BARRE TOWN SELECTBOARD AGENDA
May 26, 2015

1. Call to order
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of May 19, 2015.
5. Announcements
6. Receive guests (for non-agenda items).
7. Consider appointments to boards, commissions, and committees.
8. Consider awarding road chip seal contract.
9. Consider awarding Town Forester Services agreement.
10. Discuss regional joint bidding of 2015-2016 road salt.
11. Discuss vacant elected Auditor’s seat.
12. Consider approving weekly accounts payable warrants.
13. Miscellaneous, including licenses and other permits, if any.
14. “Round the table”
15. Executive session: if needed

BARRE TOWN SELECTBOARD MINUTES
May 26, 2015

The duly warned meeting of the Barre Town Selectboard of May 26, 2015 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 7:18 p.m.

The following members were in attendance: Robert LaClair, W. John “Jack” Mitchell, and Jeff Blow.

Attendance for the regular meeting included: Assistant Town Manager Andrew Dorsett and Town Clerk-Treasurer Donna J. Kelty.

CALL TO ORDER - The meeting was called to order at 7:12 p.m.

The PLEDGE OF ALLEGIANCE was recited by those present.

CHANGES TO THE AGENDA - None

MINUTES

On a motion by LaClair, seconded by Mitchell, the Selectboard voted unanimously to approve the Selectboard Meeting minutes of May 19, 2015 with the following changes:
1. Page 2, Paragraph below Guests, first sentence, delete the words “skip over” and insert the word table;
2. Page 4, Award Contracts, Paragraph A, first sentence delete the word “Control” and insert the word Contract;
3. Page 4, Award Contracts, Paragraph A, last sentence add the phrase but was not considered as it came in after the bid deadline;
4. Page 5, second paragraph from the top, first sentence delete “2-15” and insert the number 2015.

White and Tessier were not present for the vote.
ANNOUNCEMENTS

- Youth Track & Field for boys and girls from 7 to 14 years old begins on June 15th. The group will meet on Mondays and Thursdays until July 25th from 5:30 to 6:30 p.m. at the Barre Town track. Registration prior to June 4th is $30 and $35 after. All registrations must be done prior to the start of the program. Anyone with questions should contact the City Recreation Department at 476-0257.

- Tennis lessons sponsored by the Recreation Commission this year include grouped lessons based on age and skill level. Lessons are available for children in 3rd grade to adults, with a new session this year for families to learn together. For more information and registration forms contact Coach Kelly Cleveland at krc97stang@gmail.com or (802) 279-2679.

- Following executive session last Tuesday the Selectboard voted to authorize the Town Manager to sign a Quit Claim Deed in regards to the Charles Thomas tax sale.

- If you would like to be considered for appointment on one of the Town's Boards or Committees please submit a letter of interest to the Town Manager’s office.

GUESTS - None

APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

Background: Letters of interest for serving on a town board were solicited through the Town Newsletter, Front Porch Forum, Selectboard announcements, website, and store posters.

On a motion by Mitchell, seconded by LaClair, the Selectboard voted unanimously to appoint Dwight "Harry" Harrington to the Cemetery Commission for a 5 year term to expire May 31, 2020. White and Tessier were not present for the vote.

On a motion by Mitchell, seconded by LaClair, the Selectboard voted unanimously to appoint Shaun Driscoll and Greg Richards to the Development Review Board, each for a 3 year term to expire May 31, 2018. White and Tessier were not present for the vote.

On a motion by Mitchell, seconded by LaClair, the Selectboard voted unanimously to appoint John Hameline and Jim Fecteau as alternates to the Development Review Board for a 1 year term to expire May 31, 2016. White and Tessier were not present for the vote.

On a motion by Mitchell, seconded by LaClair, the Selectboard voted unanimously to appoint David Oles and Patricia Dessureau to the Housing Advisory Commission for a 3 year term to expire May 31, 2018. White and Tessier were not present for the vote.

On a motion by Mitchell, seconded by LaClair, the Selectboard voted unanimously to appoint Claire Duke to the Planning Commission for a 4 year term to expire May 31, 2019. White and Tessier were not present for the vote.

On a motion by Mitchell, seconded by LaClair, the Selectboard voted unanimously to appoint Debra Bordo to the Planning Commission to fill the unexpired 4 year term of Ken Yearman which will expire May 31, 2017. White and Tessier were not present for the vote.

On a motion by Mitchell, seconded by LaClair, the Selectboard voted unanimously to appoint Tracy Wright and Terry Smith to the Recreation Board for a 3 year term to expire May 31, 2018. White and Tessier were not present for the vote.
Selectboard Minutes of May 26, 2015 continued:

On a motion by Mitchell, seconded by LaClair, the Selectboard voted unanimously to appoint Dan Newhall and Bill Kirby to the Traffic Safety Advisory Committee, each for a 3 year term to expire May 31, 2018. White and Tessier were not present for the vote.

Mitchell stated that in the future he would like to have an opportunity to meet the individuals he does not know prior to making appointments. He requested having Debra Bordo and Terry Smith come to a Selectboard meeting in the near future for introductions.

