BARRE TOWN SELECTBOARD AGENDA
June 23, 2015

P.I.O.T. Final Dept. Head Visit - Dave Jennings 6:30 p.m.

1. Call to order 7:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
5. Announcements
6. Receive guests (for non-agenda items).
8. Consider awarding contract for purchase of dump truck body, plow and plow wing.
9. Consider setting the 2015-2016 sewer and water rates.
10. Consider designating Sewer Fund reserves for new sewer vactor.
11. Consider approving GIS tax map system service and maintenance contract.
12. Consider approving policy for recycling at all town facilities.
13. Consider approving weekly accounts payable warrants.
14. Miscellaneous, including permits and licenses, if any.
15. “Round the table”
16. Executive session: (if needed).
17. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
June 23, 2015

The duly warned meeting of the Barre Town Selectboard of June 23, 2015 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 7:04 p.m.

The following members were in attendance: Rolland Tessier, W. John “Jack” Mitchell, Tom White, Jeff Blow, and Rob LaClair.

Attendance for the regular meeting included: Town Manager Carl R. Rogers, Assistant Town Manager Andrew Dorsett, Town Clerk-Treasurer Donna J. Kelty, EMS Director Dave Jennings, Robert Goodrich, Louis Messier, Sheila Brown, and Pat Doyle.

CALL TO ORDER - The meeting was called to order at 7:04 p.m.

The PLEDGE OF ALLEGIANCE was recited by those present.

CHANGES TO THE AGENDA

On a motion by Tessier, seconded by White, the Selectboard voted to accept the agenda as presented. LaClair was not present for the vote.

MINUTES

On a motion by Tessier, seconded by White, the Selectboard voted to approve the Selectboard Meeting minutes of June 16, 2015 with the following correction:
• Page 4, Weekly Accounts, Payable, first sentence, delete June 12 and insert June 16.

LaClair was not present for the vote.

ANNOUNCEMENTS

• There is a vacancy on the Cemetery Commission. If you are a town resident who is interested in serving on the commission, please send a letter or email to the Town
Selectboard Minutes of June 23, 2015 continued:

Manager's office. The Cemetery commission meets on the fourth Wednesday of the month at 6:30 p.m. Usually meetings from December through March are canceled. For more information visit the Board and Commission's page on the Town's website. Letters of interest will be sent to the Selectboard for action and appointment on June 30th. To speak with someone about the Commission call Carl Rogers at 479-9331.

- Barre Town is looking for another volunteer to help operate the lawn waste site near the top of Holden Road. We are able to offer this service free of charge to residents thanks to volunteers. Sadly, one of our volunteers passed away last fall. We would like to keep the lawn waste site available three (3) days a week. If you can volunteer 3-4 hours one day a week, please call the Manager's Office at 479-9331 or send an email to crogers@barretown.org.

- Now is the time for property owners who wish to grieve, meaning appeal, their property assessment to do so. Written grievances must be received by the Assessor's office no later than June 30th. You can read the Barre Town newsletter for more information.

GUESTS

Robert Goodrich, an East Barre Road resident, inquired as to the procedure for getting onto the next Selectboard meeting agenda. Rogers stated this inquiry was enough. Mr. Goodrich will contact the Town Manager with the details.

RESOLUTION No. 9-15 Honoring David Jennings

Background: In the very late 1980s to the very early 1990s Dave Jennings worked for the Barre Regional Ambulance Service and Barre Town Emergency Medical Service as a part-time EMT. Then in 1996, after serving as the Director for Northfield Ambulance, he was hired to be Barre Town's EMS Director. In all he has 40 years of work in emergency medical services. He will be retiring as of June 30, 2015.

On a motion by White, seconded by Tessier, the Selectboard voted to adopt Resolution # 9-15, A Resolution of the Town of Barre, Vermont, in Appreciation of David Jennings Service to the Town of Barre." LaClair was not present for the vote.

Mitchell read the resolution which he stated was quite impressive. Co-workers Louis Messier, Sheila Brown, and Pat Doyle provided quips about their many years of working with Mr. Jennings. The entire Board and Clerk-Treasurer wished Dave well in his new endeavors and noted he will be greatly missed. Thank you Dave!!

PURCHASE OF EQUIPMENT

Background: Bids were mailed to two vendors (H.P. Fairfield & Tenco) for the purchase of a new dump body, plow and wing plow. These pieces of equipment will be mounted on the low-profile truck the Selectboard awarded to Charlebois in April.

The Town had asked for warranty information and a bid for an extended warranty as an option. Tenco is the low bidder at $55,481. Their standard warranty is for 12 months but to add another 12 months would be an additional $1,250 making Tenco's total bid $56,731. H.P. Fairfield bid $58,370. Their standard warranty is 24 months and no extension is available. This would still make Tenco the low bidder.

