1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
5. Announcements
6. Receive guest (for non-agenda items).
7. Department head visits: a) police chief; b) public works superintendent; and c: town engineer.
8. Consider Bruce & Sylvia Mitton's and Pierre Couture's request regarding drainage condition.
9. Consider approving revision to Mill Street sidewalk plans.
10. Consider authorizing application for the bicycle and Pedestrian Grant program.
11. Discuss filling vacant elected auditor position.
12. Consider awarding contract for municipal building painting.
13. Consider approving FY 17 - 18 gasoline purchase contract.
15. Consider designating Cemetery Commission group to work and receive donations at Fall Bulk Trash Collection.
16. Consider setting dates and locations for Selectboard meetings to be held in Wilson Industrial Park.
18. Miscellaneous a) fireworks permit for Christina & Craig Barr, 298 Partridge Road on August 5th.
19. 'Round the table.
20. Executive session (real estate).

BARRE TOWN SELECTBOARD MINUTES
July 11, 2017

The duly warned meeting of the Barre Town Selectboard of July 11, 2017 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 6:30 p.m.

The following members were in attendance: Tom White, Paul White, and Bob Nelson. Those absent included: W. John "Jack" Mitchell and Rolland Tessier.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Police Chief William Dodge, DPW Superintendent Richard Tetreault, Roger Dickinson, and Times Argus Reporter Eric Blaisdell.

CALL TO ORDER - The meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Paul White, seconded by Nelson, the Selectboard voted to approve the amended agenda as follows:

- Item 18: Miscellaneous - add fireworks display permit for Andrew Woodhams;
- Item 7: Delete the Town Engineer presentation for this evening;
- Item 18: Take off the table the action for discussion of line striping on paved roads.

Mitchell and Tessier were not present for the vote.
MINUTES

On a motion by Nelson, seconded by Paul White, the Selectboard voted to approve the Selectboard Meeting Minutes of July 5, 2017 with the minor grammatical and spelling changes. Mitchell and Tessier were not present for the vote.

ANNOUNCEMENTS

- Summer Road work season is upon us! The Department of Public Works has been getting town roads ready for milling and paving. The pavement milling contractor will start Monday July 17th, weather permitting. For the milling and paving schedule and whether your road will be affected, visit the Barre Town website, Department tab, and click on Public Works. Or, look at your copy of the April newsletter on page 4.

- The next Barre Town Playground ice cream social will be next Tuesday, July 18th, at 6:30 p.m. at the Lower Graniteville Playground at the corner of Baptist Street and Graniteville Road. The ice cream socials are free and hosted by the Recreation Board.

- Property tax and sewer bills will be mailed July 14th. The first installments of property tax and sewer use charge are due August 15, 2017.

- Do you know the State of Vermont maintains an emergency alert system? When you enroll with an email OR phone number, you will receive alerts like flood warnings and special weather. To enroll, visit www.vtalert.gov.

- If you are looking to stretch your food budget, check out 3SquaresVT. They run a summer meals program for kids and teens. For more information, call 800-479-6151 or visit vermontfoodhelp.com.

GUESTS - None

DEPARTMENT HEAD VISITS

Police Chief William Dodge: As new Police Chief his “goals are to make the police department a more productive, more visible and more proactive force.” He spoke to the staffing changes to include the reassignment of various department functions, training for all staff, outside agency coordination, and provided the Board call volume comparisons (last year versus this year).

DPW Superintendent Richard Tetreault: Mr. Tetreault noted the recent staff changes, gave an update on the new sewer vactor and 10-wheeler purchase, noted the excavator was being repaired, and on July 1st there was a small washout on Nuissl Road which has been fixed.

DRAINAGE REQUEST – MITTON & COUTURE PROPERTIES – EAST BARRE

Background: During the winter of 2016 Pierre Couture had a thick ice build-up over his driveway. Last summer several town staff checked the area which was thought to be the source of the water. What was found is near the Mitton’s and Phil Street boundary there is a natural drainageway coming off the hill that was diverted. It appears that when Phil Street was developed (or possibly by a homeowner later) water was diverted across the Mitton’s and Couture land to the brook between Couture’s and the lot 54-01. The drainage swale is filing in and water is sheeting down Mitton’s property, down his driveway to Teja. In 2016 the DPW had to remove ice that was flowing out of Couture’s driveway onto Teja.