ROAD CHIP SEAL CONTRACT

Background: Bid specifications were mailed to six (6) paving companies. Two bids were received. Gorman Group bid $2.78 per square yard and All States Asphalt bid $2.80. This contract is for chip sealing all or part of six roads. Several roads (Cummings, Pine Hill and Nichols) will have spot repairs paved before chip sealing. Both vendors have done this work for the Town satisfactorily.

On a motion by LaClair, seconded by Mitchell, the Selectboard voted unanimously to award the 2015 chip seal contract to Gorman Group based on the per square yard bid price of $2.78. White and Tessier were not present for the vote.

AWARD TOWN FORESTER SERVICES AGREEMENT

Background: The Town of Barre owns a 380.7 acre Town Forest made up of multiple parcels. This land is subject to a conservation easement with compliance overseen by the Vermont Land Trust. Our adopted Town Forest Management Plan has an extensive timber management section and was developed in cooperation with the Washington County Forester. The Forest Management section requires that future actions will be managed by the consulting Forester in coordination and with approval of the Town. The Town also owns at least seven other parcels (125 acres) that could be potentially managed as well.

The Recreation Board created an RFP for selecting a consulting Forester. The vacancy was published in early February in the local media, on the VLCT website, and sent directly to dozens of Vermont Foresters. Eight (8) responses were received, reviewed, and evaluated by the Recreation Board. Consideration factors included experience working with conserved land, municipalities, recreation, timber sales, management plans, and wildlife habitat. The vote of the Recreation Board was to recommend Butternut Hollow Forestry of Thetford Center, Vermont.

The Selectboard discussed the contract presented; possible cost for including the 125 additional acres; and possibly earmarking a portion of timber sale revenue for recreation projects/use.

On a motion by LaClair, seconded by Mitchell, the Selectboard voted unanimously to approve and authorize the Town Manager to sign a Forestry Service Agreement with Butternut Hollow Forestry as presented. White and Tessier were not present for the vote.

JOINT BIDDING OF 2015-2016 ROAD SALT

Background: Chair Blow stated he attended a meeting with Berlin, Montpelier, and Barre to discuss doing a joint bid for road salt. Customarily the Town purchases road salt from the State vendor at State pricing.

The Board consensus after discussion was to pursue the joint bid option. However, it was noted there are very few distributors so the chances may not be so good for obtaining a better price.
DISCUSS VACANT ELECTED AUDITOR'S SEAT

Background: There is a vacant elected Auditor seat. Section 10 (d) of the Barre Town Charter states vacancies in any elective office shall be filled by a majority vote of the Selectboard. The appointment will be valid until the next annual election when voters will elect a person to fill the unexpired term.

Chair Blow stated he knew of someone who was interested prior to the election and will inquire to see if the individual is still willing. In the meantime, the consensus is to advertise the vacancy on Front Porch Forum, our website, and perhaps some posters. Board Members would like to ensure that a brief job description be added to the advertisement(s) and to make the appointment in two (2) weeks.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by LaClair, seconded by Mitchell, the Selectboard voted to approve the accounts payable warrant for May 26, 2015, excluding the invoice for Jet Service Envelopes. White and Tessier were not present for the vote.

The Jet Service invoice was removed to allow a majority to vote on approving the weekly payables.

MISCELLANEOUS

Dorsett stated the Recreation Board is doing an experiment. Every Thursday, (starting at 4:30 p.m.), Mo's BBQ will have their food cart at the Barre Town Recreation Fields. Pick up a quick supper...or make it a family night - bring the kids for a BBQ picnic and enjoy all the Recreational Facility has to offer.

Dorsett thanked Linda Levesque and Marianne Kotch for their dedication and work on the Recreation Board. The Board members also expressed their appreciation.

ROUND THE TABLE

Mitchell thanked the staff and the Manager for taking care of the lawn mowing at the various Town buildings. Everything looks really good!

Mitchell asked the Staff to review the "Policy for Public Input and Participation at Selectboard Meetings" to ensure we are complying with the Open Meeting law.

LaClair asked if receiving his Board packet electronically was creating more work for the staff. He was told that all members except for Mitchell receive the electronic copy.

LaClair stated the Legislature has adjourned until January 2016. He gave a brief update on budget deficits and the hard program decisions which need to be made...cuts and decreases versus increases.

Blow stated he recently attended a brainstorming session at CVMC which focused on how we can better deal with emotionally charged patients. It was very productive and he was glad to see CVMC being so pro-active in addressing this issue.

Blow reminded residents there is still one vacant seat on the Recreation Board. For more information or to submit a letter of interest contact the Town Manager's Office.

Blow thanked the Cemetery/Recreation staff for their efforts in making the Cemeteries and fields look great for the Memorial Day weekend. Job well done!

Blow reminded viewers that beginning next Tuesday the regular Selectboard meeting will begin at 6:30 p.m. with guests being received at 7:00 p.m.
EXECUTIVE SESSION - None

ADJOURN

On a motion by LaClair, seconded by Mitchell, the Selectboard voted unanimously to adjourn at 8:02 p.m. White and Tessier were not present for the vote.

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Donna J. Kelty, Town Clerk-Treasurer  Selectboard Chair

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Barre Town Selectboard