1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
5. Announcements
6. Receive guests: (for non-agenda items).
7. Presentation of town audit report.
9. Consider third reading (final action) on proposed ordinance reducing the speed limit on Osborne Road and Morrison Road.
10. Considering setting fiscal year 2017-2018 sewer use and water billing fees.
11. Consider selecting date and time for special meeting to set the tax rate.
12. Consider approving 1-year dispatch service contract with Lamoille County Sheriff's Department.
13. Review third section of proposed new personnel policy.
15. Miscellaneous
   a) fireworks permits for T. Davison, Camp St. on 6/24/17; b) M. Hayford, 9 Snowbridge Rd. on July 1-4, 2017; c) M. Graves, Millstone Blvd on 6/16/17 d) P. York, Lisa Dr. on 7/22/17; e) other, including licenses and permits.
16. 'Round the Table
17. Executive session
18. Adjourn
ANNOUNCEMENTS

• The Barre Town Grand List was lodged on June 7th. Owners whose property appraisal value changed were mailed a notice on the same day. Whether or not the appraised value of your property changed this year, anyone may contest their appraised property value by writing a HARD COPY letter that states your desire to do so. Emails do not count! The hard copy letter must reach the Assessor's Office by 8:00 am on June 21st. If you are not sure of your property's appraised value, contact the Assessor's Office at 479-2595. For more information on the tax grievance process, read the article in the last Barre Town newsletter or call the Assessor's Office.

• The Selectboard is seeking to fill a vacancy on the Recreation Board to finish a term ending in 2018. This board organizes and hosts many fun events throughout the year and oversees all the Town's playgrounds, recreation facilities, and Town Forest. The Board meets the first Monday of the month at 6:00pm in the municipal building at 149 Websterville Road. If you have questions or are interested in serving, contact the town manager's office at offices@barretown.org or by calling 479-9331.

• Everyone who lives or works in Barre Town is invited to the municipal building on Tuesday June 27th between 6 and 7pm to acknowledge Chief Stevens’ nearly 31 years of service to Barre Town on his upcoming retirement on June 30th.

• Don’t forget! The 60th annual Barre Town Fire Department Father's Day chicken bar-b-que is this Sunday, June 18th, at the East Barre Fire Station, from noon to 2pm. The cost is $12 per adult and $8 per child. Proceeds go to our volunteer Fire Department.

• Last call to register for summer Youth Track and tennis lessons for youth and adults! For more information see the Barre Town homepage at barretown.org.

GUESTS – None

TOWN AUDIT REPORT

Background: Sullivan, Powers and Co. conducted the independent audit of the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the town for FY 2015-16. Fred is one of the principals of the auditing firm and will present their Independent Auditor’s Report to you.

Fred Duplessis, Sullivan, Powers and Co., was present. He informed the Board the role of the audit is to offer an opinion on the financial statements of the Town. In his opinion, the most important document within the audit is the Management Discussion Analysis letter (MDA) which is a narrative speaking to the budget variances and the various items which happened during the fiscal year.

Overall the General Fund is in good shape. He spoke to the various enterprise funds noting that at some point the Town may want to consider removing them from the enterprise category. An Example would be the building fund which is basically a dedicated pot of money for capital improvements.

Other items of discussion included the material weaknesses in the audit, our uniqueness in using an outside bookkeeping service, limited staffing, auditing RFPS, the relatively small number of firms now doing governmental audits, and the timeline for completing an audit.

Nelson disclosed that his business uses Sullivan, Powers, and Co. services and believes he has no conflict of interest and can act objectively when making decisions on
Selectboard Minutes of June 13, 2017 continued:
this vendor. However, if there are Board members who disagree he will not participate. The Board agreed he should participate.

**AUDITOR'S ENGAGEMENT LETTER**

**Background:** Sullivan, Powers and Co. has conducted our independent audit for several years. We have been satisfied with their services in terms of communications, instruction, and charging us the fee in the engagement letter. Last year's fee stated in the engagement letter was $22,200, but we paid them an additional $6000 to prepare our financial statements instead of Batchelder Associates. The stated fee this year is $29,000 which included preparing the financial statements which is in line with what they have charged us in the past. Signing the engagement letter constitutes our agreement with them for the next audit and is a routine step.

