BARRE TOWN SELECTBOARD MEETING AGENDA
June 6, 2017

1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
5. Announcements
6. Receive guests: (for non-agenda items).
7. Consideration, interview with applicants for recreation and DRB alternate.
8. Consider appointments to a) Recreation Board; b) DRB Alternate
9. Public Hearing for proposed ordinance reducing the speed limit on Osborne & Morrison Roads.
10. Considering awarding contracts: a) road line painting; b) Peloquin Road culvert.
11. Review second section of proposed new personnel policy.
13. Consider appointing Selectboard member to Phoenix House Community Working Group.
14. Consider unlicensed dog warrant to police department.
15. Consider accepting treasurer’s financial management report.
17. Miscellaneous: a) fireworks permit for Thunder Road
18. Round the Table
19. Executive Session: personnel and contract.
20. Adjourn

BARRE TOWN SELECTBOARD MINUTES
June 6, 2017

The duly warned meeting of the Barre Town Selectboard of June 6, 2017 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 6:30 p.m.

The following members were in attendance: Tom White, John "Jack" Mitchell, Rolland Tessier, Paul White and Bob Nelson.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Assistant Town Clerk Wendy Moore, Town Engineer Harry Hinrichsen, Chris Neddo, Adi Dobrilovic, Val Vallerand, Chauncey Liese, Leland Bolles, Marilyn Bolles, and Times Argus Reporter Eric Blaisdell.

CALL TO ORDER - The meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Tessier, seconded by Nelson, the Selectboard voted unanimously to approve the agenda as presented.

MINUTES

On a motion by Paul White, seconded by Mitchell, the Selectboard voted unanimously to approve the Selectboard Meeting Minutes of May 31, 2017 with the minor grammatical and spelling changes.
ANNOUNCEMENTS

• If you do not have plans for Father's Day, Sunday, June 18, here is a suggestion: go to the East Barre Fire Station for the chicken BBQ. The Barre Town Fire Department will be serving its renowned BBQ chicken pasta dinner from Noon – 2:00 p.m. There is plenty of seating in the fire station to enjoy conversing with old acquaintances. Take outs are possible. Price is $12 per adult and $8 per child. This is the 60th anniversary of the founding of the Father’s Day BBQ. Hope to see you there.

• On Tuesday, June 27 the Selectboard meeting will start at 7:00 p.m. The more important message is from 6:00 to 7:00 p.m. we will host an open house to congratulate, thank, and wish retiring Police Chief Michael Stevens farewell. Everyone who lives or works in Barre Town is invited to acknowledge Chief Stevens’ nearly 31 years of service to Barre Town.

• Adults and youth looking to learn tennis or improve their game can register for summer tennis lessons, held June 20th to 23rd, and June 27th to 30th. Beginners can take lessons for one or two weeks. The intermediate session is the second week only. Youth lessons, for students entering 3rd grade through 6th grade, are Tuesday through Friday mornings. Adult lessons, for students entering 7th grade on up, are Tuesdays through Thursday evenings. The registration form is available on the town website. Questions? Call the tennis instructor, Kelly Cleveland at 279-2679.

• Boys and girls aged 7 to 14 years of age, there is still time to register for our summer Youth Track Program. Practices start the week of June 19 and the deadline to register is June 16. Co-sponsored by the Barre City and Barre town recreation Departments. Register by calling 479-0257.

• Kids preschool and up and their parents! Join the children's librarian and bagpiper Ian Gauthier for Town Forest Fairy House Storytime on Saturday, June 10th. Meet at the kiosk at the 44 Brook St. parking area in Websterville at 1:00 p.m. No need to bring anything. The event will be canceled if there is rain. Organized by the Barre Town Forest Friends and the Aldrich Public Library.

• You probably have noticed road work, especially if you drive I-89. Please keep in mind, 'tis the season to be alert for road construction signs and to be delayed during your highway travels. Closer to home, town residents will see road paving on Routes 14 and 302 in Barre City and on Route 63 in Barre Town and Berlin. The Town’s Bridge Street sidewalk project is slated to start the second half of June. DPW will start reconstructing Baptist Street near the Williamstown line in the very near future. Wherever you are, read the signs.

• The Town Clerk-Treasurer introduced the newest staff person, Wendy Moore. Board members were informed Ms. Moore would be taking meeting minutes in her absence. Ms. Moore was welcomed by all.

GUESTS - None

CONSIDER INTERVIEW & APPOINTMENTS TO RECREATION AND DRB BOARDS

Per the Selectboard request the two applicants for a vacancy on the Recreation Board and an alternate to the DRB were present for introduction and interviews.