DPW Shop Foreman, Mike Martel reported that neither bid fully meets our specifications. The Tenco product has a single acting dump cylinder, and the body is made of regular strength steel (not high strength steel). Fairfield's product is a straight blade plow not a one-way angle plow. The DPW Foreman stated he would pick the Fairfield bid,
Selectboard Minutes of June 23, 2015 continued:

because of 3 details not being to spec by the other dealer and more importantly not having
to worry about the single acting cylinder.

On a motion by Mitchell, seconded by White, the Selectboard voted unanimously to
award the low-profile truck body, plow, and wing contract to H.P. Fairfield based on their
lump sum bid of $58,370. LaClair was not present for the vote.

2015-2016 SEWER AND WATER RATES

Background: The Treasurer would like to start the process of printing/copying
sewer bills and changing the water billing rate structure in the computer system for next
fiscal year. Setting the rates now will ease the burden when it comes to printing the tax
bills which will also need to be copied and collated with the sewer bills.

The current year sewer use charge is $316.00 per equivalent unit, per year. The
budget proposal was to keep the equivalent charge the same. The only addition the budget
Committee made to the Sewer Fund budget does not require a rate increase.

The current water rates are $5.99 per 100 cubic feet and a $51.00 per quarter
base charge. The proposed Water Fund budget included a proposed rate increase of $.47
for and $4.00 per quarter for base charge. The Budget Committee adopted the Water
Fund budget as presented.

On a motion by Tessier, seconded by White, the Selectboard voted to set the Fiscal
Year 2015-2016 Sewer Use Charge at $316.00 per equivalent unit. LaClair was not present
for the vote.

On a motion by White, seconded by Tessier, the Selectboard voted to set the Fiscal
Year 2015-2016 Water charges at $6.46 per 100 cubic feet and the base rate at $55.00
per quarter. LaClair was not present for the vote.

DESIGNATING SEWER FUND RESERVES

Background: During the Budget Committee discussions this past winter it was noted
the sewer vactor is aging and will need to be replaced. At this time the estimated cost of
new one is $300,000. It appeared that the Sewer Fund would be running in the black
again this year and the Committee recommended the Selectboard designate some of the
Sewer Fund cash reserves as of June 30, 2015 for the purchase of a new sewer vactor.

On a motion by White, seconded by Tessier, the Selectboard voted to designate
$50,000 of the Sewer Fund cash reserves as of June 30, 2015 for the purchase of a new
sewer vactor. LaClair was not present for the vote.

GIS TAX MAP SYSTEM SERVICE & MAINTENANCE CONTRACT

Background: The Town has been doing business with Cartographic Associates, Inc. to
update our GIS tax map system. This new contract, which must be approved by the
Selectboard, is $100 more than was budgeted. Service is for updating our digital tax maps
as subdivisions and property line adjustments are approved by the Development Review
Board and includes making this system available from our website. The Zoning
Administrator has reviewed the contract and states it is okay.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to approve the
fiscal year 2015-2016 tax map, GIS service contract with Cartographic Associates, Inc. at
a price of $2,100 per year. LaClair was not present for the vote.

POLICY FOR RECYCLING AT ALL TOWN FACILITIES
Selectboard Minutes of June 23, 2015 continued:

Background: Effective July 1st the Town will need to comply with some provisions of Act 148, Vermont’s Universal Recycling law. Those provisions include offering recycling receptacles and using those recycling containers at all town locations. The Manager prepared a policy for Board approval. Department Heads and Supervisors will be assigned responsibility for assuring the receptacles are available at every trash can, except in restrooms, and for keeping a recyclable flyer posted at their facility(ies).

On a motion by White, seconded by Mitchell, the Selectboard voted to adopt the Recycling Policy as presented. LaClair was not present for the vote.

Mitchell stated he was glad the policy included the posting of the flyer detailing what is and is not acceptable for recycling.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by White, seconded by Tessier, the Selectboard voted to approve the accounts payable warrant for June 23, 2015. LaClair was not present for the vote.

MISCELLANEOUS

Rogers stated the Fire Department’s Father’s Day chicken BBQ was a big success. There were 512 chicken halves cooked and only ten were left at the end of the day. A big thank you to all the volunteers!

ROUND THE TABLE

Mitchell brought up the following topics:
✓ He will not be present at the June 30th Selectboard meeting due to vacation.
✓ The shrubs at the Maintenance Garage next to the granite sign need to be trimmed.
✓ He would like an update from the Bike Path Committee as a result of a conversation with a Barre City Councilor.
✓ He noted there was construction at the intersection of Route 14 and Bridge Street. Rogers stated this was private property and the landowner was doing the work not the State. (The State has an approved intersection redesign at this location which is scheduled to begin in the near future.)

EXECUTIVE SESSION - None

ADJOURN

On a motion by Tessier, seconded by White, the Selectboard voted to adjourn at 8:17 p.m. LaClair was not present for the vote.

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Donna J. Kelty, Town Clerk-Treasurer  Selectboard Chair

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Barre Town Selectboard