*On a motion by Paul White, seconded by Tessier, the Selectboard voted to approve Sullivan, Power and Company's engagement letter for performing the fiscal year ending 2017 audit.*

**SPEED LIMIT ORDINANCE**

**Background:** T.S.A.C. held a public hearing about proposed speed limit changes on Cutler Corner Road, Osborne Road, and Morrison Road. T.S.A.C. recommended the changes in the proposed ordinance. The public hearing required for any changes to the town ordinances has been held. Per Tom’s request, the speed study of Osborne and Cutler Corner Roads are enclosed.

*On a motion by Mitchell, seconded by Tessier, the Selectboard voted to read by title only “An Ordinance of the Town of Barre, Vermont Amending Chapter 7, Section 7-61 (Speed Limits) of the Barre Town Code of Ordinances.”*

*On a motion by Paul White, seconded by Mitchell, the Selectboard voted to adopt the Ordinance of the Town of Barre, Vermont Amending Chapter 7, Section 7-61 (Speed Limits) of the Barre Town Code of Ordinances” causing the 25 mph zone on Osborne Road to be extended from Balsam Drive to house #80, and then the remainder of Osborne Road be lowered from 40 mph to 35 mph. The motion passed with Tom White voting no.*

*On a motion by Paul White, seconded by Nelson, the Selectboard voted to adopt the Ordinance of the Town of Barre, Vermont Amending Chapter 7, Section 7-61 (Speed Limits) of the Barre Town Code of Ordinances” causing the speed limit on Morrison Road to be lowered from 40 mph to 35 mph.*

**WATER AND SEWER FEES**

**Background:** The approved Sewer Fund budget for FY 2017-2018 was built assuming sewer fees would not change. The current rate is $316 per equivalent unit. The B.O.D. treatment billing rate (for 3 businesses) is $0.38 per pound. With these rates, the 2017-2018 Sewer Fund revenues cover the expenses. The approved Water Fund budget for 2017-2018 calls for the quarterly base charge to increase by $1 per quarter to $56 per unit(household) and for the water use charge to increase $0.15 to $6.70 per 100 cubic feet of water used. With these rates, the 2017-2018 Water Fund revenues cover the expenses.

*On a motion by Mitchell, seconded by Nelson, the Selectboard voted to set the fiscal year 2017-2018 sewer use fee at $316.00 per equivalent unit for the year and the B.O.D. treatment billing rate at $.38 per pound and to set the fiscal year 2017-2018 water billing rates at $56.00 per quarter for the base charge and $6.710 per 100 cubic feet.*

**TAX RATE MEETING**
Selectboard Minutes of June 13, 2017 continued:

Background: The state will not publish the education tax rate until June 30th and the Selectboard will not have a meeting on the following Tuesday (as it falls on July 4th). Having the meeting on July 11th would not allow enough time for data input, printing, proofing, stuffing and mailing of the tax bills by Friday July 14th. Discuss when to have a special meeting between July 5th - July 7th to set the tax rate.

By consensus the Board tentatively set the meeting date for Thursday, July 6, 2017, 5:30 p.m. Board members will check their calendars to ensure there or no conflicts.

DISPATCH

Background: Our dispatch service contract with Lamoille County expires on June 30, 2017. The proposed fee is $231,213 which is $6,734.37 or 3% higher than last year. There was no increase last year from the year before. All three Emergency Service Directors have been very satisfied with the Lamoille's dispatch services.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to approve the 2017-2018 Emergency Services Dispatch service contract with the Lamoille County Sheriff’s Department and to sign both copies of the contract.

Nelson was brought up to speed on the history of how the Town came to contract with Lamoille County.