On a motion by Nelson, seconded by Mitchell, the Selectboard voted to appoint Chris Neddo as an alternate for the Development Review Board, for a one year term to expire on May 31, 2018 and Adi Dobrilovic to the Recreation Board for a 3-year term expiring May 31, 2020.
PUBLIC HEARING - SECOND READING
SPEED LIMIT ORDINANCE AMENDMENT

Background: The Osborne Road speed limit changes recommended by the Traffic Safety Advisory Committee (TSAC) are the product of the Selectboard questions regarding Cutler Corner Road speed limit which arose after it was paved. Cutler Corner Road speed limit is 35 mph and Osborne Road is 40 mph. TSAC is recommending the Osborne Road speed limit be lowered to 35 mph matching that of Cutler Corner Road. They are also recommending the 25mph zone at the beginning of Osborne Road be pushed out a little further.

The second part of the proposed ordinance pertains to Morrison Road. A resident raised concerns and would like it reduced from 40 mph to 35 mph.

TSAC held a public hearing on both matters and received comments favoring lowering the limits.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to read by title only “An Ordinance of the Town of Barre, Vermont Amending Chapter 7, Section 7-61 (Speed Limits) of the Barre Town Code of Ordinances.”

On a motion by Tessier, seconded by Mitchell, the Selectboard voted to open the public hearing at 6:48 p.m.

Morrison Road resident and TSAC Board member Val Vallerand was present. She informed the Board during the TSAC proceedings she recused herself from official action. The following list of reasons are why she supports lowering the Morrison Road speed limit:

1. Truck traffic from four businesses on the hill (Reynolds, Johnson Paving, Hood Dairy, and Bond Auto);
2. Farming activity to include large farm equipment on the road (Wilson, Laperle, Lambert and Paquet);
3. Site distance issues when entering/exiting farm stand - now operational May - October;
4. TSAC speed study indicating the average number of vehicles on the road is 1500 -1600 per day;
5. TSAC speed study indicating at an average of 47 mph.

Chauncey Liese, (TSAC) informed the board several calming devices were considered. However, with the number of driveways, knolls, number of vehicles using the road they would not work. One possible is to narrow the travel lanes using the painted lines. The concern is for the larger vehicles not having enough roadway. Safety is the main objective here.

Discussion on Cutler Corner Road included it’s “High Rural Risk road status”, sign improvements and the paving of Cutler Corner Road within the past couple of years, elevation changes, twists and turns, and hidden drives.

On a motion by Mitchell, seconded by Nelson, the Selectboard voted to advance the “Ordinance of the Town of Barre, Vermont Amending Chapter 7, Section 7-61 (Speed Limits) of the Barre Town Code of Ordinances” to a final reading (third reading) on June 13, 2017.

CONTRACTS: ROAD LINE PAINTING & PELOQIN ROAD CULVERT

Background (a): The first contract is for the usual spring line painting and highway markings. Two bids were received (Hi Way Safety Systems, Inc. $20,070.55 and
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Markings Inc $16,519.07). Markings did the Town’s work in the spring of 2015 and 2016 with no issues.

On a motion by Nelson, seconded by Tessier, the Selectboard voted to award the spring 2017 road line painting contract to Markings Inc based on their per unit bid price.

Background (b): This contract is for rehabilitating (slip lining) or replacing a 40-year old culvert on Peloquin Road. The project has up to $175,000 of VTrans Bridge and Structures Grant funding on a 90/10 split. The Town expected bids greater than the grant and budgeted a local share amount of $45,160 for FY 16-17. Anticipating higher bids another $30,000 was included in the FY17-18 budget.

The project was put out to bid with three options: 1) slip line existing culvert; 2) replace culvert with new poly culvert; 3) replace with new reinforced concrete box culvert. Specs were sent to 25 companies. There were many bids with the low bid is from C.L.H. & Son of Auburn, Maine. This company slip lined the Donahue Road culvert and has visited the Peloquin Road site. This project is to be completed by the end of October and includes wing and head walls on the inlet.

On a motion by Tessier, seconded by Nelson, the Selectboard voted to award the Peloquin Road culvert liner contract to C.L.H. & Son, Inc. at the price of $214,665.

REVIEW SECTION OF PROPOSED PERSONNEL POLICY

Background: This is a continuation of the review of a new proposed personnel policy. Review will begin with Section 11 through Section 13, covering the majority of benefits.

Noteworthy topics included: defining several words/entities, adding information to Attachment A (insurance change notification), adding step siblings and children to various sections, clarifying FMLA to take leave intermittently, verify language regarding military disposition of vacation and sick leave, and banking of sick leave – donating for others to be reviewed on a case by case basis.

