BARRE TOWN SELECTBOARD AGENDA
September 8, 2015

P.I.L.O.T. Executive Session (labor contract negotiations) 6:30 p.m.

1. Call to order 7:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from September 1, 2015 meeting.
5. Announcements
6. Receive guests (for non-agenda items).
7. Consider approval for memorial bench at lawn waste site.
8. Consider approving plan for logging in Town Forest.
9. Discuss Friends of the Winooski proposed ERP grant application for Quarry Hill - Lower Websterville watershed.
10. Consider selecting course to answers about class 4 section of Old Quarry Hill Road.
12. Consider authorizing repairs to an ambulance.
13. Consider approving weekly accounts payable warrants.
14. Miscellaneous- including permits if any.
15. "Round the table"
16. Executive session, if needed.
17. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
September 8, 2015

The duly warned meeting of the Barre Town Selectboard of September 8, 2015 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 7:18 p.m.

The following members were in attendance: W. John "Jack" Mitchell, Tom White, Jeff Blow, Rolland Tessier (arrived at 6:35 p.m.) and Rob LaClair.

EXECUTIVE SESSION (1)

On a motion by Mitchell, seconded by White the Selectboard unanimously voted whereby premature general public knowledge would place the Town at a substantial disadvantage with regards to labor contract negotiations and legal matters. Tessier was not present for the vote.

On a motion by White, seconded by LaClair, the Selectboard unanimously voted to go into executive session for labor contract negotiations at 6:32 p.m. Tessier was not present for the vote.

On a motion by Mitchell, seconded by Tessier, the Selectboard unanimously voted to come out of executive session at 7:16 p.m.

Attendance for the regular meeting included: Town Manager Carl R. Rogers, Town Clerk-Treasurer Donna Kelty, Roger Cyr, Betty Cyr, and Kevin Cyr.

CALL TO ORDER - The meeting was called to order at 7:18 p.m.

The PLEDGE OF ALLEGIANCE was recited by those present.

CHANGES TO THE AGENDA
Selectboard Minutes of September 8, 2015 continued:

On a motion by White, seconded by Tessier the Selectboard unanimously voted to approve amending the agenda, Item #14, Miscellaneous- add consideration for approval of a Request to Cater permit for Gusto's; and to discuss a letter of support for stormwater regulation; and to have agenda item #10 follow item #6.

MINUTES

On a motion by White, seconded by Tessier, the Selectboard unanimously voted to approve the minutes from the September 1, 2015 meeting with the following correction:
- Page 5, third paragraph, first sentence, delete the road names Littlejohn and Donahue Roads and insert "Church Hill and Milano Roads"; and insert the words "side of Littlejohn Road" just after the word left.

ANNOUNCEMENTS

- The Barre Kiwanis Club is hosting a Touch-a-Truck family event on Saturday, September 12, 2015 from 10:00 a.m. to 2:00 p.m. The event will be held in the Town's recreation area, between the tennis courts and the Skatepark. A $6 per family admission fee will be charged. The Town will have ambulance, fire, police, and public works equipment at the event. We are told there will be one military vehicle on scene, as well as some construction equipment from a local contractor. Proceeds benefit the Kiwanis literacy project.

- Town residents' bulk trash collection is on Saturday, September 19, 2015 from 8:00 a.m. to 2:00 p.m. The collection is held at the DPW yard, 129 Websterville Road. Fees are charged. More information can be found on the Town website (www.barretown.org). In addition to those details, let us add, please be sure your load is secure. You would not want to lose any objects on the road in your travels.

- Last call.....a club, non-profit or group doing fund-raising could help at the Bulk Trash collection. This group or club is allowed to solicit donations from users. Groups have been collection $300 - $400 at the service in September. About 8 volunteers would be needed. Contact the Town Manager's Office at 479-9331 for more information.