A possible solution would be for the Mittons and Couture to give the Town an easement to maintain a drainage swale from the point of diversion to the brook. Trees
Selectboard Minutes of July 11, 2017 continued:

would have to be cut to re-establish the swale as well as digging it out and placing material on the berm. The Town would have a perpetual responsibility for the maintenance.

It should be noted that land record research was completed and there was no written record with the developer/prior land owners with regards to the maintenance of the natural swale.

Discussion included diverting water back to Phil Street versus doing work on private property (Mitton's and Couture). By consensus the Manager will look into the possibility and report back on the feasibility of Phil Street drainage and if so an estimated cost.

**REVISION TO MILL STREET SIDEWALK REQUEST**

**Background:** Due to issues obtaining an easement from one of the property owners the Design Engineer, DPW Superintendent, VTrans project manager, and Asst. Town Manager met at the property in question (#129 Mill Street) to discuss alternatives that would not require an easement.

Everyone agreed that alternative C, or a slight variation of it (alternative D), would be best. Alternative C makes the currently raised bulbout flush with the roadway to allow some stormwater to flow over it into an existing catchbasin, moves the planned new catchbasin on the #129 Mill St property down the street onto town property, moves the sidewalk in front of the #129 Mill Street closer to their property line and adds a buffer strip between the sidewalk and the road. Alternative D is the same as C except it includes a temporary easement from the #129 Mill Street property owner to improve the appearance of their property where it abuts the sidewalk, as we will for the other properties to improve the look of the whole project area to match the sidewalk "upgrade."

Roger Dickinson (design engineer) and Elaine Wang (Asst. Town Manager) were present. Ms. Wang provided a power point presentation showing the preferred design (Alternate D).

*On a motion by Paul White, seconded by Nelson, the Selectboard voted to accept Alternative D as the new design for the East Barre Sidewalk, VTrans grant project EH106(19), with instruction that if an easement cannot be obtained from the property owners of #129 Mill Street they pursue Alternative C. Mitchell and Tessier were not present for the vote.*

**AUTHORIZE APPLICATION FOR BICYCLE AND PEDESTRIAN GRANT PROGRAM**

**Background:** The Town's 2005 sidewalk grant proposal did not include a feasibility study because the 2001 East Barre Traffic Study had already developed options. However, upon awarding the $197,500 grant, VTrans required the Town to conduct a feasibility study without increasing the grant amount. Construction costs have also gone up in the 12 years since. The Town still has $137,364 of the original funds left but the estimate to complete is $241,902- so we are short $104,538. We applied for the VTrans Transportation Alternatives grant in October 2016 but were unsuccessful. This grant application is to the VTrans Bicycle and Pedestrian Grant Program is for sufficient money to complete the project and is due July 14, 2017.

*On a motion by Nelson, seconded by Paul White, the Selectboard voted to authorize the submittal of the Town's grant application to the 2017 Bicycle and Pedestrian Grant Program. Mitchell and Tessier were not present for the vote.*

**VACANT ELECTED AUDITOR POSITION**

**Background:** Melissa Brown was one of the three (3) elected auditors and was very active with her duties of helping with the Town Report. Town Charter, Section 10 (d)
Selectboard Minutes of July 11, 2017 continued:

states vacancies in any elected office will be filled by the Selectboard. The Board appointment will be good until the next annual Town election (May 2018). Her term expires in 2019.

Discussion focused on the best way to advertise this vacancy. Chair White stated he may have someone interested and will confirm. If this falls through the Town will decided how to proceed with advertising.

MUNICIPAL BUILDING PAINTING

Background: The fiscal year 2016-2017 Building Fund budget included $9,000 for painting the offices and hallway in the municipal building. The plan is to paint the walls, a few hard spots, and ceiling with the same white paint that exists now. The offices and hallway walls were broken down in three groups. One group would be painted per weekend. The DPW will help move file cabinets and desks as necessary on Fridays and Mondays.

The bidding specifications were mailed to 15 painting contractors and we received one bid. Wright's Painting (Northfield) bid was $3,240 with the Town providing the paint. The company painted the outside of the daycare building last year and is now painting four recreation area buildings. He does good work at a reasonable price, is very cooperative, and wants to do a good job. He has insurance, including workers compensation.

On a motion by Paul White, seconded by Nelson, the Selectboard voted to award the Municipal Building painting contract to Wright's Painting Company for the lump sum price of $3,240.00. Mitchell and Tessier were not present for the vote.