The next review will begin with Section Holidays.

OUTLINE TO HOLD SELECTBOARD MEETINGS AT WILSON INDUSTRIAL PARK

Background: The Selectboard was presented the outline for holding meetings at the various Wilson Industrial Park businesses. If all is agreeable then the Asst. Manager will proceed with the details.

Asst. Manager Wang reported that CVTV could video entrance (cut/splice) for a fee of $500 or the Town takes still photos that could be used in the meeting tape for a fee of $100. After discussion Ms. Wang will inquire if a video done by the Town would be usable/feasible and if so what would the cost be? All agreed to proceed with the Manager's outline as presented.

APPOINTMENT TO PHOENIX HOUSE COMMUNITY WORKING GROUP

Background: LaClair’s departure from the Selectboard left a vacancy in the Phoenix House Community Working Group. Tessier has agreed to fill the vacancy.

On a motion by Mitchell, seconded by Paul White, the Selectboard voted to appoint Rolland Tessier the Phoenix House Community Working Group.

UNLICENSED DOG WARRANT FOR 2017

Background: The Town Clerk-Treasurer, as directed by State law, will be seeking the Selectboard’s annual authorization to turn the 2017 unlicensed dog list over to the
Police Department for action. Individuals on this list have been contacted by mail with no response. The Animal Control Officer will be contacting the pet owners to determine if the dog is deceased, moved out of town, or needs to be licensed.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to approve and sign the 2017 Unlicensed Dog Warrant as presented.

FINANCIAL MANAGEMENT REPORT

Background: In accordance with Vermont Statutes Title 32, Section 133 (11), Title 24, Section 872 (b), and Title 24 Section 1571 (d), the Town Treasurer shall before June 30th each year provide the Selectboard for review the completed form (provided by the State Auditor) that ensures proper use of public funds. This questionnaire once accepted by the Selectboard will be filed with the Town Clerk's Office and recorded in the Town Records book.

On a motion by Paul White, seconded by Mitchell, the Selectboard voted to accept the Treasurer's Financial Management Questionnaire and to authorize the Selectboard Chair to sign said document.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Paul White, seconded by Mitchell, the Selectboard voted to approve the weekly accounts payable warrant for June 6, 2017.

MISCELLANEOUS

On a motion by Paul White, seconded by Tessier, the Selectboard voted to approve and authorize the Town Clerk to sign “a fireworks permit, with the standard conditions, for Thunder Road International Speedbowl to hold a display on July 3, 2017 with a rain date of July 8, 2017 at the gravel pit located next to the racetrack.

‘ROUND THE TABLE

Mitchell:
• He would like an update on the replacement of the Carpenter pins.
• He will not be attending the Abatement meeting tomorrow night.
• Websterville Fire District water line project - He noted bids should go out by end of month. However, the State would like to have a 30-day deadline for submission of bids. This would mean a selection in July or August. Concern is there may not be enough time to do the project this construction season.
• When will EMS contract negotiations begin. Rogers stated the contract expires June 30, 2018. There is time.
• He noted 73 years ago today, June 6, 1944 D Day occurred (WW II). It is a good time to reflect on what the world was like then versus now. A moment of silence was taken to honor those who served.

Paul White:
• He noted a fireworks complaint on Front Porch Forum (FPF) and that the Selectboard had not issued a permit. He reminded those watching that fireworks are illegal unless you have a permit. Should the Town respond to the complaint on FPF? Rogers stated we could respond but it must be very generic in nature and include information on how to report the illegal activity.
• School bus maintenance will end June 30th: Does the Manager have concerns with equipment maintenance workflow having only 1 mechanic? Rogers stated it is too soon to tell.
Rolland Tessier thanked Chris Neddo and Adi Dobrilovic

Bob Nelson:
- There is large tree which came down and has been cut up along Belding/Jalbert Road. Would the Town please stop by and remove the wood?
- Dust control contract signed for year. However, the Town truck used to spread dust control product for construction projects will not pass the state inspection. No replacement vehicle is available and Gorman has provided costs for providing the Town with a portable system to use. The item will be discussed at a future meeting.

Tom White thanked Chris Violette for his 30 years of service to the Barre Town Fire Department.

EXECUTIVE SESSION - None

ADJOURN

On a motion by Mitchell, seconded by Nelson, the Selectboard voted unanimously to adjourn at 9:12 p.m.

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Donna J. Kelty, Town Clerk-Treasurer  Selectboard Chair

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                                       Barre Town Selectboard