- There is one more guided Sunday morning Town Forest Walk on the Recreation Board’s calendar. The Fall Walk is scheduled for Sunday, October 4th. Meet at the 44 Brook Street parking area at 9:00 a.m.

- Before snow covers the ground again, consider installing your house number where it can be seen from the road by emergency responders. To help with this good idea and ordinance requirement the Town is offering signs for $10. Come into or call the Town Office (479-9331) for an order form or for more information.

GUESTS - None

OLD QUARRY HILL ROAD - CLASS 4 SECTION

Background: The purpose of this agenda item is for the Selectboard to discuss options for answering questions about Old Quarry Hill Road. The Manager has spoken with the Town Attorney and has provided the pros and cons for the four options.

1. Throw-up/discontinue the Class 4 section of road.
   Pros - Town is out of the picture; abutter would probably like
   Cons - Lose future use for recreation or other public travel; if divided down the middle per usual action neighbors still might squabble over property lines.

2. Change the lay out to 2 rods
   Pros - Adds some buffer between Cyr's and Class r road; preserves some public rights-of-way; could deed to Mrs. McBride what she is using.
Selectboard Minutes of September 8, 2015 continued:

Cons - Narrows right-of-way for future uses; if a neighbor disputes location of the road now, still could dispute location even if right-of-way is narrower

3. Do a full research and review by Town Attorney and others as needed.
   Pros - Should provide information to make informed decision about lot lines; keep 3 rod class 4 road.
   Cons - Expense; not a judge’s declaratory judgement so it is not the final word; time consuming.

4. Selectboard issue a letter.
   Pros - Quickest solution, least expensive; compliance by one party could negate complaint(s) from other party.
   Cons - Least definitive; might require on-going monitoring, responding to complaints.

Chair Blow recused himself from the meeting due to a conflict of interest and Vice-Chair White assumed the Chair role.

Roger Cyr was present and informed the Board he would be meeting later this week with Attorney Paul Gilles who is considered to be one of the expects on Ancient Roads. Mr. Cyr needs to clear the confusion of a survey he had on his property versus what his deed states. He believes the surveyor error has to do with the Chouinard subdivision on the other side of Old Quarry Hill Road and the calculations made by said surveyor.

Mr. Cyr was requested to have Attorney Gilles forward a copy of his opinion to the Town Attorney. Once the information is received the Board will meet again to figure out what should happen.

Chair Blow returned to the meeting at 8:05 p.m.

MEMORIAL BENCH AT LAWN WASTE SITE

Background: Ed Relation was a long-time lawn waste site volunteer. He enjoyed the volunteer service, Wednesday afternoon/evening monitor, very much. Mr. Relation passed away suddenly last October. The family is asking if the Town would allow a memorial bench to be placed on the grassy area at the lawn waste site. The family will pay for the bench and pay the Town (Cemetery crew) to install the foundation.

The grassy area to operate the lawn waste site does not need to be disturbed. Large granite blocks separate the service area from the grass and the bench will not inhibit the site. It might add a little aesthetically.

On a motion by LaClair, seconded by Tessier, the Selectboard voted unanimously to approve the request of the Ed Relation family for the installation of a granite bench at the lawn waste site with the understanding that the Town will pay $200 towards the installation and the family will be responsible for the remaining installation fees, the Town is not responsible for theft, vandalism or maintenance and care. The motion passed with Blow and Tessier voting no.

During the motion discussion Mitchell stated he did not feel the family should pay for installation (our Cemetery crew is pouring the foundation). He noted the Town pleaded to find volunteers for the lawn waste site and Mr. Relation stepped up to the plate. He was diligent at his work and this is the least the Town could do. A friendly motion amendment was made for the Town to contribute $200 toward the bench installation.