FY 17-18 GASOLINE CONTRACT

Background: Competitive Energy Solutions secured a bid of $1.76 per gallon plus taxes for our gasoline contract. The bid or officer is from Dennis Burke, Inc. the company that supplied our gas and diesel last fiscal year. From recent invoices, the Manager noted that taxes totaled $.30 per gallon – making our net price $2.06 per gallon.

On a motion by Nelson, seconded by Paul White, the Selectboard voted to approve the Fiscal Year 2017-2018 gasoline purchase agreement with Dennis Burke, Inc. based on their fixed price of $1.76 per gallon plus taxes. Mitchell and Tessier were not present for the vote.

SALE OF 1989 INTERNATIONAL TRUCK CAB AND CHASSIS

Background: The DPW was using truck #56, a 1989 International, as its water truck. This spring the Shop decided the truck no longer passed the VT motor vehicle safety inspection. The plastic water tank was removed for re-use. It was suggested the truck could be sold for between $500 - $1,000. Former employee Todd Newton immediately offered $800 and said it would be used by his father as a farm truck.

On a motion by Paul White, seconded by Nelson, the Selectboard voted to authorize the sale of the 1989 International truck (#57) to Todd Newton for $800, provided he pay for and remove the truck by July 31, 2017.

FALL BULK TRASH DONATION GROUP

Background: The Cemetery Commission has undertaken some special projects, some with Cemetery Fund budget support, others not. The Commission sees the Selectboard minutes and is aware a group is selected for each bulk trash collection (Spring and Fall), to collect donations.

Three of the five Cemetery Commissioners are already bulk trash volunteers. Another member is a lawn waste volunteer.
Selectboard Minutes of July 11, 2017 continued:

On a motion by Nelson, seconded by Paul White, the Selectboard voted to designate the Cemetery Commission as the group to work at and request donations at the fall bulk trash collection. Mitchell and Tessier were not present for the vote.

SELECTBOARD MEETINGS AT WILSON INDUSTRIAL PARK

Background: Six businesses have expressed interest in presenting to the Board, with three willing to host. The meetings are to start in August. However, there are some scheduling conflicts. The Board will decide how to proceed (3 for the two August meetings or to schedule out into the fall allowing more presentation time).

Consensus of the Board is to extend meetings into the fall to allow businesses more time to present.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Paul White, seconded by Nelson, the Selectboard voted to approve the weekly accounts payable warrant for July 11, 2017 excluding the two Nelson Hardware invoices. Mitchell and Tessier were not present for the vote.

MISCELLANEOUS

On a motion by Paul White, seconded by Nelson, the Selectboard voted to approve and authorize the Town Clerk to sign a firework permits with the standard conditions for:
1: Christina & Craigg Barr, 298 Partridge Road to hold a display on August 5, 2017;
2: Andrew Woodhams, 14 Breer Road, to hold an event on July 25, 2017 at 19 Sunbay Road.
Mitchell and Tessier were not present for the vote.

ROAD LINE STRIPING

Paul White noted that in March 2016, the Traffic Safety Advisory Committee (TSAC) recommended that the Selectboard paint center and side lines on Cutler Corner Road. The recommendation was brought to the Selectboard who tabled any decision until the Osborne Road speed limit could be resolved. This just recently happened and he is requesting this item be placed on the next meeting agenda.

ROUND THE TABLE

Paul White noted the East Barre round-a-bout grass/floral area was not as presentable as it should be. Rogers stated when the initial planting was done the soil must have been contaminated with weed seed as it has taken over. He will contact the State to see if the Town could redo the landscaping and provide the Board with some cost estimates.

Tom White asked if the Manager could provide a project list update. He found it very helpful in that it kept the Board on track with priority items. Rogers stated his current focus is new fiscal year. A big priority is to update the equipment spreadsheet.

EXECUTIVE SESSION

On a motion by Paul White, seconded by Nelson, the Selectboard found that premature general knowledge would put the Town at a substantial disadvantage. Mitchell and Tessier were not present for the vote.

On a motion by Nelson, seconded by Paul White, the Selectboard voted to go into executive session at 8:25 p.m. to discuss real estate matters. Mitchell and Tessier were not present for the vote.
Selectboard Minutes of July 11, 2017 continued:

On a motion by Nelson, seconded by Paul White, Selectboard voted to come out of executive session at 8:39 p.m. Mitchell and Tessier were not present for the vote.

ADJOURN

On a motion by Paul White, seconded by Nelson, the Selectboard voted to adjourn at 8:39 p.m. Mitchell and Tessier were not present for the vote.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

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Barre Town Selectboard