BARRE TOWN SELECTBOARD AGENDA
October 13, 2015

P.I.L.O.T. Department Head Visits - Police and Recreation 6:30 p.m.

1. Call to order
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from October 6, 2015 meeting.
5. Announcements
6. Receive guests (for non-agenda items).
7. Consider approving Assessor's Errors and Omissions List #3.
8. Consider approving easement for private utility in Snowbridge Road right-of-way.
9. Consider awarding contract for purchase of emergency power generator.
10. Consider canceling October 27\textsuperscript{th} meeting.
11. Discuss arranging joint meeting with Planning Commission.
12. Consider approving weekly accounts payable warrants.
13. Miscellaneous - including any licenses and permits.
14. "Round the table"
15. Executive session, personnel and labor contracts (possible action).

BARRE TOWN SELECTBOARD MINUTES
October 13, 2015

The duly warned meeting of the Barre Town Selectboard of October 13, 2015 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 7:35 p.m.

The following members were in attendance: Tom White, Jeff Blow, Rolland Tessier and Rob LaClair. W. John "Jack" Mitchell was absent.

Attendance for the regular meeting included: Town Manager Carl R. Rogers, Town Clerk-Treasurer Donna J. Kelty, and Assessor Joe Levesque.

CALL TO ORDER - The meeting was called to order at 7:35 p.m.

The PLEDGE OF ALLEGIANCE was recited by those present.

CHANGES TO THE AGENDA MINUTES

On a motion by White, seconded by Tessier the Selectboard voted to approve and amend the agenda item #13 to add approving an audit engagement letter. Mitchell was not present for the vote.

MINUTES

On a motion by Tessier, seconded by White, the Selectboard unanimously voted to approve the minutes from the October 6, 2015 meeting with the following correction:

Page 3, Errors & Omissions - List #2, 4\textsuperscript{th} paragraph, second line, insert the word "it" at the beginning of the line.

Mitchell was not present for the vote.

ANNOUNCEMENTS

1. The Lawn Waste Site hours are Wednesday 3-6 pm; Thursday 9 am-noon; and Saturday 8 am-noon. The weekends of October 17-18; and 24-25 the hours will be Saturday 8am-4pm and Sunday 4 pm-noon. Leaf season is coming right up.
Selectboard Minutes of October 13, 2015 continued:

Please unload leaves in the designated area. Take plastic bags and boxes home. The public's cooperation in keeping the site clean is appreciated.

2. Carrying out recommendations in the Town Forest Management Plan, we are arranging to have some managed logging done in the Town Forest. Forest users will see some trees marked with blue paint and surveyor's plastic ribbon tied to some trees in the corner of the forest near the Littlejohn Road and Donahue Road intersection and in the area between Littlejohn Road and East Barre. The period of time logging would be allowed is December 15th to March 15th.

3. The Vermont Agency of Agriculture, Food, and Markets is encouraging poultry owners, producers, and enthusiasts to prepare for the Highly Pathogenic Avian Influenza (HPAI), which is expected to impact the East Coast in the fall of this year or spring 2016. A letter from the Ag Agency is posted on our Town website. All poultry owners should read this letter and the precautions stated therein.

4. Halloween is right around the corner, just two weeks away. This is the start of our annual reminder for motorists to be extra careful the evening and night of Saturday, October 31st. All manner and sizes of ghosts, witches, ninjas, zombies, ballerina, kitties and dolls will take to the streets in search of goodies and treats. No doubt they will be excited and not necessarily aware of traffic. Slow down and be on guard for the children. Thank you.

GUESTS - None

ERROR & OMISSION LIST #3

Background: The Assessor is seeking Selectboard approval for one change.

On a motion by White, seconded by LaClair, the Selectboard voted to approve the Assessor's Error & Omission List #3 dated October 13, 2015. Mitchell was not present for the vote.

SNOWBRIDGE ROAD - PRIVATE UTILITY EASEMENT

Background: The Town Engineer received a request from John Warner-Herbert & Karin Bellemore, 175 Snowbridge Road for the purpose of placing a conduit across the road about 70 feet south of the barn on the westerly side of the road across from their house.

The conduit would allow them to have a waterline from the well in back of barn (serves the easterly side of the road and same side as the house). The water system on the easterly side is not capable of serving the needs of an irrigation system that is necessary for their farm and green house operation (Bare Roots Farm). Sketches were presented to the Board for review prior to the meeting. The Engineer has met with the contractor who is prepared to do the work prior to the October 31st deadline for road work.