Blow stated he would not be voting in favor of this motion raising the concern of setting a precedent. He stated the Town has over 100 dedicated volunteers and what if all wanted some kind of donation. This would be too costly.
PLAN FOR LOGGING TOWN FOREST

**Background:** The Town Forest Management Plan calls for certain forestry work to manage the forest. The plan itemized work for 2014-2016. The work plan for this winter is to complete the work of all 3 years. After requesting and scrutinizing proposals, Jeff Smith was selected to serve as the Town’s Forester.

Last Monday, the Manager, Dave Rouleau (Disc Golf & Snowmobile representative), Dirk Anderson (MTA representative), and Caitlin Cusack (Vermont Land Trust) met with Mr. Smith. He wanted to be sure the users understood what and where logging would be done and how it would effect trails. The group discussed use of large equipment to do whole trees harvesting versus low impact logging. The users understand logging always was in the mix. The users agree the low impact option (what is called for in the Management Plan) is preferred over whole tree harvesting.

The Forest Management Plan calls for work in areas one and two. Area two is north of Littlejohn Road. Area one is in the northern area of the large, main block of the Town Forest. Mr. Smith wrote “this project will not be a big revenue generator.” The goals of the harvesting are more focused (on) upgrading...for the future. In his last paragraph he stated that logging Area two (2) now has marginal economic benefits because of the landing area and access road construction and restoration costs. He suggests it may be better to delay logging Area 2. (This is question one.)

A second question for the Selectboard is do they agree to the low impact logging.

Mr. Smith would like an answer soon as he needs to walk the area(s) and mark tress and flag the access road and log landing.

The consensus of the Selectboard is create an RFP to include all work using the low impact logging option as the preferable logging method in the Town Forest with the understanding that some/all work may not be performed at this time.

ERP GRANT APPLICATION FOR QUARRY HILL-LOWER WEBSTERVILE WATERSHED

**Background:** The area located in the Quarry Hill Road/Pouilot Avenue area has experienced some stormwater issues over the past few years. The drainage for this watershed begins just above the Barre Town School and flows downhill along roughly the same route as Quarry Hill Road. It then enters Barre City in the Parkside Terrace-Pouilot Avenue neighborhood and discharges through a stormwater outfall at the end of Pouilot Avenue (right on the City/Town line). Below the outfall is a large eroded gully. The stormwater flow and erosion below the outfall results in a considerable sediment and phosphorus load to the Stevens Branch waterway.

The State Stormwater section staff identified this outfall erosion. Subsequently the Friends of the Winooski applied for and received an Ecosystem Restoration Program (ERP) grant to evaluate and design an erosion contract practice below the outfall. Watershed Consulting Associates (WCA) has been hired for the work. The grant focuses solely at the erosion below the outfall and does not evaluate the drainage area or consider how stormwater may be mitigated throughout the drainage area to reduce flow and erosion.

The Selectboard is being asked to provide a letter of support for the proposal and some very limited staff time to support the study if it is funded. It is estimated the Town Engineer could spend up to five (5) hours working with the WCA. A study outline and potential benefits were given to the Board (in a letter) prior to the meeting for review.
Selectboard Minutes of September 8, 2015 continued:

Board members agreed that it would be best to obtain some answers prior to authorizing a letter of support. Those questions include: 1) Where does the grant money come from (State, Federal, elsewhere)? 2) Will the study outcome help the State develop rules and regulations? 3) Will the town be required to implement any of the study findings? The Manager will obtain more information and report back to the Board.

TRAFFIC SAFETY ADVISORY COMMITTEE (TSAC) RECOMMENDATIONS

Background: During their August 19th meeting the TSAC made several recommendations for signage and streetlight changes. These are being presented to the Selectboard for possible approval.

Middle Road Campground - TSAC has determined the "Campground Ahead" sign is still needed and should be replaced. The black and yellow sign is on Middle Road facing traffic coming up the hill between Hutchins Circle and the campground.

On a motion by Mitchell, seconded by White, the Selectboard voted unanimously to approve a Campground Ahead sign with distance placard on Middle Road per the Traffic Safety Advisory Committee recommendations approved on August 19, 2015, noting the sign is to be a MUTCD standard for campground entrance if there is one.

