BARRE TOWN SELECTBOARD AGENDA  
July 28, 2015

P.I.L.O.T.  a) Recreation maintenance report;  
b) executive session (real estate)  

6:30 p.m.

1. Call to order 7:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of July 14, 2015.
5. Announcements
6. Receive guests (for non-agenda items).
7. Public Hearing for proposed change in use of 4.4 acre section of Tax Map 6, Lot 047-04 in the Wilson Industrial Park.
8. Consider approving and authorizing signing of Closeout Agreement for VCDP grant on behalf of SB Electronics.
10. Consider approving investment policy for the Sewer Capital Improvement Fund and authorizing investment of SCIF money.
11. Consider approving water complaint form.
12. Consider approving document for re-financing two fire trucks and financing roll and low-pro truck.
14. Discuss flash flooding damages and repairs.
15. Consider approving weekly accounts payable warrants.
16. Miscellaneous, if any
17. "Round the table"
18. Executive session: (if needed).
19. Adjourn.

BARRE TOWN SELECTBOARD MINUTES  
July 28, 2015

The duly warned meeting of the Barre Town Selectboard of July 28, 2015 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Westerville at 7:20 p.m.

The following members were in attendance: Rolland Tessier, W. John “Jack” Mitchell, Tom White, Jeff Blow, and Rob LaClair.

Attendance for the regular meeting included: Town Manager Carl R. Rogers, Town Clerk-Treasurer Donna J. Kelty, Sylvia Relation, and Joel Schwartz (Barre Area Development).

EXECUTIVE SESSION

On a motion by Mitchell, seconded by White, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge of real estate negotiations would put the Town at a substantial disadvantage.

On a motion by Mitchell, seconded by White, the Selectboard voted unanimously to go into executive session at 7:08 p.m. to discuss real estate.

On a motion by Mitchell, seconded by Tessier the Selectboard voted unanimously to come out of executive session at 7:18 p.m.
CALL TO ORDER - The meeting was called to order at 7:20 p.m.

The PLEDGE OF ALLEGIANCE was recited by those present.

CHANGES TO THE AGENDA

On a motion by Tessier, seconded by White, the Selectboard voted to amend agenda item #16, Miscellaneous to add the approval of Request to Cater Malt, Vinous and/or Spirituous Liquors for 802Cocktails, LLC and to add discussion regarding the Montessori School VCDP grant application.

MINUTES

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to approve the Selectboard Meeting minutes of July 14, 2015 with the following correction:

1. Page 1, Executive Session, paragraph one, first sentence, end of second line, deletes the word “labor.”

ANNOUNCEMENTS

- The first payment of sewer and tax bills are due on Monday, August 17, 2015.
- Reflective house number signs are available at the Town Manager’s office for $10. These signs can assist first responders locate your home in an emergency situation.
- This summer’s paved road work has begun. The first round of paving scheduled to begin on August 6th. This first round includes paving activity on the following roads: Cummings, Nichols, Pine Hill, Plainfield Brook, Cassie Street, Richardson Road, Cutler corner, and Osborne. Plan ahead when traveling through these areas.
- There will be a Grand Opening celebration at the newly renovated Upper Websterville Playground located on Brook Street. Join us in celebrating this new playground on August 8th from 10:00 a.m. - 2:00 p.m. Lunch and refreshments will be provided.
- Join Denise Bergeron for a guided nature walk through the Barre Town Forest on Sunday August 9th. You will take a relaxing stroll while exploring the unique character of Barre’s community forest. The walk will begin at 44 Brook Street at 9:00 a.m.

GUESTS

Robert Goodrich, resident of Route 302, former Dugout Restaurant, was present. The Town, through a court order, had seized various items (cars, trailers, etc.) which were in violation of the Town’s junk ordinance and were restricting access to sewer line easement rights. Some of those items have been sold to recoup expenses associated with the seizure.

Mr. Goodrich requested and received a simple expense (to the Town) and income (list of item sold and amount) statement. He has also requested an inventory listing of “everything” that was seized which he has not received. It was noted for the record all sales have ceased at this time, on the advice of the Town Attorney, based on Mr. Goodrich filing bankruptcy.

The request to the Board is to allow him access to the red trailer to reclaim personal paperwork and other household goods. To protect all parties Mr. Goodrich was advised to contact his Attorney who will contact the Town Attorney for further discussion regarding retrieval of any item(s). Furthermore, he stated the Town damaged other items in his back yard (new culvert, hot tub, and golf cart) which should not have been touched.
Chair Blow reminded Mr. Goodrich that the Town followed state law for the disposal of the property and that the Town had been trying for many years to get the property “cleaned up.”

PUBLIC HEARING

Change in Use of Tax Map 006 Lot 047-04 in the Wilson Industrial Park

Background: In accordance with the Barre Town Charter section about the sale of or change in use of town owned land a public hearing must be held. Novus Energy Development is interested in leasing an approximately 4.4 acre area across from New England Excess Exchange. Using our GIS system, the Manager has estimated there is a 3.4 - 3.5 acre parcel between Novus and the stormwater retention pond at the bottom of the hill.

Novus has said work will not begin until next year. Spaulding High School will be the off-taker on a different solar project. Novus will match this Wilson Industrial Park solar array with a different off-taken. The Town Attorney (Michael Monte) advises it is not necessary to subdivide a lot because we are leasing use of an area not selling the land. (Same as the town did with the former Pike parcel). He has reviewed the 25 year lease. There are approximately 12 sections where a correction or change was made. None of them are substantial except narrowing the description of the property. The changes have been sent to Novus for review. The Wilson Industrial Park is subject to Act 250. However, the District Coordinator for Act 250 has not returned a call to advise what, if anything, the Town must do to ensure compliance.

On a motion by Tessier, seconded by LaClair, the Selectboard voted unanimously to open a public hearing at 7:37 p.m. for purpose of taking public comment on a proposed change of use on a 4.4 acre parcel of land in the Wilson Industrial Park which will be used as a solar farm.

Sylvia Relation, Bolster Road resident, inquired if this project was different from Mr. Milone’s. It is different and is by the same group which constructed the Solar Farm off Websterville Road.

On a motion by LaClair, seconded by White, the Selectboard voted unanimously to close the public hearing at 7:41 p.m.

CLOSEOUT AGREEMENT FOR VCDP ON BEHALF OF SB ELECTRONICS

Background: On July 14th the Selectboard reviewed the Agreement. The two minor changes were the date and the name of the revolving loan fund (page 3). Approving this agreement will require the Treasurer to remit one-half of the loan principal received to date. The remainder of the money received could go to the Vermont Community Loan Fund (VLCF).

On a motion by LaClair, seconded by Tessier, the Selectboard voted unanimously to approve and authorize the Closeout Agreement with the Vermont Agency of Commerce and Community Development for grant agreement #IG-I-2009-Barre-00001, the S.B. Electronics grant.

MEMORANDUM OF UNDERSTANDING WITH VT COMMUNITY LOAN FUND

Background: During the last meeting the document was reviewed by the Selectboard. Quite a few changes were needed and those have been made under:

- Lending Criteria (p. 1),
- Roles and Responsibilities, Town of Barre (p. 4 and 5)
- Indemnification (p. 6),
Selectboard Minutes of July 28, 2015 continued:

- Closeout Agreement Requirements (p. 6), and
- Statement of Intent (p. 8).

The Manager stated the Memorandum of Understanding (MOU) appears to be consistent with what the Selectboard talked about during the first review.

*On a motion by LaClair, seconded by White, the Selectboard voted unanimously to approve and authorize signing of the Memorandum of Understanding with the Vermont Community Loan Fund for operation of the Barre Revolving Loan Fund.*

### SEWER CAPITAL IMPROVEMENT FUND INVESTMENT

**Background:** The Sewer Capital Improvement Fund (SCIF) receives money from the $5/foot sewer (line) take-over fee and the $1,500 sewer connection fee. The SCIF balance is about $525,000 now. Currently it pays one-half of the annual debt service for the wastewater treatment plan project that increased our treatment allocation. The money is to be used for capital improvements to the sewage collection system. That being said, proceeds from this fund could be used to pay the town's share of the Windy Wood Housing/Washington Street sewer line enlargement. This upgrade would increase capacity for additional wastewater from the Trow Hill area.

The Treasurer has arranged for some of the SCIF monies to be invested with Edward Jones in a similar way to the Cemetery Trust Fund investments. Edward Jones requires approval of the enclosed investment policy. Initial review indicates the SCIF would earn about $13,000 in interest per year.

*On a motion by Mitchell, seconded by White, the Selectboard voted unanimously to approve the Sewer Capital Improvement Fund Investment Policy.*

*On a motion by White, seconded by Tessier, the Selectboard voted unanimously to authorize the Town Clerk-Treasurer to invest $300,000 of the Sewer Capital Improvement Funds with Edward Jones, consistent with the Sewer Capital Improve Fund Investment Policy.*

### WATER CUSTOMER COMPLAINT PROCEDURE

**Background:** During the July 14th discussion regarding the Water Customer Complaint Procedure the Selectboard recommended changes. The Manager is presenting the second draft which incorporates the recommendations along with some re-organization of information.

*On a motion by LaClair, seconded by Tessier, the Selectboard voted unanimously to adopt the Water Customer Complaint Procedure and form for the Barre Town Water System customer complaints.*

### RE-FINANCING TOWN EQUIPMENT

**Background:** The Town is looking to re-finance the lease/loan for the combination fire truck and original dump truck. After the Manager spoke with the Selectboard about re-financing the fire trucks he talked with MLC about including the dump truck in the package. The town had planned to finance this truck for 3 years per the 14/15 budget. The Manager is seeking Board approval of the financing documents, which might include a Resolution, and to also authorize the Town Clerk-Treasurer and Town Manager to sign said documents as needed.

The item was passed over as the documents were not available.
CLOSING OF COBBLE HILL MEADOWS ROAD

Background: Kim Viens, Cobble Hill Meadows resident is requesting the road be temporarily closed on August 22, 2015 from 11:00 a.m. - 8:00 p.m. for the purpose of having a neighborhood block party. The residents have done this for many years and noted only the top half of the street would be closed off. Under V.S.A. Title 23, Section 1010 allows the Selectboard to take such action.

On a motion by Tessier, seconded by LaClair, the Selectboard voted unanimously to authorize the temporary closing of the top half of Cobble Hill Meadows on Saturday, August 22, 11:00 a.m. - 8:00 p.m., as allowed by V.S.A. Title 23, Section 1010 for the purpose of having a neighborhood block party.

FLASH FLOODING DAMAGES AND REPAIRS DISCUSSION

Background: Town Manager Rogers noted several roads were damaged in Barre Town (Cummings Road, Mitchell Road, Plainfield Brook Road) as well as minor damage to shoulders on several roads. The most severe damage was to Cummings Road and Plainfield Brook Road.

Discussion focused on the slow going with repairs to the Plainfield Brook Road due to ANR's involvement. The Board was informed that a separate contract for the removal of woody debris from the Plainfield Brook Road culvert was awarded. This was necessary as the Town does not have the large equipment needed to do the job. Duranleau Construction (Washington, Vermont) will be doing the work for $1,300 sometime this week.

Most shoulder work is complete at this time. The Cummings Road repair RFP is on hold awaiting a decision on whether or not Washington County will qualify for hazard mitigation funds. The Town should have an answer in the next couple of days. In the interim the Manager spoke with the State and was informed there may be grant money available. The limit would be 90% of the Highway Fund budget less winter maintenance costs. Documentation requirements are similar to what has been required for other state grants.

The turnaround time for the road repair RFP is quick. Repairs will begin around August 13 or 14th but it will take approximately an additional month until the road is open.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by White, seconded by Tessier, the Selectboard voted to approve the accounts payable warrant for July 21, 2015. Blow asked that the invoice for his company be removed from the warrant. The motion passed with Blow voting no.

On a motion by Mitchell, seconded by White, the Selectboard voted to approve the accounts payable warrant for July 28, 2015. Tessier recused himself as his employer has a bill in the warrant.

MISCELLANEOUS

On a motion by Tessier, seconded by White, the Selectboard voted unanimously to approve and authorize the Town Clerk to sign a Request to Cater Malt, Vinous and/or Spirituous Liquors for 802Cocktails, LLC who will be catering an even on Saturday, October 3, 2015, 1:30 p.m. - 10:30 p.m., at Millstone Hill, 59 LittleJohn Road in the village of Websterville.

The Manager received an email from Julie Bond, Montessori School. They would like to resubmit their funding application to the VCDP program in the upcoming November
Selectboard Minutes of July 28, 2015 continued:

round. The consensus of the Selectboard is yes they would support the Montessori School resubmitting their VCDP program application. It was noted during discussion that another public hearing will not be necessary as the first one was held within the prescribed timeline.

‘ROUND THE TABLE

Mitchell noted the following items:
- The Recreation Department/Board needed more time for discussion than was allotted during PILOT.
- The Town received a letter advising the Town that Charter Communications was holding a meeting with CVTV on Monday August 3, 2015 at 12:00 Noon to discuss concerns and questions about community access programming in their service area. He would love to attend but has to work.
- The monthly EMS Report mileage numbers were noted.
- He appreciated the report from Butternut Hollow Forestry and would like to have some Board discussion on this topic.

White read a letter written to Barre Town resident Robie Pellon thanking him for his 27 years of service as a member of the Barre Town Cemetery Commission.

White stated he was not familiar with the ongoing issues associated with Patch Road. He would like to have a site visit (fact finding only) to learn more about the area. The issues surrounding the neighborly disputes can be addressed at a later date. Blow stated that due to personal conflicts he would not be attending/discussing this topic.

Tessier thanked the Manager and staff for their efforts during the rain event. He was out of Town but really appreciated the calls to keep him informed.

ADJOURN

On a motion by LaClair, seconded by Mitchell, the Selectboard voted to adjourn at 8:48 p.m.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

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Barre Town Selectboard