PERSONNEL POLICY

Background: Five pages instead of ten will be reviewed per meeting so that this does not dominate the meeting. The review starts with Section 15 – Vacations, bottom of page 17 and stops just before Section 23 – Appeal Procedures. This covers vacations, worker's compensation, unemployment compensation, social security, longevity pay, hiring policies, transfers and demotions and disciplinary actions and separations. Most of these sections are either standard or at the Town’s discretion so there is only one VTCT guidance this week. Vacations: “Employers are not required by either state or federal law to do any of the following: (1) provide paid vacation leave (2) allow carry-over of unused accrued vacation time from one year to the next or (3) pay an employee for unused accrued vacation at the time of separation from employment. The town should indicate when leave time accrues and when it may be taken.”

The Asst. Manager provided the Board with some clarification/definition items from prior discussion.

Topics in need of wordsmithing or more research include:

- “appointed officer” - define
- Worker’s Comp - possible light duty-return to work statement and waiting period
- Wordsmithing on Longevity pay, posting vacancy announcements
- Disciplinary - define disloyalty and look at item 13.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Paul White, seconded by Tessier, the Selectboard voted to approve the weekly accounts payable warrant for June 13, 2017.

MISCELLANEOUS

On a motion by Nelson, seconded by Tessier, the Selectboard voted to amend the June 6, 2017 approved Fireworks Permit #F-17-05-147 for Thunder Road International
Selectboard Minutes of June 13, 2017 continued:

Speedbowl to add an additional display date of June 15, 2017 and that Thunder Road must notify the neighbors in advance of the display date.

On a motion by Nelson, seconded by Tessier, the Selectboard voted to approve and authorize the Town Clerk to sign the fireworks permits with the standard conditions for the following:

1. Michael Gravels, June 16, 2017 at 30 Millstone Blvd;
2. Marcia Hayford, July 1st - 4th, 2017 at 9 Snowbridge Road;
3. Tina Davison, June 24, 2017, at 422 Camp St.;

The Town Manager needed some additional crack sealing done this year. Nicomm, the company awarded the contract last year was contacted. Nicomm stated they had some openings and was willing to extend the contract to this year for the same price of $11.00 per gallon. The Manager is seeking Board approval for the extension.

On a motion by Paul White, seconded by Nelson, the Selectboard voted unanimously to extend the contract for crack sealing with Nicomm at the price of $11.00 per gallon for the fiscal year 17-18 crack sealing work.

‘ROUND THE TABLE

Mitchell:
- He noted the Town has obtained the heating fuel bids. There was discussion regarding allowing the Library to piggyback - did this happen. Rogers reminded Mitchell the Town uses a service to obtain our bid pricing. He will forward the information to Chair White who will provide it to the Library.
- Has a meeting been scheduled with the Fire Dept. for the creation of the 501 C3? Chair White stated the first meeting will take place this Thursday.
- He inquired if Mr. & Ms. Cyr received their copy of the Old Quarry Hill Road survey materials. This has not been completed.
- He noted the corner of Bridge Street and Route 14 (South Barre). If you are on Bridge Street and turning north it is difficult to see the oncoming traffic due to tall grass. It was noted that Route 14 belongs to the State and it is their responsibility for mowing. However, the Bridge Street side we can take care of. Tessier also stated the locations of the port-a-lets on that same lot is also creating some site distance issues.

Paul White:
- What does the payment for “root control” entail. Rogers stated a company applies herbicide into the sewer lines to keep tree roots from growing/breaking the piping.

Tom White:
- He thanked Mitchell for taking his place this past weekend with the reading of the Granite Industry proclamation.

EXECUTIVE SESSION

On a motion by Mitchell, seconded by Tessier, the Selectboard found that premature general knowledge would put the Town at a substantial disadvantage with regards to real estate.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to go into executive session at 9:22 p.m. to discuss real estate.

On a motion by Mitchell, seconded by Tessier, Selectboard voted to come out of executive session at 10:07 p.m.

ADJOURN
On a motion by Mitchell, seconded by Nelson, the Selectboard voted unanimously to adjourn at 10:07 p.m.

______
Donna J. Kelty, Town Clerk-Treasurer

______
Selectboard Chair

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Barre Town Selectboard