Cedar Street streetlight - Cedar Street is a dead-end street. A resident living near the end has been paying for a light which lights some of her property and some of the street. She is asking if the town will accept it as a town streetlight. Our Streetlight Policy makes streetlights on dead end streets a priority.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted unanimously to accept the streetlight at the end of Cedar Street, that said streetlight be attached to the last pole along the street, and if it currently is on the last pole, the light head be attached to a longer arm and it be turned out over the street, and it be converted to an LED light.

REPAIRS TO AMBULANCE

Background: Ambulance A-2 is a 2015 Freightliner with 105,000 miles on the odometer. The check engine light was on and was taken to R.R. Charlebois for diagnostics, which showed three problems with the diesel exhaust system: 1) heat sensor needed to be replaced; 2) fluid level sensor needs to be changed; and 3) an exhaust flex pipe needs to be replaced. Parts are estimated to cost $3,395 and labor around $600. Shop Foreman Martel recommends buying and changing the parts in our DPW shop.

On a motion by Tessier, seconded by LaClair, the Selectboard voted unanimously to authorize the purchase of parts (estimated to cost $3,395) to correct the diesel exhaust fluid problem on ambulance A-2.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by LaClair, seconded by Tessier, the Selectboard voted unanimously to approve the accounts payable warrant for September 8, 2015.

MISCELLANEOUS

On a motion by White, seconded by Mitchell, the Selectboard voted unanimously to approve and authorize the Town Clerk-Treasurer to sign a "Request to Cater Malt, Vinous and/or Spirituous Liquors" to G + J Gosselin, Inc. (Gusto’s) to cater the Harley-Wilkins Grand Opening event, South Barre Road, on Saturday, October 3, 2015 from 6:00 p.m. to 9:00 p.m.
Selectboard Minutes of September 8, 2015 continued:

The Selectboard is asked to send a letter of support to the EPA administrator pointing out the inequities between municipalities, who will be paying more than a fair share, and local businesses for the cleanup of Lake Champlain.

The draft letter was presented which contained quite a few numbers which Town staff had not had an opportunity to confirm.

On a motion by LaClair, seconded by Tessier, the Selectboard voted to authorize the Selectboard Chair to sign a letter to the EPA stating their objection to municipalities paying more than a fair share of the Lake Champlain clean-up provided the Town Manager can verify the facts authored in the letter.

The Town Manager informed the Selectboard that flood repair work is now completed on both Cummings Road near the Plainfield town line and Plainfield Brook Road. Both roads are now open to traffic.

ROUND THE TABLE

LaClair stated a bill is being drafted with DMV and AOT regarding the overweight permits for trucks. He will keep the Board informed.

Blow inquired if the Selectboard is needed to assist with softball field work this month. Rogers stated the work bee is for infield work which cannot be done hand. It involves grading. However, the Cemetery Commission will possibly be having a work bee to spruce up Maplewood Cemetery (Farwell Street). More information is to come.

Blow inquired when the fencing at the Lower Graniteville playground will be repaired. Rogers stated the repair is tied up with insurance claims.

EXECUTIVE SESSION (2)

On a motion by Mitchell, seconded by White the Selectboard unanimously voted whereby premature general public knowledge would place the Town at a substantial disadvantage with regards to labor contract negotiations and legal matters.

On a motion by White, seconded by Tessier, the Selectboard unanimously voted to go into executive session for labor contract negotiations and legal at 9:30 p.m. EMS Director Chris Lamonda was invited into Executive Session

On a motion by Mitchell, seconded by Tessier the Selectboard unanimously voted to come out of executive session at 9:58 p.m.

ADJOURN

On a motion by Mitchell, seconded by Tessier, the Selectboard unanimously voted to adjourn at 9:58 p.m.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard