Tessier, and seconded by Bob Nelson, the Selectboard unanimously approved the purchase of the 2014 Honda Accord from Twin City Subaru for $16,043 plus registrations fees.

PERSONNEL POLICY

Background - This week covers the remaining addenda: a suggested Employee Termination Process (borrowed wholly from VLCT: our current policy does not describe one), Fire Department Chief and Deputy Chief Mileage Reimbursement, Photo ID Cards for Retired Police Officer, Personnel Acknowledgment, and Agreement by Independently-Elected Officer to the Bound by Personnel Policy.

Clarification was made on the following:
Page 39: Question was asked is a deliberative session open or closed. It is a closed session.
Page 40: Mileage Reimbursement: Discussion on how mileage is paid out. Should we have a standard form and get approved by supervisor. Do out of town meetings or vendor location trips get approved beforehand. Carl stated that meetings are usually approved in advance. Vendor trips are usually not approved. Discussed if the town should have a mileage limit for the vendor trips. A figure of 150 miles round trip was discussed. Also need to check with the state if the fire chief driving to and from the fire station for response to an emergency call, details, training and meetings should get reimbursed for mileage. Reimbursement requests should be submitted within the fiscal year that the mileage was incurred.
Page 42: #6 Change Medical professional employed by the town to read contracted by the town.
Page 42: Firearms Qualification – change the wordage to: The applicant must qualify with the type of weapon listed on his/her application.

WEEKLY ACCOUNTS PAYABLE WARRANTS

On a motion by Rolland Tessier, seconded by Paul White, the Selectboard voted to approve the weekly accounts payable warrants for August 15, 2017 and August 22, 2017. Bob Nelson recused himself.
MISCELLANEOUS


- The newsletter went to the printer this week.
- Today bidding specifications for: 1) two ambulances, 2) one-ton crew cab and dump body, and 3) 10-wheel dump truck were mailed out.
- Millstone Trails Association (MTA) has completed a new trail in the town forest. The trail was planned and built for easy mountain biking, walking and running. It helps create a loop from the East Barre/Websterville end to the Upper Graniteville side. On Saturday, August 26th the MTA is having a ceremonial opening of the trail. If you are interested and can attend, meet at the 44 Brook Street parking area at 10am.
- The Websterville Fire District held a pre-construction meeting yesterday afternoon. The contractor, Haluch Water Contracting, said he’ll start work next week. First activity in the street will be digging test pits to verify water line depth and proximity to other utilities (sewer). He talked about laying pips the week of August 28th.
- Last Friday, the Manager had a morning-long work session with CVRPC’s Laura Ranker. We worked on the hazard mitigation plan. A draft is supposed to be ready for the September 5th department head meeting.
- Last Thursday, All States Asphalt’s rep told us they won’t start the bonded wearing course paving until September 18th. He cited inordinate rain outs for the postponement and gave us a calendar showing the number of rain days this year.
- J. Hutchins, Inc. started paving Monday. They’ve finished Websterville Road, Baptist Street, Graniteville Road from Middle Road to Baptist Street and one lane on Drury Hill Road. With good weather and adequate supply of asphalt from the plant they could finish in two days.

‘ROUND THE TABLE

Elaine:  2018 Eco System Restoration Grant was received for the hydro seeder. We will be working on getting the machine.

Bob Nelson:  Met with the Barre Area Development Council, members of the Barre City Council, BADC and Barre Partnership regarding the ongoing marketing study. Five people have submitted proposals and we are looking at them and making notes and will be inviting them to come to present.

Paul White:  Someone approached him regarding the recreation area. They were commenting on how good the area looked with the ground groomed and trash barrels painted.

When an amended ordinance is passed when is it effective?  Carl stated it was 15 days. Paul stated that we passed an ordinance for speed limit change on Osborne Road and no sign has been updated. Carl stated that DPW got the work order after the meeting but the crew has been extremely busy.

Paul asked if we received a letter from Mr. Stanick from the National Resources Board regarding the Northeast Materials situation in Graniteville which was to have been sent on August 2nd. No one has seen the letter but Carl stated that when we were at the Act 250 stage we were privy to the information but once the matter goes into the courts we are no longer being copied on the material.
Selectboard Minutes of August 22, 2017 continued:

Rolland Tessier: Thanked Old Route Two Spirits for the tour and tasting.

Jack Mitchell: Also wanted to thank Old Route Two Spirits for hosting the meeting.

Asked about what the carryover was as of June 30th. Can we get a figure soon? It was stated previously that Batchelder does the Bank reconciliations and we do not have an exact figure.

To Do List - Would like to tackle that and see where we are at.

Graniteville Road near the Sega Plant does not look like it was milled. Carl stated after evaluating the road, a decision was made that this section was in good enough shape that just 1 1/2in overlay will go down. This has saved a few thousand dollars.

Malone doctrine at the Library. Tom White stated they have met and have come up with some questions and concerns. Wants to schedule a meeting with the Director to discuss but she has been in meetings and on vacation. He will get in touch with her to schedule a meeting.

Auxiliary deal with the Fire Department. They have established how they want to set up the organization and have reached out to Mike Monte to start that process.

Tom White: would like to bring up the To Do List at the next meeting.

EXECUTIVE SESSION - None

AJOURN

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to adjourn at 8:45 PM.