On a motion by LaClair, seconded by White, the Selectboard voted unanimously to approve an easement for a private water line under Snowbridge Road (at the Bare Roots Farm), Tax Map 005, Lot 138 with the condition that the Town Engineer assure the water line is deep enough not to interfere in the event the Town wants to reconstruct Snowbridge Road in this area.

EMERGENCY POWER GENERATOR

Background: The Town was awarded a FEMA Hazard Mitigation Grant of $5,175 for the purchase and installation of a generator for the DPW Truck garage and fuel pumps. Our Equipment Fund Budget allocates $6,130 to cover our costs.
Selectboard Minutes of October 13, 2015 continued:

The Town received 4 bids for the purchase and installation. Selectboard members received information on each of the bids. The low bid ($4,769), from BrookField Service, meets the specification and is the type and size generator the Town intended to buy. This business currently services our generators. It was noted there will be additional installation costs.

On a motion by Tessier, seconded by White, the Selectboard voted to award the DPW Truck garage and fuel pump generator purchase to BrookField Service based on their bid price of $4,769.00. Mitchell was not present for the vote.

CONSIDER CANCELLATION OF OCTOBER 27TH MEETING

On a motion by Tessier, seconded by LaClair, the Selectboard voted unanimously to cancel the Selectboard meeting of Tuesday, October 27, 2015. Mitchell was not present for the vote.

The Selectboard wants the public to know that the Town is in the midst of negotiating four (4) union contracts which is extremely time consuming on the part of the Manager. Not having to prepare for a meeting will provide much needed time to focus on this task.

JOINT MEETING WITH PLANNING COMMISSION

Background: During the last Selectboard meeting the Board talked about the need to meet with the Planning Commission to discuss a Town policy for responding to solar farm applications. The purpose of this agenda item is to plan for the joint meeting. Options include being on one or the others regular meeting agenda or to hold a special joint meeting for this one item.

The consensus of the Board is that it would be easier for the Selectboard to attend a Planning Commission meeting. The choices were next Wednesday, October 21 or November 18th. Of the four present October 21st was chosen. Tessier will not attend as he is on vacation. The Manager will take care of the necessary publications/notices.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by White, seconded by Tessier, the Selectboard voted to approve the accounts payable warrant for October 13, 2015. Mitchell was not present for the vote.

MISCELLANEOUS

The Manager presented the Board with a letter of engagement with Sullivan & Powers to extend their auditing contract for one (1) year.

On a motion by LaClair, seconded by Tessier, the Selectboard voted to approve and authorize the Manager to sign a Letter of Engagement, dated October 1, 2015, with Sullivan & Powers for the purpose of conducting the FY 2014-2015 financial audit. Mitchell was not present for the vote.

ROUND THE TABLE

Tessier inquired on the status of a letter (in the meeting packet) from a Clover Lane resident who had issues with drainage in the middle of Willow Drive (near Windy Wood Road). Rogers stated DPW will be receiving a copy of the letter at this week’s meeting on Thursday.

LaClair stated he has obtained more information on the various weigh systems to be used to measure road salt. He prepares to present something formal to the Board during next week’s meeting.
Selectboard Minutes of October 13, 2015 continued:

EXECUTIVE SESSION

In Mitchell’s absence, an eloquent motion was made by LaClair, seconded by Tessier, for the Selectboard to find that premature general public knowledge would place the Town at a substantial disadvantage with regards to personnel and labor contract negotiations. Mitchell was not present.

On a motion by White, seconded by LaClair, the Selectboard voted to go into executive session for personnel and labor contract negotiations at 7:43 p.m. Mitchell was not present for the vote.

LaClair left the meeting at 8:02 p.m.

On a motion by Tessier, seconded by White, the Selectboard voted to come out of executive session at 8:17 p.m. Mitchell and LaClair were not present for the vote.

DEPARTMENT HEAD & NON-UNION HEALTH INSURANCE

On a motion by White, seconded by Tessier, the Selectboard voted to approve the Department Head and Non-Union employee health insurance package as outlined by the Town Manager. Mitchell and LaClair were not present for the vote.

ADJOURN

On a motion by Tessier, seconded by White, the Selectboard unanimously voted to adjourn at 8:18 p.m. Mitchell and LaClair were not present for the vote.

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Donna J. Kelty, Town Clerk-Treasurer  Selectboard Chair

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Barre Town Selectboard