BARRE TOWN SELECTBOARD AGENDA
January 19, 2016

P.I.O.T. - Department Head Visits - DPW & EMS 6:30 p.m.

1. Call to order 7:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from January 5, 2016 meeting.
5. Announcements
6. Receive guests (for non-agenda items).
7. Consider Jessa Lorange and Chris Guertin’s request for private sewer easement in Green Street right-of-way.
8. Consider conceptual approval of Fecteau Residential's request for town takeover of road extension.
9. Department Head visits continued.
10. Consider approving animal control officer agreements for Orange, Barre City, and Berlin.
11. Consider awarding contract for purchase of playground equipment.
12. Public hearing for ordinance changing the speed limit from 40 mph to 25 mph on Graniteville Road from Middle Road to the picnic area.
14. Consider approving weekly accounts payable warrants.
15. Miscellaneous- including any licenses and permits.
16. "Round the table"
17. Executive session: (personnel).
18. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
January 19, 2016

The duly warned meeting of the Barre Town Selectboard of January 19, 2016 was scheduled to be held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 7:00 p.m.

The following members were in attendance: Rolland Tessier, Tom White, Rob LaClair, and John "Jack" Mitchell. Jeff Blow was not present.

Others attending were: Town Manager Carl Rogers, Town Clerk-Treasurer Donna J. Kelty, Jim Fecteau, Andy Lange, Christopher Guertin, Zoning/Planning Administrator/Fire Chief Christopher Violette, Police Chief Michael Stevens, Town Engineer Harry Hinrichsen, Special Projects Assistant Elaine Wang, and Rick Hutchinson.

CALL TO ORDER

The meeting was called to order at 7:06 p.m.

The PLEDGE OF ALLEGIANCE was recited by those present.

CHANGES TO THE AGENDA MINUTES

On a motion by Tessier seconded by Mitchell, the Selectboard voted to amend the agenda: Item 17, Executive Session, to add items of real estate and labor contracts, and amend item #15 to include taking action on three 2016 Liquor License requests. Blow was not present for the vote.

MINUTES
Selectboard Minutes of January 19, 2016 continued:

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to approve the Selectboard meeting minutes of January 5, 2016 with the following correction:

1. Page 1, Heading of “Changes to the Agenda Minutes,” delete the word Minutes.

Blow was not present for the vote.

ANNOUNCEMENTS

1. Are you interested in food rescue, soil health, and community resilience? If so, stay turned for more details on a free, two-part training for volunteers across Vermont that will help their communities successfully divert organic materials from the landfill. Volunteers from Barre Town who are trained will then work with the Central Vermont Solid Waste Management District to conduct outreach to residents and small businesses in our area. If you are interested in sustainability, composting, or gardening, this training will help you become a great resource to your neighbors to advance those causes. The first part of the training will be online on March 7, 2016...save the date and look for a registration announcement in February. The second part of the training will be a half-day in the field and will be available in four locations (Williston, Lyndon, Rutland, and Brattleboro). These field trainings will take place in mid to late April. The exact dates are to be decided. This two-part training is a project of the composting Association of Vermont in partnership with the Vermont Master Composter Program. For more information, contact Pat at the Composting Association of Vermont at 802-744-2345.

2. Barre Town budget meetings start Tuesday, January 26th. The Budget Committee (5 Selectboard members + 5 town voters) will meet every Tuesday night, 6:30 p.m. – 8:00 p.m. through the end of March. They may meet on additional evenings depending on how the discussions go. These budget meetings are open to the public. We encourage the public to attend as budget meetings are a great way to learn about Town operations. Please note that from January 26, 2016 through the end of March 2016, the Selectboard regular meetings will begin at 8:00 p.m. to accommodate the Budget Committee meetings.

GUESTS - None

PRIVATE SEWER EASEMENT - GREEN STREET

Background: A couple (Loranger and Guertin) own the house at the end of Green Street (off lower Beckley Hill Road). The house currently has an on-lot septic system. They would like to install a grinder pump and lay force main from the house up Green Street to a manhole in Beckley Hill Road. To occupy the street right-of-way Selectboard approval is needed.

Mr. Guertin and the Town Engineer were present. The property owner stated he is aware of his responsibilities with regards to the pump and personally owned line.

On a motion by Mitchell, seconded by LaClair, the Selectboard voted to approve the request of Christopher Guertin and Jessica Loranger, 114 Green Street, Tax Map 008, Lot 038-00, to install a grinder pump and to lay force main from their home up Green Street to a manhole in Beckley Hill Road with the condition that construction will not begin until the easement document has been executed by all parties. Blow was not present for the vote.

CONCEPTUAL APPROVAL FOR TAKEOVER OF ROAD EXTENSION

Background: Fecteau Residential is subdividing land off of Beckley Hill Road and would like to build a short section of road. This new section would be turned over to the
Selectboard Minutes of January 19, 2016 continued:

Town. Following Town procedures the developer is seeking an indication of the Board’s willingness to accept the road, if built to town standards. The Board was presented with a copy of the surveyors map highlighting where the proposed road will be built.

This nod of support would be for a 610’ road extension (known as piece 2) on the Surveyors & Septic Design Plan (produced by Chase & Chase) for Project # 2014-005, certified on December 22, 2015 and titled Viateur & Patricia Fecteau (Fecteau Residential) and on file in the Zoning Office.

The Town Engineer and Jim Fecteau were present. It was noted the Town is satisfied with the layout and hammerhead. Mr. Fecteau stated there are no plans at this time to extend the proposed road to connect with Nichols Road.

Board members gave their blessing and willingness to accept the road, if built to town standards. The record states that Selectboard member Jeff Blow was not present for this discussion or consensus.

DEPARTMENT HEAD VISITS

Background: It is customary for Department Heads to visit with the Selectboard quarterly. However, with Budget Season beginning next week and no meeting last week three Department Heads (Police, Fire, and Engineering) are reporting to the Board during their regular meeting.

Zoning & Planning Administrator/Fire Chief, Chris Violette began his report with Zoning issues referring to his report on permits issued. He then highlighted other tasks performed during the quarter (miscellaneous meetings, block grant work, lots of solar issues, zoning rewrites and updating the Town Plan).

As Fire Chief he provided information on number of calls to include mutual aid services and on-going firefighter training. One thing he enjoys doing is teaching fire safety - he visited Barre Town Elementary and gave presentations to grades K-2.

Chief Violette recognized three of his firefighters (2 were present). Fireman Rick Hutchinson was present. The Board congratulated him on obtaining his Firefighter 2 certification - about 300 hours of education/training in addition to the regular training the Fire Department provides. Mr. Hutchinson’s son Joe Hutchinson also received his Firefighter 1 certification. Board members thanked all the Barre Town volunteer firefighters for giving back to their community.

The second introduction made was Andy Lange, who has just been promoted to 2nd Lieutenant at the East Barre Station. He has been a member of the force for 8 years. Mr. Lange has served as an officer in the past but had to take a step back while his children were growing up. Now he has more time to devote to officer duties.

Chief Violette also recognized Lt. Brad Morris who has done so much for the fire stations (various interior projects to include painting) so be sure to notice during the Budget Tour. The Board stated it would good to know how many “above and beyond” volunteer hours the fire personnel give back to the Town.

Police Chief, Michael Stevens reviewed his monthly department report, informed the Board about additional speed enforcement details, staff training (to include CPR refresher courses & mental health officer training), worked on various grants (Governor’s Highway Safety and DWI checkpoint), and noted the new Facebook page has been an extremely useful tool for keeping the public informed. They are currently looking at a different venue to send alerts via email to computers and smart-phones.
Selectboard Minutes of January 19, 2016 continued:

**Town Engineer** Harry Hinrichsen spoke to several items: the forthcoming takeover request for the sewer line off Windy Wood Road (project by Windy Wood LLC); he and intern completed the on-line ICS 100 class this January; working with ANR on illegal discharging of septic/gray water into storm water areas and catch basins; Sewage Allocation Policy will be presented to the Board in the next few weeks; working with the Websterville Fire District contractors (laying new water lines) to eliminate any possible conflicts with town sewer lines; and the GPS manhole project is almost complete - there are only a couple of cross-country areas to be indexed at this time.

**TROW HILL PLAYGROUND EQUIPMENT PURCHASE**

**Background:** Elaine Wang, Special Projects Assistant, received the bids for the purchase of the Trow Hill Playground equipment (a budgeted item). The Recreation Board made a recommendation which was presented to the Selectboard during the January 5th meeting. She was asked to do more research as the Board was concerned about UltiPlay's bid potentially requiring use of Town equipment and staff time for the install, (Board has heard in recent months that the Town crew is overstretched. Another question was additional costs and the validity of warranty for a piece of equipment already purchased.

Ms. Wang contacted UltiPlay and after discussion noted that would still make them the low and preferred bidder. Here are her facts:

- The most likely worst-case scenario would be an additional $800 charge for installation.
- UltiPlay has their own equipment they can truck up, or if it is tied up they would rent equipment locally.
- Sometimes equipment is donated by area businesses. (Ms. Wang will check into this.)
- The installation of playground equipment already purchased will not invalidate the warranty provided it is installed by a "credentialed" company - which UltiPlay is.
- UltiPlay is aware of our $15,000 budget. Knowing that the Town is seeking grant and donated funds (still need to pay for concrete and mulch), the vendor is willing to work with us to meet our budget.

On a motion by Tessier, seconded by LaClair, the Selectboard voted to select Ultiplay for the purchase and installation of Trow Hill Playground equipment as outlined in the bid sheet provided to the Selectboard during the January 5, 2016 meeting. Blow was not present for the vote.

**ANIMAL CONTROL OFFICER AGREEMENTS**

**Background:** In the past Barre Town has contracted with Orange, Barre City, and Berlin to make our Animal Control Officer (ACO) available to them. Changes to this year’s agreement are the hourly rate and a minor technical correction (Town Administrator instead of Town Manager for Berlin, etc.). The hourly rate this year is greater as Williamstown is no longer using this service thus reducing the total hours the budget costs are divided by.

The Manager is recommending the town advises these three communities this will be the last year (2015-2016) Barre Town will make the Animal Control Office available to them as a Barre Town Employee. (Currently we run the ACO payroll through Barre Town, then bill the three communities their share.) The hours she works for all four communities (including Barre Town) could reach the level requiring health insurance to be offered.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to approve the Animal Control Officer agreements with Orange, Barre City, and Berlin for the period July 1, 2015 through June 30, 2016 and to advise said communities this will be the last year for the contracted services. Blow was not present for the vote.
SELECTBOARD MINUTES OF JANUARY 19, 2016 CONTINUED:

During the motion discussion it was noted the Manager has spoken with Town of Orange Selectboard Chair and they would prefer employing the ACO. Mitchell expressed his sadness with the discontinuance. It took great effort to make this happen. Our four communities found a solution to a problem only to discontinue the practice because of "insurance."

SECOND READING - SPEED LIMIT ON MIDDLE ROAD/GRANITEVILLE ROAD

Background: The Police Department pointed out that the speed limit signs on Graniteville Road do not match the speed limit ordinance. It was decided the best course would be to keep the existing signs and add an amendment to the ordinance. The amendment would extend the 25 mph zone from the picnic area (on Graniteville Road across from Rock of Ages) to Middle Road.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to read by title only "An Ordinance of the Town of Barre, Vermont, Amending Chapter 7, Section 7-61 (Speed Limits) of the Barre Town Code of Ordinances. Blow was not present for the vote.

The public hearing was opened at 8:45 p.m. A brief background was given and there were no comments.

On a motion by Tessier, seconded by LaClair, the Selectboard voted to close the public hearing at 8:47 p.m. Blow was not present for the vote.

On a motion by Tessier, seconded by LaClair, the Selectboard voted to advance the amendment "An Ordinance of the Town of Barre, Vermont, Amending Chapter 7, Section 7-61 (Speed Limits) of the Barre Town Code of Ordinances to a second reading (public hearing) on January 19, 2016. Blow was not present for the vote.

ERROR AND OMISSIONS LIST #4

Background: The Assessor informed the Manager the State offered an easy out from current/land use opportunity. The State gave him the list and told him he had to reset the value to April 1, 2015, essentially what he does if a property value change is made through Errors & Omissions.

On a motion by Tessier, seconded by LaClair, the Selectboard voted to adopt the Errors and Omissions List #4 effective December 31, 2015. Blow was not present for the vote.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Tessier, seconded by LaClair, the Selectboard voted to approve the accounts payable warrant for January 12 and 19, 2016. Blow was not present for the vote.

MISCELLANEOUS

On a motion by Tessier, seconded by LaClair, the Selectboard voted to approve the following 2016 Alcohol & Tobacco licenses:
1. Second Class License for Maplewood Convenience Stores, Inc., South Barre Road;
2. First Class License for Veterans of Foreign Wars MacKenzie-Webster Post, East Barre Road;
3. Outside Consumption Permit for Veterans of Foreign Wars MacKenzie-Webster Post, East Barre Road.

Blow was not present for the vote.

ROUND THE TABLE
Tessier inquired if logging in the Town Forest had begun? Rogers stated it has and there have been no problems. It was announced that on February 27, 2016, 10:00 a.m. - Noon, there will be a public education seminar on logging. Participants will meet at the water storage tank on Waterman Street.

LaClair reported to residents that Act 46 is a big topic. He noted Barre area schools are among the lowest 5 spending districts per pupil in the State and our schools are just the right size. If things continue on their current course our School tax rates could drop, as our districts are well under the cap on per pupil spending.

EXECUTIVE SESSION

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to find that premature general public knowledge would place the Town at a substantial disadvantage with regards to labor contracts, real estate, and personnel. Blow was not present for the vote.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to go into executive session for labor contracts and union grievances at 8:55 p.m. Blow was not present for the vote.

On a motion by Tessier, seconded by White, the Selectboard voted to come out of executive session at 9:50 p.m. Blow was not present for the vote.

PERSONNEL ACTION

On a motion by Tessier, seconded by LaClair, the Selectboard voted to approve the 2015-2016 non-union staff pay rate increases, retroactive to July 1, 2015, as amended on the Town Manager's memo date January 1, 2016. Mitchell voted no and Blow was not present for the vote.

ADJOURN

On a motion by LaClair, seconded by Tessier, the Selectboard voted to adjourn at 9:52 p.m. Blow was not present for the vote.